

SUWANNEE HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Ted Roush , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Suwannee High School will work closely with parents to educate all students in a safe and supportive learning environment that will develop life-long learners and productive citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Suwannee High School will invite and recruit parents to participate in the School Advisory Council to review, plan and improve the parent involvement plan (PIP). The SAC meets every third Thursday of each month starting August or September through end of school year.

Parents are informed of the SAC meetings in newsletters, mass call-out messages, the local newspaper (twice a week) and the school's website. Members are recruited, if needed to reflect the demographic make-up of the school. In March, the parent surveys are completed and tabulated to ensure the results are ready for review by the SAC. The results are reviewed, parent involvement issues are discussed, and former year's PIP evaluated to ensure the upcoming year's PIP is revised, if needed. Each time the SAC meets, they will sign in. The sign in sheets, agendas and the minutes of each meeting will be documented ensuring that the PIP included parent participation.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Part A/Parent Liaison	District Parent Liaison is provided to assist parents in their child's educational process. Faculty and staff can refer parents to the Liaison for help with academic support.
2	Title I Part C Migrant Education Program	The Migrant Education Program coordinates and integrate weekly day time parent meetings and one monthly parent meeting to provide information to parents on the following toSACs: Reading and math strategies, English in a Flash usage, Bullying, Navigating the School System, Money Management,
3	Title II	Faculty and staff will receive ongoing training in FOCUS; online student information system to effectively communicate with parents on their child's progress.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Parent Meeting	Lila Udell, Title I Director	September 2013	Sign-In sheet, agenda, and minutes taken from meeting

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: SHS will provide opportunities for parents to participate in parent workshops

and/or meetings in the evenings with child care available. If parents are not able to attend the parent workshops or meeting and requests information, the school staff will ensure the parent is provided with all the information and refer the parents to the District Liaison. If a parent of an ESE student is not able to attend an IEP Meeting, or other meeting, the District ESE Parent Liaison will make a home visit and/or provide transportation. An information tree with all school related information will be updated and maintained for parents and student to access needed information.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parents are informed of Title I Programs, assessments, state's academic standards, student progression, graduation rate, and other academic programs offered.	Ted Roush, , Principal	Parent Involvement increases student achievement.	September 2013	Sign In Sheets
2	Parents are provided ongoing support and encouragement to monitor their child's progress with online gradingLisa Garrison system (Focus).	Joyce Warren, Parent Liaison	Parent Involvement increases student achievement	Ongoing	Parent Surveys and FOCUS Report of parental use

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	How to Communicate with Parents using the new student information system (FOCUS)	Ted Roush, Principal	School-Home Communication	August 2013 and ongoing as needed	Sign in sheets, workshop evaluations and follow-up, and parent surveys
2	Training on Communications with Parents (websites, mass email, newsletters) to ensure communication with parents is effective.	Joyce Warren, Parental Involvement Contact	School-Home Communication	January 9, 2014	Sign in Sheets, workshops, evaluations

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Ongoing communication to parents in FOCUS Calendar. The Focus calendar

includes parent involvement activities, SAC meetings, workshops, assessment dates, and other school events. Mass Call-Outs. The school informs parents of important school information including informal and formal assessment dates, attendance, lunch application information, etc. The school's website provides meaningful information about school activities, parent involvement plan, procedures & policies, upcoming events and online educational programs for students to use at home (FCAT Explorer). Parent Resource Room is located in Media Center and provides a wealth of information & resources for parents to help the student at home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Suwannee High School invites Parents to the annual Title I Meeting, the annual Open House, monthly SAC meetings, and all other information meetings scheduled at the beginning and periodically throughout the school year. Parents are invited by mass call-out, letters, website, Focus Calendar, and local newspaper. The meetings provide parents with information on the curriculum of the school, the assessments used for progress monitoring and the proficiency levels their child is expected to meet. The school administration will ensure that all documents (invitation documents, agendas, and sign-in sheets) are kept on file.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Suwannee High School ensures that parents receive notifications of the Parent Information Resource Center, the Parent Inv Plan, the Parent Information Guide, ongoing communications through website, daily bulletin provided for parents via email, Focus Calendar with updated events, mass phone call outs, flyers and other ongoing school-home communication written or spoken in an understandable format, in a language parents can understand, including alternative formats upon request, and to the extent practicable.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parents are informed of Title I Programs, assessments, state's academic standards, student progression, graduation rate, and other academic programs offered.	2	150	Parent Involvement increases student achievement.
2	Parents are provided ongoing support and encouragement to monitor their child's progress with online grading system (Focus).	1	150	Parent Involvement increases student achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	How to Communicate with Parents using the new student information system (FOCUS)	1	50	School-Home Communication
2	Training on Communications with Parents (websites, mass email, newsletters) to ensure communication with parents is effective.	1	48	School-Home Communication

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of interest in education	Go to community locations to hold meetings
2	Calendar conflicts with sports and other school activities	Coordinate better the school-wide calendar

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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