10121/2015 PIP

CRANBERRY ELEMENTARY SCHOOL Title I, Part A ParentalInvolvement Plan

I, linda.mccloud@sarasotacountyschools.net , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures;administrative and programmatic requirements;and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project,

and will not be used for matching funds on this or any specialproject, where prohibited.

Assurances

• The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;

• Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved

for parental involvement are spent [Section 1118(b)(1) and (c)(3)];

• Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];

• Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of

programs under this part, including the planning, review, and improvement of the school parental Involvement policy and the joint development of the schoolwlde program plan under section 1114(b)(2) [Section 1118(c) (3));

• Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];

• If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];

• Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(I)];

• Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more

consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section

200.56 [Section 1111(h)(6)(8)(ii)]; and

• Provide each parent timely notice information regarding their right to request information on the professional uallf ions of the ers and paraprofessionals [Section ( ,

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Mission Statement

Parental Involvement Mission Statement (Optional)

Response:The Parent Involvement Committee and the School Advisory Council of Cranberry

Elementary is committed to each student "making tracks toward excellence".

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental Involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a){2)(B)].

**Response:** The School Advisory Council (SAC) and the Parent Involvement Committee are the school's committees that are responsible for developing, Implementing and evaluating school programs. The SAC committee is composed of a business partner, staff and a majority of (non­ employee) parents with diverse ethnic backgrounds. The SAC meetings are open to all parents. Every two years, members are selected by their peers to serve on the committee. A business partner is selected to serve every two years by the principal and confirmed by the SAC committee. All parents are given a parent survey/needs assessment during the second semester of each year which in tum is reviewed by the SAC. The SAC c decides the most efficient use of funds to support programs that will enhance the academics of all students at Cranberry. The Parent Involvement Committee meets monthly to develop activities for students and families. They consist of teachers and 3 parents.

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to,other federalprograms such as:Head Start, Ear1y Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title Ill, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | AnnualTitle IMeeting | Principal McCloud, John Carey, Asst. Principal, Admin. Asst. MelissaWharton |
| 2 | Fathers Being Involved (FBI) | Tami Taylor, Data Coach |
| 3 | ESOL Parent Nights | Lisa Hronek, Millie Galan-Aguirre, ESOL Liaisons |
| 4 | Family Nights | Teachers in Grades K-5 |
| 5 | Science Night | Cheri Dame, Science Teacher |
| 6 | Parent Resource Center | Lisa Hronek, Scott Singleton (PIRC, Pamphlets, Videos, Reading Materials |
| 7 | All Faith Food BankDistributions | Coordinator: Linda McCloud, Principal |
| 8 | Parent I | nvolvement Committee | K. Butigian, L. Kemble, J. Bums, C. Sleeth, J.Irving, C. Cramer, D. Elsbree |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of

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| the act | ivity [Section 1118{c){1}]. |
| **count** | **Activity/Tasks** | **Person Responsible** | **Timellne** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts and presentation materials that address required components | Assistant Principal and Deana Hays, Child Care Director | September2015 | Copies of Agenda, Power-Point handouts, sign in sheets, Arrange for child care |
| 2 | Develop and send out invitations-follow up with Connect-Ed | Administrative Assistant, Principal | September2015 | Flyer with Date, print out of connect-Ed |
| 3 | Advertise in Newsletter and on | Administrative Assistant | September | Pictures of marquee, copy of |

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|  | Marquee |  | 2015 | newsletter |
| 4 | Develop Sign In sheet | Administrative Assistant | September2015 | Sign in sheet for meeting |
| 5 | Maintain Documentation | Administrative Assistant | September2015 | Title I Sharepoint documentation. Shared with LEA |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental Involvement [Section 1118(c)(2)].

Response:Surveys will be offered to obtain parent preference and availability of meeting times. We provide child care for all parent infonnational meetings. Meetings are offered in the morning, after school and evenings. The Guidance Counselor, ESOL Liaison, and ESE Liaison (before school, during planning, after school) work in conjunction with the classroom teacher and other staff who refer student concerns.This has been an effective model to foster communication between school and the home.

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Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the schoolwill take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].1nclude information on how the school will provide other reasonable support for parental

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| Involv | ment activities under Se | ction 1118 as parent | s may request [Section 11 | 18(e){14)]. |  |
| count | Content and Type ofActivity | PersonResponsible | Anticipated Impact onStudent Achievement | Timeline | Evidence ofEffectiveness |
| 1 | Title I Annual meeting | Principal, Asst. Principal | Parent Involvement andSuspension Goal | Oct. 2015- May2016 | Sign In Sheet/ Agenda of Activities |
| 2 | Science Family Night | Cheri Dame, Science Teacher | Science Goal | November 2015 | Sign In Sheet |
| 3 | Family Fun CarnivalNight, Dinner w/Santa | Booster Club | Parent Involvement Goal | May 2016 | Sign In/ParentSurvey |
| 4 | Fathers Being Involved(F.B.I.) | Tami Taylor, ESOL Liaison | Parent Involvement Goal | Sept. 2015- May 2016 | Sign In and Agenda |
| 5 | ESOL Night | ESOL Dept. Hronek | Parent Involvement/Reading Goal | November2015, February2016 | Sign In *I* Agenda |
| 6 | Read with Santa | Parent lnvovementComm | Reading and ParentInvolvement Goal | December 2015 | Agenda, Sign InSheet |
| 7 | Grade 1/K Night | Parent lnvovlement. Comm | Parent Involvement Goal | March 2016 | Agenda, Sign In Sheet, Parent Survey |
| 8 | Grade 2 Night | PI Com. | Reading Goal | February 2016 | Sign In Sheet/ Agenda |
| 9 | Grade 3/4/5 FSA Night | Principal | Reading Math WritingSIP Goal | November 2015 | Agenda, Sign In Sheet, Parent Survey |
| 10 | Donuts for Dads | Principal | Parent lnvol. Goal | October 1, 2015 | Sign in sheet, Parent |

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|  |  |  |  |  | Climate Survey |
| 11 | Open House | Grade levelTeachers | Parent Involvement Goal | September 22 &24 2015 | Agenda, Parent Survey. Sign in sheet |
| 12 | Honor Roll Assembly | Parent lnvolvement.Comm | parent Involvement Goal | November2015- May 2016 | Agenda, Parent Survey, Sign in sheet |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent

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| progra | ms, and build ties be | tween parents a | nd schools [Section 1118(e)(3)]. |
| count | Content and Type of Activity | PersonResponsible | Anticipated Impact on StudentAchievement | Timeline | Evidence ofEffectiveness |
| 1 | PI Training Modules | Principal | Increase Understanding ofParent/School Relationship | Oct. 2015May 2016 | Increased % of ParentInvolvement |
| 2 | PALS Orientation | ElainePaytner | Parent Involvement Goal | September2015 | Teacher Sign In |

Other Activities

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Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:The Parent Resource Room has brochures, books, and videos to watch. This will be open to parents throughout the year. Host a Family Media Night each month throughout the school year. Parent will be able to browse through out the year during Family Media Nights.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

• Timely information about the Title I programs [Section 1118(c)(4)(A)];

• Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

• If requested by parents, opportunities for regular meetings to formulate suggestions and to participate,as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

• If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:At the annual Title I meeting, the Title I Program will be explained as well as the district curriculum and various assessments such as 1-Ready and the Florida State Assessment (FSA). School grades, student achievement on the FSA and expected levels of achievement are shared during Trtle I and School Advisory Council meetings. Parents will learn about programs at Cranberry,

how to set up meetings with teachers and information about the School Advisory Council. At this

meeting they will be given an opportunity to participate in decisions related to the education of their

child. Extra copies of the Title I brochure will be available to any parents who did not receive one or have misplaced the one sent home. This booklet details school expectations such as the "Right- to-

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Know". Parents will be given an opportunity to conference and visit their child's teacher during the conferencing during the year. Information regarding curriculum and assessments will also be provided at these conferences.

Teachers will maintain a sign in sheet with a copy to the principal who will maintain documentation on the dissemination of information, distribution methods, and time lines.

Information regarding parent involvement activities is posted on our school website and monthly newsletter. State standards and goals are also posted in the newsletter and website.

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Cranberry Elementary recognizes the need to include ESOL and ESE families in parental Involvement activities. Interpreters are provided as needed for many activities. The ESOL Liaison coordinates these meetings with families and staff. Parent conferences are scheduled in conjunction with classroom teacher needs and parent requests. The school utilizes an on call phone messaging system and sends out announcements to parents in their appropriate language. Administrators are

sent an e-mailafter each "call-out" Phone information is provided in English and Spanish. Some

literature is also provided in Russian, Ukrainian, and Haitian.

The ESE Liaison coordinates meetings between teachers and parents of students with disabilities throughout the school year. Parents often initiate these meetings. ESE staff members conduct an informational parent night focusing on strategies that parents can use to support their academic success. Parents are offered a range of topics including academic assistance, speech and language support,and behavior strategies to use at home with their child. An interpreter is called in when needed.

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**Discretionary Activities**

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**Description of Anticipated**

**count Activity Implementation Person Impact on Timeline**

**Strategy**

**Responsible Student**

**Achievement**

Providing necessary literacy training for parents from ESOL Family Lisa Hronek, November

1 Title I, Part A funds, if the LEA has exhausted all Nights Millie Galan Reading Goal 2015,

other reasonably available sources of funding for that May 2015

training [Section 1118(e)(7)]; and

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Maximizing parental involvement and participation in their children's education by arranging school

meetings at a variety of times, or conducting in- Conferencing

2 home conferences between teachers or other with Parents educators, who work directly with participating

children, with parents who are unable to attend those conferences at school [Section 1118(e}(10}];

Classroom Reading/Math : Teachers Goal May 2016

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan. Uploaded Document

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d}].

Upload an electronic version of the Parent-School Compact. Uploaded Document

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. Upleaded Document

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1012112015 PIP Evaluation of the previous year's ParentalInvolvement Plan Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of

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| parent | s to help their children [Section 1 | 18 (e)(1-2)].Inclu | de participation data on the Title Iannual meeting. |
| count | Content and Type of Activity | Number ofActivities | Number ofParticipants | Anticipated Impact on StudentAchievement |
| 1 | Science Fair Night | 1 | 70 | Science Goal |
| 2 | Mad Scientist | 7 | 140 | Science SIP Goal |
| 3 | E.P.I.C.- 3 sessions | 3 | 45 | Reading/Math SlP Goal |
| 4 | Title 1 Annual Meeting | 1 | 35 | All SIP Goals |
| 5 | New Report Card- Open House | 1 | 200 | Reading SIP Goal |
| 6 | Donuts for Dads and a Book | 1 | 1000 | Parent Involvement |
| 7 | Donuts for Moms and a Book | 1 | 980 | Parent Involvement |
| 8 | Dr Suess Night Gr. 1/2 | 1 | 75 | Reading Goal |
| 9 | ESOL PLC Meeting | 1 | 20 | Parent Involvement Goal |
| 10 | Hopping through the Genres- Gr.3 | 1 | 25 | Reading Goal |
| 11 | Carnival | 1 | 900 | Parent Involvement Goal |
| 12 | Reading/Dinner With Santa | 1 | 135 | Parent Involvement/ reading Goal |
| 13 | ESOL PLC/ Food from CultureMeeting | 1 | 35 | Parent Involvement Goal |
| 14 | Who's The Author Gr. 4/5 | 1 | 50 | Reading Goal |
| 15 | Open House K-2/3.5 | 2 | 1200 | Parent Involvement Goal |
| 16 | K Pajama Party - Gr.K | 1 | 60 | Reading Goal |
| 17 | All faiths Food Bank Monthly distribution | 9 | 275 | Community lnvolvment |

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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties

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| betwe | en parents and the school [Section 1118 (e)(3)]. |
| count | Content and Type of Activity | Number ofActivities | Number ofParticipants | Anticipated Impact on StudentAchievement |
| 1 | Pals Orientation | 1 | 60 | Parent Involvement Goal |
| 2 | The Importance of Parent Involvement 1 | 52 | Parent Involvement Goal |
| 3 | Implementation and CoordinationModule 3 | 1 | 51 | Parent Involvement Goal |
| 4 | Communicating and Working withParents Module 2 | 1 | 52 | Parent Involvement Goal |
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Barriers

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Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency,

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have limited literacy, or are of any racialor ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific****Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language -Spanish, Russian- Ukraine, Haitian Creole | Translation Provided by School |
| 2 | Work Schedule -All Parents | Held meetings at night, provided child care, used newsletters, connect-ed call and website |
| 3 | Sports and Extra-Cunicular afterschool activities | Meet with Pop Warner to dicuss dates of team practice |
| 4 | Apathy- Parent needed to be motivated to attend events. | Including door prizes helped to increase involvement. A Kindle was given away at most family meetings and training events |

**Best Practices (Optional)**

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Describe the parental involvement activity/strategy the school implemented durtng the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best

practice. (Optional)

**count Content/Purpose Description of the Activity**

1 Effective Using "Remind" in get the message out about upcoming events

Communication

Increasing

2 Parent Using door prizes such as gift cards to increase excitement and enthusaiusm

Participation

Building We will begin the Father's Being Involved (FBI) program again this year. Our hope is to

3 Capacity of increase father involvement in their children's education and lives.

Parents

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