

LAKE SHORE MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Shundra Dowers , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Lake Shore Middle School is to facilitate the development of productive citizens, through a safe, nurturing student-centered environment. At Lake Shore Middle School, we are committed to working collaboratively to provide a quality-learning environment in which all students can learn and develop to their maximum potential.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are invited and encouraged to participate in our monthly Parent trainings and SAC meetings via parent link, EDLine, newsletters, flyers, the "SUN" newspaper and the school marquee. Various items are discussed during these meetings which include the SIP, Title I initiatives, Title I school-wide policy plan, Parents' Right to Know, School-Parent Compact, how Title I funds are utilized, etc. As parents attend the various events, they earn points towards Lake Shore Middle School A+ Parent Incentive initiative. Parents are encouraged to become actively involved in decision making by serving on the SAC committee. Parents have many opportunities to volunteer in Lake Shore Middle School's VIP (Volunteers in Public Schools) program.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Youth Bureau Services	They provide in home counseling services to students that are having emotional difficulties.
2	Oakwood Family Center	They provide counseling services to youth and their families.
3	Highridge	They are a residential treatment program serving at-risk families with adolescents experiencing family, school, and peer difficulties.
4	Children and Families	Provide food and medical assistance to families in need
5	Palm Beach County Sheriff's Office	Mentorship Programs, After School Athletic Programs

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent invitation letter to Annual Meeting identifying required topics of discussion	Carla Lewis	October 9, 2013	Parent Link, Flyer (translated in 2 languages), marquee, EDLINE
2	Hold Annual Meeting	Carla Lewis	October 15, 2013	Sign in sheets, agenda, evaluation
3	Show and Discuss Vodcast Presentation	Carla Lewis	October 15, 2013	Powerpoint
4	Parents questions/responses to information	Carla Lewis	October 15, 2013	Minutes
5	Evaluation	Carla Lewis	October 15, 2013	Evaluation

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school offers meetings at various times to accommodate parents' work

and home schedules. Conferences are held prior to the start of school or during the teacher's planning period. Meetings are held in the evening to accommodate those parents that work. Child care is provided for the evening parent workshops/trainings along with refreshments and door prizes.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PLC Meetings	Raphael Estrada	Informing parents of ESOL Students the various academic activities that are taking place at our school	Fall and Spring	Sign in sheet, agenda
2	Graduation Requirements	Samina Saleem	Informing parents of the graduation requirements	March 2014	Sign in sheet, evaluation
3	Title I Meeting/NCLB	Carla Lewis	Informing parents about what is a Title I school	October 15, 2013	Sign in sheet, evaluation
4	Parent Science Workshop	Carla Lewis/Valarie Hoskins-Young	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT	March 2014	Sign in sheet, evaluation
5	Parent Math Workshop	Carla Lewis/Cosha Jackson	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT	April 2014	Sign in sheet, evaluation
6	Parent Reading Workshop	Carla Lewis/Nancy Smith	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT	February 2014	Sign in sheet, evaluation
7	Parent Writing Workshop	Carla Lewis/Chimere Brown	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT	January 2014	Sign in sheet, evaluation
8	Academic Social	Samina Saleem	Honoring students who exhibit academic excellence	Quartely	Sign in sheet, Program
9	Open House	Carla Lewis	Allowing parents a chance to meet with their child's teachers to discuss what will take place in their classes this school year	September 19, 2013	Sign in sheet, Flyer
10	Monthly SAC Meetings	Carla Lewis	Informing parents of the various initiatives that are taking place at school	Monthly	Sign in sheet, evaluation
11	FCAT Curriculum Night	Randy Burden	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT	February 2014	Sign in sheet, evaluation
12	Parent Trainings	Carla Lewis/Tracey Posey	Social Network Sites Awareness and how it impacts student lives	Monthly	Sign in sheet, evaluation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent-Teacher Conferences	Saleem/Moreland	Building a bridge between the school and home	November 2013	Sign in sheet, evaluation and agenda
2	Common Core State Standards	Jackson/Brown/Young/Smith	Deepen understanding of what students are expected to learn, so teachers and parents know what they need to do to help them	Ongoing	Sign in sheet, evaluation, and agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The school has a parent resource center that is available Monday through Friday during school hours where phones, computers and various reading materials are available for parents to utilize.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school provides timely notice of meetings via flyers, newsletters, parent link, local news paper "The SUN", radio station, EDLine, and the marquee. All correspondences that go out for parents are translated in their native language. During Open House, parent conferences, parent trainings, EDLine and curriculum nights, various curricular information is distributed and explained to parents. SAC, PLC, Title I Annual Meeting and conferences gives parents an opportunity to voice their concerns/input. Parents have the right to voice their concerns if they feel that the above programs are not satisfactory. At Lake Shore Middle School, we share diagnostics, progress reports, and assessments throughout the year (during parent conferences, by EDLine, and as a take-home). This is a great way to keep our parents informed about their child's progress.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children).

Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Lake Shore Middle School holds regular meetings such as parent-trainings, parent-teacher conferences and curriculum nights to inform parents of their child's academic progress at that time parents will be informed of ongoing assessments both formal and informal. In addition parents will also be made aware of various school wide curriculum initiatives during that time. Language Facilitators, Migrant Specialists, and elevator use are also available for those parents who require that assistance.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PLC Meetings	2	80	Informing parents of ESOL Students the various academic activities that are taking place at our school
2	Graduation Requirements	1	50	Informing parents of the graduation requirements
3	Title I Meeting/NCLB	1	25	Informing parents about what is a Title I school
4	Parent Science Workshop	1	37	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT
5	Parent Math Workshop	1	37	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT
6	Parent Reading Workshop	1	37	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT
7	Parent Writing Workshop	1	37	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT
8	Academic Social	3	60	Honoring students who exhibit academic excellence
9	Open House	1	250	Allowing parents a chance to meet with their child's teachers to discuss what will take place in their classes this school year
10	Monthly SAC Meetings	8	32	Informing parents of the various initiatives that are taking place at school
11	FCAT Curriculum Night	1	120	Inform parents of instructional strategies that can be used at home to increase their child's proficiency on FCAT

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Effective Parent-Teacher Conferences	1	50	Building a bridge between the school and home

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Child care	Child care will be provided

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Parent Link, Flyers, Newsletters, Newspaper "The Sun", Radio Station, EDLine, and the use of the marquee
2	Professional Development	Computer Training