

PINE VILLA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Renita Lee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].


Signature of Principal or Designee

11/13/15
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The staff and administration of Pine Villa Elementary School believe that all students can learn; therefore, we accept the challenge to teach all students so they may attain their maximum educational potential. A positive parent/family partnership is essential to student achievement. Pine Villa Elementary will actively involve parents, teachers, staff and the community to prepare students to be responsible and productive citizens. The Parent Involvement Plan will be developed to strengthen the partnership between the District, school, family and community. The plan and mission statement will be reviewed annually by the School Advisory Council(EESAC) to make any necessary

revisions for the following school year.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Pine Villa Elementary School believes in parental involvement. The Educational Excellence School Advisory Council (EESAC) made up of parents, school staff and community members are responsible for developing, implementing and evaluating all school level plans which include the School Improvement Plan (SIP) and the Parent Involvement Plan (PIP). The EESAC meets quarterly during the school year. The EESAC also serves as a Title I Parent Involvement Committee. More than half of the members are parents (non-employee representatives). All parents are given the opportunity to review the plans and offer their input prior to approval. During the EESAC meetings when the SIP and PIP are developed, the committee will decide, with the input of the parents how the parental involvement funds will be used. All EESAC meetings are open and advertised to all parents through the school flyers and ConnectED phone messages sent to EESAC members. All school activities, improvement goals, and funding are reviewed during EESAC meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy Workshops	The District plans Parent Academy workshops throughout the school year. A representative from the District is dispatched to the school site monthly to present at the workshops. Parents are notified of the workshops via ConnectEd messages, flyers and the monthly calendar. The Community Involvement Specialist, with the assistance of the Assistant Principal, will prepare the school site for the workshop.
2	Volunteer Program	Parents are informed of the opportunity to volunteer at the school site during the opening of school's "Meet and Greet" session. Through the assistance of the Community Involvement Specialist, the parents are provided with the necessary information to become an approved volunteer. Once the approval has been given, each volunteer is provided with a volunteer number. The administration will meet with the volunteer and an assignment will be provided. Each volunteer is directed to sign in and out in the Main Office on a daily basis.
3	Community Activities	During several times of the year, the leadership team will develop activities to promote community involvement. Advance notice will be provided to the parents of these activities via ConnectEd messages, flyers and the monthly school calendar.
4	VPK Program	The Title I office and VPK office work together to coordinate transition programs for students entering the school program. Meetings with parents, VPK teachers, and Kindergarten teachers are coordinated to discuss the specific learning needs of students and the transitioning process.
5	Nutrition Program	The District promotes healthy eating through the dissemination of information to the parents. Free and reduced lunch is provided to all that qualify for the program
6	Individuals with Disabilities	Supplemental instructional support is provided through Title I. These service are discussed with parents during the development of the students Individualized

	Education Act (IDEA)	Education Program (IEP).
7	Head Start	The Head Start pre-kindergarten teachers will conduct at least two home-visits.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyer Invitation	Assistant Principal	Ongoing	Copy of Flyer Invitation
2	ConnectED Messages	Assistant Principal	Ongoing	Recorded Messages
3	Title 1 Brochure	Assistant Principal	Ongoing	Copy of Brochure
4	Parent Center	Community Involvement Specialist	Ongoing	Parent Center
5	Parent Academy	Assistant Principal	Monthly	Copy of sign in sheets/Agenda
6	Annual Title 1 Meeting	Assistant Principal	September 9, 2015	Sign in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Pine Villa Elementary believes in the importance of parental involvement. All meetings will be flexible to meet the needs of the parents. Meeting will be conducted during the school day, after school, and in the evening. Parents will be given notification of these meetings and parents that cannot attend a scheduled meeting may make an appointment at a time more convenient with the administration to receive the information or services. The Principal, Assistant Principal, Guidance Counselor, Social Worker and/or Community Involvement Specialist will make home visits as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Common Core State Standards/Workshop	Instructional Coaches and Administration	Increased student achievement	January	Website, Flyers, Monthly Calendar
2	Curriculum Night	Instructional Coaches,	Increased student	December	Agendas, Sign in

		Instructional Staff and Administration	achievement		sheets
3	Parent Academy Workshops	Asst. Principal, Community Involvement Specialist	Increased student achievement	Monthly	Website, Flyers, Monthly Calendar, ConnectEd
4	Community Events	Administration, School Support Services, Community Involvement Specialist	Increased student achievement	On going	Agendas, Sign in sheets
5	Parent Conferences	Classroom Teachers, Administration	Increase in student achievement	Quarterly	Sign in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of Parental Involvement/Articles	Administration	Increase student achievement in Reading/Language Arts/Mathematics	Monthly	Sign in sheets
2	Effective Communication Between Parents and Teachers/Powerpoint	Administration	Increased student achievement due to the goal setting	January	Agenda/Sign-in Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Resource Center is available for parents to gather resources to use at home. The Community Involvement Specialist and the Assistant Principal will ensure that all pertinent information is available. A log will be kept of the parents that visit the Resource Center. The hours of the Parent Resource Center will coincide with school hours. Parent Academy workshops are conducted in the Media Center by Title I District Office Staff. Flyers and Notices are sent home regarding these activities as well as ConnectED phone messages.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Timely information will be provided to the parents in the following ways: sent home with students, flyers, monthly school calendar connectED messages, parent center.

During parent/teacher conferences academic progress with suggestions to help students at home and school will be shared. Parents can schedule teacher conferences as needed throughout the school year.

The Reading and Math Curriculum is available for students and parents on line via the student portal. Student work folders are maintained within the classroom in individual folders.

Communication of school level test results with parents is done via phone, conference, and parent letters . Information on what the school is doing to meet higher standards is also provided during parent meetings.

Conversations with parents regarding the school's strengths and weaknesses to make improvements are conducted during the Educational Excellence School Advisory Council (EESAC) meetings.

Parents are invited to serve on the Educational Excellence School Advisory Council(EESAC) which also serves as the Title I Parent Committee. The EESAC reviews and may make suggestions for changes to the School Improvement Plan. Parents are also invited to join the Parent Teacher Association (PTA). At the annual meeting, information is presented about the Title I programs, the curriculum and academic assessments.

Climate surveys are conducted annually and parents may submit comments.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents complete the Home language Survey during the registration process. All ESE, ELL and migratory students are identified and all parental involvement activities are made available in varying methods to meet the needs of the individual student. In the development of documents consideration is given to the literacy levels of the parents in the community. When parents are speakers of other languages, ESOL teachers, the World Languages Office and Title I office is contacted for interpreters or document

translators. All pertinent information will be presented in English, Spanish and Creole.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Various meeting times and home visits	Principal, Counselor, Social Worker, CIS, Teachers	SIP Goals/Academic progress	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Progress Monitoring	2	20	Learning gains, goals, strategies
2	Progress Reports, Report Cards, Assessment Results	5	65	Curriculum Expectations/Learning Gains
3	EESAC, Family Compact, Orientation, Annual Meeting	6	146	Involvement/Participation
4	Home-School Connection	66	8665	Parenting/Communication
5	Rti Staff Training	1	14	Intervention

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Improvement Plan	2	28	Increased student achievement due to goal setting
2	Differentiated Instruction	1	8	Increased student achievement
3	Implementation of the Standards	1	10	Increased student achievement
4	Unwrapping the Standards	3	28	Increased student achievement
5	Modalities of Writing	1	3	Increased student achievement
6	Science NGSSS	1	9	increased student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parental involvement by all subgroups.	The school will offer more events to the parents and the community at times that are convenient to ensure active participation.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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