

W. R. TOLAR K-8 SCHOOL Title I, Part A Parental Involvement Plan

I, Lara Deason, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To create partnerships amongst the school, families, and the community to help all students reach high levels of academic and social achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

There will also be a monthly Family Theme Night in which parents will be invited to Read with/to their children, participate in an activity, and have refreshments with their child.

Parent Data Chats for at-risk students and as needed.

Information will be published in the local newspaper.

Parents will be assigned to the District Advisory Council.

Creation of a school Parent/Teacher Organization that will partner with the school to provide parents with information and opportunities for involvement in the functions of the school.

The Following is a list of activities that take place at Tolar School during the School year that parents are encouraged to participate in:

Areas for Parent Involvement:

- Family Theme Nights—2nd Monday of each month
- Open House
- Extracurricular Activities (sports, music programs, clubs, etc)
- Volunteering
- Breakfast with Parents events
- Book Fairs
- Grade level field trips
- Fall Festival
- Fundraising
- Thanksgiving Dinner
- Classroom activities
- Talent Show
- Honor Assemblies---end of each 9-weeks
- Programs and Play—Music department does one at each awards day and throughout the year.
- Veteran's Day Program

- Kindergarten graduation
 - 8th grade recognition
 - Other school activities—dances, FSA celebration, etc.,
- * Family Themed event nights: Family events that promote positive relationships between the school and families:
- * Provide student planners that will be a communication between school and home

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Even Start/VPK	Distribute flyers to assist in advertising programs sponsored by Even Start and Pre-K
2	Title I	Partially fund Family Theme Nights, Subject area parent involvement/training events (ex; math night)
3	General Fund	Parent involvement activities (ex; Back to School event; Family breakfast; grade level parent nights, etc.)
4	Title 1 Parent Involvement Funds	Student Planners

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Parent	Lara Deason	Nov. 9, 2015	Sign-in sheets,
2	Send Blackboard Connect message	Lara Deason	Through out the year	connect message log
3	Advertise meeting on website; Facebook page; teacher newsletters; school sign	Lara Deason	Through out the year	teacher newsletter, screen shots of FB/Webpage sites

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Individual child study team meetings are scheduled at the teacher's planning time. In the event this is not convenient for parents, the class is covered for the teacher to attend the meeting at a time the parent can be present. Meetings may be scheduled before or after school. Parent data chat meetings are scheduled based on parent input. District personnel, as well as school resource officer, will be utilized for services related to parental involvement such as transportation, child care, or home visits.

Family Theme Nights will be hosted monthly in the afternoons from 5:00-7:00 p.m.

Some involvement events will take place in the morning time to make it more convenient for parents/guardians to attend.

Areas for Parent Involvement:

- Family Theme Nights—2nd Monday of each month
- Open House-Held during first week of school (after school hours)
- Extracurricular Activities
- Volunteering
- Book Fairs (during and after school event hours)
- Grade level field trips
- Fall Festival
- Fundraising
- Thanksgiving Dinner
- Classroom activities (some held during and after school hours)
- Talent Show (held during school hours)
- Honor Assemblies---end of each 9-weeks (held during school hours)
- Programs and Play—Music department does one at each awards day and throughout the year. (some held during and after school hours)
- Veteran's Day Program
- Kindergarten graduations
- 8th grade recognition
- Other school activities—dances, FSA celebration, etc.,
- * Parent information nights "How to help your student at home"
- * Increased opportunities for parents to eat meals at school with their student.

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Theme Night--Media center is open one evening per month for parents to read with their child. The child may then take an Accelerated Reader quiz.	Lara Deason, Rob Wheetley, grade level chairs	Increased reading achievement through improved fluency and vocabulary building.	Throughout school year	Parent sign-in sheets, circulation records, AR reports, student reading test scores
2	District Advisory Council--meeting for input from parents/community	Rob Wheetley	Increased achievement due to increased parental involvement	Throughout school year	Meeting minutes, resulting implementation of parent suggestions
3	Parent Data Chats-- Individual meetings will be held between the classroom teacher(s) and the parent/guardian to review student assessment data, promotion requirements and online resources	Brenda Green/Bess Revell	Reading, math, writing, and science	Throughout school year	CST/mtg. notes, Parent sign-in sheets or teacher checklists, parent survey responses
4	Veteran's Day Program	Eighth Grade teachers	Involve parents and grandparents in recognition of our veterans. Have a veteran as a guest speaker	11/10/14	School assembly, Pictures
5	Parent involvement events (breakfast, Back to School event, etc.).	Leadership Team	Provide parents with strategies to help their student/s with homework, etc.	Bi-weekly throughout school year	Parent sign-in sheets,
6	Parent-Teacher Organization meetings	PTO president, Lara Deason	Involve parents in functions of the school to promote more positive relationships therefore increasing student achievement	Monthly throughout school year	Mtg agendas, sign in sheets, etc.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Rtl process--inclusion of	Brenda Green/Bess Revell/Inclusion-	Increased achievement due to parental	8/15-7/16	More effective implementation of the Rtl

	parents on Rtl team	remediation teachers	involvement		problem solving model
2	FOCUS Training	Ladell Holland	Student information System	8/15 - 7/16	Proficient use of system by teachers
3	ThinkCentral Training-home component	Grade level Chairs	Increase Student Achievement and Opportunities for parents to assist students at home.	8/14-7/15	Proficient use of software
4	Writing Inservice for Write Score Program	Lara Deason-through district sponsored Consultant training	Writing inservice on new writing program	8/15-7/16	Classroom Observations/Write Score Assessments
5	BlackBoard Connect	Ladell Holland	Increased parent awareness of activities, meetings, etc. that impact their student	8/15-7/16	Participation in school events
6	AR Home Connect	School AR committee	Increased awareness of student reading progress	11/15	Increased student growth in AR program
7	Bi-weekly Leadership meetings	Lara Deason/Rob Wheetley	Increased teacher/staff awareness and implementation of strategies, etc. that will increase parent involvement and student achievement	8/15-7/16	Leadership meeting agendas and notes; classroom observations; parent participation in school functions

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Teachers developed parent packets to be given to parents in helping their children with academic work at home.

Continued work towards a parent room at school where parents can come and get information and resources that might help their child. This is housed in the guidance suite as well in information display case in front office.

Establishment of a functioning Parent Teacher Organization whose goal is to support parents in participating in their child's education.

Areas for Parent Involvement:

- Family Theme Nights—2nd Monday of each month
- Open House
- Extracurricular Activities
- Volunteering
- Book Fairs

- Grade level field trips
- Fall Festival
- Fundraising
- Thanksgiving Dinner
- Classroom activities
- Talent Show
- Honor Assemblies---end of each 9-weeks
- Programs and Play—Music department does one at each awards day and throughout the year.
- Veteran's Day Program
- Kindergarten graduations
- 8th grade recognition
- Other school activities—dances, FCAT celebration, etc.,
- * Family Movie Nights; Evening Family Events (Back to School events; Dawg Days of Summer; etc)
- * PTO monthly meetings

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs is distributed through district composed letters sent home by students at the beginning of the year. Each grade level has prepared a parent/student friendly curriculum document. After initial STAR Reading and Math and other assessments are administered, student data chats are held with all students in grades 3-8. Parent data chats are scheduled during and after school hour times. In the event a parent cannot attend after school hours, a daytime meeting is scheduled. This procedure will repeat after the mid-year progress monitoring assessments.

Child Study Team meetings and parent conferences are encouraged throughout the

school year. Teachers contact parents via email, phone, and notes to make sure parents are informed of their child's progress or need for additional assistance.

Survey parents on the quality of parent involvement activities and activities they would like to see included in the current plan.

Student planners will be provided to all students as a means of communication between school and home.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will have opportunities both during and after school to encourage parent involvement. CST meetings and/or parent conferences may be requested by parents and the school will make every effort to assist in the attendance of the parent. Funds have been budgeted at the district level to support transportation. The school resource officer is available during school hours to assist in transportation needs. Activities will be advertised on the school marquee, in the local newspaper, and through school flyers or notes sent home with students. The BlackBoard telephone message system will also be used to promote family involvement during activities. Continued use of Facebook page and School Website. Forms, school & district letters, and teacher notes are translated into Spanish to provide information to our ESOL population. Translator is provided for CST meetings and parent/teacher meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Title 1 fliers at Open House, Title 1 Power Point at first Family Theme Night	Lara Deason, Gay Lewis	More parental involvement and higher test scores	Beginning of school year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Various activities throughout the school year	Lara Deason, Rob Wheatley & teachers	More parental involvement and increased test scores	All year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Parent Mtg.	1	20	Provided parents with information on how Title 1 funds are utilized at the school level.
2	Family Reading Nights	9	25	Provides students with opportunities to read and take AR test. Reading also exposes students to vocabulary and application of strategies. Parents are made aware of students reading levels and how to help their child be successful in reading.
3	Data Chat/Movie Nights	2	50	Parents are provided information regarding their students progress towards meeting their academic goals

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Working With Parents Professional Development	1	40	Increased achievement due to parental involvement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Spanish speaking parents	Have an interpreter at events to help with communication of information. Provide event information in Spanish
2	Written communication in Spanish	Have as many of our documents as possible translated into Spanish

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------
