

PALM BEACH Title I, Part A Parental Involvement Plan

I, E Wayne Gent , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of “parental involvement” defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To encourage all parents to participate as informed partners with school personnel to implement family involvement programs that will benefit parents and students to improve student achievement.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The Department of Federal and State Programs will ensure the inclusion of parents in the development, implementation and evaluation of the LEA-wide parental involvement policy(PIP)through the Title I District Parent Advisory Council (DPAC). All Title I parents will be invited to participate in DPAC. Parent leaders are elected to serve as officers. Parents will review and evaluate the objectives of the LEA on an ongoing basis. Minutes will be taken at each DPAC meeting, shared with each member, and posted on the District website. The DPAC will discuss funds used for strategies, resources and materials that will be included in district family initiatives and/or parent trainings. DPAC will provide feedback on appropriate allocations of the Parent Involvement set-aside.

All parents in Title I schools will receive a district summary of the LEA Parent Involvement Plan (PIP); the summary will also be posted on the Title I website. The Department website publicizes events and information for parents and school staff. Communication is provided in various languages to meet the needs of all stakeholders.

A Family Involvement Survey will be distributed to all parents/guardians of students in Title I schools. Results will be compiled into a data report containing both district and individual school family involvement data. The data will be reviewed with parents, staff and the community and will serve to guide schools' goals and plans.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: 1. The Title I support specialists provide guidance to principals and their staff to ensure that budgets for parental involvement are planned and appropriately spent on family involvement initiatives. If a purchase requisition is received that is not consistent with the submitted plan, schools are contacted to make revisions. Support specialists review activities and trainings to ensure alignment with the needs of parents. Support is documented in monthly site logs.

2. School Advisory Councils (SAC) review and approve Title I expenditures. Parent input is documented in the SAC minutes.

3. Principals and/or Title I Contacts attend budget planning sessions at the district each Spring. Family involvement activities are planned during budget development. The Title I support specialists work closely with principals during this process.

4. Title I School PIP template training is provided to ensure understanding of ESEA and the template. Examples of quality responses to family involvement questions are shared. Upon completion of the PIP, schools notify the Department of Federal and State Programs. Support specialists and/or the family involvement resource teacher review the PIPs and provide electronic feedback. When the PIPs meet compliance, schools are instructed to create and translate a PIP summary to be distributed to parents.

5. Technical Assistance and support to Title I schools for planning and implementing effective family involvement activities is ongoing. Webinars (Breeze presentations), face-to-face quarterly meetings, and individual support are used to provide assistance to schools.

6. The Department website provides the Annual Meeting Vodcast, sample invitation letters, District Board Policy, Parents' Right to Know Information and other documents related to family involvement. All documents are translated in Spanish, Haitian-Creole, and Portuguese.

7. The Family Involvement section of the Title I Handbook provides information on initiating and implementing the school's PIP and School-Parent Compact. Guidance is provided for parent trainings, effective training strategies, and parent resource centers.

8. The TIPS Calendar (Teachers Involving Parents in Student Success) provides resources, strategies and parent tips for working with children at home. It is written in English, Spanish, Haitian-Creole, and Portuguese. The calendar is distributed to 8,000 teachers to share strategies with parents.

9. Professional books and resources on family involvement are purchased for schools as a source of current research to be used in goal development and program evaluation.

10. The Title I Family Involvement Survey is distributed in February to all parents. The surveys are provided in English, Spanish, Haitian-Creole and Portuguese. Results are shared with Title I schools in the Spring. Schools use the data for planning family involvement activities for the following year.

11. The Parents' Right to Know Letter (translated in Spanish, Haitian-Creole, and Portuguese) notifies parents that they have the right to information regarding the professional qualifications of their child's teacher and paraprofessional. Parents are frequently informed of their child's level of achievement.

12. A four (4) week non-HQ notification is sent to parents when their child is taught by a non-HQ teacher for four or more consecutive weeks.

13. The LEA requires Title I schools to submit the PIP template to ensure compliance in all areas including parent trainings/workshops, building capacity, partnerships, parent input, etc. The approved PIPs are reviewed by specialists and/or the district parent resource teacher to monitor parental involvement activities and implementation, and to plan district trainings for further assistance. Title I specialists conduct monthly school visits and document compliance. In addition, the district parent involvement resource teacher visits schools to provide assistance supporting parental involvement.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	VPK	Title I will work in coordination with VPK to share family involvement strategies including appropriate workshops and positive communication skills to connect with parents and agencies during pre-k to Kindergarten transition.
2	Summer Slide Initiative	Title I will coordinate with the Departments of Curriculum, ESE, and Multicultural Education along with community agencies to develop and implement a summer program to assist parents to help their children sustain academic momentum.

3	CHOICE	Title I will post information, sample documentation and strategies for schools to share with parents on the Title I website.
4	Title I Part C Migrant	Title I will coordinate family involvement research-based strategies and activities with Migrant Education Program to encourage parents to participate in activities.
5	Prevention Center	Title I will coordinate services with the Prevention Center to assist parents with understanding and involvement in Character Education.
6	Student Intervention Services	Student Intervention Services coordinates with Title I to provide parents with information regarding services and programs including Homeless Education, Neglected/Delinquent Programs, and Safe and Drug Free Schools.
7	Safe Schools	Coordinates services with Title I to educate families about School Efficacy.
8	Multicultural Education	Title I supports the Multicultural Education Department with ESOL Family Nights to encourage parental involvement for parents of ELL students.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The Title I District Parent Advisory Council (DPAC) will review the LEA's Parent Involvement Plan (PIP). The DPAC members will to give input and suggestions for implementing the activities outlined in the LEA document. The DPAC will have the opportunity to identify barriers to parental involvement that are evident and provide suggestions to overcome the identified barriers.

In the Fall, the Department of Federal and State Programs will provide to all Title I schools the compliance requirements for the school year. The requirements include the School Improvement Plan/Schoolwide Plan (SIP/SWP), Components Checklist, District Parental Involvement Policy, School Family Involvement Policy/Plan, School/Parent Compact, Annual Parent Meeting, the required Parent's Right to Know and 4-week NHQ notification letters.

The Title I Family Involvement Survey will be developed collaboratively in January with the District Title I Staff and DPAC. It will include questions associated with the compliance of Title I laws as in relation to family involvement. Once completed, it will be translated in English, Spanish, Creole and Portuguese and by February, distributed by the Department of Federal and State Programs to all parents in Title I schools. The results will be compiled in a district-wide report and individual school report by the Title I staff. In order for schools to effectively plan family involvement activities within their School Improvement Plan and Parent Involvement Plan, the reports will be sent to each school to be shared in May during their SAC meeting with parents. Parents will have an opportunity to address individual barriers on the school level, and through their input, plan effective strategies that are carried out in their respective plans.

The Department of Federal and State Programs will provide staff development resources to Title I schools to support the planning of effective family involvement. The LEA conducts an annual evaluation using a variety of methods including parental responses from workshop and training evaluation forms, surveys and recommendations documented in the minutes of the meetings.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student	Timeline	Evidence of Effectiveness
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			Achievement		
1	Title I Chats – through Adobe Connect (Webinars)	Title I Manager and Specialists	Provides family involvement resources and trainings, discuss professional development opportunities, and share programs to support increased achievement for non-proficient students	September 2013 - May 2014	Feedback from participants and Chat surveys.
2	Provide updated Title I information and resources on website	Title I Manager and Specialists	Increase knowledge of family involvement compliance and provide professional development strategies to impact student achievement	September 2013 - May 2014	Survey
3	Technical assistance workshops relevant to the needs of schools that emphasize the development of meaningful family involvement and parent trainings	Title I Manager, Specialists and Teacher Resource	Provide information and workshops to schools on the importance of family involvement and its impact on student achievement	September 2013 - May 2014	Evaluations, Sign-in logs
4	Collaborate with Multicultural, ESE, Pre-K, Homeless and Neglected, Migrant and Safe Schools	Title I Manager, Specialist and Multicultural Manager, Specialists, ESE Staff, Safe Schools, Migrant	Departments will collaborate to develop and deliver services to families to impact student achievement	August 2013-June 2014	Meeting Minutes
5	Conduct informational meetings with principals	Title I Specialists	Increase the capacity for Title I principals to implement effective family involvement to impact student achievement	August 2013-June 2014	Site logs
6	Provide Title I family Involvement brochures, School/Compact samples and Title I DPAC agendas in various languages	Title I Staff	Information to parents on family involvement that illustrate the direct correlation to increased student achievement	August 2013-May 2014	Title I website, School Resource Center
7	Technical assistance for school administrators, budget technicians and treasurers	Title I Manager and Specialists	To ensure the appropriate use of family involvement Title I funds to positively impact student achievement	August 2013-May 2014	Evaluation, sign-in logs
8	TIPS Calendar	Multicultural Specialist	8,000 teachers in elementary and middle schools receive the calendar to share strategies with parents that increase student achievement	August 2013-July 2014	Survey
9	Review family involvement survey	Title I and School Staff	Survey results are distributed to schools	May 2014	Data report

	data and evaluations to improve Title I services		to identify the items that need to be addressed to positively impact student achievement		
10	LEA Parent Resource Centers support for schools	Title I Staff	Sharing information and resources with parents to increase student achievement	September 2013-June 2013	Survey, Sign-in sheets, evaluation forms
11	Parent Resource Center (PRC) Trainings provided by schools	Title I Resource Teacher, Specialists, school staff	Increase participation in PRC and parent trainings to increase student achievement	July 2013-June 2014	Sign-in sheets, evaluation
12	Use evaluation tools to ensure that LEA trainings are relevant and meaningful to build parental involvement contact capacity	Title I Staff, School Parent Liaisons	Evaluations serve as a basis for planning future trainings based on identified needs to improve student achievement	Ongoing	Evaluations, sign-in logs
13	Summer Slide	Various departments, parents, and community agencies	Sustain academic momentum and maintain student academic gains	July 2013-May 2014	Evaluations, sign-in sheets, parent dialogue/feedback
14	Collaboration of Title I and Department of Evaluation and Assessment regarding state standards and assessments	Title I Specialists, Assessment Specialists and Evaluation Staff	Understanding of the new state standards and assessment requirements. Provide parents with strategies to help their child cope with the new requirements for student achievement.	January, 2014	Active participation during the training, evaluations and sign-in sheets
15	Collaboration of Title I and Department of Evaluation and Assessment regarding state standards and assessments	Title I Resource Teacher, Specialists, school staff	Increase parent participation in school center activities and parent trainings to increase student achievement	Ongoing	Training evaluations

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Chat-PIP and Compact	Title I Manager and Resource Teacher	Policy/Plan and Compact correlation to increased student achievement	September-October 2013	Evaluations, sign-in logs
2	Parent Contact Technical Assistance Training	Title I Resource Teacher and Specialists	Building capacity by providing resources and materials to support increased student achievement through content area trainings	September 2013	Evaluations, Sign-in logs
3	Parent Contact Technical Assistance Training	Title I Resource Teacher and Specialists	Developing effective strategies for parent trainings through content area trainings to increase student achievement	October 2013	Evaluations, Sign-in logs

4	Parent Contact Technical Assistance Training	Title I Resource Teacher and Specialists	Increasing parent participation in the home-learning environment through effective strategies and content area trainings to increase student achievement	November 2013	Evaluations, Sign-in logs
5	Six Area Parent Contact Technical Assistance Trainings	Title I Resource Teacher and Specialists	Building capacity by providing resources and materials to support increased student achievement through content area trainings based on school needs in the area.	Ongoing	Evaluations
6	Staff Training Resources	Title I Staff	PowerPoint presentations are available to schools regarding the characteristics of welcoming schools and the importance of the role of the father. Resources to support staff training and homework tips for parents are provided to support increased student achievement.	Ongoing	Evaluations, Sign-in logs
7	Monthly school visits	Title I Resource Teacher and Specialists	Building capacity of school staff by providing materials, resources, and information to support student achievement through family involvement	Ongoing	Site Logs

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The LEA, through the Department of Federal and State Programs, provides support and guidance to all Title I schools in the planning and implementation of quality family involvement initiatives. The Department of Federal and State Programs regularly posts samples of family involvement activities, strategies, brochures, links to parent involvement websites, and parent training ideas on the district website. These important resources address the barriers to effective parent engagement to help the schools plan and execute meaningful school-based parent involvement activities. Information is posted in multiple languages.

The Title I District Parent Advisory Council (DPAC) was organized to facilitate parent and guardian participation in decisions impacting family involvement, student programs, activities, and district procedures. All parents and guardians of students in Title I schools are eligible to attend the meetings. The DPAC meets quarterly per school year.

Aligned with the LEA's goal to provide full opportunities for all parents to be involved in their children's education, the following initiatives are implemented and monitored:

1. Title I Parent Resource Centers (PRCs) at various school sites have been established to provide parents/guardians with materials that will help support students' learning at home;

2. The Title I Family Involvement Surveys translated in different languages are sent to all parents to gather feedback about the effectiveness of the school's parent involvement programs;

3. The Department of Federal and State Programs collaborates with the Multicultural Department for the translation of documents that are distributed to families district wide;

4. ESOL Guidance Counselors provide services to students and parents in areas of academic state standards, curriculum, scheduling, career building, positive self-esteem enhancement, and all support services;

5. Parents/guardians with disabilities will have access to buildings and support services that are requested.

6. The Department of Federal and State Programs collaborates with the Homeless, Neglected/Delinquent Departments and Migrant Education to ensure all parents' and students' needs are being met.

The LEA provides ongoing communication with all Title I schools. The LEA requires each school to have a Title I Contact (who functions as an administrator in the school). The Title I Contact and school support specialist discuss parent involvement issues on a regular basis during monthly school visits, Title I Chats, telephone discussions, and emails. The support specialists and the parental involvement resource teacher work closely with schools to complete and review the Parent Involvement Plans (PIP) and to ensure that all items in the plan are addressed and meet compliance with the State guidelines. This collaborative working relationship assists schools with the development of their Parent Involvement Plan (PIP) including parents/guardians' input. The schools communicate with parents through the distribution of documents such as the school's PIP, LEA Parent Involvement Plan (PIP) summary, Parent Involvement School Board Policy, School and Parent Compact, and Parents' Right-to-Know letters. All of these documents are translated in Spanish, Haitian-Creole and Portuguese. Schools utilize the services of their Community Language Facilitators (CLF) to provide language assistance during SAC and DPAC meetings, parent involvement events, and parent-teacher conferences. Translations are offered in small groups or through the use of language translator headsets. All these are important strategies to ensure the provision of uniform and easy to understand information to all parents/guardians. School support specialists monitor audit documentation monthly to ensure information to parents is provided in appropriate languages.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities provided during the 2012-2013 school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	TIPS Calendar provides advice and strategies for successful home-learning connection.	11	8000	Increase the knowledge of successful academic strategies for parents that positively impact student achievement.
2	Title I website features brochures, PowerPoints and family involvement samples for compliance	10	1320	Provides information, materials and resources that support student achievement.
3	Share best practices and strategies for family involvement at Technical Assistance Trainings	4	270	Increase the implementation of family involvement best practices to build parent capacity to increase student achievement.
4	Technical Assistance trainings on the PIP template – Title I Chats	3	67	Provide trainings on the requirements of the PIP so that schools will implement quality family involvement programming
5	Provide resources, trainings, materials and support to Parent Resource Centers (PRCs) and parents	35	664	PRCs provided materials for parents to use at home to improve student achievement.
6	Provide monthly information to Title I schools – Title I Chats	24	533	Build staff capacity for effective communication with parents, and increase awareness of the important role of fathers in increasing student achievement.
7	Train principals and assistant principals on Title I compliances on family involvement	855	1282	Provide compliance information and effective family involvement programming that impacts student achievement.
8	Conduct budget trainings to inform principals of appropriate and strategic budget planning to increa	60	80	Discuss appropriate expenditures of Title I funds. Support schools in selecting appropriate materials that increase family involvement and support student learning.
9	Mail the SES provider directory to the home of all SES parents at eligible Title I schools.	1	34824	Parents had the opportunity to select a tutorial program to provide services to improve student learning for eligible students.
10	School visits with Title I Contacts/Principals to discuss compliances/family involvement	708	127	Schools increase knowledge of compliances and ways to implement effective family involvement that positively impacts student achievement.
11	Conduct principal trainings on Title I Compliance	14	214	Schools participated in technical assistance training on all Title I compliances and the link to increased student achievement.
12	SES Provider Fairs	1	72	Provider fairs were held to inform parents of tutorial services that were available to increase student achievement.

13	Ensure that each Title I school receives information of NCLB, CHOICE and SES	1	127	Parents receive information about services that are provided for students to assist in planning for their education.
14	District Parent Advisory Council (DPAC)	4	120	The DPAC meets quarterly to discuss, review and provide input to Title I compliances that link to student achievement.
15	Summer Slide	5	7	Planning stages of Summer Slide Program for FY 13

Staff Training Summary

Provide a summary of the professional development activities provided during the 2012-2013 school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Developing Meaningful Family Involvement Technical Assistance	3	270	Staff will recognize the importance and value of family involvement. Build capacity to implement effective family involvement in schools and increase understanding of the impact of family involvement on student achievement.
2	Title I Chats	1	65	The importance of the Policy/Plan Template and the impact on student achievement.
3	Book Study	3	270	Build capacity on compliance and the implementation of effective family involvement activities that impact student achievement.

Private School Summary

Provide a summary of the parental involvement activities provided during the 2011-2012 school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Trainings were presented to parents to improve/support student achievement at home. These trainings	163	35	Learning gains in the areas of reading and/or math for participating students

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the 2012-2013 school year. Include the steps the LEA will take during the 2013-2014 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language barrier (Parents who speak another language)	Parents who speak another language will have communication sent to them in the language they understand. Encourage and elicit support from school administrators to select parent leaders and volunteers to serve on the District Parent Advisory Council (DPAC). Send the mission, goals and meeting dates of the DPAC to school administrators to share with parents. Post DPAC information on the Title I website. Encourage all parents to participate in DPAC.
2	Parent participation dwindled in the District	Emails will be sent to update parents that serve on the DPAC to remind them of upcoming meetings and provide relevant information. Inform

	Parent Advisory Council	parents of the scheduled meetings at the beginning of the school year both electronically and with letters mailed through USPS.
3	Parent participation dwindled at the District Parent Advisory Council	Continue language translation by facilitators (CLFs) at meetings and provide documentation translated into multiple languages.
4	Parent participation dwindled at District Parent Advisory Council	Adhere to schedule; limit the length of meetings to 90 minutes. Continue to provide information in family friendly terms.
5	Limited literacy of participating parents	Have translation available and present content in understandable parent friendly language.
6	Racial and Ethnic Minority	Parent nights for migrant families and ESOL families will provide them with resources and materials to support learning at home.
7	Disabled parents	Provisions are made for parents during school and district events. Materials, such as a Lottie Kit, have aids for students or parents that need assistance with vision and/or hearing. Sign-language interpreters and accessibility modifications are provided.
8	Economically Disadvantaged	Invitation is extended through personal phone calls and emails. Childcare and dinner are provided to families. Materials and resources are provided to support the child's learning. Provide information regarding community agencies that may assist low income families.

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the 2012-2013 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Title I website features updates on timelines, samples of required compliance documents, and guidance on the timely submission of documentation.