

MIDDLETON HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Owen Young , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To empower Parents by providing them with the tools necessary to assist their children to be committed, so that every Middleton High School student will attain his or her highest level of academic success and personal growth.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The parent liaison will work with Administration, Guidance, SAC committee and PTSA to inform parents about the Title 1 Parent Involvement Plan. Parents will be encouraged to participate at all SAC, PTSA, and Avid meetings for knowledge, training, and resource materials to better help their children academically at home.

August 20, 2013 PTSA/President and Parent Liaison, welcome new Faculty members members, recognize new PTSA members with T-shirts and membership cards. for breakfast August 20, 2013 and Freshman/ Parents orientation.

At these events, Title I brochures, PTA Membership forms and SERVE volunteer forms were distributed. Parents were afforded an opportunity to inquire about school services and programs that are available. Student transition from Middle School to High School is the focus of this meeting. Parent Sign in sheets were provided.

Parent Conference nights scheduled quarterly September 2013 Thru May 2014 4:30PM to 7:00 pm Administrators and Teachers responsible for conference meetings with parents to discuss academic progress. Parents sign-in sheets are collected by the administration.

PTSA meetings are on the second Tuesday of every month from 6:30pm to 7:30 pm. Barbara Gibson PTA President Tessa Ward SAC Chair. Chairperson of Avid Brandi Thomas. SAC meetings are the second Tuesday of the month from 5:00pm to 6:30pm. The SAC chair is Tessa Ward. AVID Meetings on the first Monday of the month 4:00 PM.

At these meetings, the parent liaison is a voting member of both committees and reports monthly to the committees with regards to the funding for how parental involvement will be utilized.

Parent Liaison is also a member of the MHS Alumni Association, attends all meetings and enlists the members to connect with parents on a one to one basis. Discussions include: Scholarships for Middleton's Seniors, Community Involvement; Participation physically and financially for the Principal's Annual Motorcycle Ride for Education, attend school functions, tutor students and Neighborhood Clean-up, just to name a few activities. Sign in sheets and agendas are documented.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program | Coordination |
|-------|--------------------|---|
| 1 | ELL (PAC Meetings) | The ELL committee coordinates two annual Parent Action Committee (PAC) meetings to inform parents about programs offered through the district as well as events and services in the community. Information also includes how to receive translation services as well as how to schedule conferences with teachers or staff. |
| 2 | ELL (PAC meetings) | Dr. James Green, ESOL Instructor will be meeting with the ELL parents to coordinate parent meetings. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or

targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|---|--|---|---|
| 1 | Annual Open House /Orientation Curriculum, policies,expectations,Title 1 brochure & explanation | Parent Liaison, Admin. SAC Chair, Parent liaison, PTSA | August 17th 2013 | Sign-in sheet, Questions, comments, round table discussion. |
| 2 | ParentLink phone call | Principal, and Administration | A week before the actual annual meeting | School Perception Survey |
| 3 | TigerPAWS newsletter | Lead Teacher for Magnet Curriculum | prior to meetings | SAC/PTSA/AVID/GEARUP meeting roundtable discussion |
| 4 | Senior Family College Night/Title 1 brochure & explanation | Admin./Career Counselor/ Guidance Counselors | September 21, 2013 | increased parent involvement, knowledge of school resources & participation |
| 5 | School website "Tiger Paws" | Lead Teacher for Magnet Curriculum | prior to meetings | Report of email distribution list for hillsborough county schools |
| 6 | Invitation letter sent home | Head Guidance Counselor | invitation flyer, available for students to take home | Parent attendance /sign in sheets |
| 7 | College Readiness Parent Workshop/Title 1 powerpoint presentation | Head Guidance Counselor/ Principal and Parent Liaison | September 21, 2013 | Sign in /sheets/Parent Workshops/Parent questions, Parent engagement |
| 8 | Magnet Open House/Parent Meeting | Lead Teacher, Administration, Parent Liaison | August 17,2013 | Sign in sheets/ Parent Participation |

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Middleton will offer a number of meetings and workshops throughout the year. The Parent Liaison will team with the PTSA, SAC and AVID teams. Communications will be sent via Parent Link, flyers,and on Tiger Paws an electronic newspaper. These informative tools to our families will remind them of events at MHS, such as: Saturday Open House, College Information Night, American Education Week. A mixture of parents will be attending our meetings. Some parents are members of the PTSA, SAC Team and some are Athletic sports parents who have been voted into position by their peers. Conference Nights in the evenings from 4:30 PM-7:00 PM. The Parent involvement committee distributes survey sheets at the end of each meeting, with the school's socialworker asking for input on ideal times to meet, days, suggestions, concerns and places to host meetings. The Neighborhood Service Center has agreed to have parent meetings at their facility once a month and at local public housing facilities, in order to accomodate parents with out transportation and baby sitters.

March:SIP April: SIP, AP Parent Information Day, Conference Night

May: SIP, Graduation, Senior Awards Banquet, Athletic Awards Banquet

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|--|---|---|------------------------|--|
| 1 | College Information Night, College Readiness | MHS Guidance Counselors | Letters will be mailed to parents of students desiring to attend college, will RSVP 11th grade parents are invited Closing the Achievement GAP; keeping stakeholders informed | Quarterly | Sign in sheets, surveys, open discussions & evaluations |
| 2 | PSAT Interpretation, College Readiness | Elmer Rhone | Closing the Achievement GAP; keeping stakeholders informed | Nov. 2013 to June 2014 | Increase numbers of students taking SAT, ACT and AP courses |
| 3 | Financial Aid Night | Debbie Wanner, Career Counselor and College Reps. | Grade (GPA) Assessment,, grants, etc. for scholarships increase parent awareness of tuition opportunities | August 2013 to 6/2014 | Students & Parents will receive eligibility status & Financial Aid info from college Reps.& Counsel. |
| 4 | PTSA Meeting | Barbara Gibson | Increase capacity for parent awareness and involvement | August 2013 to 6/2014 | Parents will attend PTSA meetings |
| 5 | SAC | Tessa Ward | Parent awareness of academic progress before it becomes a barrier, by assisting with school supplies. | August 2013 to 6/2014 | Sign In sheets and feedback from parents and community |
| 6 | Parent work shop college rediness | Mrs. Wanner | Parent awareness of college life and fees | October 2013 to 6/2014 | Sign in Sheets, Parents asking questions and engaging |
| 7 | Neighborhood Cleanup | Mrs. Buchanan/Prin. Young | Parent Involvement in Community Cleanup with students | October 12, 2013 | Sign in Sheets, Student Community hours and clean school neighborhood. |
| 8 | Motorcycle Ride for Education | Prin. Young/Mrs. Buchanan | Building Academic community Partnerships | April 2014 | Sign in Sheets, increase volunteers for tutoring students |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|-------|------------------------------|------------------------|---|-------------------|---------------------------|
| 1 | PLCs | Faculty/Administration | Faculty members have dept. meetings to brainstorm on working with parents to help | August-June 2013- | Better FCAT Scores |

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|---|---|----------------------------------|---|--------------------------|--|
| | | | our students to pass the ACT,PSAT and FCAT,which results in academic increase | 2014 | |
| 2 | Faculty Meetings/PTSA presentations | Administration/Faculty meetings. | Academic Improvement/increase parent involvement and communicaiton | Pre-Planning August 2013 | Better FCAT Scores |
| 3 | Teacher Trainings/ED Line, PBS, Student Affairs presentations | Administration/ Faculty members | Academic Improvement thru consistant and positive parent communications. | Pre-Planning August 2013 | Improve class achievement and communication with parents |

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Parent Liaison,Mrs. Brown the guidance Secretary and Mrs. Montalvo in Student Affairs will manage the Parent Resource Center. Information will be placed on Tiger Paws,a flyer sent home with the student, post flyers, distribute the Parents Guide to Hillsborough County Public Schools and the Hillsborough County Public Schools Title 1 Parental Involvement Plan brochure ,in Guidance and Student Affairs offices. Therefore, parents will be familiar will the Resource Center Services. Parents who need to access a computer can use the Media center's computers; with the assistance of the Parent Liaison. The purpose of the center is to make sure the parent have access to computers, title one information, and other literature and forms needed to help their child achieve academically. Parents will need to sign in on each visit and indicate purpose for visiting the Resource center.

The Parent Resource Center will be housed in the Guidance Dept. Parent Waiting Area in Student Affairs Office and in the Media Center. The centers will be maintained with current and relevant materials on academic textbooks, community resources and neighborhood services, post secondary education, refugee and immigration agencies. All Title 1 materials will be available for new students and parents. ELL PAC meetings will host guest speakers who will give parents a better understanding of high school graduation requirements. The RTI members will communicate with parents about the interventions being used to help their child achieve success.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Middleton High School Guidance Dept., Elmer Rhome dept head, Devera Sims, Reading Coach and Kim Bascom Reading Dept. Head will host a MHS Parent Information Night, Twice a year in the Fall of 2013 and the Spring of 2014. The sessions will be held in the Media Center. The counselors will help Mrs. Buchanan prepare a plan that includes training and professional development in Differentiated Instruction, CRISS Strategies, RTI training, FCIM training, and Cooperative Learning. SAC will form ideas

and brainstorm the kind of areas the school will set as priorities. Coordinated efforts between SAC and PTSA will implement workshops, speakers, and more question and answer sessions for parents. "Tiger Paws", newsletters, parent link and Open House will, Ride for Education Motorcycle events, will be used to inform parents about school news. Title I information, Title I brochures and Parent resource books will be distributed at every school meeting: PTSA, SAC, Parent Conference, Parent and Community Involvement etc. The brochures will be placed in the Guidance, Student Affairs, and the Media Center, and other school offices for Parents to take home with them. Parents were informed at the start of school year about the policies and procedures. The Parents were given the school and district handbooks, which includes information on Title 1 schools. Information is posted on school calendars newsletters and website. Parents are also informed of events with Parent Link phone messages as well as flyers and the school marquee.

Parent's conference night, is the best time for parents to visit teachers to discuss their child's academic progress. Mrs. Buchanan, the Parent Liaison, will be available to pass out literature/parent correspondence and answer questions for parents. SAC, PTSA and Athletic parents meetings are also posted. Open House is considered to be our first and largest parent meeting of the year. Title I brochures are passed out, and parents are encouraged to read them because of the extensive information and on the school's website.

At the end of each parent conference night meeting, sign in sheets will be collected and reviewed for effectiveness of the conference and number of parents that attended.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Middleton High School will provide full opportunities for participation in parental involvement activities for all parents by using the Tiger Paws website, Linked In website, school newsletter, Florida Sentinel, District website, School website, Tampa Tribune, PTSA, SAC, conference night Parent link, family involvement night, Lee Davis Center, radio programs and public service announcements. The ESOL Dept will have Parent Involvement meetings in the media center for parents with Limited English proficiency. Spanish translators and sign language professional will be on hand to make sure our parents understand the meetings. When necessary, correspondence will be translated, for our ESOL parents.

The ESOL teacher Dr. Green, will hold parent meetings for the spanish speaking parents. Mrs. Buchanan, will attend each meeting

to support the instructor and the parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|---------------------|--|--------------------|---|----------|
| 1 | Maximizing parental | Conference nights will be | All faculty | Parents are | August |

| | | | | | |
|---|--|---|--|--|-----------------------|
| | involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | offered, Parent workshops, both on Thursday evenings and on Saturdays in an effort to accomodate working parents. Teachers also meet individually with parents upon request throughout the school year. | | made aware of academic progress regularly | 2013-June 2014 |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Family & Business Partners' Night: Bringing together families, community and business partners. Special academic program w/food, fun & activity | Student Intervention Specialist, Lead Teacher, Social WorkerParent Liaison, Administration & Faculty | Increased academic achievement and increased FCAT Scores | August 2013-June 2014 |

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|--|-----------------------------|-------------------------------|---|
| 1 | College Information Night, College Readiness | 2 | 200 | Letters will be mailed to parents of students desiring to attend college, will RSVP 11th grade parents are invited Closing the Achievement GAP; keeping stakeholders informed |
| 2 | PSAT Interpretation, College Readiness | 2 | 200 | Closing the Achievement GAP; keeping stakeholders informed |
| 3 | Financial Aid Night | 2 | 200 | Grade (GPA) Assessment,, grants, etc. for scholarships increase parent awareness of tuition opportunities |
| 4 | PTSA Meeting | 10 | 50 | Increase capacity for parent awareness and involvement |
| 5 | SAC | 10 | 50 | Parent awareness of academic progress before it becomes a barrier, by assisting with school supplies. |
| 6 | Parent work shop college rediness | 2 | 200 | Parent awareness of college life and fees |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|--------------|---|-----------------------------|-------------------------------|---|
| 1 | PLCs | 15 | 100 | Faculty members have dept. meetings to brainstorm on working with parents to help our students to pass the ACT,PSAT and FCAT,which results in academic increase |
| 2 | Faculty Meetings/PTSA presentations | 2 | 10 | Academic Improvement/increase parent involvement and communicaiton |
| 3 | Teacher Trainings/ED Line, PBS, Student Affairs presentations | 4 | 10 | Academic Improvement thru consistant and positive parent communications. |

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|--------------|--|---|
| 1 | Transportation | Have meetings at centers in neighborhoods |
| 2 | Babysitting | Ask for volunteer teachers and students to entertain with games, movies and activities for children. also provide snacks. |
| 3 | Language/Culture | We will have Dr. Green ESOL teacher translate for spanish |

| | | |
|---|------------|---|
| | | speakers,we will use faculty members translate for Haitian and Creole languages |
| 4 | Hours/Time | Change times and days of meetings to accomodate the working parents. |

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|---------------------------------|--------------------------------------|
| 1 | Increasing Parent Participation | Annual Motorcycle Ride for Education |