**EMMA LOVE HARDEE ELEMENTARY Title I, Part A Parental Involvement Plan**

I, Eric Larsen , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures;

administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after

the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;

Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];

Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];

Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];

If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section

1118(b)(4)];

Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section

1111(h)(6)(B)(ii)]; and

Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

**Signature of Principal or Designee** Date Signed

**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** Emma Love Hardee Elementary School is committed to developing and implementing a positive parental involvement program to support student achievement among the entire community of learners.

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Emma Love Hardee Elementary School will strive to involve parents in all aspects of the Title 1 Program. For example, Emma Love's School Advisory Council reviews and provides guidance in the development of a variety

of school level initiatives, including the School Improvement Plan and the Parent Involvement Plan. (More than 50%

of the School Advisory Council is composed of non-school employees such as parents and community members who

are elected by their peers.) In addition, parents provide continuous input about the annual Title 1 Program via parent and climate surveys. The information gleaned from these surveys is used to guide the formulation of the following year's program.

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Liason for Intervention services Title 1,D and Title X,C | Guidance Counselor maintains continuous verbal and written communication with liason to address student needs. |
| 2 | CARRT | Guidance counselors will maintain continuous verbal and written communication with aforementioned agencies. |
| 3 | PBS/System of Care | PBS Team will communicate with parents through monthly PTO meetings, and documentation sent home. |
| 4 | Informational Parent  Nights | School subject area teams will plan and implement parent nights. The purpose of these nights will be to increase parental support, increase exposure to our curriculum, and provide parents with take home strategies to help their children at home. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of**  **Effectiveness** |
| 1 | Annual Title I Meeting/Meet and  Greet/Open House | Eric Larsen, Bryce Cubbal, Mary Hawkins | Aug 24, 2015 5:30-7:30 PM/Aug 6,  2015 12:30-2:30 PM | Sign -In Sheets/Meeting agendas |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Emma Love Hardee Elementary School will host a variety of events and meetings to promote parental and family involvement. Parent Nights in core subject areas, and technology are held every other month during the school year to share the latest information on state standardized testing, technological advancements, and school events that inform parents as well as increase their involvement in school. Events are held at a variety of times and days to improve parent participation.

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve

student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section

1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of**  **Effectiveness** |
| 1 | Volunteer  Orientatioin | Mary Hawkins / Vicki  Boyett | Increase ability of school volunteers to meet the academic and social needs of students and teachers. | 8/11/15 to  5/26/16 | Parent Surveys, feedback and sign in sheets. |
| 2 | Positive Home/School Contact | Teachers | Increase quality of relationship between home and school. | Ongoing | Parent/Teacher feedback |
| 3 | School/Home  Communication | Teachers | Parents are able to track student progress via student planner. | Ongoing | Parent signature, parent written response |
| 4 | School/Class  Newsletter | Assistant Principal | Quarterly School and Weekly teacher newsletter keep parents informed of school and class activities, events, and instructional updates. | Ongoing | Copies filed in Principal's Office |
| 5 | STEM Night | STEM Team | Event informs parents of State and District expectations for STEM curriculum. Teachers  develop activities to provide parents with meaningful activities to reinforce learning and identify best practices. | September  22nd,  2015 | Invitation, sign- in sheet, evaluations |
| 6 | ELA Family Night | ELA Team | Event informs parents of State and District expectations for English and Language Arts curriculum. Teachers develop activities to provide parents with meaningful activities to reinforce learning and identify best practices. | October  6th, 2015 | Invitation, sign- in sheet, evaluations |
| 7 | Parent/Teacher conferences on an ongoing basis | Teachers | Conferences keep the lines of communication open between parents and teachers in terms of student progress and behavior. | Ongoing | Conference Notebook Log, teacher notes, anecdotal records |
| 8 | School  Messenger/Remind | Principal, Assistant  Principal | Alerts parents via phone or text message to relevant school activities and news. | Ongoing | Log of contacts,: Special events log |
| 9 | Title I Annual  Meeting | Assistant Principal | Provide parents with useful information about Title I  including their rights as a Title I parent. | August  25th 2015 | Agenda, Sign - in sheets, PowerPoint, Parent Compact |
| 10 | Second Grade  Parent Orientation | 3rd Grade  Teachers/Administration | Promote positive relationships with parents. Inform parents of third grade expectations. | May 2016. | Invitation, Agenda, Evaluations |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and**  **Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of**  **Effectiveness** |
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| 1 | New Teacher  Orientation | Joyce Menz | Provides new teachers with a basic understanding of expectations, county policies & procedures, and curriculum. | August  2015 | Sign -in sheets,invitations and agenda |
| 2 | Back to School  Faculty Meeting | Principal/Assistant  Principal | Reviews all school policies, procedures, and expectations;reinforces importance of parental involvement. | August  3rd,  2015 | Agenda, Instructional Videos,Roster, Handbook, Handouts |
| 3 | Annual Required  Training | Assistant Principal | Ensures a safe school and learning environment for all faculty and students. | August  2015 | PowerPoint, Sign off sheet |
| 4 | Mentor Teachers for ELH new teachers | Principal/Assistant Principal/Mentor Teachers | Supports new teachers on policies and procedures of school and district. Also helps a new teacher establish communication between home and school. | August  2015- ongoing | Assignment List/Beginning Teacher Check off list |
| 5 | Continued PD for Florida ELA Standards | Teachers/Adimistration | Teachers will utilize data and standards to address student need. | Fall  2015- onging | Agenda, Sign -in classroom observation |
| 6 | Continued PD for Florida Math Standards | Teachers/Administration | Teachers will utilize data and standards to address student need. | Fall  2015- ongoing | Agenda, Sign -in classroom observation |
| 7 | Using Informational Text | Linda Hoyt, Teachers, Administration | Teachers sent to the workshop will share strategies and techniques with their grade level through the collaborative planning process. | August  4-5  2015- onging | Agenda, Sign in, classroom observation |
| 8 | Collaborative  Planning | Grade Level Chairs, Teachers, Administration | Teachers collaboratively plan and share instructional strategies to better meet each classroom's unique and diverse instructional need. | August  2015- ongoing | Agenda, Sign in, classroom observations |
| 9 | Vocabulary Development PD | Teachers, Administration | Teachers will work with administration to develop new vocabulary target strategies to enhance classroom instruction. | August  2015- onging | Agenda, Sign in, classroom observations |
| 10 | Continued iReady Training in Math and Reading | Teachers, Administration, Super Users | Teachers and administration will analyze data to meet student and school needs by making sure teachers are familiar with the program. | Fall  2015- ongoing | Data Chats, classroom observations |
| 11 | STAR reading/math training | Teachers, Administration, Super Users, STAR Representatives | Teachers and administration will analyze data to meet student and school needs by making sure teachers are familiar with the program. | Fall  2015- ongoing | Data Chats, classroom observations |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** PIRC information is communicated with parents by sending home information, posting on the School Edline page, and included in Title I Annual Meeting. Emma Love Hardee's school web page includes links that help support and encourage parental involvement to help assist their child in education.

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

Timely information about the Title I programs [Section 1118(c)(4)(A)];

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student

progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Emma Love Hardee's Annual Title I Meeting took place during Open House on Tuesday, August 25th. The assistant principal was there to provide parents information on Title I. Parents who attended received another copy of the Parent Compact, Annual Title I Meeting Agenda, and Parent Desk Reference. Parents were encouraged to join our SAC Committee and/or PTO to help make decisions that impact their child's education. Identical information is posted on our School Edline webpage. Parents were reminded to look for parent communication folders containing class grades and classroom expectations. Student progress information is made available through these folders as well as FOCUS Parent Portal.

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Information is sent home to parents in a way that support's the primary language used in the home. Forms are available in multiple languages to meet diverse needs. When needed, ELH will use a teacher who is fluent in the necessary language for meetings or phone calls. Our district utilizes an ESL coordinator who secures curriculum and supplies ESL students and monitors their progress. Information is also available on the Nassau County District website. All schools in Nassau County are also handicapped accessible.

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan. [Uploaded Document](file:///C:/Users/cubbalbr/Downloads/fileUploads/450081_2015-2016_uploadEvidenceParentInput.doc)

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. [Uploaded Document](file:///C:/Users/cubbalbr/Downloads/fileUploads/450081_2015-2016_uploadCompact.doc)

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. [Uploaded Document](file:///C:/Users/cubbalbr/Downloads/fileUploads/450081_2015-2016_uploadCompactEvidence.doc)

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of**  **Activity** | **Number of**  **Activities** | **Number of**  **Participants** | **Anticipated Impact on Student**  **Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section

1118 (e)(3)].

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| **count** | **Content and Type of**  **Activity** | **Number of**  **Activities** | **Number of**  **Participants** | **Anticipated Impact on Student**  **Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

**count Barrier (Including the Specific Subgroup) Steps the School will Take to Overcome**

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional) **count Content/Purpose Description of the Activity**