

TAYLOR COUNTY ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Charles Finley , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: TCES staff will create a partnership with parents that will encourage parents to participate in a variety of opportunities and create a positive working relationship between educators and parents.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Taylor County Elementary believes in involving parents in all aspects of its Title I programs. The School Advisory Council (SAC) has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. More than 50% of the members of the SAC are parent (non-employee) representatives. In addition, all parents were given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials they needed to help their child. Results of parent surveys are reviewed by the SAC to determine needed changes. During the SAC meeting when the PIP and/or SIP are developed, the committee will decide, with the input from parents how the parent involvement funds will be used. Interest surveys were distributed during Orientation and later collected to further plan for this school year as well.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Science Fair	Lead Science Teacher and Science Coach will coordinate--Feb 2013
2	Writing Fair	Lead Writing Teacher and writing coach will coordinate for--2013
3	APTT	Academic Parent Teacher Team meetings will be held three times per year per grade--September, November, and January
4	School Advisory Council Meetings	Principal and Parent Volunteers will meet monthly with focused planning, review, and improvement of school level Title 1 Programs
5	Title 1 Annual Meeting	Principal and Parent Liaison will coordinate this meeting in September
6	Fall Festival	Coordinated for October 2013

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Schedule Title 1 Annual Meeting	Principal, Parent Liaison	August 1, 2013	Parent Attendance
2	Develop flyer and Connect Ed call	Principal, Parent Liaison	August 15, 2013	Flyer, results of call
3	Develop Agenda, handouts, etc.	Principal	August 23, 2013	Handouts
4	Develop Sign-in Sheets	Parent Liaison	August 30, 2013	Sign-in sheets for individual classrooms
5	Maintain documentation	Principal	August 30, 2013	Documentation files

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Taylor County Elementary will provide many opportunities for parents to meet in the mornings or evenings. Conferences with staff will be available during the teachers

planning times and in the evenings for APTT meetings. The Parent Liaison, Social Workers, and SRO officer are available to help with home visits and transportation for meetings. Communication with parents will also occur through the use of weekly planners, Wednesday Communication Folder, email, FOCUS, Connect Ed, and On Course teacher websites.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	APTT (ACademic Parent Teacher Teams	SBLT, Parent Liasion, Teachers	Content specific sessions will be provided for parents. Information will include grade level proficiency and strategies parents can use at home.	September, November, and January	Parent Attendance and Evaluation
2	Parent teacher conferences	Principal, Teachers, Parents	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	Throughout the year during planning time	Parent Conference Documentation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	APTT Training-- Leadership Team	SBLT	Imporvement of the ability of staff to work effectively wiht parents by providing examples of best practices for parental involvement.	August 2013	Staff Development Attendance Sheet
2	APTT --Staff Training	Sharon Hathcock/SBLT	Imporvement of the abilit	September 2013	Staff Development Attendance Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: 1. Monthly newsletters will be sent to all parents outlining parent involvement strategies and include our monthly calendar of events.

2. Instructional curriculum pacing guides will be sent home as requested to parents at the beginning of each nine weeks in an effort to make parents aware of core content area instruction.

3. Parent resource center will provide materials for parents to use in helping their child at home.

4. Blackboard Connect Ed automated calling will be used to promote parent awareness of school activities and advertise activities that they can be involved.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: In August, the Annual meeting will be held to present the information about the Title I programs, curriculum, and academic assessments. Parents will learn about the school wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will be given a copy of the Parent-School compact and the parent handbook will be sent home the first week of school. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet the staff. Teachers will maintain sign-in sheets and will give a copy to the parent liaison. Any parent that does not attend will receive the same information sent home with their child. Information about Title I programs will be sent out in monthly newsletters, the voicemail system, email, and Wednesday Communication Folders. Parents will receive explanation of curriculum through quarterly Pacing Guides and Wednesday Communication Folders. Student Progress is reported regularly to parents. They will receive midterm reports midway in each nine-week period, along with a report card at the end of the nine weeks. In addition, grades are uploaded to FOCUS, the District Electronic Gradebook system. Parents are able to access this information through the Taylor County District website. Each student utilizes a Student Planner for sharing information as well as a Wednesday Folder in which student work and school/classroom communication is shared with home each week. On course teacher websites will be utilized to give information as well as the new school website.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents are always encouraged to participate in all activities at TCES and are always welcome at the school. During Orientation day in August and the Open House Meeting in September, parents are encouraged to visit the school and volunteer. Parents will receive notification of activities through TCES Newsletters, School Planners, Wednesday Folders, FOCUS, and Connect Ed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation	Person Responsible	Anticipated Impact on	Timeline
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		Strategy		Student Achievement	
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	APTT	SBLT, Teachers and Parent Liasion	Involvement of parents in their child's education	September, November, and January
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	APTT Nights---will provide transportation	Principal, Teachers	Learning about their childs' educational needs.	September, November and January
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	APTT	SBLT, Teachers, and Parent Liasion	Increased parental involvement and support that will tranfer to classroom	September, November, and January
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Master Gardeners	SBLT	Parents will be assisting with Master Gardeners during nutrition and gardening	Every Thursday

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Conference Nights were scheduled to discuss academic progress of students	3	180	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year. This will build a bridge between parent and school in order to achieve maximum support from parents.
2	Science Fair	1	300	Students will complete Science Fair projects and parents will be able to see student work and understand the scientific process. This will help increase Science scores on FCAT
3	Math FCAT Parent Night	1	60	Parents will become more familiar with the skills that they can work on to assist their children at home in order to be better prepared for FCAT.
4	Writing Fair	1	150	Students can showcase their writing and get practice for FL Writes.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement and Conferencing	1	40	Improvement of the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Alternate time/schedule
2	Lack of interest	APTT/Wednesday folders/planner/connected
3	Mobility Rate of Children	N/A
4	Lack of training on a strategic way of parent involvement	APTT

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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