

Dr. Frederica Wilson/Skyway Title I, Part A Parental Involvement Plan

I, Dr. Linda C. Whye, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Linda C. Whye

10/16/15

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: In order to involve parents in the planning and implementation of the Title I programs and the school's parent involvement plan, parents were invited to an Orientation meeting held on September 9, 2015. During this meeting, parent interests and needs were assessed to determine the type of workshops and activities to be offered throughout the school year. Parents were also informed about and invited to visit the Parent Resource Center at the school to obtain information regarding available programs, their rights under No Child Left Behind, and other referral services.

Parents are informed of ongoing activities and meeting dates through monthly flyers and/or letters and the use of ConnectEd messages. All communication goes home in the parents' home language: English, Spanish and Creole. Parents are also encouraged to volunteer and participate in ongoing activities. In order to facilitate participation meetings and activities are offered at flexible times, morning and/or afternoon to accommodate parent's work schedules and other commitments.

Parents wishing to be involved with the allocation of funds utilized for parental involvement are invited to join the Educational Excellence School Advisory Committee (EESAC) where decisions are made regarding expenditure of funds and the School Improvement Plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	Title I office and VPK office will work to coordinate transition programs for students entering regular school program.
2	Title III	Services provided through the district for educational materials and ELL district support services to improve the education of ELL students
3	Title II	Training and substitute release time for Professional Development Liaisons focusing on PLC development and facilitation.
4	Title II	District uses funds for training for add-on endorsement programs such as Reading, Gifted, ESOL
5	Title II	Professional Development (PD) will be provided to support PD needs of staff related to parental involvement
6	Individuals with Disabilities Education Act	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
7		
8		

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents

of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Letter Review	Tracy Cartwright-Rind	September 9, 2015	Handouts
2	Compact Letter Review	Dr. Linda C. Whye	September 9, 2015	Handouts
3	Lunch Applications	Sonja Young	On-Going	Completion of Lunch Application

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House	Classroom Teachers	Content specific sessions provided for parents. Information to include grade level proficiency, strategies parents can use at home and assessment methods.	September 9, 2015	Sign-in sheets, agendas, handouts
2	Assessments discussed	Classrooms Teachers	Teachers will conduct individual conferences to discuss each child's assessments results , expectations and goals for the year	On-going	Parent contact/meeting logs
3	General PTA Meeting	PTA President	Increased parental involvement	September 24, 2015	Sign-In Sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with

parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Opening of School Meeting	Dr. Linda C. Whye	Provided information to faculty and staff on importance of communicating with parents. Additionally, tips on a successful parent conference was shared with teachers.	August 21, 2015	Handouts

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Counselor will assist parents in registering to become school volunteers. By doing so, parents may participate in in-house activities as well as chaperone extra-curricular activities on or off campus. Counselor maintains Parent Resource Center open on a daily basis to assist parents and provide them with information on increasing student achievement and available resources. Counselor translates for parents for more effective communication with teachers.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the annual meeting of parents held in September, parents received general information about Title I programs, the curriculum and academic assessments. Parents were also given information on school-wide programs, how to schedule parent-teacher conferences, and how to use the parent portal. Information regarding their rights under No Child Left Behind and other referral services is also disseminated. Parents receive a copy of the parent handbook. Parents were invited to visit their child's classroom on Open House Night, September 9, 2015, where the teachers provided them with additional information on the subjects they teach, assessments and how they can help at home. Parents unable to attend the meeting were sent a packet with their child. Teachers will maintain sign-in sheets and documentation of information provided to parents. Parents are invited to participate in school activities and encouraged to assist their children at home. Finally, the Parent Resource Center is open daily to provide parents with assistance so they can take an active role in their child's education and academic progress.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school informs the parents of ongoing activities, requirements, deadlines, etc., through a variety of means. Information is provided at the general meeting in September giving parents a yearly overview. Parents are also informed of current activities through the use of ConnectEd messages and informational flyers sent home with the students in their home language.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Offering meetings before and after school and a variety of activities parents can participate	LEA	Getting active participation of parents in their children's education	ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	139	Individual class sessions provided for parents. Information to include grade level proficiency, strategies parents can use at home and assessment methods.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language barriers for Haitian and Hispanic parents.	Send home all written communication and ConnectED messages in parents' home language
2	Daytime meetings are difficult to attend for working parents.	Offer meetings in the morning and in the afternoon to accomodate parents' various working schedules.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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