

COCONUT PALM K-8 ACADEMY Title I, Part A Parental Involvement Plan

I, Dr. Carmen Jones-Carey , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: CPA's mission is to become actively committed to pursuing the involvement of parents and the community in supporting student learning and development. We will also strive to provide assistance to our parents in understanding the implementation of the states academic content standards, achievements and assessments.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: A comprehensive plan include: Monthly Parent Meetings, distribution of a monthly parent newsletter, Weekly current event updates via Connect Ed phone messages, and requiring quarterly parent/teacher conferences. Additionally, all Parent Teacher Association (PTA) Meetings and Educational Excellence School Advisory Council (EESAC) meetings will be posted in order to maximize parent involvement. Title I funds will be used to enhance the Parent Resource Center and ensure that parents are aware of technology that is made available to them. Ongoing computer assistance will be provided to parents/guardians.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Day Activities	Selecting various topics of interest to parents and presenting on a monthly by Student Services
2	Parent Technology Program	Designed to assist parents with the usage of technology and apprise them of software provide to them and their children for home usage
3	Grade level parent orientations	Conducted at the beginning of the school year and sporatically (as needed) during the school year by Administration and Teachers
4	Parent/student Data Chats	Conducted with Administration, Counselors and Teachers
5	Muffins for Mom	Curriculum Overview by grade level -Curriculum Coaches

6	Father's Day in May	Designed to encourage father/male role model involvement in education-Teachers and Curriculum Coaches
7	Grandparent Program	Assists grandparents who are raising grandchildren-provide educational assistance and awareness of curriculum expectations

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent data chats	Teachers	August 24, 2015-June 9, 2016	increase in student test scores
2	Attendance Meetings	Administration/Counselors	August, 2015 - June, 2016	Decrease in student absences
3	Parent Day Orientation	Principal/Counselor	August 22, 2015	Parent participation
4	PTA Meetings/ESSAC	Assistant Principal	September 2015-June 2016	Parent Participation

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Will arrange school meetings at a variety of times or conduct communication via teleconferencing and home visitations between teachers and other educators with parents who are not able to attend.

Saturday and evening meetings are scheduled on an ongoing basis.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the

school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	parent resource center	Administration, PTA, staff members	providing information to parents to assist in student achievement	on-going	increased usage of sign in log
2	grade level newsletter	Instructional staff	providing and informing pertinent information pertaining to student achievement	on-going (monthly)	increase in parental response
3	weekly/daily progress report	Counselors, teachers	monitoring student achievement	August, 2015 - June, 2016	parent communication log
4	educational field/ trips	Field trip coordinator	correlate real world experience	August, 2015 - June, 2016	parent communication log
5	parent day	counselors, PTA	providing useful tools to assist with their child's academic success	on-going (monthly)	parent communication log
6	lunch brunch with teachers and students	Administration, staff members	parents engaging with students in various learning activities	on-going (monthly)	parent communication log
7	grade level parent night	Administration, Instructional staff members	providing and informing pertinent information pertaining to student achievement	August, 2015 - June, 2016	parent communication log
8	parent-teacher conferences	Counselors, teachers	monitoring student achievement	on-going (daily)	sign in log and communication log
9	school newsletter	Administration, instructional staff	providing and informing pertinent information pertaining to student achievement	on-going (monthly)	increase in parent responses

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Understanding student data	Administrators, Instructional Coaches	Interpretation of student data on assessments	monthly: September-March	parent communication log and sign in sheets
2	PBS	PBS Facilitator	Student Achievement and Behavior	quarterly	parent notification

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: CPA will provide monthly parent day workshops providing various topics such as: bullying and harassment, volunteers, Title I, etc..

Extracurricular activities to include dance, music, chess and invite parents to rehearsals and performances. This is used as an opportunity to hold meetings regarding student progress.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will provide "communication of the above as follows:" connect-ed messages, take home flyers provided if needed every Tuesday (Take Home Tuesdays), home visitations, PTA involvement, orientations, and school's climate survey.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Providing a person(s) to interpret at meetings and orientations. Provide information and workshops in their native language.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Quarterly progress monitoring	Teachers, counselors	progress monitoring and student data	quarterly, or as needed

2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	1. Student performances coordinated in order to maximize parent participation and provide/conduct a parent workshop on Educational Issues. 2) Parent academy Meetings with various topics designed specifically for parents such as, Using the Internet, How to Access the District's web pages, Monitoring Your Child's Progress by Access the Electronic Gradebook	Instructional Staff, Counselors	gaining more parental support	Monthly
---	---	--	---------------------------------	-------------------------------	---------

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
-------	------------------------------	----------------------	------------------------	---

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
-------	------------------------------	----------------------	------------------------	---

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
-------	---	--

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------