

HARDEE JUNIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Douglas Herron , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Hardee Junior High School believes that positive parent/ family involvement is essential to student achievement. We encourage such involvement to strengthen the partnership among parents/guardians, staff, school, and the community. Hardee Junior High School will provide appropriate educational opportunities for all students, so each may reach their maximum potential; thereby enabling them to become competitive and productive citizens in a global society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Hardee Junior High believes in involving parents in all aspects of its Title 1 program. Parent representatives will participate on the school's School Advisory Council which is the decision making entity of the school. More than 50% of the SAC committee members are parents. The SAC committee will meet to review and revise the PIP annually prior to the approval. At the end of the 2012-2013 school year, all parents were given a survey seeking input on activities, training, and materials that they need to help their child. Results of the survey will be reviewed by SAC to determine any needed changes. The SAC committee will also be responsible for helping create the School Improvement Plan and conducting a SIP midyear review. Use of Parental Involvement funds will be discussed at SAC meetings, with the committee deciding how they will be spent.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education ACT(IDEA)	Provide information to parents about the resources available upon development of the student's IEP.
2	5th grade Round Up	We will provide a morning and evening program to help parents get their 5th grade child ready for 6th grade.
3	5th grade Moving Up	We will provide a transition day for 5th grade students to visit the Hardee Junior High campus.
4	Parent/Student Compact	Teachers and parents will sign a contract to become partners in their child's education

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent Meeting to discuss requirements of Title I and rights of parents	Principal/ Assistant Principal	September 2013	Parent Evaluations, sign in sheets
2	Develop agenda, handouts and PowerPoint that address the Title I requirements and rights of parents	Assistant Principal	September 2013	Copies of agenda, handouts and presentation
3	Develop and disseminate invitations	Assistant Principal/ Parent involvement committee	August/September 2013	Copy of flyer with date, posting on school website, placed in school newsletter
4	Advertise event	Assistant Principal/ Parent involvement committee	August/September 2013	Posting on school web site, in local newspaper, and on school marquee. Phone call to parents.
5	Maintain documentation	Assistant Principal	September 2013	Sign-in Sheets, documentation box will be maintained in Assistant

				Principal's office
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Our annual meeting for parents will be offered two times during the first quarter of the year- once during the school day and once at night. Many of the parents are working parents, so the times will be made to accommodate varying work schedules. End of school year orientation meetings will be held for each upcoming grade level. These will be offered two times a day- once at noon with lunch provided and once at night with snacks provided.

The school will survey parents to determine need for alternative meeting times. Based on the survey, future meetings will be scheduled.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	5th grade Round up: To inform parents of upcoming 6th grade students what to expect as their children enter 6th grade	Administration/6th grade teachers	Increased school readiness for 6th grade students/ Held two times during the day to increase parent participation	May/June 2014	Parent sign in sheets, Evaluation forms
2	Parent Information Meetings: To inform parents about FCAT, curriculum, and strategies to help prepare their children.	Grade level teams, academic departments, and Literacy Coach	Student achievement on FCAT due to parental involvement	On-going	Parent sign-in sheets, Evaluation forms
3	Parent-Teacher Conference: Discuss student achievement/assessments	Classroom teachers	Teachers will hold individual parent conferences as needed to discuss each child's assessment results/progress	On-going	Conference Schedules
4	Parent data chats: Distribution of materials/Discussion of standards, benchmarks, FAIR testing/FCAT	Grade level teams, academic departments, and Literacy Coach	Provide parents with information on the progress of their child	On-going	Parent sign-in sheets, Evaluation forms
5	6th/7th grade Orientation: provide parents with school information and tips on helping their middle school child at home/ expectations for	Administration	By getting information/tips to parents, this will increase academic performance. Held	May/June 2014	Parent sign-in sheets, Evaluation forms

	the next school year		in the morning/night to increase parent involvement.		
6	Open House	Parent Involvement Committee	Teachers will meet with parents who could not attend beginning of the year Open House.	September 2013	Parent sign-in sheets
7	Way Cool Science Night: Recognition of science fair projects	Science Teachers	Science FCAT scores need to increase, by exposing parents to science, we increase parent involvement and student interest.	February 2014	Parent sign-in sheets
8	AVID Parent Meeting	AVID Site Team	AVID strategies and updates will be shared with parents so they can assist with homework and share in their child's academic success.	Oct. 2013, Dec. 2013, Feb. 2014	Parent sign-in sheets
9	History Literacy Fair	Parent Involvement Committee/ Social Studies/Language Arts/Reading Department	Highlighting content that is being taught through the arts will motivate the students and expose the parents to topics their child is learning.	Dec. 2013	Parent sign-in sheets
10	HJH Talent Show	Parent Involvement Committee	Allowing the students to perform and share their talents will motivate, increase self-esteem and increase parent involvement.	Nov. 2013	Parent sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Information Training for School Staff	Assistant Principal/Literacy Coach	Provide information to staff on communicating with parents and providing resources to support learning at home.	On-going	Sign in sheets, Agendas
2	Title I Informational Meeting with Assistant Principals	District Title I Staff	Provide information to principals on working with parents and Title I regulations	September 2013	Sign-in Sheets, Evaluations

3	PBS Training	PBS team	Strategies for including parents in the PBS process	August 2013	Sign-in Sheets, Evaluations
4	Monthly newsletter/faculty meetings: Value of parental involvement	Assistant Principal/Parent Involvement Committee	Improve the ability of staff to work with parents by providing best practice examples	On-going	Copies of newsletters/faculty meeting agendas for documentation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Hardee Junior High School will ensure that it is a family-friendly school. To encourage and support parents in their child's education, a Parent Resource Center is available at Hardee Junior High School. Parents may check out materials and books to use at home. Parents may also use the computers to work with their children and/or check grades through FOCUS.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the conclusion of the school year, grade level orientations are held for parents to attend. These meetings are held twice a day for each upcoming grade level. At these meeting, the Dress for Success Plan, the PBS/Discipline Plan, and scheduling/course requirements are discussed in detail with parents. These meetings set the expectations for the upcoming school year. At the beginning of the year, parents are invited to an Open House. During the Open House, parents will be given copies of the school information, which includes detailed information about the school wide expectations, Dress for Success Plan and opportunities for participation in decisions related to the education of their child. Parents are invited to visit the children's classrooms and meet the staff. During the visit, teachers will provide parents with additional information about the class expectations, the assessments, and how parents can help at home. The same information will be available in the office to any parent who was unable to attend Open House. At the annual Title I Parent Meeting, information will be provided to the parents about the Title I programs, the curriculum, and academic assessments. Parents will learn about the school-wide program, how to schedule parent-teacher conferences, and opportunities to provide input in decisions related to the education of their child. Sign-in sheets for the meetings will be maintained in the Title I box in the Assistant Principal's office. Information about the Title 1 program is also distributed through district composed letters sent home with the students at the beginning of the school year. Also sent home at the beginning of the year is the Parent Compact. The Parent Compact is also reviewed at a parent conference during the course of the year. School and District websites, parent meetings and conferences, school newsletters, district curriculum grade level expectations, and parent flyer are used to inform parents about school-related activities. Student progress is monitored through student data reports and quarterly progress reports and report cards. Students receive information for

parents regarding their assessment results on FCAT, FAIR testing, iReady, and Benchmark Assessments as these assessments are completed throughout the year. FOCUS is also available for parents to view their child's grades and monitor their progress on-line.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All mailings, Title I information, and school documents will be made available to parents in English and in Spanish. Other languages are available upon request. Parent conferences and meetings will be translated as needed. Family workshops will be translated as needed. The Parent Involvement Plan(PIP) will be posted on the school's website in both English and Spanish. The PIP will be summarized in a flyer printed in both English and Spanish and be provided to all parents. The flyer will outline the major components of the PIP. In addition, hard copies of the PIP will be available in the office and the parent resource room.

The school will have opportunities both during and after school to encourage parent involvement. Activities will be advertised on the school marquee, in the local newspaper, and through notes or flyers sent home with students. Edulink, the phone call out system, will be used to promote family involvement activities in both English and Spanish. A monthly newsletter, Cat's Connection, is distributed to all parents, students, and staff. It is available in both English and Spanish. Parents are also encouraged to utilize the school website where activities and parental resources are available electronically. We also utilize the student planners for announcements and parent communication.

Parents are also provided regular reports of academic progress through report cards, progress reports, FOCUS, and completed assignments. Invitations to school meetings and conferences go home with the students and are provided in both languages. Regular meetings between parents and teachers are encouraged to check on and/or monitor progress. If an interpreter is required, bilingual staff members are available to assist.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	5th grade Round up: To inform parents of upcoming 6th grade students what to expect as their children enter 6th grade	2	175	Increased school readiness for 6th grade students/ Held two times during the day to increase parent participation
2	Parent Information Meetings: To inform parents about FCAT, curriculum, and strategies to help prepare their children.	1	100	Student achievement on FCAT due to parental involvement
3	PBS Meeting: To inform parents about Hardee Junior High's Positive Behavior Plan	2	200	Through emphasizing the use of preventive teaching and reinforcement strategies, PBS aims to improve student behavior in order to increase safety and improve educational opportunities.
4	Parent-Teacher Conference: Discuss student achievement/assessments	300	600	Teachers will hold individual parent conferences as needed to discuss each child's assessment results/progress
5	Parent data chats: Distribution of materials/Discussion of standards, benchmarks, FAIR testing/FCAT	2	100	Provide parents with information on the progress of their child
6	6th/7th grade Orientation: provide parents with school information and tips on helping their middle school child at home/ expectations for the next school year	4	225	By getting information/tips to parents, this will increase academic performance. Held in the morning/night to increase parent involvement.
7	Open House: Meet with teachers/Distribution of materials	4	1000	Provide parents with information of school wide expectations, dress for success plan, and opportunities for participation in decisions related to their child's education.
8	Way Cool Science Night: Distribution of materials/display of science fair projects and demonstratio	1	300	Our data shows that we need to increase our science FCAT scores. By exposing parents to science, we can increase student interest.
9	Algebra/Advance Science Parent Meeting	1	150	Provide parents with expectations for these two classes. Provide tips for helping their child at home with Algebra homework/Science Fair project.
10	Title 1 Annual Meeting: Distribution on materials	1	60	Provide information to parents about curriculum, assessments, standards, SIP/Title 1 Plan and parent nights.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Information Training for School Staff	1	75	Provide information to staff on communicating with parents and providing resources to support learning at home.
2	Title I Informational Meeting with Assistant Principals	1	12	Provide information to principals on working with parents and Title I regulations
3	PBS Training	1	50	Strategies for including parents in the PBS process
4	Monthly newsletter/faculty meetings: Value of parental involvement	11	100	Improve the ability of staff to work with parents by providing best practice examples

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents unfamiliar with school procedures/operations- Language barriers limit parent ability to get involved (Limited English Proficiency)	Provide sufficient bilingual staff for translation services.
2	Parents lack of time for involvement (Economically Disadvantaged)	Offer parental involvement activities at multiple times and provide hard copies for those unable to attend.
3	Lack of computer/internet access for parents (Economically Disadvantaged)	Educate parents how to gain access (for example at the public library or at the school site in the parent resource room)

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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