

ROCK ISLAND ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Christina Menendez , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be invited and encouraged to become active members of the

School Advisory Council (SAC) and Parent Teacher Association (PTA). SAC and PTA meetings will be scheduled and shared at the beginning of the year. At the SAC and PTA meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|--|---|
| 1 | Individuals with Disabilities Act (IDEA) | Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP. |
| 2 | Head Start | Head Start pre-kindergarten teachers will conduct at least two home-visits, hold joint parent meetings to discuss specific learning needs of students and academic progress. |
| 3 | Title I Van with Resources | Title I Van with parent and family resources will be present at Open House and Parent Nights. |
| 4 | Parent Volunteers | Parents were supported and guided in volunteering online with the district at our Community Night and Parent Night and approved parents will attend field trips and support classroom teachers. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|--------------------------------------|--|---------------------------------|--|
| 1 | Public Meeting Flyer | Title I Liaison | Third week of August | Flyer, newsletter, school website |
| 2 | Announcement (marquee & Parent Link) | Asst. Principal, Title I Liaison, Head Custodian | By the second week of September | Email/Request forms/Parent Link report |
| 3 | Develop Agenda and Sign-In Sheets | Administration, Title I Liaison | By the second week of September | Agenda, Sign In Sheets |
| 4 | Annual Open House | Principal, Support Staff | By the end of September | Agenda, Sign In Sheets |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Rock Island will schedule family night events no earlier than 6:00pm to better accommodate parents. In addition, the school will host quarterly Parent Nights to conference, provide resources, build community, inform parents on curriculum, and to engage our parents in their student's learning. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the school's Title I plan.

Teachers will hold conferences individually with parents of children in their classrooms on an on-going basis in addition to quarterly parent nights.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---|--|---|------------------------------|---|
| 1 | Curriculum & Instruction/Parent Meeting | Admin, Reading Coach, Team Leaders | Parents will be provided with grade specific brochures/handouts outlining and identifying the NGSSS and strategies that parents can use at home. | August 2013 & September 2013 | Flyer, agenda, sign in sheets, evaluation forms |
| 2 | Assessment/Report Card Night | Admin, Classroom Teachers | Parents will be informed of the FCAT Levels and grade level requirements | November 2013 | Flyer, agenda, sign in sheets, evaluation forms |
| 3 | Curriculum & Instruction/Parent Conferences | Classroom Teacher, Asst Principal | Teachers will keep parents informed of student academic progress | Ongoing(2 required per year) | Conference Forms, Parent Contact Logs |
| 4 | Math, Reading, Science, Writing/Parent Workshop | Admin, Reading Coach, Classroom Teachers | Parents will be provided with grade specific brochures/handouts outlining and identifying the NGSSS and strategies that parents can use at home. Parents will also receive educational materials. | Oct. 2013 and December 2014 | Flyer, agenda, sign in sheets, evaluation forms |
| 5 | Community Involment/Community Night | Admin, Classroom Teachers | Parents and community stakeholders are given the opportunity to meet and greet. Parents will be provided with resources such as financial and health. | August 2013 | Flyer, agenda, sign in sheets |
| 6 | SAC Meetings | Admin, Classroom Teachers | Parents and community stakeholders are given the opportunity to meet and discuss school data, outcomes, SIP, and initiatives | Ongoing | Flyer, agenda, sign in sheets |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--------------------------------|--------------------|---|-------------|--|
| 1 | Communicating and working with | Principal | Improve the ability of staff to work effectively with parents | August 2013 | Parent communication call logs, conferences, |

| | | | | | |
|---|--------------------------------|-------------------------|---|----------------------|--|
| | parents | | | | and increased student achievement |
| 2 | Cutural Sensitivity and SEL PD | Principal | To help staff to understand various cultures to better meet the academic needs of students. Improve the ability of staff to work effectively with parents | August 2013-May 2013 | Classroom observations, student work, Discipline Data. and increased student achievement |
| 3 | SAC Meetings | SAC Chair and Principal | To build relationships between teachers, parents, and the comunity to support student achievment. | August 2013-May 2013 | Classroom observations, student work, Discipline Data. and increased student achievement |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Rock Island will schedule visits for the Title I Mobile on a quarterly basis.

The school's website will be maintained to provide updated information and resources.

Parents will receive notification through flyers, Parentlink telephone messages, and the website of the Title I Parent Resource Center at the beginning of the year and during monthly parent activities.

Rock Island has partnered with our local library and connected our parents and students to all of the resources in the library. The local branch manager will continue to attend Rock Island events to inform and support our families as well as continue to provide resources.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Rock Island Elementary will provide information about Title I programs will be provided in a timely manner, using various methods of communication (newsletter, website, meetings).

Information about Title I programs, academic programs, Next Generation

Sunshine State Standards (NGSSS), Common Core Standards(CCSS), Access Points(For parents of students who take the Florida Alternative Assessment), Grade Level Expectations (GLEs), and forms of academic assessment will be shared with

parents during Open House/Title I Information Meeting, parent conferences, and all other parent events. Classroom teachers will explain and discuss the school's curriculum, CCSS, NGSSS, GLE's and types of assessments used to measure student progress during Open House. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. FCAT data will be shared along with the status of Annual Measurable Objectives through parent night events.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Rock Island Elementary will make accessible the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan on the school's website and made available in the front lobby of the school. . Translators will be available during parent meetings and made available as needed.

Information on upcoming events and activities will be updated on Parent Information Display Board (located in the front office).

When necessary, staff members will conduct in-home conferences or telephone conferences between teachers or other educators who work directly with participating children to maximize parent involvement.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|---|-----------------------------|-------------------------------|---|
| 1 | Curriculum & Instruction/Parent Meeting | 1 | 5 | Parents will be provided with grade specific brochures/handouts outlining and identifying the NGSSS and strategies that parents can use at home. |
| 2 | Assessment/Report Card Night | 1 | 20 | Parents will be informed of the FCAT Levels and grade level requirements |
| 3 | Curriculum & Instruction/Parent Conferences | 2 | 500 | Teachers will keep parents informed of student academic progress |
| 4 | Math, Reading, Science, Writing/Parent Meetings | 10 | 20 | Parents will be provided with grade specific brochures/handouts outlining and identifying the NGSSS and strategies that parents can use at home. Parents will also receive educational materials. |
| 5 | Community Involment/Community Night | 1 | 80 | Parents and community stakeholders are given the opportunity to meet and greet. Parents will be provided with resources such as financial and health. |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|---|
| 1 | Communicating and working with parents | 1 | 40 | Improve the ability of staff to work effectively with parents |
| 2 | Cutural Sensitivity | 0 | 0 | To help staff to understand various cultural to better meet the academic needs of students. Improve the ability of staff to work effectively with parents |

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|--------------|--|---|
| 1 | Staff turn over | Develop and support staff ongoing |
| 2 | Student turn over | Community outreach and student engagement |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|
