## GOLDEN TERRACE ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Terri Lonneman, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

|  |  |
| --- | --- |
| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

|  |
| --- |
| **Response:** A child's education is a responsibility shared by the school and family. Our mission is to build positive and collaborative relationships with families in order to support student achievement and development.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

|  |
| --- |
| **Response:** SAC meetings will be held to work collaboratively with parents in order to gather timely input for improving and enhancing school programs to benefit students. The Parent Involvement Policy summary will be reviewed at SAC meetings, translated into three languages and disseminated to parents in student backpacks. Additional copies of the complete PI policy will be housed in the administrative office of Golden Terrace for review as requested by the public.  |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

|  |  |  |
| --- | --- | --- |
| **count** | **Program** | **Coordination** |
| 1 | Books and Bagels, Science and Sweets, Math and Muffins | Reading, Science and Math Coaches coordinate “Bagels and Books”, “Science and Sweets” and “Math and Muffins” events which are held once per month on a rotating basis for parents to learn instructional strategies to support their children at home. |
| 2 | Make & Take Family Nights | Administration and Coaches will organize Family Nights for each subject area (Reading, Writing, Math and Science) which will focus on grade specific standards and involve hands on activities for students and parents.  |
| 3 | Title I Parent Academy | Workshops provided by the District Title I office on a variety of topics selected specifically for the parents of Golden Terrace.  |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I meeting to be held during Curriculum Night at both campuses.  | Mrs. Terri Lonneman | September 2015 | Parent sign in sheets, Flyer |
| 2 | Televised broadcast during Title I meeting and newsletter will contain all Title I information.  | Mrs. Terri Lonneman | September 2015 | Flyer, SAC minutes, newsletter |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

|  |
| --- |
| **Response:** Parent meetings will be held at a variety of times such as in the morning, after school, and during the evening providing parents the opportunity to attend at their convenience. Home visits, conducted by the administration team and teachers, will occur as needed in order to connect with families.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Student Led Conferencing | Classroom Teachers, Administration | Students set academic goals and review academic data with parents | Twice per year | Parent sign in sheets, student progress  |
| 2 | Family Nights - Make and Take  | Administration and Coaches  | Teachers guide parents in creating activities with their children to support academic achievement at home. | Three times per year | Parent sign in sheets, student progress |
| 3 | Subject specific parent activities (Math and Muffins, Science and Sweets, and Bagels and Books) | Administration and Coaches  | Activities focus on specific content area strategies to support student learning at home.  | Once a month on a rotating basis | Parent sign in sheets, agendas, student progress |
| 4 | State Testing Information Meeting | Administration, Guidance and Coaches | Parents will become aware of what is being tested on FCAT and ways they can support their child in preparation and motivation through the assessments.  | Spring | Parent sign in sheet, agenda, student assessment results |
| 5 | School Data & Goal Setting Workshop | Administration and Coaches | Review current school data including school grade and goals will set a priority for improvement and encourage parental participation in reaching that goal.  | September | Parent sign in sheet, agenda, parent involvement during the school year |
| 6 | Title I Parent Academy | Terri Lonneman and District Manager ESEA Parent Academy | Targeted topics to assist parents in helping their child succeed in school. | Up to 6 times per year | Parent sign in sheet, agenda |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Involvement Professional Development PowerPoint Presentation  | Chris Turnbull, AP | A PowerPoint will be presented to staff in order to deliver strategies to increase parent support at home.  | October 2015 | Staff sign in sheets |
| 2 | Opening Doors | Terri Lonneman, Principal | New Office Staff members will be trained. This training will help to create a welcoming environment for parents so that they will get involved in school activities.  | September 2015 | Staff sign in sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

|  |
| --- |
| **Response:** - Part time Parent Involvement Assistant hired to help remove any barriers from getting parents involved, including translating, providing transportation for meetings, arranging childcare so parents can attend meetings, etc. - The Parent Involvement Assistant will help parents access resources, computers, and books located in the Parent Resource Room at both campuses.-The Parent Involvement Assistant will provide training for parents as needed and/or encourage parents to attend the workshops provided by the District and school.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

|  |
| --- |
| **Response:** The Annual Title I meeting will be held in order to deliver information to parents about Title I programs and budget being implemented. The district sent home information about Title I programs during the first student week. Student Calendars that detail activities and events at Golden Terrace will be sent home each month. SAC meeting will be held monthly in order to disseminate important information to parents. Golden Terrace is now on Twitter and Facebook to communicate events and activities through social media.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

|  |
| --- |
| **Response:** The school calendar will be sent home monthly in three languages to notify parents of upcoming events and programs, as well as opportunities to further develop strategies to support children at home. Additionally, the marquee will display upcoming events and the telephone messaging system will be used to notify parents of upcoming events. School personnel will be available to translate to parents in Spanish and Creole. Important school information is also posted on the school website, twitter and Facebook.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | Principal will meet with PT0/SAC Executive Board to discuss Staff Training Program | Principal | When staff members have a better understanding of how parent involvement can improve student achievement, parent involvement and student achievement will improve. | 2015 -2016 ongoing |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Books and Bagels, Science and Sweets, Math and Muffins | Instructional Coaches | Increasing parent support for learning at home. | Once per month on a rotating basis. |
| 3 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Parent Leadership Training Opportunities will be offered during our PTO/SAC Meetings, Parent Academy and during our Family Literacy Program. | Principal | Research indicates that parent involvement is essential to student success. | 2015-2016 ongoing |
| 4 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parent meetings will be held at a variety of times such as in the morning, after school, and during the evening providing parents the opportunity to attend at their convenience. Home visits, conducted by the administration team and teachers, will occur as needed in order to connect with families.  | Administration Instructional Coaches | Research indicates that parent involvement is essential to student success. | 2015-2016 ongoing |
| 5 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Family Literacy Program, Family Science Program, Books and Bagels, Science and Sweets, Math and Muffins | Instructional Coaches | Increasing parent support for learning at home | 2015-2016 ongoing |
| 6 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Parent and Community Volunteer Program | Administration Volunteer Coordinator | Parents will play a larger role in maximizing student development and achievement | 2015-2016 ongoing |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

|  |
| --- |
| [Uploaded Document](file:///%5C%5CELEHD6%5CGTE%5Chome%5CEDU%5CLonnemTe%5CDownloads%5CfileUploads%5C110351_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

|  |
| --- |
| [Uploaded Document](file:///%5C%5CELEHD6%5CGTE%5Chome%5CEDU%5CLonnemTe%5CDownloads%5CfileUploads%5C110351_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

|  |
| --- |
| [Uploaded Document](file:///%5C%5CELEHD6%5CGTE%5Chome%5CEDU%5CLonnemTe%5CDownloads%5CfileUploads%5C110351_2015-2016_uploadCompactEvidence.doc) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | School Data & Goal Setting Workshop | 1 | 33 | Review current school data including school grade and goals will set a priority for improvement and encourage parental participation in reaching that goal.  |
| 2 | STEM Night | 2 | 126 | Activities focus on specific content area strategies to support student learning at home.  |
| 3 | Morning Academic Support workshops (Math and Muffins, Science and Sweets, and Bagels and Books) | 8 | 125 | Activities focus on specific content area strategies to support student learning at home.  |
| 4 | Literacy Night | 1 | 112 | Activities focus on specific content area strategies to support student learning at home.  |
| 5 | Student Led Conferencing | 2 | 845 | Students set academic goals and review academic data with parents |
| 6 | Annual Title I meeting & Curriculum Night | 2 | 280 | Parents will be informed of Title I information and grade level curriculum. They will be encouraged to attend the Title I Family Involvement Activities scheduled throughout the year.  |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Involvement Professional Development PowerPoint Presentation  | 1 | 75 | A PowerPoint was presented to staff in order to deliver strategies to increase parent support at home.  |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

|  |  |  |
| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parents did not attend evening meetings because they forgot or were working late.  | The school will provide reminders of meetings by telephone a week before the meetings and the day before the meetings. Social media (website, twitter and Facebook) will be used to advertise and remind parents of the events. Parent Involvement Assistant will provide reminders and work with parents to overcome any barriers to attending.  |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

|  |  |  |
| --- | --- | --- |
| **count** | **Content/Purpose** | **Description of the Activity** |