

LABELLE MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Robert Egley , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: We at LaBelle Middle School are committed to the concept that all students will achieve. Therefore, the mission of LaBelle Middle School is to develop relationships where students enjoy high levels of support and also support others in mutually beneficial learning relationships; to develop a rigorous and relevant framework with ongoing assessments in order to educate children for tomorrow's challenges; and to provide an environment that is safe and conducive for learning.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: A School Advisory Council (SAC) will be formed and meet four times a year. The SAC members will be composed of the principal and an appropriately balanced number of teachers, education support employees, students, parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school. The SAC will review the School Improvement Plan and discuss the projected use of the SAC funds as well as the Title I programs that are provided by the school. The SAC committee purchases an annual parent/student/teacher survey for input on the school. The School also sponsors a Parent Teacher Organization that meets once per month. Embedded in these meetings is 'Parent College', this is when we have an expert in a pre-determine subject come to the meetings and explain/teach that subject. The administration schedules flexible times for school activities in order for all parents (working/non-working) may attend and participate.

The following events have already been scheduled for the 2013-14 school year: 6th grade orientation; Title 1 Open House; night Parent Teacher Conferences; "Do the Right Thing" Celebrations; AVID Parent nights; Middle School Play coordination with local Firehouse Players.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part C - Migrant	Provides intervention materials that will be used in the before/after school tutorials, and during the school day.
2	Title III	Coordinates with Title I, Part A to provide a resource teacher to work with the general education classroom teacher to provide services to ELL students and professional development to teachers.
3	Title I	Provides for a parent advocate to the families in the community that helps parents through home visits, teaching parents how to access their child's work online, and become more involved in the overall educational process of their child.
4	Title II	Provide funds for professional development for teachers implementing spring board curriculum.
5	School Improvement 1003 (a)	Provides funds for extended day/year.
6	Title I	Parent college: How to support your child through LaBelle Middle School.
7	Orientation Night	To distribute schedules, explain expectations and meet new teachers
8	Progress Report Parent Conferences	LMS has decided to have PTC after distribution of progress reports to possibly have a higher impact on improving grades.
9	PTO meetings	Meetings are held the 3rd Monday of the month at 6 pm to accommodate parent attendance.
10	Parent/Student/Teacher Surveys	For annual feedback.
11	Teacher websites	To inform parents of classroom events
12	P.I.E. Letters	To inform parents of events and happenings at LMS.
13	Nutrition Program	LMS participates in the federal Free/Reduced lunch program and the free breakfast for all students program. When afterschool begins, snacks are also provided. Summer food programs are provided at various school sites and community locations.
14	Homeless	Student Services coordinates with Title I Part A to provide resources for

		students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education (FAPE).
15	End of the Year Awards Programs	To acknowledge students accomplishments in each curriculum area.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	News Paper/Adverstiment of open house and purpose (Title I)	Barbara Spratt	One month prior to open house	Open house turn out
2	Connect-Ed/Advertisement and purpose (Title I)	Barbara Spratt	Used two times before openhouse to call parents in	Open house turn out
3	Web page/Advertisement and purpose (Title)	Barbara Spratt	Dates of open house posted one month before event	Open house turn out/hit counter on web page
4	Open house/Provide information and explain the requirements of Title I	Barbara Spratt	First month of school	Signed open house attendance sheets
5	Telephone call out	Barbara Spratt	Twice before open house.	Open House turn out.
6	Post Card mailout	Barbara Spratt	Pre-school	open house turn out

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: PTO meetings are held monthly to encourage Parent/Teacher relations as well as school improvement. At the PTO meetings, the organization supports delivery of information to the parents through "Parent College". The Parent College supports, teaches, & explains any new programs or initiatives started by the School. School Advisory Council (SAC) meetings happen four times a year. These meetings will also be used to allow parents to be involved in the Title I expenditure of funds dedicated to SAC. The school advocate is involved in scheduling meetings with parents, home visits, and providing transporation and child care services when needed. Also, LMS established an Office of Parent Support, professionals assigned to this is the Migrant Office and the Dean of Students. Two postcards with displays of important dates for each semester, one in the fall and the other in the winter.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	(Florida's academic content standards) Provide parents with the School Public Accountability Report which provides them with the academic standards, student achievement levels.	Barbara Spratt	Improved understanding of student learning as it relates to achievement levels.	Implemented throughout the school year	FAIR, Common, and FCAT assessments
2	(Florida's and local academic assessments including alternate assessments	Barbara Spratt	PASSport to success is offered every Thursday night to help parents understand the various ways they can work with their student(s) to help make them more successful in school	Implemented throughout the school year	FAIR, Common, and FCAT assessments
3	How to monitor their children's progress	Barbara Spratt	Parents are provided with passwords and access to "Parent Viewer". It is a program which allows parents to view their child's grades and assignments in each one of their classes.	Implemented daily	Students completion of daily assignments.
4	How to work with educators to improve the achievement of their child.	Barbara Spratt	Educate teachers, student personnel, principals, and other staff on the value of the contributions of parents, and how to reach out to and communicate and work with parents as equal partners.	Implemented throughout the school year	Attendance to PTO meetings and classes such as PASSport to Success and Language Learner Lab.
5	The requirements of Title I, Part A	Barbara Spratt	Parents will gain knowledge on how to help their child and utilize various services that are offered to support their child academically.	A newsletter will be sent home quarterly	Title I survey at the end of the year
6	Informational Post Cards will be mailed out at the beginning of each season	Barbara Spratt	Improved awareness of school activities by identifying important dates for that time period.	Fall, Winter, Spring	First Response has been excellent.
7	Homework help in Math for Parents	Mark Steinke	Help parents understand the problem solving skills of the math being taught, to aid their child with homework.	Fall, Winter, Spring	Parent attendance.
8	Back to School Orientation	Administration/Faculty	Confirm expectations	pre-school	Parent sign-in sheets

9	Parent Teacher conferences	teachers	student progression	1 week after progress reports	Parent sign-in sheets
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Agenda implementation and monitoring	Teachers/Ken Pickles	Improve organization, monitoring of due dates of projects and completion of assignments by students and parents.	Ongoing all year	Assignments are being turned in on time and completed.
2	6th grade transition night	6th grd. team leader/Carole Grigsby & Tracie Smith	Explain the transition from elementary to middle school and all class expectations and requirements.	Beginning of the year/First month of school	Survey
3	Common Core Training	Administration	blending of CC & NGSSS	Beginning of the year	improved PM scores
4	CIS lessons	Karen Johnson	Improved awareness of teaching strategies	Ongoing	more effective teachers on the evaluation system
5	Performance Matters	District Office	improving teacher use of the tool.	Ongoing	Better prepare teachers for the evaluation process.
6	Writing Workshops	Administration	improve writing scores on FLWrites	ongoing	improved writing scores.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: There will be two book Fairs this year, Fall & Spring. LMS has partnered with Winn Dixie and Fire House Cultural Theatre. Winn Dixie has been providing refreshments, gift cards, free recycle bags for all our events. PTO is planning a Spring Fling event to celebrate completion of FCAT. LMS and the Firehouse Players will also sponsor another dinner theater.

LMS has initiated a 'Do the Right Thing' Celebration for students who are 1) passing all subjects 'D' or higher 2) good attendance 3) no discipline issues. Parents are encouraged to get involved to help with the celebration.

Suggestion was made to establish a Leadership Program for middle school students. It is a derivation of the Hendry/Glades Adult leadership Program. Kim Hamilton, Secretary to Representative Matt Hudson, would like to get this initiated with student leaders, which would involve parents. The idea is to start small and build, the purpose of the program is to make students aware of local and state issues they may be responsible for one day.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Timely Information about the Title I program:

A quarterly news letter is sent home explaining to parents the requirements for being a Title I school (P.I.E.). In addition, it is also posted on the school's webpage. Articles are also posted in the local newspaper. Also, new this year our informational postcards with schedules for athletic activities, Title 1 meetings, PTO meetings,SAC meetings,testing information and the general school schedule for the remainder of the year. ALL COMMUNICATION WILL BE PROVIDED IN BOTH ENGLISH AND SPANISH.

Description and explanation of the curriculum at the school, forms of assessment to measure student progress and an explanation of the student proficiency levels: Accountability Reports are sent home at the beginning of the year to parents in their native language. It is also posted on the school website.

Parent requested meetings:

Parent/Teacher conferences are held four times a year after progress reports are sent home. In addition, parents may request a conference with their child's teacher(s) by calling the Dean and/or Migrant Liaison at the school for scheduling a time that is compatible for both parties. If they cannot not attend in person, they can reach their child's teacher by email, phone or a home visit can be scheduled by the Federal Programs Advocate/Recruiter and/or the Dean of students.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Flyers will be sent home to families that are printed in both English and Spanish that states all information regarding activities at the school, school reports and/or pertinent information regarding their child's academics. Parent Teacher Conference are established through a Spanish or English speaking advocate. All communications are done in English and Spanish. At PTO meetings, the Migrant Liaison has a communication system where she can translate and parents can immediately understand (via headphones) what is being discussed at the meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student	Timeline
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				Achievement	
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Homework Help for Parents	Mark Steinke	Improving homework grades	All Year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Home visits conducted by the Dean of Students and Federal Programs Advocate/Recruiter	Amy Plaza Federal Programs Advocate/Recruiter	Keeping parents informed about their child's academic and behavioral progress in school	All Year
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Book of Parent Involvement Activities purchased from Daggatt's 18th Annual Model Schools Conference	Barbara Spratt	Getting parents and students more involved in positive school activities to promote parent teacher relationships	All Year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	(Florida's academic content standards) Provide parents with the School Public Accountability Report which provides them with the academic standards, student achievement levels.	1	720	Improved understanding of student learning as it relates to achievement levels.
2	How to monitor their children's progress	150	150	Parents are provided with passwords and access to "Parent Viewer". It is a program which allows parents to view their child's grades and assignments in each one of their classes.
3	How to work with educators to improve the achievement of their child.	150	150	Educate teachers, student personnel, principals, and other staff on the value of the contributions of parents, and how to reach out to and communicate and work with parents as equal partners.
4	The requirements of Title I, Part A	75	75	Parents will gain knowledge on how to help their child and utilize various services that are offered to support their child academically.
5	Informational Post Cards will be mailed out at the beginning of each season	2	1440	Improved awareness of school activities by identifying important dates for that time period.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Agenda implementation and monitoring	1	720	Improve organization, monitoring of due dates of projects and completion of assignments by students and parents.
2	6th grade transition night	2	200	Explain the transition from elementary to middle school and all class expectations and requirements.
3	Opening doors	5	720	Parents feel welcome coming into the school to inquire about their child.

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are

disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent Teacher conferences in the afternoon from 2:30 - 4:00	Schedule more for the evening
2	Transportation for parents.	Schedule a van to provide services

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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