

WHEATLEY ELEMENTARY Title I, Part A Parental Involvement Plan

I, Sean Brown , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To provide additional instructional staff, professional development, extended-time programs, and other strategies for raising student achievement at Wheatley Elementary School. To engage and foster parental involvement with parents and assist with bridging the gap on literacy for parents via ABE/GED programs.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be encouraged/invited/recruited via flyers, newsletters, marquee and the school messenger phone system to attend/participate in the annual Parental Involvement Planning Meeting and subsequent meetings as well as monthly PTO, PLC and SAC meetings. The parents will be provided with an agenda prior to each meeting and encouraged to provide input. Parents who become members of SAC, per State SAC guidelines, will be responsible for planning, reviewing and improvement of the Title 1 program. Links will be provided for parents to access Parental Information/PTO/PLC and SAC meetings along with the school conditions survey through Wheatley.ocps.net.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	GED Program	Provide classes in the morning, at a remote location; parents will receive academic assessment and technology instruction, as well as ongoing progress monitoring for GED Test preparedness.
2	Parent Resource Center	The Parent Resource Center will be open two days per week/two hours per day to allow parents access to computers, educational resource information and the use of educational games/activities that can be loaned for at home enrichment. Resume and career building assistance will be given at this time as well as access to Florida Choices.
3	Great Endings Parent/Child Development	Meetings to be held and families will receive modeling strategies and tools to build the academic environment at home.
4	VPK	Parent meetings will be held monthly; to address the learning needs of the students. Parents will be invited to attend the yearly transition meeting with Kindergarten to address the academic expectations for the upcoming school year.
5	Donuts for Dads	Feedback to parents, parent tips, testing tips, and guest speakers
6	Munchies for Moms	Feedback to parents, parent tips, testing tips, and guest speakers

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Meeting advertised in the school newsletter and parent monthly news letter	Title I Designee/A.P.	First week in Sept - On-Going	Attendance roster, Sign-In Sheet & School News Letter
2	Meeting announced on School Messenger Phone System	Principal	On-Going	Copy of call log report
3	Annual Public Title 1 Meeting	Title 1 Designee/Principal	First week in September - On-Going	Sign-In Sheet, Agenda, Minutes

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The parent meetings will be held on the second Tuesday of the month in the morning. If for any reason parents can not attend mornings, the meeting time will be changed to evening meetings. Since Wheatley Elementary School is currently in a temporary home at the Apopka 9th Grade Center, meetings may have to be held at the Bridges Community Center. Parenting Title 1 Meetings such as PLC and SAC will be held on the same day to respect the time of the parents. The school will provide refreshments for each meeting. If childcare is need our Faith Based organization will provide for the parents attending the meeting with advance notice from the parents. Translators will be available per parent request for every meeting.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Meet Your Teacher	Principal, Classroom Teacher	Reduce student anxiety and allow teachers to set high expectations	August 2013	Sign-In Sheets, Flyers, Connect Ed, Marquee
2	Annual Meeting	Assistant Principal	Increase parent involvement and understanding of the opportunities that are available to help their child learn	October 2013	Sign-In Sheets, Flyers, Connect Ed, Marquee
3	Open House	Principal, Assistant Principal, CRT	Develops stronger bond between school and home improving parent-school communication	September 2013	Sign-In Sheets, Flyers, Connect Ed, Marquee
4	Math Night	Principal, Assistant Principal, CRT, Coaches, Classroom Teachers	Provide resources for parents to use at home to help their child.	October 2013	Sign-In Sheets, Flyers, Connect Ed, Marquee
5	Reading Night	Principal, Assistant Principal, CRT, Coaches, Classroom Teachers	Provide resources for parents to use at home to help their child.	November 2013	Sign-In Sheets, Flyers, Connect Ed, Marquee
6	Science Night	Principal, Assistant Principal, CRT, Coaches, Classroom Teachers	Provide resources for parents to use at home to help their child.	February 2014	Sign-In Sheets, Flyers, Connect Ed, Marquee
7	Field Day	PE Coach, Special Area Team	Provide activities for parents to use at home to help their child.	May 2014	Sign-In Sheets, Flyers, Connect Ed, Marquee
8	Report Card Conference Night	Admin. and School Leadership Team.	Allows parents the opportunity to communicate with classroom teacher about student's academic performance.	January 2014	Parent attendance verified by sign in documentation
9	FCAT Parent Night	Administration & Teachers (3-5)	Provide information to the parents that will assist them	March 12, 2014	Parent attendance will be verified.

			in preparing students at home.		
10	Writing Night	Principal, Assistant Principal, CRT, Coaches, Classroom Teachers	Teachers and Writing Coach will explain the writing process to parents	January 2014	Sign-In Sheets, Flyers, Connect Ed, Marquee

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	The value of parental involvement	Title I Designee, CRT and AP	Helping teachers work effectively with parents and provide best practices for parent involvement	Once every grading period	Sign-In sheets, handouts,
2	How to communicate and work with parents	Title I Designee, AP & CRT	Helping teachers work effectively with parents and provide best practices for parent involvement	Once every grading period	Sign-In sheets, handouts,
3	How to implement and coordinate a parental involvement program	Title I Designee, AP & CRT	Helping teachers work effectively with parents and provide best practices for parent involvement	Once every grading period	Sign-In sheets, handouts,
4	Cultural sensitivity	Title I Designee, AP & CRT	Helping teachers work effectively with parents from different backgrounds	Once every grading period	Sign-In sheets, handouts,

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Curriculum Night- Each Grade level will host the parents and talk to them about the importance of math and reading. Teachers will give parents advice on the best ways to help their child improve their education. Handouts on FCAT, Basic math skills that must be mastered and essential reading vocabulary for each grade level.

Fifth Grade Promotion Ceremony- This ceremony will celebrate fifth grade students that will move from fifth grade to middle school.

Student Awards Breakfast- Students who receive outstanding grades and conduct will have breakfast with their parents and the Principal

Holiday Programs- Each grade level will participate in a holiday program, which will include the fine arts.

The Love Pantry program- Provides meals to parents that are considered homeless.

Parent University will utilize the resources from school and private psychologists, social workers, teachers, and the area businesses to provide trainings to parents and legal guardians. These trainings will cover a broad spectrum of parental needs from financial stability to setting home up a homework schedule. These activities will take place in the morning when many of our parents are dropping students off to school.

Provide an opportunity for parents to attend ABE/GED training courses. The Parenting Coordinator will facilitate and partner with Career and Technical Education-Westside Tech to implement the program. Classes will be held on Tuesday and Thursday mornings from 9am until noon or on Monday, Wednesdays and Fridays from 9am until 11am.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Wheatley Elementary School will provide timely information about Title I programs, school curriculum, academic assessments, student progress by implementation of the following parent notification vehicles: school wide informational flyer distribution to all students. Connect Orange notification in English and Spanish (automated phone notification and school marquee display. Monthly PTO/SAC/PLC meetings, where topics pertaining to curriculum, forms of academic assessment, assessment of student progress will be addressed. At each meeting and parent training, parents will have the opportunity to address their questions/concerns regarding any issue of an academic nature. The school administration also operates on an "open door" policy, which is communicated to parents consistently - parents can meet with school administration, as well as submit a written concern to the school administration. Parents are also invited and encouraged to attend scheduled parent conferences, report card night and all scheduled academic events. Parents will also be able to access events on the school website and receive a monthly Parent Newsletter.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Wheatley Elementary School will provide opportunities for participation in parental activities for all parents by providing the following meeting opportunities: Open House, SAC/PTO/PLC monthly meetings, Report Card Conference Night, Quarterly Newsletters (English & Spanish), Science Night, Literacy Night, Math Night, FCAT Informational Packets - FCAT, Parent Involvement Folders and Progress Reports/Report Cards.

The Bilingual Paraprofessional will provide translated documents and flyers for all of our

non-English speaking parents. She will also use the Connect Ed phone system to send information to ELL parents to keep them informed of upcoming events. The school will provide translators at every PTA and SAC meeting. Furthermore the CCT will hold four meetings throughout the year for all ELL parents. These meetings will encourage our ELL parents to support the school and provide them the materials and resources to help their child succeed.

Title One Information will be posted on the school website for parents/guardians who are unable to come to school.

Title One topics that are discussed at SAC/PTA meetings will be written up in the monthly newsletter and sent home with the students.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	PTA/SAC/PLC Meetings	Leadership Team	Provides monthly updates for parents regarding school initiatives and procedures.	August 2013 - June 2014
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Community work collaboratively with the district and school to increase student achievement. Review school performance data, and determine the cause for low performance.	CAT team (Community Assessment Team)	Improve student success	November-June 2013-2014

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet Your Teacher	1	50	Reduce student anxiety and allow teachers to set high expectations
2	Annual Meeting	3	8	Increase parent involvement and understanding of the opportunities that are available to help their child learn
3	Open House	1	60	Develops stronger bond between school and home improving parent-school communication
4	Math Night	1	40	Provide resources for parents to use at home to help their child.
5	Reading Night	1	60	Provide resources for parents to use at home to help their child.
6	Science Night	1	30	Provide resources for parents to use at home to help their child.
7	Field Day	1	150	Provide activities for parents to use at home to help their child.
8	Report Card Conference Night	4	50	Allows parents the opportunity to communicate with classroom teacher about student's academic performance.
9	FCAT Parent Night	1	35	Provide information to the parents that will assist them in preparing students at home.
10	Writing Night	1	30	Teachers and Writing Coach will explain the writing process to parents

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The value of parental involvement	5	32	Helping teachers work effectively with parents and provide best practices for parent involvement
2	How to communicate and work with parents	2	32	Helping teachers work effectively with parents and provide best practices for parent involvement
3	How to implement and coordinate a parental involvement program	2	32	Helping teachers work effectively with parents and provide best practices for parent involvement
4	Cultural sensitivity	2	32	Helping teachers work effectively with parents from different backgrounds

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are

disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation to Parental Events	Encourage carpooling or public transportation to parent meetings and events. Since Wheatley ES is currently in a temporary home, Apopka 9th grade center, the majority of our parents are unable to attend meetings located at the new temporary school location.
2	Childcare	Offer childcare at parent meetings or activities as needed. Wheatley ES faith based organization will provide childcare upon parents request for meetings and activities.
3	Parents valuing education as a top priority in the lives of their children	Offer incentives, personally invite reluctant parents.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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