

## FROSTPROOF ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, dart.meyers@polk-fl.net, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/20/15  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Frostproof Elementary will host School Advisory Council (SAC) meetings eight times a year. We will have eight meetings throughout the year starting with September 23, 2015. Parents will make up part of the SAC committee. The members of the SAC committee will be elected as per the guidelines. They will be informed 2 weeks prior the meeting about the date and time. During the meeting Title I programs, Parental Involvement and budget including the 1% expenditure will be discussed. Agendas, sign in sheets, and minutes of SAC meetings will be used as documentation.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	ESE Teachers will meet with ESE families once each school year to update and review IEP.
2	School Readiness/VPK, Head Start	Oleda Johnson, Kindergarten Round Up (Testing of Students), K-2 Sailing into Reading, PreK-2 Math Carnival, PreK-2 Science STEM Night, Parent Resource Room.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meeting Notice/flyer	Title I Parent Involvement Facilitator/Interventionist	September 24, 2015	number in attendance
2	Annual Meeting reminder stickers/School Messenger Message/Marquee	Title I Parent Involvement Facilitator/Interventionist	September 29, 2015; September 30, 2015	number in attendance
3	Title I Presentation (What is Title I, Rights of Parents, etc.)	Title I Parent Involvement Facilitator/Interventionist	October 1, 2015	survey, end of the year survey

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Frostproof Elementary will host school-wide Conference Night twice per year. The first Conference Night will take place on Monday, November 9, 2015 from 3:15pm-6:30pm. The second school wide Conference Night will be on Wednesday, March 2, 2016 from 3:15pm-6:30pm. Teachers will also be available before school and during planning for conferences. Afternoon availability will be from 3:15pm and after, with

during planning for conferences. Afternoon availability will be from 3:15pm and after, with appointment. Conferences can also be scheduled during the day depending on the teacher's schedule.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Sailing into Reading - Parents learn reading strategies to help their children read at home. This year we are focusing on student reading levels and what they mean, and how parents can use that to better help their children academically.	Administration/ Reading Coach	Parents will have a better understanding of how to help their child with reading at home. Students will be more successful with reading.	10/22/15	Evaluation forms
2	Math Carnival- Parents and students are engaged in Math activities	Administration/ Math TLC	Learn Math Skills	02/25/16	Evaluation Forms
3	Conference Nights	Teachers	Teacher will communicate with parents ways to help child at home	11/9/15 and 03/2/16 3:15-6:30	Evaluation Forms
4	Kindergarten Round Up- Register Kindergarten child	Kindergarten teachers/Office Staff/ Parent Involve	Student assessment for placement	Spring 2016	Evaluation Forms
5	Science Night-Parents and students are engaged in Science activities.	Parent Involvement Facilitator/Interventionist	Learn Science Skills	1/21/16	Evaluation Forms

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Communication for Classroom Teachers	Administration/ Reading Coach	Making parents feel more welcome at a school to increase their participation.	October 2015	Evaluations

2	Math 5 E lessons	Mike Greenlee	Enhance student engagement	September 2015	Walk-throughs/ lesson plans
3	RTI/ Interventions	Administration	Enhance positive response to interventions	Ongoing 2015-2016	Walk-throughs/ staffing meetings

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response: Activity: Newsletters**

**Specific Steps:** Collect monthly information to include in newsletter

**Person Responsible:** PTO President, Parent Involvement Facilitator and principal's secretary

**Timeline:** Monthly

**Evaluation:** Talk to parents to ask if they keep informed with the newsletter and using Title 1 Survey Data.

**Activity: School Messenger (If Available)**

**Specific Steps:** Record announcements then call every parent to keep them informed or remind them about upcoming events and activities.

**Person Responsible:** Principal, Assistant Principal

**Timeline:** Throughout the year

**Evaluation:** Talk to parents to ask if they keep informed with School Messenger

Our school has a Parent Resource Room that is available for families.

Southeast Region @ Frostproof Elementary 863-635-8600

Hours of Operation

Monday, Wednesday, and Friday from 7:30 AM to 3:00 PM and

Tuesday and Thursday from 10:30AM-6:00 PM or 10:30AM -8:00 PM for evening classes.

Here are a few things the centers will offer families of a Title I student!

- Informational brochures and pamphlets on a variety of topics.
- Information on local community resources, including ACCESS
- Materials to check out and use at home with your child.

- Parent Resource Library
- ACT/SAT test prep materials
- GED study guides and adult school information.
- Visits from the Books Bridge Bus
- Quarterly visits from AGAPE mobile food pantries.
- Learn English with Rosetta Stone.
- Computers for parent use.
- Bilingual materials
- Information on the Para Pro Test
- First Aid CPR classes
- Family Games and Leapfrog
- HOMEWORK HELP on Tues/Thurs from 3-6 PM

The centers will offer many classes and workshops as part of our first parent university.

Here are some of the workshop topics that will be offered; bullying, positive parenting, behavior, financial literacy, interviewing for a job, substance abuse, academics, graduation requirements, testing, writing a resume, using your public library, healthy cooking, internet safety, bike safety, stranger danger, and many other topics!

Parents can register for classes on our website or by calling the center.

Parent Center Website [www.polk-fl.net/parents/involvement/pirc.htm](http://www.polk-fl.net/parents/involvement/pirc.htm)

Parent University Website [www.polkfl.net/parents/involvement/plugin.htm](http://www.polkfl.net/parents/involvement/plugin.htm)

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## **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Frostproof Elementary will provide parents with Title I information through the Annual Meeting, the Parental Involvement Summary, and through workshops. The Annual Meeting will take place on October 1, 2015. The Parental Involvement Summary will go home on November 10, 2015. Teachers will review compacts with parents during the Title 1 Annual meeting and conferences. Workshops will be hosted at our school to inform parents about our reading curriculum on October 22, 2015 and a Math Carnival will be held on Feb.25, 2016. Students will get stickers for agendas with information reminders for parents. Title I information will also be shared through SAC meetings. These will take place monthly starting in September and concluding in May resulting in approximately 8 meetings.

The school compact will be sent home on August 24, 2015. The compact will contain information about assessments used to measure student progress as well as other useful information.

Along with the students report cards will be an attached document that explains the proficiency level a student is at and where the student should be.

Parent meetings will be available before and after school. During school, according to each teacher's schedule and finally during our two yearly school wide conference nights.

Information for parents will also be provided on school website and school facebook page.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Frostproof Elementary will invite all FES families to different activities throughout the school year. All parents will be notified through flyers, newsletters, reminder stickers, and School Messenger. The information will be sent home in English and Spanish, translated by our Spanish speaking Parental Involvement Paraprofessional.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with	Conference Nights	Title 1 Program Facilitators, Administration, Teachers	Student achievement is increased with more parental involvement.	2 times per year



	parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Weekly Family Media Nights- Families read together in the media center and students take AR tests.	Media Specialist	Improve student reading skills.	Tuesdays September 2015-May 2016

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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