

## HOMESTEAD MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Rachelle A. Surrancy, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Homestead Middle School creates a collaborative environment in which the parents and families of our students are invited and encouraged to be involved stakeholders in the school community. Communication between parents and the school is encouraged at all grade levels, including regular parent/teacher communication, and providing parents with meaningful scope of student work. Reasonable efforts are made to communicate with parents in their primary language. The mode of communication is also adjusted when necessary to promote comprehension, acceptance, and trust. The school will organize and host ongoing parent friendly events and communicate with the parents through written, telephone, and electronic messages. The school provides a parent resource corner as a place for parents to meet, post, review current bulletins and

exchange information.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Homestead Middle School creates a collaborative environment in which the parents and families of our students are invited and encouraged to be involved stakeholders in the school community. Communication between parents and the school is encouraged at all grade levels, including regular parent/teacher communication, and providing parents with meaningful scope of student work. Numerous efforts are made to communicate with parents in their primary language. The mode of communication is also adjusted when necessary to promote comprehension, acceptance, and trust. The school will organize and host ongoing parent friendly events and communicate with the parents through written, telephone, and electronic messages. The school provides a parent resource corner as a place for parents to meet, post, review current bulletins and exchange information.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Strategies that build the Capacity of Parents and their Child's Curriculum	Homestead Middle School will host a parent night at the school for all 6-8th grade parents. The Instructional Coaches will present strategies for the parents to use at home with their children in the core curriculum areas of reading, mathematics, science and social science. This activity will take place in January 2014.
2	"FCAT 2.0 & Common Core" Night	The Instructional Coaches will coordinate a parent night which will be beneficial to our parent community, "FCAT 2.0 & Common Core". This night is scheduled to be delivered in English and Spanish during the month of February 2014.
3	6th Grade Welcome Orientation	Homestead Middle School held a sixth grade orientation for all parents new to the secondary setting. Parents were welcomed and provided with information delineating secondary curriculum expectations for students, an introduction to our school Community Involvement Specialist, and Title I information. This event took place on August 14, 2013.
4	Civics Bowl I & II	Homestead Middle School will host a Civics Bowl Competition first between the two Civics teachers and then between the Civics teachers at Redland Middle School. The students will be expected to pass the Civics End of Course Exam and this activity will promote Civics concepts school-wide. This activity will enable parents and the community to participate in a student educational function and establish parent/school/community relationships. This event will take place in December 2013 and March 2014.
5	Thanksgiving Around the World	Homestead Middle School will host a Thanksgiving Night to feed the parents of our community and introduce different desserts from around the world. This activity establishes parent/school relationships and assists in closing the parent/school communication gap. This parent night will be hosted in November 2013. Free Turkeys and baskets will be donated to parents who attend.
6	IB Expo	Homestead Middle School will host an IB Expo, showcasing the work of the students in the International Baccalaureate Program. This activity will enable parents and the community to view the Magnet Program in action. This activity will take place in May 2014.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Welcome and Introductions	Administration	09/2013 - 05/2014	Attendance Log
2	All About Title I	Administration	09/2013 - 05/2014	Attendance Log
3	Curriculum	Administration	09/2013 - 05/2014	Attendance Log
4	Tutorials/Interventions	Administration	09/2013 - 05/2014	Attendance Log
5	Academic Assessments	Administration	09/2013 - 05/2014	Attendance Log
6	AMO - Expected Proficiency Levels	Administration	09/2013 - 05/2014	Attendance Log
7	Question and Answer Session	Administration	09/2013 - 05/2014	Attendance Log

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Homestead Middle School offers flexible and creative methods to accommodate parent schedules. We have designated Thursdays as the official day for parent/teacher conferences. However, every reasonable accommodation is made if parents should request a different time and/or day. Parent activity and event nights are scheduled at different times to reach the largest amount of parents possible. Additionally, home visits are scheduled if deemed necessary.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Strategies	Administration/Curriculum Coaches	Parents are taught instructional strategies in core curriculum subject areas that may be used at home with their children to assist with homelearning assignments.	October 2013 - June 2014	Academic Progress Monitoring
2	FCAT 2.0 & Common Core	Administration	Parents are informed about the changes taking place with the Florida Comprehensive Assessment Test and the new	January 2014	Academic Progress Monitoring

			Common Core standards. This information will educate parents on how they will be able to better assist their children in the process of passing the FCAT 2.0 assessment and preparing their children for the Common Core		
3	Sixth Grade Orientation	Administration	The Parents and sixth grade students are introduced to school academic programs, informed of school resources and middle school expectations. Parents will also be provided with and Title I information.	August 14, 2013	Parental Involvement
4	Civics Bowl I & II	Administration	This activity will enable parents and the community to participate in a student educational function and establish parent/school/community relationships.	December 2013 and March 2014	Parental Involvement
5	IB Arts Expo	Administration	This activity will enable parents and the community to view the Magnet Program in action.	May 2014	Parental Involvement
6	Thanksgiving Around the World	Administration	This activity builds school/parent relationships, builds the communication and supports needy families in the community.	November 2013	Parental Involvement

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Meetings	Administration/Curriculum Coaches	The instructional staff is provided with new information relevant to education, District and State assessments. This information may be disseminated through teacher/parent conferences.	August 2013-June 2014	Parent Communication Logs
2	DAC General Meeting	Administration/Community Involvement Specialist	Parent Involvement	October 2013	Parent Involvement
3	Community Involvement Specialist Orientation Meeting	Administration/Community Involvement Specialist	Parent Involvement	September 2013	Parent Involvement
4	Parent Advisory Council Meeting	Administration/Community Involvement Specialist	Parent Involvement	September 2013	Parent Involvement

5	Community Involvement Specialist Inservice	Administration/Community Involvement Specialist	Parent Involvement	November 2013	Parent Involvement
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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Homestead middle school provides assistance to parents as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children. Additionally, parents may access information through the school web-site or on-site Parental Resource Corner. The Parent Resource Corner provides a space for parents to meet, post, and review current bulletins, as well as exchange information.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Communication between parents and the school is encouraged at all grade levels. The mode of communication is also adjusted when necessary to promote comprehension, acceptance, and trust. Homestead Middle School distributes annually to parents, at the onset of the school year, the Title I Program Notification Letter, in a format, and to the extent practicable, in a language parents understand. The school administration, in collaboration with the teachers and parents, plans parent nights to inform and explain the curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels expected. Parents are afforded the opportunity to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children through EESAC meetings.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Homestead Middle School makes reasonable efforts to create a welcoming environment within the school building that is clearly accessible to parents. Efforts are made to assist parent in understanding the needs and rights of their children, including children with varying exceptionalities. The school uses the assistance of the Parent Academy and the Migrant Education Program to broaden the scope of communication and narrow the communication gap due to language barriers.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Maximize parental involvement and participation in their children's education by utilizing flexible and creative methods to make every reasonable attempt to arrange and accommodate school meetings to suit parents' schedule.	Administration/Community Involvement Specialist	Parent Involvement	August 2013-June 2014

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the 2012-2013 Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Provide family meals	1	15	Parents are taught instructional strategies in core curriculum subject areas that may be used at home with their children to assist with home-learning assignments.
2	FCAT 2.0 & Common Core	1	10	Parents are informed about the changes taking place with the Florida Comprehensive Assessment Test. This information will educate parents on how they will be able to better assist their children in the process of the FCAT assessment.
3	Sixth Grade Orientation	1	38	The Parents and sixth grade students are introduced to school academic and conduct expectations at the secondary level, secondary curriculum, and Title I information.
4	Thanksgiving Around the World	1	26	This activity builds school/parent relationships and narrows the communication gap.
5	Civics Bowl I & II	1	6	This activity will enable parents and the community to participate in a student educational function and establish parent/school/community relationships.
6	IB Arts Expo	1	21	This activity will enable parents and the community to view the Magnet Program in action

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Faculty Meetings	9	36	The instructional staff is provided with new information relevant to education, District and State assessments. This information may be disseminated through teacher/parent conferences.
2	Using the anchor papers and the FCAT rubric to drive instruction	3	12	Progress Monitoring
3	School-wide Literacy strategies	1	36	Building strategies for instruction
4	Active Learning Strategies	5	36	Building strategies for instruction
5	Cornell Notes	4	36	Building writing strategies for instruction
6	STEP IT UP Problem Solving	1	10	Building problem solving skills for instruction
7	Writing Across the	1	32	Building writing strategies for instruction

	Curriculum			
8	IB Professional learning community	5	32	Building writing strategies for instruction
9	Book Study	1	16	Building writing strategies for instruction

## Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Communication with non-English speaking parents	Increase communication through Marquee, Connect-Ed, and flyers in multiple languages
2	Lack of Participation in school wide events	Provide family meals

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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