FAMU LAB SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Patricia Hodge , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the ESEA. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community and each includes, as a component, a school-parent compact consistent with Section 1118 of the ESEA [Sections 1118(a)(2) and 1118(d)];
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA; If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of “parental involvement” defined in Section 9101 (32), and expects that it’s Title I schools will carry out programs, activities, and procedures in accordance with this definition;
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school’s parental involvement policy [Section 1118(a)(E)]; Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(2)(E)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].

_____ _____

Date Signed

Mission Statement

Parental Involvement Mission Statement(Optional)

Response: FAMU DRS will build the school's and parents' capacity for strong parental involvement by promoting meaningful, regular parent and family participation in comprehensive workshops, trainings, and school activities. FAMU DRS will identify standards for effective parent/ family involvement activities that increase student academic achievement and fortify strong home-school and community partnerships.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- Parental involvement policy(PIP) [Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: FAMU DRS will take the following actions to involve parents in the joint development of its district wide parent involvement policy [Section 1118(a)(2)]; Parental involvement policy [Section 1118(a)(2)].

1. Family Involvement Committee- FAMU DRS will create a Family Involvement Committee that will collaborate with the DRS School Board of Directors, School Advisory Council, and Parent-Teacher Association to develop parental involvement activities that are aligned with the FAMU DRS 2013-2014 District Parental Involvement Policy. Participants within the Family Involvement Committee will include, but are not limited to: DRS administration, DRS teachers/staff, DRS parents, and FAMU College of Education professors,students, and staff. Meetings will entail the generation of ideas for and planning of interactive workshops that further enhance the district-wide parent involvement policy. Minutes taken during monthly Family Involvement Committee meetings and parent surveys from workshops will document parent input that will be reviewed by the committee. The Family Involvement Committee will share parent input with the DRS School Board for further review and evaluation to determine if revisions need to be made to parent involvement policies.

2.FAMU DRS will take the following actions to involve parents in the process of school review and improvement:

A.Funds reserved for parental involvement will spent be for Parent workshops/training sessions developed by Family Involvement Committee, Open House activities, monthly PTA meetings, and monthly School Advisory Council meetings. Parents, students,and other stakeholders will also be afforded the opportunity to provide input in the planning of the school's Title I programs, parent involvement policies, LEA Plan, School Improvement Plan, and School/Parent compacts through the school's Family Involvement Committee, Advisory Council, PTA Executive Board and Title I parent meetings.

B.Parental training sessions (including family literacy workshops, FCAT information sessions, Common Core State Standards information sessions, and financial literacy workshops for college student and college success) will also be held to address and increase the academic, social, and emotional developments of students at FAMU DRS.

C.FAMU DRS will also use funds to provide books, supplies, and materials to parents for family and student enrichment.

Coordination and Integration

Describe how the single school LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Parts C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	School Improvement	Parents, through the School Advisory Council will work with teachers and the school's administration to create the annual School Improvement Plan.
2	GEAR UP	Parents will participate in parent-teacher conferences for academic improvement and attend parental workshops for student career and college success.
3	Part A of Title IV	Parents will participate in workshops and seminars with the FAMU DRS School Resource Officer/Police Department for student, family and school safety (ie. Bullying) through the school's Safe and Drug Free Program.
4	AVID	Parents will participate in workshops and seminars for academic improvement for student career and college success.

Annual Evaluation

Describe the actions the single school LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of its Title I, Part A schools [Section 1118(a)(2)(E)].

Response: Parents will be given a Parent Involvement Survey to complete during the second semester of the school year (April 2014) to assess implementation of the FAMU DRS Parental Involvement Plan, its goals and objectives, and related activities. The survey will also serve as a "climate survey" to assess the effectiveness of the FAMU DRS Parental Involvement Program. Necessary changes and adjustments will be made to the Parental Involvement Program based upon the results of the surveys. The Title I Coordinator, School Advisory Council, and the Parent-Teacher Association (PTA)will coordinate administration of the survey to each parent by grade level and review data results for overall all effectiveness in improving the quality of the Title I, Part A program.

The process will survey parents on school events and activities that will be measured to evaluate the effectiveness of planned parent workshops, meetings etc., the level of parent participation, and overall satisfaction of the Parental Involvement Plan and Program. The process will also measure parent's willingness to take an active role in the academic development of students by being supportive of the teachers and school goals and by working with students. In doing so, parents will be asked to express the value and importance of education by monitoring the academic progress of their children as well.

Results, or data, from the survey and survey data collected throughout the year, will help the Family(Parental) Involvement Committee, Title I coordinator, and the school to improve its overall Parental Involvement Plan and program related activities.

Parent Meetings - Annual

Annual Parent Meeting

Describe the specific steps the single school LEA will take to conduct an annual meeting designed to inform parents of participating children about the Title I program, the nature of the Title I program (schoolwide or targeted assistance), the school's performance, and the rights of parents. Include timeline, persons responsible, and evidence the single school LEA will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)] .

Response: The FAMU DRS Title I Coordinator and the Family Involvement Committee will plan and conduct an annual meeting in which parents of participating children in the Title I program are informed of the FAMU DRS Title I program, including the nature of the Title I program (school-wide or targeted assistance), tutorial services,school choice, and the rights of parents. The annual meeting will be held at the beginning of the school year and subsequent meetings will be held throughout the school year to update parents on any changes in the Title I program and related programs.

Evidence used to determine the effectiveness of the annual Title I meetings and subsequent meetings include but is not limited to:

1. Data regarding the percentage of parental involvement versus the student body.

2. Attendance records for the meetings/activities.

3.Evidence of requests for parental workshops or technical assistance sessions. (i.e. comments made on surveys)

4. Parental survey data or requests regarding school wide Title I Part A services or related program services (i.e. After-school FCAT/EOC tutorial and prepartory academies,GEAR-UP sessions, and AmeriCorp Educator Advocates Mentoring program).

Parent Meetings - Flexible

Flexible Meetings

Describe how the single school LEA will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Most parental involvement meetings, including PTA and the School Advisory Council meetings, are offered in the evenings (6:00 p.m. and after) to accommodate parent and family schedules.

Also, parental involvement workshops or sessions are held in the evenings (6:00 p.m. and after) or on Saturdays to accommodate parents and families. Through the FAMU

DRS Family Involvement Committee and coordination of services with Florida A&M University and/or Americorps Educator Advocates, childcare will be provided for families in need of assistance. Child/youth friendly activities may also be infused into parental workshops.

Building Capacity

Describe the actions the single school LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parental Involvement Program- Parental Training Sessions	Title I Coordinator, School and District Admin, Family Involvement Committee	Parental training sessions will also be held to address and increase the academic, social and emotional development of students at FAMU DRS.	September 2013- May 2014	Parental workshops and school-parent compacts.
2	Family Empowerment Resource & Information Corners	Title I Coordinator and Family Involvement Committee	The Parent Resource & Information Corners will include literature and resources to aid parents in increasing each child's academic success and create a holistic environment for "family learning."	September 2013- August 2014	Increased student academic achievement and family involvement.
3	Parental Involvement Program- Parental Technology Workshops	Title I Coordinator, School and District Admin., Family Involvement Committee	These workshops will demonstrate how to supervise students on the use of the Internet at school, in public settings and at home. As well as, providing an increased awareness of technology in school and at home.	October 2013- May 2014	Increased parent usage of FOCUS and FAMU DRS website for school and student grades and information.
4	Parental Involvement Program- Bullying, School Violence, and Substance Abuse Workshop	Title I Coordinator, School and District Guidance Counselors, School Resource Officer	Parents will be informed and involved in school-wide activities that will enhance awareness of school safety, decrease the use of Alcohol and Drugs on the FAMU DRS school campus, and promote anti-violence strategies.	October 2013- May 2014	Decreased incidents of violence and alcohol and drug incidents on campus.
5	School Advisory Council	District Administration	Parents will assist in School Improvement efforts for overall school improvement and academic achievement of students.	September 2013- June 2014	Parental Involvement in the School Improvement Plan and overall school improvement.

Staff Training

Describe the professional development activities the single school LEA will provide, with the assistance of the parents, to educate staff on the value and utility of contributions of parents; how to reach out to,

communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FAMU DRS Professional Development Parental Awareness Training	Professional Development Coordinator, Title I Coordinator, Administration, and Superintendent.	an increase in parent participation in parent-teacher conferences; family workshops/trainings; school/district School Board , SAC, and PTA meetings; and FOCUS Parent Portal online as evidence of an increase in student achievement and academic success.	August 2013-June 2014	Data showing parent participation in parent-teacher conferences, parental workshops and trainings and the usage of the school's online FOCUS Parent Portal.

Other Activities

Describe the other activities, such as parent resource centers, the single school LEA will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Family Empowerment Resource & Information Corner	Title I Coordinator and Family Involvement Committee	September 2013 - June 2014	Parent meetings and parent surveys.

Communication

Describe how the single school LEA will provide parents of participating children the following [Section 1118(c)(4)]: ·

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: Parents have multiple avenues to receive timely notification of Title I programs such as the FAMU DRS newsletters, flyers, and school marquee, PTA, Advisory Council, FAMU DRS Website, FOCUS grading and communication system, and through Parent-Teacher meetings.

At annual Open House events, parents have the opportunity to meet their child's teachers and the administrative team. As a result, parents learn how to access their child's academic progress through the FOCUS Grading System and communicate with teachers concerning the curriculum, homework, and classwork.

Various other parental information sessions allow parents to receive a description and explanation of the curriculum, the Common Core State Standards, and state and district assessments such as FCAT, Stanford 10, FAIR and the proficiency levels students are

expected to meet for their grade level.

Parents are able to voice their concerns and suggestions at the monthly Parent Teacher Association (PTA) meetings, School Advisory Council meetings, Title I meetings, and Family Involvement Committee meetings.Such concerns or suggestions are often collaborated with the DRS School Board to set or make policy changes for parental and/or student academic support.

Accessibility

Describe how the single school LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the single school LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: FAMU DRS will provide all parents full opportunities for participation in parental involvement activities (including parents with limited English proficiency, disabilities, and migratory children). FAMU DRS will also share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language (i.e. English, Spanish or Creole) parents can understand in compliance with Section 1118(e)(5) and 1118(f).

Parental involvement activities for all parents, but specifically those with limited English proficiency, disabilities, and migratory children, will include transportation means for those in need of transportation and translation services for those in need of translation due to language barriers as well as child care services for parents who are in need of childcare in order to attend meetings or workshops.

Information will also be provided via letters home to parents, on the School's website, through FOCUS and on the school's marquee. As stated, such information will be written in an understandable and uniform format and to the extent practical, in a language parents can understand.

Discretionary Activities

The single school LEA parental involvement policy may include other discretionary activities that the single school LEA, in consultation with its parents, chooses to undertake to build parents' capacity for involvement to support their child's academic achievement [Section 1118(e)]. Check here if the single school LEA does not plan to implement the discretionary parental involvement activities listed below.Check all activities the single school LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	FAMU DRS will collaborate with local universities (FAMU/FSU) to provide staff/faculty trainings as a means to implement "best practice" and "model approaches" to effective and increased parental	Professional Development Coordinator	Increased student achievement through teachers and parents working together in accordance to the specified trainings and workshops.	August 2013 - June 2014

		involvement in the school.			
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	The FAMU DRS Family Involvement Committee, DRS administration, and PTA will collaborate with community-based organizations and businesses, including faith-based organizations, to provide resources and/or trainings for parental involvement activities.	Title I Coordinator	An increase in resources for families and teachers will increase student motivation, performance, and achievement within the classroom and on assessments.	August 2013 - June 2014

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
Uploaded Document

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
Uploaded Document

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided by the single school LEA during the 2010-2011 school year which were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parental Involvement Program- Parental Training Sessions	12	251	Parental training sessions will also be held to address and increase the academic, social and emotional development of students at FAMU DRS.
2	Parental Involvement Program- Parental Technology Workshops	1	110	These workshops will demonstrate how to supervise students on the use of the Internet at school, in public settings and at home. As well as, providing an increased awareness and use of technology in school and at home.
3	Parental Involvement Program- Bullying, School Violence, and Substance Abuse Workshop	1	5	Parents will be informed and involved in school-wide activities that will enhance awareness of school safety, decrease the use of Alcohol and Drugs on the FAMU DRS school campus, and promote anti-violence strategies.
4	School Advisory Council	10	50	Parents will assist in School Improvement efforts for overall school improvement and academic achievement of students.

Staff Training Summary

Provide a summary of the professional development activities provided during the 2012-2013 school year by the single school LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	FAMU DRS Professional Development Parental Awareness Training	1	40	Increase in parent teacher conferences, increase in parental workshops and trainings, increase parent participation in the school's School Board, School Advisory Council and Parent-Teacher Association meetings and the usage of the school's Calling Post and FOCUS School Management System for evidence of increase in student achievement and academic success.

Barriers

Describe the barriers that hindered participation by parents during the 2011-2012 school year in parental involvement activities. Include the steps the single school LEA will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents were unable to make meetings due to family obligations.	DRS held meetings in the evening to accommodate parents attending meetings.

Best Practices (Optional)

Describe the parental involvement activity/strategy the single school LEA implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Created the Family Involvement Committee to provide workshops trainings for grades K-12 for academic and social achievement of students.