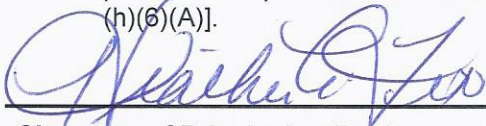


## J.L. WILKINSON ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Heather Teto, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Wilkinson Elementary School, recognizing parents as full partners in children's education, will promote meaningful, two-way communication between the school and home and encourage active parental participation in programs, activities and decisions involved in the education of their child.

### Involvement of Parents



Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Wilkinson Elementary School will extend an invitation (via flyers, website, edulink, newsletter, facebook, and marquee) to parents/guardians to attend the school based Title One events. These will include SAC meetings, PFA meetings, quarterly surveys, Title One Parent Meetings and our Parent Involvement Events Team meetings. The meetings will provide parents the opportunity to ask questions and submit suggestions on how we can include them in positive ways that benefit our students and school as a whole.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Involvement Events	Presentations of these topics; communication, parenting, student learning, volunteering, and collaborating with community.
2	Home School Connection Newsletter	Provides information on these topics; communication, parenting, student learning, volunteering, and collaborating with community.
3	PAC Members	The District provides information on these areas to a select group of parents from our school; communication, parenting, student learning, volunteering, and collaborating with community.
4	Wilkinson Bulletin	Provides information on these topics; communication, parenting, student learning, volunteering, and collaborating with community.
5	Monthly Pre-K Activities	Our Pre-K program provides activities during the school day each month in which parents can come to school and learn how to help their child at home.
6	SAC Members	Select group of parents from our school, community, staff members, administration that work together to form a School Improvement Plan for WES.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop and disseminate invitations for PAC meeting	Title I Lead Teacher/Title I Events Team	September 4, 2015	Copy of invitation sent home & School Website advertisement
2	Develop sign-in sheets	Title I Lead Teacher	September 4, 2015	copy of sign in sheet
3	PAC Meeting to develop plan	Title I Lead Teacher and Administration	September 9, 2015	Copy of minutes and sign in sheets
4	Quarterly SAC Meetings to develop	SAC Chairman and	September	Copy of Minutes and Sign



	and disseminate information for future SIP and PIP Plans	Lead Teacher	10, 2015	In Sheet
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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** In planning parent involvement activities we are mindful of varying the times of the events, mornings, during the school day, and evenings.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSA - Spring 2016	Guidance Department & Classroom Teachers	FSA Scores	Spring 2016	Parent feedback, FSA scores
2	FSA Results, PM, K-2 Foundational Skills, Flickers, Clay Writes, Science FCAT	Admin. Title One Coaches Guidance Department	FSA scores	Spring 2016	Hard Copy documentation
3	Title I Program-Annual Title I Parent Meeting	Admin. & Title I Lead Teacher	Informed Parents	August 2015	Sign in sheets, exit surveys
4	ReadingNewsletter- Wilkinson Bulletin, Home/School Connection Monthly Newsletter, Family Reading Night, Fall Festival and Hands on Learning Family Event	Title I Team	FSA scores, Increased AR participation	Ongoing 2015 - 2016 School Year	Climate surveys, Friday Folders- parent signature, sign in sheets, exit surveys
5	Math-Monthly Newsletter- Wilkinson Bulletin, Home/School Connection Monthly Newsletter, FCAT Prep	Title I Team	FSA scores, increased parent participation	Ongoing 2015-2016 School Year	Climate surveys, Friday Folders- parent signature, sign in sheets, exit surveys
6	Science- Monthly Newsletter Wilkinson Bulletin, Home/School Connection Monthly Newsletter, Science	Title I Team	FSA scores	Ongoing 2015 - 2016 School	Climate surveys, Friday Folders- parent signatures, sign in sheets, exit



	Parent Involvement Event			Year	surveys
7	Writing-Monthly Newsletter Wilkinson Bulletin, Home/School Connection Monthly Newsletter,	Title I Team	FSA scores	Ongoing 2015 - 2016 School Year	Climate surveys, Friday Folders- parent signatures, sign in sheets, exit surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of Parent Involvement-Wildcat University	Admin.	More involved and informed parents result in more successful students, socially and academically, which increases learning gains, FCAT scores	August 2015 - May 2016	WU Sign in Sheets
2	Communicating and Working with Parents- Wildcat University	Admin.	Help all families establish home environments to support children as students, FCAT scores	Ongoing 15 - 16 school year	WU Sign In Sheets
3	Implementation and Coordination of Programs	Admin.	Help all families establish home environments to support children as students, FCAT scores	Ongoing 2015-16 school year	Sign in Sheets
4	Building Ties Between Home and School	Admin.	Help all families establish home environments to support children as students, FCAT scores	Ongoing 2015 - 2016 School Year	Sign in Sheets
5	Parent Involvement Training presented by Title I	Admin. & Title I Team	Help all families establish home environments to support children as students, FCAT scores	Ongoing 2015-2016 School Year	WU Sign in Sheets, Climate Surveys
6	Parent Involvement Staff Training	Title I Parent Involvement Team (Preece and Gentry)	School will educate their staff on how to work with parents as equal partners.	Ongoing 2015 - 2016 School Year	WU Sign in Sheets, Climate Surveys

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Mentor Program-Our Guidance Department monitors the training, placement of students, and scheduling for mentors. Sign in sheets for each mentor is kept in the Front Office and maintained by the Volunteer Coordinator.

PFA & parent volunteers- Our Volunteer Coordinator along with the PFA President monitors training, and scheduling of all volunteers. Sign in sheets for each volunteer are kept in the Front Office.

Teacher Resource Room- The Volunteer Coordinator and the PFA Board Members



assist with the training of all volunteers on the utilization of equipment in this room. Volunteers and Parents are encouraged and provided opportunities throughout the school year to make learning activities for their children with materials from the Resource Room. Sign in sheets are maintained for usage of this Resource Room.

PFA Resource Room- We have a classroom available and prepared for parents and volunteers to utilize when performing tasks for the school.

Literature Display-We have a Display rack outside of our Guidance Department which houses many useful brochures on parenting and community resources available to parents.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** We notify our parents 3 to 4 weeks in advance through flyers, newsletters, Edulink, facebook and school website of our upcoming Title I events and programs. Our quarterly interims and report cards are distributed to the parents as required by the district. Online versions are also available to parents. FOCUS is available for up to date, day by day grades.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** An Interpreter can be provided upon request from the school to District Personnel . We provide parent communication via school newsletter, school website, Friday Folders, and Parent Link and letters are available in other languages.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the	Parent	Title I Lead	Provide resources	Ongoing



	development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Involvement Events Team	Teacher	and services from the community to strengthen school programs, family practices and student learning	2015-16 school year
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Family Event Night-Read In	Title I Team and Parent Involvement Events Team	Provide resources and services from the community to strengthen school programs, family practices and student learning	Ongoing 15-16 school year
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Volunteer Orientation	Title I Team & Volunteer Coordinator	Provide resources and services from the community to strengthen school programs, family practices and student learning	Ongoing 15-16 school year
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Conference Night-Evening hours available for conferences	Admin.	Learning Gains	Ongoing 15-16 School Year
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	WU-PLC-Parent Involvement	Admin & Title I Team	Provide resources and services from the community to strengthen school programs, family practices and student learning	Ongoing 15-16 school year
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business Partners	Volunteer Coordinator & Guidance Department	Provide resources and services from the community to strengthen school programs, family practices and student learning.	Ongoing 15-16 School Year

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how

parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Assessments - Clay Writes, FCAT Science Results	2	900	FCAT Science scores, Clay writes Scores
2	Title I Program - Annual Title I Parent Meeting	1	400	Informed Parents
3	(Reading/Math/Science/Writing) - Wilkinson Bulletin, Home School Connection Montly Newsletter	3	800	Student growth

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Weekly Wildcat U Prof. Development	25	70	Increase best teaching practices

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents are often hindered from participating	WES will offer child care for parents who attend Parent Involvement events.
2	Working Parents	Offer activities and conferences with flexible scheduling
3	Widespread Population of Parents	Use technology and newsletters to keep parents and community informed.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)