

HERNANDO Title I, Part A Parental Involvement Plan

I, Dr. Lori Romano , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of “parental involvement” defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Title I Parent Involvement program is to promote high academic student achievement through technical assistance support and cutting edge parent involvement practices.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: Response: The Hernando County School Title I program is committed to fostering parental involvement as required in Title I Part A [Section 1118(a)(2)]; [Sections 1112 (c)(H), 1112(d)(1)]; and [Sections 1116(a)(1)(D), 1116(b)(3)(A)]. In order to accomplish this goal, many activities will be supported at the Title I served schools with the involvement of parents in the development of the LEA plan and the process of school review and improvement. A Title I district-wide Family Involvement Team (FIT) has been established to assist with this goal. The FIT is composed of parents and educators representing the eleven Title I schools in the district. School level educators nominate parents to represent their school; and the school Principal selects the parents to become members of FIT. Members of the FIT are responsible for following the tasks:

·Develop, implement and evaluate various components of programs in our Title I School programs.

·Provide parental input in the development of plans related to Title I Part A: Section 1112, 1118 under No Child Left Behind. Inform the community of the purpose and intent of the law.

·FIT members attend bi-monthly meetings at the district office (scheduled for the months of September, November, January, March, and May).

·Act as a liaison between the FIT and Title I schools, and encourage other parents at their school to become actively involved in leadership committees; such as, School Advisory Council (SAC), Parent-Teacher Student Association (PTSA), Parent-Teacher Organization (PTO), and other school committees and activities.

The Title I Coordinator of Family Involvement organizes and provides leadership for the FIT meetings and promotes district family involvement initiatives and best practices. The eleven Parent Educators and seven School Improvement Facilitators, located at each of the Title I schools, oversee parent involvement practices and activities at their sites. Effective parental involvement practices are coordinated and evaluated by each school's Title I Committee and Family Involvement Team (FIT). All the data collected from surveys, event response forms, and input given by parents at the FIT meetings is also shared with the schools' Title I committees in order to maintain open and clear lines of communication and make appropriate decisions about the 95% allocated to the schools to carry out parent involvement activities and build capacity for parental involvement.

The Supervisor of Title I ensures that a minimum of 1% of the Title I, Part A funds are allocated towards parental involvement services with 95% going to Title I, Part A schools.

Schools use their 95% by hiring a school level Parent Educator to oversee a family center and build capacity for strong parent involvement at the school and district level.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The Supervisor of the Title I program and the Title I Coordinator of Family Involvement provide leadership, coordination, technical assistance and all other necessary support to the eleven Title I served schools in the district through the following strategies:

Schools' Parent Involvement plans will be submitted annually to the district office by the month of May and reviewed to by the district Title I leadership cadre to ensure compliance. Feedback and approval will be given back to the schools by the end of June. All schools' plans are expected to be ready for distribution by September 1st of every academic year.

Facilitate through the Family Involvement Team (FIT) the development of the district's parent involvement plan; and distribute a summary of such plan to all participating parents under Title I Part A.

Facilitate at the school level an annual evaluation and review of the district's and school's Parent Involvement Plans in collaboration with the FIT and each school's Title I Committee.

Reserve a minimum of 1% of the Title I Part A, allocation for parental with 95% going to Title I Part A, schools and facilitate the discussions for their expenditures.

Conduct quarterly meetings with the Parent Educators and School Improvement Facilitators to ensure compliance with all the requirements of Section 1118.

Development of a timeline and a checklist of tasks to assist schools with the development, implementation, and review of district and school parent involvement plans.

The district Title I leadership cadre (Supervisor of Title I, Coordinator for NCLB, Coordinator for Family Involvement and School Improvement Facilitators) will continue to

assist, monitor and build each Title I Part A, school's capacity for strong parent involvement and ensure compliance by performing the following tasks:

Provide technical assistance to Title I schools for the development, implementation and review of the school's parent involvement plan with the active participation of parents. (Parent Educators and School Improvement Facilitators will attend scheduled meetings at the district office)

Ensure that parents are provided with flexible meeting times by school personnel. (Title I schools turn in Event Response forms and tracking sheet of their parent involvement activities) in order to collect as much data to make informed decisions about our practices.

Provide technical assistance in the development and utilization of the School-Parent Compact. (Coordinator of Family Involvement developed guidelines and trains school staff on the appropriate use of the School- Parent Compact)

Provide assistances to Title I schools in order for them to convene annual school meetings to inform parents of their school's participation in the development of the parent involvement plan and their right to be involved. (Coordinator of Family Involvement developed a handbook of procedures with information and handouts to assist school with their Title I Annual meeting)

Provide information to parents about school's accountability and student achievement data (national, state and local educational goals). (Included in the Handbook)

Provide assistance to parents on topics such as, improving children's academic achievement. (Included in the Handbook)

Provide information to the extent possible, in a language and format easy for parents to comprehend. (Coordinator of Family Involvement coordinates with the ESOL supervisor to assist schools with translations) in addition to contracting with a translator to translate the schools' and district Parental Involvement Plans and Summaries, School-Parent Compacts and academic event flyers.

Encourage parents to visit and take advantage of the material found at the Family Center in their school.

Encourage parents to participate in district sponsored parent involvement activities such as: FIT and school level Parent Institute,).

Provide materials and training not otherwise available to assist parents in supporting their

child's academic achievement.

Coordinate parent involvement activities with other programs, such as HEART Literacy, Title III, ESOL, Homeless Education, Exceptional Student Education, Student Services Division and The Hernando Youth Initiative with Communities in Schools.

Evaluate the effectiveness of parent involvement activities and practices through surveys, consultation, and parental input. (Coordinator of Family Involvement developed a framework with the assistance of parent educators and parents on the different ways to collect and discuss with parents the effectiveness of parent involvement practices at the school and district level).

The Title I Leadership cadre (Supervisor of Title I Programs and Coordinator for Family Involvement) will approve reasonable and necessary expenses associated with parental involvement activities, such as child care assistance, transportation consultant fees and other related expenses.

Provide reasonable support to promote effective parental involvement practices and services at the request of participating parents in Title I served schools. Parents are afforded the opportunity to provide input through multiple venues such as: FIT meetings, Title I Committee, School Advisory Council meetings, parent response forms, informal visits to the Family Resource Center and surveys.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Head Start Program and Volunteer Pre-Kindergarten	The Head Start Director and the Family Services Workers are invited to become active participants of the district Family Involvement Team meetings where parent involvement support is facilitated by the schools.
2	HEART Literacy, Adult Education Program and the Family Literacy	The Title I Parent Involvement Team (Coordinator of Family Involvement and the ten Parent Educators) participate in quarterly meetings to coordinate services with Adult Literacy and other community based organizations.
3	ESOL Program and Title III and Adult Ed ESOL	The Title I Parent Involvement Team (Coordinator of Family Involvement and the ten Parent Educators) participate in quarterly meetings to coordinate services with Adult Literacy and other community based organizations.
4	ECTAC and other regional Technical Assistance Organizations	Family Involvement Coordinator will attend meetings, conferences where technical assistance is provided to assist Title I schools.
5	Homeless Education	Homeless Liaison is an active member of the Title I Leadership meetings where all coordination with other programs and services are done. All Ten Parent Educators work hand in hand with the Homeless Liaison at the Title I schools.

6	Hernando Youth Initiative	The Hernando County Youth Initiative is a team of educators, community-based leaders and businesses that meet monthly to address the needs of Hernando County dropout rate. The Hernando County Parental Involvement Team will present this year at their Annual Youth and Family Summit.
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Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The Title I team (FIT Parents, Title I Committees, Supervisor of Title I Programs, Coordinator of Family Involvement, Parent Educators, School Improvement Facilitators and parents) will conduct several types of assessments to evaluate all the Title I parent involvement sponsored events, activities and trainings using the following strategies:

Use of the Event Response form, from which the following data is obtained (parent's demographic and student school information such as (race/ethnicity, number of children in public school, participation on free or reduce lunch program, ESOL, ESE, SES and afterschool programs). This form is given to parents to complete after each parent involvement event and/or activity.

Use of the Parent Survey, given to parents during the months of January through mid March. The survey gathers information regarding parent satisfaction at the school level in the following areas: (parent support, parent -teacher communication, student and school assessment information). The results are shared with members of the Title I Committee at the school level during the evaluation process that starts during mid March through the month of May.

Formal and informal parent meetings during their visit to the family center and other school areas.

All of the data collected from the above instruments are summarized by the district Coordinator of Family Involvement and Parent Educators. The data is reported to parents via a Data Analysis Report; it is distributed during the FIT and Title I committee meetings for discussion and input. These discussions are on-going since the Title I committee meetings are scheduled monthly with educators and parents. The District FIT meetings are held bi-monthly. This process will ensure the annual evaluation and review of the content and effectiveness of the Title I Parental Involvement program. This process will also include an assessment of what barriers to parental participation we still need to overcome. Based on the review and evaluation reports the Title I team with the input of parents will revise its Parental Involvement Plan and update it.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Parent Leadership-Family Involvement Team Meetings	Title I Coordinator of Family Involvement	During these meetings parents are provided with first hand information about effective parental involvement practices to improve academic achievement. The workshops are provided in collaboration with local and state agencies. Anticipated outcome increased parental involvement at the school level.	Bi-monthly (Sept. Nov. Jan. Mar. and May)	Sign-in sheets, handouts, agendas, and presentation materials
2	Annual Parent Institute (reading, math, writing, science and FCAT) at the school level	Title I Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement	Fall	Sign-in sheets, handouts, agendas, and presentation materials
3	Assist and Monitor Title I Annual Meetings at the 10 Schools	Title I Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement.	Fall	Sign-in sheets, handouts, agendas, and presentation materials
4	Assist and Monitor Schools Parental Involvement Workshops	Title I Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement.	On-going	Sign-in sheets, handouts, agendas, and presentation materials
5	Hiring a Coordinator of Family Involvement to support and provide training and technical assistance to school staff and parents.	Supervisor of Title I	Increase parental involvement at the school level to increase student achievement.	Year around	Personnel Performance Evaluation
6	Provide Leadership and monitor Title I Parental Involvement requirements	Title I Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement.	Year around	Sign-in sheets, handouts, agendas, and presentation materials
7	Provide technical support (through monthly meeting, and school visits) to all 10 Title I schools and monitor the implementation of the delivery of the information to parents about the state's academic content standards and the state student academic achievement standards.	Title I Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement.	Year Around	Parental Involvement Checklist, Timeline Data Analysis Reports and website checklist for documents.
8	Provide technical support (through monthly meeting, and school visits) to all 10 Title I schools and monitor the implementation of the delivery of the information to parents about State and local assessments including alternative	Coordinator of Family Involvement	Increase parental involvement at the school level to increase student achievement.	Year Around	Parental Involvement Checklist, Timeline Data Analysis Reports and website checklist for documents.

	assessments.				
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Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parental Involvement in Education: Modern Parental Engagement	Coordinator of Family Involvement	Improve the ability of parents and teachers to work more effectively to improve student academic achievement.	Spring	Feedback from the Event Response Form, Data Analysis Report and Follow –up activity.
2	Family Friendly Front Office	Coordinator of Family Involvement	Improve the ability of parents, teachers and front office staff to work more effectively to improve student academic achievement.	Fall	Feedback from the Event Response Form, Data Analysis Report and Follow –up activity.

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Translators are available for general meetings, if requested and standardized documents such as the District Parent Involvement Plan, the School Parent Involvement Plan, and the School-Parent Compact are made available in English and Spanish. Parents will be informed of meetings and opportunities for involvement in a timely manner. Meetings will be publicized through, school parent groups, on the school website, on the school bulletin board, through school-wide automated telephone messages, and backpack notices. The schools are fully compliant with provisions of the Americans with Disabilities Act in terms of physical accessibility to all areas of the campus. Parents requiring additional assistance may call their schools to make arrangements for individual tours or to work with school staff when additional assistance is needed. The Hernando County ESOL program has instituted a process to ensure that all documents that are sent home to parents have a note in the bottom of the page written in Spanish that if parent/guardian would like the information translated into Spanish to please call the school. All Title I schools are staffed with bilingual personnel to assist parents.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Paying reasonable and necessary expenses associated with parental involvement	Provide child care services and transportation for	Supervisor of Title I and the Parental	Increase the level of parent participation at	On going

	activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	parent trainings	Involvement Team	school events to increase student academic achievement	
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Leadership training through the parents' participation at Family Involvement Team meetings.	Coordinator of Family Involvement	Increase the involvement of parents to become active the decisions made by the Title I Served School	Bi-monthly
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parents are afforded multiple venues to provide input and raise their concerns through the District	Coordinator of Family Involvement	Increase the involvement of parents to become active in the decisions made by the Title I Served Schools.	On-going

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities provided during the 2012-2013 school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Leadership-Family Involvement Team Meetings	5	65	During these meetings parents are provided with first hand information about effective parental involvement practices to improve academic achievement. The workshops are provided in collaboration with local and state agencies. Anticipated outcome increased in parental involvement at the school level.
2	Annual Parent Institute (reading, math, writing, science and FCAT) at the school level	8	510	Increase parental involvement at the school level to increase student achievement
3	Assist and Monitor Title I Annual Meetings at the 10 Schools	10	2740	Increase parental involvement at the school level to increase student achievement.
4	Assist and Monitor Schools Parental Involvement Workshops	197	8421	Increase parental involvement at the school level to increase student achievement.
5	Hiring a Coordinator of Family Involvement to support and provide training and technical assistance to school staff and parents.	1	15	Increase parental involvement at the school level to increase student achievement.
6	Provide Leadership and monitor Title I Parental Involvement requirements	10	10	Increase parental involvement at the school level to increase student achievement.
7	Provide technical support (through monthly meeting, and school visits) to all 10 Title I schools and monitor the implementation of the delivery of the information to parents about the state's academic content standards and the state student academic achievement standards.	10	10	Increase parental involvement at the school level to increase student achievement.
8	Provide technical support (through monthly meeting, and school visits) to all 10 Title I schools and monitor the implementation of the delivery of the information to parents about State and local assessments including alternative assessments.	10	10	Increase parental involvement at the school level to increase student achievement.

Staff Training Summary

Provide a summary of the professional development activities provided during the 2012-2013 school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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1	Parental Involvement in Education: Title I Best Practices	2	55	Improve the ability of parents and teachers to work more effectively to improve student academic achievement.
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Private School Summary

Provide a summary of the parental involvement activities provided during the 2011-2012 school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	4	Notre Dame	Helping parents understand the resources available through Title I and Catapult.

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the 2012-2013 school year. Include the steps the LEA will take during the 2013-2014 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation is a barrier for the free and reduced lunch parents.	Offer a variety of locations to present parent workshops and do home visits as applicable.

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the 2012-2013 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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