

SUNLAND PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Sharonda Bailey , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Sunland Park Academy School is to make a difference in the lives of students by providing learning experiences and opportunities for them to achieve high levels of academic performance. Through fostering positive growth in social, emotional, and work behaviors, students will be able to learn the necessary skills to become successful adults in the workplace.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Sunland Park Academy will solicit parents to become active participants of the School Advisory Council (SAC). Parents will be encouraged to become active participants in creating, planning, and reviewing the Title One programs and the spending of funds. An annual Title One evaluation will be completed by parents, staff, and students. The survey results will be analyzed by SAC and the school's leadership team to evaluate the school/parent relationship.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Headstart	To ensure school readiness, the Head Start (HS) Program has implemented a new literacy, math, and science curricula in the HS classrooms. The program has aligned the literacy and math standards with the K-3 national standards to improve educational outcomes. This transparent connection between curricula and child expectations has contributed to better prepare students to succeed in kindergarten.
2	Title I Part A	There will be training for all teachers and administration to address academic achievement problems and concerns. Funds from Title I professional development will be allocated for these activities.
3	Title II	Funds will be allocated to cover professional development conducted by the district.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting/Flyer	Principal	August 2013-September 2013	Flyers/Newsletter School Website Distribution to local newspaper, local religious affiliations, & hous
2	Marquee Annoucement	Assistant Principal/Head Custodian	1st week of September 2013	Marquee
3	Parent Link	Assistant Principal	1st week of September 2013	Parent Link Report
4	Annual Public Title One Meeting, Agenda & Sign-in Forms	Principal/Assistant Principal	2nd week of September 2013	Agenda/ Parent Sign-in Forms
5	Morning Annoucments	Principal/Assistant Principal	September 2013	Attendance of Parents/Students at Annual Meeting
6	Website Annoucment	Assistant Principal/IMT	August 2013-September 2013	Website Hits

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or

evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Sunland Park Academy will notify parents of school-related meetings, activities, and workshops through flyers, newsletter, marquee, parent link, local newspaper, local religious affiliations, and housing community center. Meetings will be conducted at various times during the day or evening to better accommodate parents. Our school will conduct an orientation to acclamate parents in reference to the available school resources including tutoring, mentoring, and after school enrichment activities. Title One funding will be utilized to provide child care services to parents. Incentives and refreshments will be offered to encourage parent participation. Through surveys, parents will have an opportunity to recommend suggestions for coordinating school-parent efforts, workshops, and activities.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Resources-Title One Outreach Programs	Principal	Resources to improve student achievement	9/13-5/14	Parent Sign-in Sheets
2	Parent Resources Parent Resource Room Open House	Assistant Principal	Curriculum resources to improve student achievement	11/13-6/14	Parent Sign-in Sheets
3	Parent Resources Title One Monthly Meetings	Asst . Principal	Resources to assist parents with their children	10/13-5/14	Parent Feedback with parent surveys
4	Behavior Interventions Postivie Behavior Workshop	Asst Principal/Behavior Specialist	Shaping parent and student behaviors with positive interventions	11/13	Parent Sign-in Sheets/School Discipline Report
5	Parent Resources FCAT NIGHT(Grades PK-3)	Principal/ Assistant Principal/Leadership Team	Curriculum resources to improve student achievement	1/14	Parent Feedback with parent surveys/ Parent Sign-in Sheets
6	Literacy Math Fair	Principal/Reading Coach	Curriculum Resources to assist parents	11/13	Parent Feedback with parent surveys/Parent Sign-in Sheets
7	Family Fun Night/Book Fair	Principal/Reading Coach	Resources to assist parents with their children	10/13	Parent Sign-in Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Home & School	PrincipalGuidance	Sharing best practices	8/13-	Newsletter

	Connection Monthly Newsletter	Counselor	for parent involvement	5/14	
2	PLC	Principal	Improving Student Achievement/Sharing Best Practices	8/13-6/14	Sign-in Sheets
3	Reading Professional Development	Principal/Assistant Principal/Leadership Team	Improving Student Achievement	8/13-5/14	Inservice Reports/Lesson Plans/Student Work
4	Math PD	Principal/Assistant Principal/Leadership Team	Improving Student Achievement	8/13-5/14	Inservice Reports/Lesson Plans/Student Work
5	Science PD	Principal/Assistant Principal/Leadership Team	Improving Student Achievement	8/13-5/14	Inservice Reports/Lesson Plans/Student Work
6	Writing Professional Development	Principal/Assistant Principal/Leadership Team	Improving Student Achievement	8/13-5/14	Inservice Reports/Lesson Plans/Student Work

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: 1-Sunland Park Parent Resource Center--Orientation to parents and community about curriculum and family resources.

2-School Website--Orient parents and community of upcoming events and activities.

3-Home School connection with ongoing contact/communication from the School's Social Worker and Community Liaison to encourage parental support

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Sunland Park Academy will provide monthly curriculum updates at the School Advisory Council/School Advisory Forum Meetings. The curriculum updates will include school, district, and state information provided by the Principal, Assistant Principal, and designated curriculum coaches. Parents will be provided with quarterly updates on the progress of their child.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Sunland Park Academy will provide the School Parent Involvement plan to parents and special requests for translations will be provided. The plan will be posted on the school's website and made available in the front office of the school. All correspondence regarding parent meetings will be created in requested languages and if needed, translators will be available at parent meetings. In order to increase the involvement of students with disabilities, additional invitations will be sent home this year to encourage additional participation and the ESE Specialist will take an active role in contacting and recruiting parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Resources-Title One Outreach Programs	7	25	Resources to improve student achievement
2	Parent Resources Parent Resource Room Open House	1	50	Curriculum resources to improve student achievement
3	Parent Resources Title One Monthly Meetings	4	60	Resources to assist parents with their children
4	Behavior Interventions Positive Behavior Workshop	1	25	Shaping parent and student behaviors with positive interventions
5	Parent Resources Winter Family Fun Night	1	60	Curriculum resources to improve student achievement
6	Parent Resources Spring Family Fun Night	1	50	Curriculum resources to improve student achievement
7	Literacy Math Fair	1	40	Curriculum Resources to assist parents
8	Family Fun Night/Book Fair	1	40	Resources to assist parents with their children

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Home & School Connection Monthly Newsletter	7	294	Sharing best practices for parent involvement
2	PLC	6	20	Improving Student Achievement/Sharing Best Practices
3	Reading Professional Development	6	20	Improving Student Achievement
4	Math PD	6	20	Improving Student Achievement
5	Science PD	6	20	Improving Student Achievement
6	Writing Professional Development	6	20	Improving Student Achievement
7	Annual Reading Conference	0	0	Improving Student Achievement

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Not motivated to learn about their child's education	Garner more partnership as incentive to get the parents to participate
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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