SLIGH MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Angela Vickers, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four
 (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the
 professional qualifications of the student's classroom teachers and paraprofessionals [Section
 (h)(6)(A)].

Signature of Principal or Designee	Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Through the active involvement of our families and support of our community, Sligh will provide a safe & healthy learning environment necessary for students to achieve academic excellence while instilling core values, building character, and encouraging citizenship.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Parent Involvement (PI) School Contact will create and distribute the user-friendly Parent Involvement Preference Survey (Appendix A) to determine how the parents prefer to receive the information regarding school events. We will utilize the school website, the school newsletter, PTSA, SAC, marquee, Edsby, and the weekly parentlink telephone system to communicate welcoming and meaningful opportunities for parent involvement at Sligh Middle. Community members and local business owners within the Sulfur Springs/ East Tampa communities will also be invited to participate in various school activities. Our PTSA will conduct a parent meeting to develop, implement, and evaluate the Parent Involvement Plans and will meet monthly. All parents, students, teachers, and community members are invited to participate. PTSA will vote for a President and other officers and then establish commitees.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	English Language Learners (ELL)	The ELL staffs coordinate two annual Parent Action Committee (PAC) meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information also includes how to receive translation services as well as how to schedule conferences with teachers or staff. The ELL staff serve on the school parent involvement committee.
2	K.I.D.S./Shriners/CARD	ESE staff inform parents with disabilities of parent education or support opportunities.
	Coalition for Healthier Sulfur Springs	Community-School Liaison attends quaterly forums, various events of affliated organizations/agency, cross-promotes community events/opportunities, refers parents to relevant programs/initiaitives, and ultimately, to increase Sligh's overall participation in the community.
		Disseminates information regarding parent education and professional development opportunities to support advocacy, parent involvement, and best practices. Information includes: AID packet, Title I Parent/Family Resource Handbook.
	I ITTICA OF PARANT / FAMILLY X.	Parent Involvement Contant will meet PI cohort and mentors throughout the school year to receive updates regarding parental involvment/education opportunities, and/or Title I requirement updates.
6	Parent-Teacher-Student Association (PTSA)	PTSA board and Parent Involvement contact will work together to increase PTSA awareness and participation and use various methods to fundraise "appreciation" funds for faculty, student, parent, volunteer. PTSA wil increase the communication between members and school through newsletter features, informational booths at school events, parent link calls, etc. Member incentives include a free t shirt, raffle opportunities at each meeting, and invitation to parent involvement banquet at the end of the year.
1/	Derrick Brooks Charities/ Amerigroup	Student Intervention Specialist will coordinate student and parent educational involvement opportunities as it relates to drop out prevention, crime prevention, teen pregnancy, gang awareness, drug/sexual/physical abuse, self image/esteem, etc.
	Frameworks (formerly Ophelia Project)	Student Intervention Specialist and Community-School Liaison will coordinate student leadership summer camp that addresses many of the social issues our students face. Parental involvement opportunities are afforded throughout the course of the camp.
9	Springhill Community	Community-School Liaison attends bi-monthly program meetings and

	Center/ Sulfur Springs YMCA	participates in marketing events through both programs. Springhill Community Center also allows for after hour usage of their facility for school events if needed.
10	AVID	AVID Coordinator facilitates many opportunities for parent involvement throughout the course of the year including, AVID Family Reunion, AVID Parent Nights, field trips, etc.
11	School Advisory Council (SAC)	SAC Chair will hold monthly meetings addresssing budgets, waivers, members concerns/proposals, coordinating school functions, etc. Parents are included within council membership.
12	National Night Out	Community-School Liaison participated in Sulfur Springs Annual National Night Out Celebration to encourage the development of a neighborhood watch. At event, magent marketing and PTSA recruitment took place.
13	Grandparent & Grand"friend" Breakfast	Parent Involvement Contact and Lunchroom Manager coordinated a "thank you" breakfast for students and their Grandparents/"friends" in honor of Grandparents Week.
14	Meet the Author Breakfast	Media Specialist hosted a meet the author breakfast for parents and students during the Fall Book Fair.
15	New Parent Orientation	Principal invited all Sligh parents to attend. During orientation, basic rules and policies were explained, extra curriculars/clubs/events were highlighted, and PTSA was available for memberships.
16	Open House/Conference Nights	Parents were invited to pick up student schedules prior to the start of the year at our Annual Open House. Time is afforded to meet teachers, find classrooms, gather information from various clubs/school based programs, attend the Title I Meeting and meet with Parent Involvement Contact. Conference Nights are held each nine weeks at mid term. PTSA was available for memberships.
17	Mini-Workshops	These are offered at each conference night throughout the year. Various faculty members will host mini-workshops for parents and families on issues that impact them and ways to support their student's acheivement.
18	Magnet Lead Teacher	Coordinates and participates in various marketing opportunities and student/volunteer requirement. Lead Teacher seeks parents and community members within the medical/health fields to speak with students, host field trips, etc. Additionally, Lead Teacher provides school tours for perspective parents/families/students and provides parent support for EDLINE (online grades).
19	The Great American Teach In	Magnet Lead Teacher coordinates parent and community members to speak with students regarding career opportunities.
20	Health Fair	Magnet Lead Teacher hosts our Annual Health Fair in the Spring for families and community members. Various activites are planned such as, health screenings, active games, medical demonstrations, health resources, etc.
21	Parents as Shadows	Parent Involvement Contact coordinates any parent requests to shadow their student by notifiying teachers, providing map/schedule/navigational assistance throughout the day. Additionally, if necessary coordinates a "debrief" between student, teachers, and parent.
22	Project LINK	Community-School Liaison coordinates support efforts regarding our community and parent involvement initiaitives

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	In-depth analysis of School Climate and Perception Survey Results from 2013- 2014 school year	Leadership Team/School- Community Liaison	July 2013	Determine effectiveness of 13-14 PIP and to gather baseline data to later assist in determining effectiveness of 12-13 PIP
2	Develop agenda, prepared presentation materials (Title 1 Annual Meeting	Parent Involvement Contact	August 2013	Copies of agendas, presentation, sign-in sheet, newsletter invite
3	Develop and disseminate information	Community-School Liaison/Parent Involvement Contact		Flyer, sign in sheet, copy of newsletter
4	Develop and Manage Sign- in sheets	Community-School Liaison/Parent Involvement Contact		Sign-in sheets for meeting and individual classrooms.
5	Maintain Documentations	Community-School Liaison/Parent Involvement Contact	September/October 2013	Title 1 Taskbox and Binder

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Parent involvement events will be scheduled at various times of the day and year thus not limiting the opportunities for parents to be a part of school activities. Results of the 2013-2014 Parent Survey will guide activity and event planning for the year. Each individual group or organization will also survey their specific population regarding the ease of meeting times. For example, our August Open House occurred mid-afternoon, Conference nights are held from 3:30P.M.-6:30P.M. to allow for working parents to attend as well as those who require additional child supervision such as daycare. Four parent conference nights are held per year. Parent education opportunities are also offered during conference nights. The SAC meetings are held select Thursdays 5:30P.M. so that parents and business partners can attend after work or as they pick their children up from school. Band Concerts, Awards/Recognition Ceremonies, extra-mural sports/practicies, club events, and field trips other will occur during varying times throughout the year including but limited to, nights, mornings, and weekends as appropriate.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School Advisory Council	SAC chair	IWIII NE MANE AVAIIANIE IN	August- June	Parent Survey results, Sign in sheets indicating participation

			etc.		
2	Parent- Teacher- Student Association	PTSA Board/Members/Parent Involvement Contact	PTSA can work together to plan activities that lead to increased achievement and assist in providing incentives for all stakeholders	August- June	Budget, membership, sign in sheets, parent survey results
3	Open House	Administration/Faculty/ Parent Involvement Contact	Parents/families will be provided student schedules and opportunity to tour school and meet faculty	August	Sign-in Sheets, Survey results
4	New Parent Orientation	Administration/Parent Involvment Contact	Provides basic info for Sligh Parents including uniform, tardy, and discipline policies while introducing key staff members, and recruiting for PTSA membership	August	Sign in Sheet; survey results
5	Quarterly Conference Nights	Adminisitration/Parent Inolvement Contact/Guidance/ Teachers	up to date academic and behavioral information will be provided to parents/families each mid term	August- May	Sign In Sheets, survey results
6	Parent Survey	Parent Involvement Contact/Community School Liaison	Tailored questions to obtain data to improve school perception, parent availability/accessibility, needs/wants, concerns, or questions	August	survey results
7	Parent Resource Center	Community-School Liaison, Parent Involvement Contact, SSW, Guidance	information on community resources to provide support to families in varying capacitites, computer/internet access for varying purposes; community-school liaison/parent involvement office hours will be provided	August- June	Sign in sheets; survey results
8	Bi-Monthly Newsletters	Community- School Liaison/Parent Involvement Contact	Information will be disseminated regarding academic and extra curricular happenings	August- June	Survey results
9	Website Feature	Media Specialist	highlights volunteer/parent involvement opportunitites or enrichment workshops	August- June	survey results, web page hits
10	Parent Mini Workshops	Media Specialist/Parent Involvement Contact/Avid Coordinator/Magnet Lead Teacher/Admin/Guidance	parents will be provided enrichment opportunities dealing with ways to increase student achievement	August - May	Sign In Sheets, survey results
11	Avid Nights	Avid Coordinator	share best practices and strategies that lead to optimal academic performance	August- May	sign in sheets, survey results

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Summer	Principal	Discuss improvement	July-August	SCIP Results,

	Leadership Academy		strategies focusing on achievement, school perception, and community/parent/school relations		FCAT Data, Parent Survey Results, sign in sheets
2	FLDOE Differentiated Accountability Academy	FLDOE	To maximize the DA process for school improvement through increased achievement and parent involvement	July	SCIP Results, FCAT Data, Parent Survey Results
3	Book Study: "What Great Teachers Do"	Principal	explore research based best practices that lead to increased achievement	August	SCIP Results, FCAT Data, Parent Survey Results, sign in sheets
4	Book Study: The Speed of Trust	Principal	To explore strategies and qualities that build the capacity of trust amongst a team	August	SCIP Results, sign in sheets
5	Pre-Planning Activities	Admin, Support Personnel	To provide the guidelines and framework for school operations including parent participations	August	SCIP Results, FCAT Data, Parent Survey Results, sign in sheets
6	STAAR Meetings	FDOE, SDHC, & School Leaders	allow for problem solving and collaboration to increase student achievement and parent involvement	August - June	SCIP Results, FCAT Data, Parent Survey Results, Sign in sheet
7	InSync	Media Specialist/ Parent Involvement Contact	train staff on how to assist parents in utilizing this tool to support their child's academics	November/December	SCIP Results, FCAT Data, Parent Survey Results, sign in sheets
8	USF Partnership On-Going		To increase the culture compentency of faculty and address strategies to best meet the needs of our population	August-June	SCIP Results, FCAT Data, Parent Survey Results, Sign in sheets
9	Education Trust Partnership On-Going	Principal, Edtrust.org	To increase the culture compentency of faculty and address strategies to best meet the needs of our population	October-May	To increase the culture compentency of faculty and address strategies to best meet the needs of our population, sign in sheets
10	POWER 3	Teacher Leader	To increase instructional effectiveness, increase the culture compentency of faculty, and address strategies to best meet the needs of our population.	August to June	SCIP Results, FCAT Data, Sign -in Sheets
11	New Teacher Support	Teacher Leader/AVID Coordinator, and Lead Teacher	To increase teacher retainment, increase the culture compentency of faculty and address strategies to best meet the needs of our population.	August to June	SCIP Results, FCAT Data, Parent Survey Results, sign in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Resource Center will be maintained with current information regarding school/community resources and happenings. The parent resource center will be open and available to parents throughout the day and for one hour each day after school. Information regarding the resource center will be included in the bi-monthly Parent Newsletter. Student Services Team, Administrative Team, and Community-School Liaison/Parent Involvement Contact are responsible for the daily maintenance of center. A parent sign in sheet will be maintained to determine usage and effectiveness.

Additional Parent Involvement opportunities will be made available throughout the year. The school marque, parentlink calls, Edsby, newsletter, school signage, emails and flyers will be used to encourage parent participation by increasing awareness.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Methods for parent communication includes, but is not limited to,Esdby, parent link or personal phone calls, emails, school marque, flyers/mailers, bi-monthly newsletter, school website, etc. A calendar of upcoming events will be included within each newsletter.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: District publications are distributed in Spanish/English formats. Translators are available during conferences, parent and family nights, and I.E.P. meetings. Additional assistance can be requested at any time through Guidance/Student Services.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Through SAC and PTSA, various recruitment strategies and inintiatives will be discussed a length providing parents with talking points and relevant information required to encourage more parent participation in school happenings	SAC chair, PTSA Board	By increasing involvement, parents will be more aware of daily school functions and strategies to increase student achievement.	September 2013-May 2014
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Committee voting and parent survey results will guide the scheduling of school functions to reflect preferences indicated.	PTSA Board, Community- School Llaison/Parent	By Scheduling meetings and activities at convenient times, parent and student participation will increase.	August 2013-May 2014
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Information regarding appropriate community based resources will be dispersed to faculty, parents, and students via mailers, newsletter, Parent Link calls, school marquee, parent resource center, etc.	Community- School Llaison/Parent Involvement Contact	By increasing awareness of available resources/programs, parents and students will more easily access needed services to be successful.	August 2013-June 2014

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan. Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

<u>Uploaded Document</u>

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how

parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. Uploaded Document

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	School Advisory Council	8	69	data, strategies, and happenings within the school will be made available to members, pratical strategies for solutions will be discussed, etc.
2	Parent- Teacher- Student Association	8	69	PTSA can work together to plan activities that lead to increased achievement and assist in providing incentives for all stakeholders
3	Open House	1	150	Parents/families will be provided student schedules and opportunity to tour school and meet faculty
4	New Parent Orientation	1	100	Provides basic info for Sligh Parents including uniform, tardy, and discipline policies while introducing key staff members, and recruiting for PTSA membership
5	Quarterly Conference Nights	4	200	up to date academic and behavioral information will be provided to parents/families each mid term
6	Parent Survey	1	250	Tailored questions to obtain data to improve school perception, parent availability/accessibility, needs/wants, concerns, or questions
	Parent Resource Center	1	200	information on community resources to provide support to families in varying capacitites, computer/internet access for varying purposes; community-school liaison/parent involvement office hours will be provided
8	Bi-Monthly Newsletters	4	300	Information will be disseminated regarding academic and extra curricular happenings
9	Website Feature	1	250	highlights volunteer/parent involvement opportunitites or enrichment workshops
17()	Parent Mini Workshops	4	200	parents will be provided enrichment opportunities dealing with ways to increase student achievement
11	Avid Nights	5	100	share best practices and strategies that lead to optimal academic performance

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1.1	Summer Leadership Academy	1	40	Discuss improvement strategies focusing on achievement, school perception, and community/parent/school relations
2	FLDOE Differentiated Accountability Academy			To maximize the DA process for school improvement through increased achievement and parent involvement
	Book Study: "What Great Teachers Do"	1		explore research based best practices that lead to increased achievement

4	Book Study: The Speed of Trust	1	20	To explore strategies and qualities that build the capacity of trust amongst a team
5	Pre-Planning Activities	8	60	To provide the guidelines and framework for school operations including parent participations
6	STAAR Meetings	8	20	allow for problem solving and collaboration to increase student achievement and parent involvement
7	InSync	1	35	train staff on how to assist parents in utilizing this tool to support their child's academics
8	USF Partnership On- Going	1	20	To increase the culture compentency of faculty and address strategies to best meet the needs of our population
9	Education Trust Partnership On- Going	1	20	To increase the culture compentency of faculty and address strategies to best meet the needs of our population

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority

background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome	
1	Limited English	Have interpreters at school events, have printed materials in Spanish, do parent link in Spanish and English	
2	Transportation to school for events and conferences	Brainstorm options with leadership team for next year	
	Unlisted/Inaccurate telephone numbers for gurdian contact	Parents update when they come to school for students sign-in, out, conference nights, etc.	
4	Students tardy to school	Positive incentives for those on time. Parent contacts and referrals to social worker and truancy officer for repeated tardies to school.	

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count Content/Purpose Description of the Activity