

## AMOS P. GODBY HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Shelly Bell, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Response: Amos P. Godby High School, in collaboration with the family and community of Leon County, is dedicated to providing a safe learning environment in which all students have access to equal educational opportunities that challenge them to achieve their full potential, to accept and esteem individual differences, and to prepare for permanent learning in a diverse and altering society. Amos P. Godby High School recognizes and understands that a student's education is a responsibility mutually shared by both the school and family during the entire time of the child's matriculation through school. To support the objective of the schools to educate all students successfully, the parents must work together as a team with the schools. Parents are a vital element of a school's capacity to provide for the educational well-being of their children. The school

endeavors to meet these diverse artistic and educational needs of parents and children. Amos P. Godby High School recognizes that interactive parents are crucial to advancing student achievement and that this school must promote and maintain dynamic parental participation.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Godby High School understands the impact of low literacy skills on our population of students. A cycle of repeated generational patterns of high poverty, high dropout rates, high teen pregnancy rates, and low school performance can further impede the process of student achievement. With this in mind the GHS (Leadership Team) will be composed of school district curriculum specialists, academic organizational leaders, school site administrators, and Student Advisory Council (SAC) members.

The majority of the SAC members are not employed by the school.

The SAC is composed of the principal, and an appropriately balanced number of teachers, education support employees, students, parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school.

The School Improvement Plan (SIP) for 2013-2014 will be logistically developed through the planning and consensus of the above parties. Bi-weekly meetings will be held in the principal's conference room during the months of June and July in order to disaggregate student FCAT Scores, Placement Test Scores, and Final Exam data, evaluate the accomplishment and/or non-accomplishment of goals set during the 2012-2013 School Improvement Plan (SIP), revise and update goals and objectives for GHS to be targeted in the 2013-2014 SIP, and make decisions regarding resource allocations.

The first draft of the SIP will be presented before the SAC and the community by September 15, 2013.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Annual Title One Meeting/Open House	Godby High School's open house is evening event that showcases the school academic, social, and athletic programs to each students' parents and guardians. Both Parents and their children have the opportunity to communicate with teachers about their child's scholastic progress, collaborate on their needs assessment, and focus on their abilities. Students generally get to show their parents around their school and classrooms, informing them of school activities, Parent based projects, and school

		assignments they have completed. Our open house is organized by both administration; teachers, and parents and funded by Title I, money from previous fundraisers, and our PTO organization.
2	Parent Workshop - Literacy	Parents are a child's first and most influential teachers! The goal of this meeting is to explain how do parents go about finding the information they need to do a good job at such an important task? Also, information regarding which organizations would be the most helpful, and what resources are available to help fulfill this important responsibility will be discussed.
3	Parent Workshop – Understanding Graduation Requirements	A written graduation plan will be completed and discussed with each parent and potential graduate during the first quarter of the school year. Both parents and students will be notified during the first quarter of school as this meeting will take place.
4	Technology Workshop – Parent Portal	Parent Portal is a tool intended to improve the communication and connection of parents and their child's education at Godby High school. The Parent Portal aids by allowing parents/guardians to supervise their child's development in school by providing Internet access to attendance, discipline, grades, academic history, graduation confirmation, and standardized test scores in a secure password protected environment.
5	Cafe' Read a Latte	Through Parent Poetry night Godby High School will make that connection between home and school more meaningful. Thus, motivating the students and keep them excited about Literature.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	What is Title I/ Open House	Title I Principal	September	Sign-in Sheets
2	School Advisory Council Meeting	SAC Committee Chair	Septemeber	Agendas
3	Parent Involvement Meetings	Administraton	September	Agenda/Sign-in Sheet
4	Graduation Requirements	Guidance and Administration	September	Parent Survey
5	School Calendar	Assistant Principal – Student Services	September	Agendas
6	School Website/Listserv	IT Teacher and Administration	September	Emails and Increased attendance at events
7	AVID Parent Meeting	Avid Coordinator	September	Agenda/Sign-in Sheet

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Amos P. Godby High School understands that parents are working individuals who have a obligation not only to contribute to their child's education, but to monetarily support their child by maintaining gainful employment in their particular vocational fields. Therefore, it is essential to host meetings and conferences at various times throughout the work day in order to accommodate these parents. Godby High School will host morning meetings as well as evening meetings. The morning meetings will be offered at 10:00am to accommodate parents who work in the evenings or at night. The evening meetings will be held at 6:00pm or at 7:00pm depending on the nature of the

occasion. Academic content, as well as differentiated trainings and workshops will be covered during both meeting times.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	The Godby High School Orientation Program is designed to help create a better understanding of graduation requirements, Adequate Yearly Progress (AYP), supplemental educational services, as well as our high school and its opportunities for its future students.	Administration	Orientation gives students a chance to walk the halls of their new schools before the first day of class. Students will have an opportunity to learn more about Godby High School, visit their classrooms; walk through their class schedules, and much more.	August	Agenda/Sign-in Sheets
2	Open House – Godby High School's open house is evening event that showcases the school academic, social, and athletic programs to each student's parents and guardians. Both Parents and their children have the opportunity to communicate with teachers.	Administration	Involved parents frequently indicate to teachers various data regarding their child's behavioral concerns, academic struggles, and learning styles in hopes of developing a more individualized education plan. Productive results are expected when teachers and parents work collectively to identify students' needs and implement strategies to meet them.	September	Agendas/ Sign-in Sheets
3	Amos P. Godby High School provides parents with several types of interactive and fun-filled workshops (including topics such as Reading, Math, Science, Motivation, Homework, Discipline, and Preparing for College, etc.)	Administration	Research has proven that participation in Reading, Science, and Math workshops that are inquiry and research based and designed to promote student success. Activities are correlated to State of Florida Next Generation Standards and explore curriculum connections across disciplines.	Various times throughout the School Year.	Sign-in Sheets, and Agendas

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and	Person	Anticipated Impact on Student	Timeline	Evidence of
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	Type of Activity	Responsible	Achievement		Effectiveness
1	Webinar Series – Achieving Excellence and Innovation in Family, School, and Community Engagement	Classroom Teachers	The Achieving Excellence and Innovation in Family, School, and Community Engagement Webinar Series is an opportunity for stakeholders representing national, regional, and local organizations to learn about family, school, and community engagement research, best practices from the field, and new innovations that are making a difference in school improvement and student learning.	Various times throughout the School Year.	Agendas/ Surveys
2	District Parent Involvement Meeting	Assistant Principal	Title I recognized the vital role that parents, guardians and community play in the education of their children. Decades of research have confirmed that students with involved parents are more likely to succeed in school. In accordance with No Child Left Behind legislation, the title I office has developed a comprehensive parent/community involvement program.	Quarterly	Sign-in Sheets
3	The Florida Parental Information and Resource Center (PIRC)	Assistant Principal	Parent Information and Resource Centers (PIRCs) help implement successful and effective parental involvement policies, programs, and activities that lead to improvements in student academic achievement and that strengthen partnerships among parents, teachers, principals, administrators, and other school personnel in meeting the education needs of children.	2013-2014 School Year	Sign-in Sheets

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Amos P. Godby High School has a Parent Information Resource Center (PIRC). The PIRC is located in the GHS Guidance Office. It is open to all parents from 7:30 a.m. to 2:00 p.m. during the school day. The Parent Information Resource Center is a program intended to support, enhance, and develop parents in their efforts to become more involved in their child's learning. In addition to educational materials for students, the center has learning resources for parents that will augment and support parenting proficiency. A library of books and videos are accessible for checkout by parents. Subjects include positive discipline guidelines, teaching responsibility, setting limits, how to say "no", single parenting, blended families, homework, and many others. Parent contribution and questions are welcomed as our PIRC strives to be of service to parents with concerns about their child's education and well-being.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: Amos P. Godby prides itself with the many forms of communication that were used and we will continue to use in order to share information with our community of learners. It is our responsibility to provide and share not only Title I information but also academic, social information, and news with our student body and community.

It is our goal to make sure that we share information in a timely manner so that every family, teacher and staff member feels knowledgeable about what is happening here at Godby High School. We want parents and guardians to have access to all information so that they can make the appropriate decisions about their student's overall development (both academic and social.) Therefore, we have used and will continue to use the following methods to share school information:

- List Serv
  - E-mail
  - Daily Announcements
  - Newsletter
  - Phone Calls
  - School Mobile App
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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Amos P. Godby High School will make available opportunities for the involvement and contribution of parents of students with limited English proficiency, parents of students with disabilities, and parents of migratory and Title I students. Information and school activities, to the extent possible, will be in a language that parents can understand. Translators, to the extent possible, will be provided for parent-teacher conferences. Newsletters and other forms of communication will be distributed in a language the parent can understand.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parents are a child's first and most influential teachers! The goal of this meeting is to explain how do parents go about finding the information they need to do a good job at such an important task. Also information regarding which organizations would be the most helpful, and what resources are available to help fulfill this important responsibility will be discussed.	Administration	Research has proven that participation in Reading, Science, and Math workshops that are inquiry and research based and designed to promote student success. Activities are correlated to State of Florida Next Generation Standards and explore curriculum connections across the disciplines.	Various times throughout the school year
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Open House – Godby High School's open house is evening event that showcases the school academic, social, and athletic programs to each student's parents and guardians. Both Parents and their children have the opportunity to communicate with	Administration	Orientation gives students a chance to walk the halls of their new schools before the first day of class. Students will have an opportunity to learn more about Godby High School, visit their classrooms; walk through their class schedules, and much,	1st Nine Weeks

		teachers about their child's scholastic progress, collaborate on their needs assessment, and focus on their abilities.		much more.	
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Amos P. Godby High School understands that parents are working individual who has a obligation not only to contribute to their child's education, but to monetarily support their child by maintaining gainful employment in their particular vocational fields. Therefore, it is essential to host meetings and conferences at various times throughout the work day in order to accommodate our parents. Godby High School will host morning and evening meetings.	Administration and guidance counselors	Involved parents frequently indicate to teachers various data regarding their child's behavioral concerns, academic struggles, and learning styles in hopes of developing a more individualized education plan. Productive results are expected when teachers and parents work collectively to identify students' needs and implement strategies to meet them.	Once Per Nine Weeks
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	The function of the Parent Teacher Organization at Godby High School is to improve and support the learning experience of its students and parents, to create a closer relationship between school and home by promoting parent involvement, and to advance the environment at Godby High School through volunteer and financial aid. General PTO meetings will be planned once per nine weeks throughout the school year or at the judgment of the Executive Board.	Administration	Our goal is to support, through educational opportunities and activities, academic accomplishment via a sense of belonging amongst students, parents, and teachers. The PTO serves as a communication connection between home and school, and encourages all families to get involved in the PTO's efforts pertaining to their child's education.	Various times throughout the school year

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].



Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the 2012-2013 Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	The Godby High School Orientation Program is designed to help create a better understanding of graduation requirements, Adequate Yearly Progress (AYP), supplemental educational services, as well as our high school and its opportunities for its future students.	2	300	Orientation gives students a chance to walk the halls of their new schools before the first day of class. Students will have an opportunity to learn more about Godby High School, visit their classrooms; walk through their class schedules, and much more.
2	Open House – Godby High School's open house is evening event that showcases the school academic, social, and athletic programs to each student's parents and guardians. Both Parents and their children have the opportunity to communicate with teachers.	1	300	Involved parents frequently indicate to teachers various data regarding their child's behavioral concerns, academic struggles, and learning styles in hopes of developing a more individualized education plan. Productive results are expected when teachers and parents work collectively to identify students' needs and implement strategies to meet them.
3	Amos P. Godby High School provides parents with several types of interactive and fun-filled workshops (including topics such as Reading, Math, Science, Motivation, Homework, Discipline, and Preparing for College, etc.)	7	200	Research has proven that participation in Reading, Science, and Math workshops that are inquiry and research based and designed to promote student success. Activities are correlated to State of Florida Next Generation Standards and explore curriculum connections across disciplines.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Webinar Series – Achieving Excellence and Innovation in Family, School, and Community Engagement	2	80	The Achieving Excellence and Innovation in Family, School, and Community Engagement Webinar Series is an opportunity for stakeholders representing national, regional, and local organizations to learn about family, school, and community engagement research, best practices from the field, and new innovations that are making a difference in school improvement and student learning.
2	District Parent	8	2	Title I recognized the vital role that parents,

	Involvement Meeting			guardians and community play in the education of their children. Decades of research have confirmed that students with involved parents are more likely to succeed in school. In accordance with No Child Left Behind legislation, the title I office has developed a comprehensive parent/community involvement program.
3	The Florida Parental Information and Resource Center (PIRC)	0	0	Parent Information and Resource Centers (PIRCs) help implement successful and effective parental involvement policies, programs, and activities that lead to improvements in student academic achievement and that strengthen partnerships among parents, teachers, principals, administrators, and other school personnel in meeting the education needs of children.

## Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	PTO Did not end up forming and no PTO meetings were held	Parents were more involved with booster organizations that support the school.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Meeting with parents to discuss specific by grade level expectations, scholarship opportunities, testing requirements, etc.
2	Effective Communication	AVID Parent meetings to discuss academics and looking forward to graduation.