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FLORIDA DEPARTMENT OF
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fldoe.org

Pam Stewart
Commissioner of Education

January 4, 2016

Shameka Gilyard
St. Johns County School District
10 Hildreth Drive
Fullerwood Center
St. Augustine, FL 32084

Dear Ms. Gilyard:

We are pleased to inform you that the St. Johns County 2015-16 LEA Parental Involvement Policy/Plan meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the LEA is required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at Tony.Graham@fldoe.org, or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog

SONYA G. MORRIS, CHIEF
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

ST. JOHNS Title I, Part A Parental Involvement Plan

I, Dr. Joseph G. Joyner, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and


Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

11/18/2015
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: na

Involvement of Parents

St. Johns



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2015-2016 LEA Parental Involvement Adoption Page

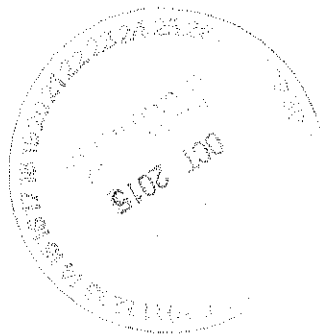
LEA or District Name: St Johns

This policy was adopted by the LEA on 09/28/2015 and will be in effect for the period of one year through 06/30/2016. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 10/02/2015.

Shamika Bryant
(Signature of Title I Authorized Representative)

9/28/15
(Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.



ST. JOHNS Title I, Part A Parental Involvement Plan

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Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: na

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The District Parent Involvement Policy/Plan (D-PIP) is formulated through the representation of each School Advisory Council. Each school includes the D-PIP on their SAC agenda in order to review and provide input into the D-PIP and their respective school-level Parent Involvement Plan. Monthly School Advisory Council meetings, to which all parents are invited, are documented by agendas, minutes, and sign-in sheets which reflect input from parents on parent involvement activities and policies.

The D-PIP will be added to each Title I school website.

Title I involvement will be an ongoing item on each Title I school's monthly SAC meeting agenda provided by the principal, SAC chair, and/or Title I parent representative.

A Title I website, as part of the St. Johns County School District website, will be maintained and updated with Title I information to include helpful parenting tips.

A Title I brochure will be published and made available to parents, which will include an overview of Title I and provide parent information. The brochure will be made available at each Title I school and on the district Title I website. An online Title I parent survey is made available for parent input. The survey is available on Title I school websites and on the district Title I website.

The Title I district office disseminates 100 percent of the required one percent set-aside to each Title I school for school-based parental involvement activities. Decisions involving the use of the Title I funds reserved for parental involvement at the school level will be made during the development of the School Improvement Plan (SIP) by the SAC. Each year, St. Johns County School District's office of Planning and Accountability provides training and information to all schools on ways to include parents in the school improvement process.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable

support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The St. Johns County School District will provide the following coordination, technical assistance, and support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities necessary to improve student academic achievement and school performance:

- The Planning and Accountability Department will provide principals of all Title I schools technical assistance in the review and disaggregation of student data to develop, implement, and review all required plans. The Federal Programs Director meets with Title I school principals as needed and provides them with a monthly update, which includes technical assistance regarding Title I requirements and identified school needs. Additional meetings are scheduled on an as needed basis.
- The Title I staff meets with the principal, Title I school staff, and the School Advisory Council to help assist in planning and implementing parent involvement activities. Title I staff will provide parent information, trainings, and Title I updates through school meetings and programs per request.
- Members from each School Advisory Council, along with the principal and district staff, meet annually each summer to receive training on the School Improvement Plan process, which includes a parent involvement section. Online School Parent Involvement Policies will be reviewed by the district Title I office.
- The district provides each elementary Title I school with "The Reading Connection" each month and secondary Title I, Part A schools with "Middle Years" each month. These publications are distributed to every student either online or in backpack form to provide parents with effective learning strategies to use at home. The district website has a Title I tab to provide contact information, Title I information, and resources.
- The district provides each Title I, Part A school with a Title I parent handbook, which is distributed to parents at the school's annual meeting. These handbooks contain a description of the Title I, Part A programs offered at each school.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Title X	Title I, Part A, will assist the Title X Homeless Program with individual student needs to include school supplies, tuition for academic programs, tutoring services and necessary clothing. Title I will also fund a homeless liaison in order to meet our district needs for homeless students.
2	Title III	Title I, Part A, and Title III work together to assist parents and their children with English language acquisition.
3	Title I Part D	Title I, Part A, and Title I, Part D, work together to incorporate the information and needs of both programs in the Title I Handbook, which is distributed to all Title I schools and those schools receiving Title I, Part D, funds.
4	Title I Part C	The Title I, Part A, office will assist the Title I, Part C, Migrant Education Program with student identification, academic information and support for counselor interventions.
5	Head Start	Title I personnel and Head Start personnel work together to coordinate the communication and education process for numerous programs including Head Start, Books n' Babes, and transition activities for various preschool programs. Head Start

		parent meetings and trainings are held throughout the year. The parents of primary age students in the Title I schools are invited to attend.
6	VPK	The Title I office and the Early Childhood Services office will work together to coordinate transition programs for students entering the regular public school. Parents are invited to the Title I Annual Meetings at each school and also receive the Fall Needs Assessment and the opportunity to participate in the school Parent Involvement activities throughout the year.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: An evaluation of the District Parent Involvement Plan (D-PIP) is conducted by parents, whose children attend Title I schools, during SAC meetings. Parents whose children attend Title I schools and community members are welcome to attend and provide input. Other members include the principal, assistant principal, SAC chair, and/or Title I specialists.

School Improvement Plans and Needs Assessment Surveys are reviewed by each SAC team to evaluate and establish Title I training and parent activities at each school. The spring meeting is held to review the current year's Parent Involvement Plan and review the spring survey information from each school to aid in the development of the following year's D-PIP.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent newsletters: Elementary Reading Connection	Title I Director	Parents will learn techniques and methods to support learning at home. This includes homework, reading strategies, math applications and study tips.	September – May	Parents are more equipped to assist and participate with homework and school because of continued understanding of learning procedures and expectations.
2	Title I Parent Brochure and website updates	Title I Director	Parents will receive information necessary for LEA contacts, parent resources, and knowledge regarding Title I.	Continuous updates and availability	Parents will access information to assist their child with academic concerns, thus improving achievement. Effectiveness will be identified by the number of website hits and overall rise in academic achievement.
3	Title I Parent Survey	Title I Director	Parents are able to complete a survey that	Continuous availability on	Parents will be surveyed regarding the effectiveness

			will serve as a needs assessment for future parent training necessary to assist in advancing academic achievement.	each school website	of parent involvement activities. This will include the number and topics offered. Future parent involvement activities will be determined based on this information.
4	Allocations for school-based activities	Title I Director	School-based parent/student activities are conducted for the purpose of increasing student achievement for low achieving students.	September - May	FCAT/FSA results, grades, school-based assessments

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff training on how to work with parents.	School staff	Increased awareness and improved quality of parent involvement activities.	September - June	Sign-in sheets, agendas, handouts, presentation materials
2	Meetings between the Title I office and school administration on parent involvement for staff development.	Title I Department, School Administration	Increased parent involvement on strategies to work with their children.	August - June	Agendas, handouts, presentation materials

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Communication is initiated via classrooms, schools, and district offices. Telephone calls, e-mails, websites, and various newsletters are utilized to distribute and receive communication. Schools and the district offices use an automated Blackboard Connect phone message system to broadcast emergency notifications and pertinent information. Parents can also utilize the Home Access Center (HAC), an online program that allows parents to retrieve their child's grades, test scores, and personal profiles.

The TRANSACT program is used for conversion of materials and notices for parents who are non- or limited English proficient. Bilingual personnel and sign-language interpreters (for deaf parents) are used at schools for parent meetings and various programs when necessary.

Parents of migrant students are included in their school communications. Migrant staff are available to assist facilitating parent participation for school activities.

It is district policy that all parents receive a response within 48 hours. Accessibility is maintained in all schools and district offices through convenient hours of operation and accessibility.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	School administrators will provide necessary accommodations to ensure parent involvement in school-based activities. This may include transportation and child care.	Title I District Staff in conjunction with school staff.	Research shows that students perform better in school when their parents attend and participate in school activities. Creating Home/School Compacts, attending parent/teacher conferences, and holding PTO, SAC, or other school-related activities are ways for parents to become involved.	September - May
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Schools will schedule meetings and activities at the most optimal time and day for parents to attend. Every feasible effort will be given to assist parents in attending school and district-based functions. There is an effort to educate parents regarding the curriculum, grade level expectations, various education procedures, homework involvement and basic reading strategies. The LEA will support schools in their endeavors to involve parents.	School Administration and Title I District Staff	Being knowledgeable and effectively involved as parents increases their child's opportunity for success. Parents will be more confident in their understanding and therefore more inclined to participate.	September - May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School hosted training - hosted at district for school volunteers.	35	1775	Improved understanding of working with students and expectations
2	School based parent involvement activities at all Title I schools	28	3752	Improved understanding of curricular expectations and how to work with children at home.

Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Training of Title I teachers in AVID Elementary, including strategies for parent involvement	2	196	Establishment of improved academic culture promoting a college going atmosphere

Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Reading with your child at home activity	9	Victory Preparatory School	Students were provided books and parents were provided strategies on how to read with their child.
2	Math Literacy night	6	Victory Preparatory School	Parents were provided with math strategies to work with their children at home
3	Reading with your child at home	16	Beacon of Hope	Parents were provided with techniques on supporting reading development at home. Improved test scores are the anticipated impact.

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Available times for parents to attend school meetings	Provide alternative times for parent meetings
2	Availability of sign language interpreters for parent activities.	Hiring of interpreter

Best Practices (Optional)

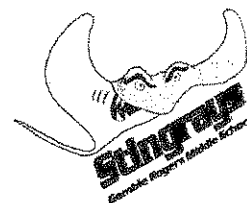
Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice.

(Optional)

count	Content/Purpose	Description of the Activity
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SAC Agenda
Gamble Rogers Middle School
September 22, 2015
3:30-4:30



What?	Who?	How?	How long? (Approximately)	<input checked="" type="checkbox"/>
Welcome and Approval of August Minutes	Tracy Melgard	Presentation	3 minutes	
Presentation of District Parent Involvement Plan, Financial Report , Title One	Greg Bergamasco	Presentation	5 minutes	
Request for funds	Nicole Bohanan-Brainpop	Discussion and vote	5 minutes	
Sales Tax Information	Tim Forson and Beth Sweeny	Presentation of Information	45 minutes	
Evaluation and closure	Tracy Melgard	Discussion/consensus	2 minutes	

On the horizon.....

- First Quarter ends, October 16th
- Teacher planning day, October 19th
- Next GRMS SAC meeting..... Tuesday, October 25th
- Report Cards: October 26, 2015

SAC Minutes - 08/25/15

Attendance: Denise Faulk, Ashley Waldron, Joni Short, Ed Albanesi, Annmarie Darcy, Teresa Dillinger, Melissa Googe, Theresa Lennon, Thelma Myers, Nicole Nagle, Alexandra Phillips, Marcy Quinney, Rosslyn Rewitzer, Rose Chestnut, Tracy Melgard, Greg Bergamasco, Tina Annucci, Nadine Bernstein, Pamela Dahl, Lynda Garrett, Linda Skinner, Dawn Wynn, Kevin Gamble, Nicole Bohanan, Liz Heffner

Call to Order: A meeting of the GAMBLE ROGERS MIDDLE SCHOOL Advisory Council was held in the media center at Gamble Rogers Middle School on 08/25/2015. SAC chairman Tracy Melgard called the meeting to order at 3:31. Sally Johnson will record minutes for this meeting.

**Osceola Elementary School
School Advisory Council
Agenda
9-14-15**

Members in Attendance: Kathleen Hunting, Molly Jackson, Kelsey Peryam, Julie Johnson, Jennifer Twine, Becky Westover, Janet Whelan, Lisa Fehrs, Sheila Veatch, Linda Villadoniga, John French, Dana Harrison, Sheila Lawshe, Tina Waldrop, Joy Reichenberg, Rebecca Keefer, Jose Caride, Brittany Sands, NancyMcManus, Melissa Kurdyla, and Christina Parham.

Meeting call to order at 4:32. Jose Caride – 1st. Becky Westover 2nd

Review of SAC purpose: To increase awareness of school improvement, develop our goals, and continue to make progress in our plan.

Establish Membership: SAC meets 8 times a year, once a month. If you miss two or more meetings you will lose voting privileges. Always looking for new members from our Osceola community, please advise admin if you have interested parents.

Approval of May minutes: Shelia Lawshe -1st Jose Caride- 2nd

Approval of meeting schedule for the 2015-2016 school year: John French - 1st Jose Carid -2nd

Brief update on 2015-2016 School Improvement Plan (SIP): 1. Making Meaning, 2. Being a Writer 3. Behavior.

2015-2016 District Parent Involvement Plan: We should be seeing: Newsletter, Title I parent survey, Student Achievement nights, AVID initiatives over the summer and throughout the year, and reading at home activities throughout the year. Barriers: Language (Sign Language and ESOL) and available time for parents and teachers.

Title One Update: Becky Westover – AVID/Curriculum/Title I night Thursday 9/16 (3-5) Tuesday Sept 22 (K-2). Will send another alert now Wednesday and Monday to remind parents. Working on Title I website

Other issues/Comments/Principals Comments: Tina Waldrop - Year started out smoothly. 1 position to hire for (data processor) to be appointed for in the next few days, MM and BAW has done well and BAW has been picked up District wide. MM and SIIPS training coming up on Thursday. Planning another Make a Difference Day – Oct 24. Joy Reichenberg – Will have the FSA info night coming up in Oct. d

Meeting called to close at 4:59 Shelia Lawshe - 1st Jose Caridi – 2nd

Next Meeting: October 5, 2015 at TBA*

**St. Johns Technical High School
School Advisory Council Meeting
Thursday, September 17, 2015**

Call to Order: Mrs. Hart called the meeting to order at 8:34 am

Members in Attendance: Juliet Hart, Bruce Manley, Jennifer Gamble, Cynthia Williams, Lisa Denman, Ryan Sirak, Amber Lane, Augustus Little, Kathy Hiester, Darlene Hobbs, Paula Davis, Melondia Corpus, Linda Krepp, Lauren Holtzclaw, Tammy Hardin, Callie Rockafellow, Megan Young, Melissa Kurdyla, Susan Abramowitz, Linda Myers, Essie Martin

SAC Minutes: The April minutes were read by Mr. Manley and approved.

Treasurer's Report: As of today the SAC committee has \$1186.97.

Funds request: None

SAC Business:

- New Members were voted in and approved for the 2015-2016
- SAC Bylaws were reviewed and conformed
- SJTHS 2016 SIP and PIP plans were reviewed
- Volunteer Training

Parent Report: Augustus Little and Lisa Denmon attended and gave report on Dr. Joyner's first PTO/SAC Focus Group Meeting of the year. Parents will periodically report throughout the year after meetings. Dr. Joyner 3 more SAC/PTO meetings scheduled.

Admin Report: Mrs. Williams-

- Culinary off to a great start, has approximately 20 students.
 - Students will be setting up the tables at an event for the 450th birthday event.
- Spirit night at Chick-fil-A Thursday night from 5-9 pm
- Dual enrollment has 8 students
- Silent auction on October 26, 2015.
- Upgraded cameras already installed, new fencing for portables will be coming.

Mrs. Gamble-

- Best practices for inclusive education assessment will begin soon.

New Business: None

Open Forum

- Gamble-
 - 8th grade field trip to D.C.- \$250 (first installment) due September 25th.
 - Possible grad adventure
 - B6 starting soon
- Lane- Lane and Moore have a grant to take a field trip to Matanzas fort and Casillo
- Corpus- Flagler trip for college success students and possible seniors.
- Linda Krepp- Aerotech will be coming to work with seniors on job applications and resumes
- Mrs. Abramowitz- Students Against Destructive Decisions will be starting soon.

Gaines Alternative and Transition Schools

School Advisory Council Minutes

MEETING OUTLINE September 23, 2015

I. Call to Order

- a. Time: 1:15PM
- b. Date: 9-23-2015
- c. Attendance: Kera Mort, Kristopher Rule, Pat Underwood, Suzanne Sinnwell, Patricia McMahon, Elizabeth O'Hara, Helen Crawford, Dan Wilson, Luke Shimer, Raymond Howe, James Padgett, Rob Garrett, Rachel Bradley, David Vitolo, Wayde Carter, Dan Stevens Bill Wood, Tyler Coleman.

II. Welcome/Acknowledgements (Mr. Potak)

III. Approve May minutes:

- a. 1st Elizabeth O'Hara 2nd Shana Simmons

IV. New Business

- a. SAC Chair announcements (Potak)
 - Mr. Potak welcomed staff and went over the 2015-16 meeting schedule.
- b. Parent involvement plan (Potak)
 - Staff went over parental involvement plan from School District
- c. Review of SIP Power point (Ms. McMahon/Potak)
 - Mr. Potak and Principal McMahon went over the school power point presentation with staff.
- d. Deans announcements (Dean Stevens)
 - Dean Stevens went over the safety plan with the staff.
- e. Principal's announcements (Ms. McMahon)
 - Principal McMahon went over information about the wellness site coordinator and informal evaluations in October.

V. Adjournment:

- a. Time: 1:44PM
 - i. 1st: Wayde Carter 2nd: James Padgett

SAC Meeting Minutes

September 8, 2015

Called to order at 3:03pm by Marilee Churchill

In Attendance: Kelly Battell, Marilee Churchill, Sharon Hill, Craig and Meredith Conroy, Christine Sikes, and Amanda Southerland.

1. District Parent Involvement Plan (Mrs. Battell):

- Funds go to mailing items home to reach parents
- Middle School Years Newsletters sent home
- Student Planners
- Email Communications (School wide – Individual Teacher)
- Home Access Center (Updated fully by Friday – updated weekly)
- No Paper interims this year (As soon as they are printed they are out dated – as we are 1 to 1 digital we are encouraging parents to check HAC to see more up to date information)

2. School Improvement Plan (Mrs. Battell):

- Improve Reading (Christine Sikes chosen to be in Standards setting committee for FSA in writing/reading – Cut scores won't be official until late November/early December. Validation report is back so scores will be released soon.)
- Improve Math
- Decrease truancy rates: absences, tardiness, and suspensions (Found that the seven block schedule reduced absences on specific days, helped to improve student performance by reducing the length a student is away from a class after an absence).
- The laptop's in 6th in 2014-2015 seemed to improve student engagement in the classroom.

3. AVID (Mrs. Sikes):

- Advancement Via Individual Determination
- Students who need academic support to achieve in advance classes. Students must elect to take this elective course. Does not mean all of their classes would be an advance course.



SAC Agenda

The Webster School

September 3, 2015



- I. SAC Meeting- 3:30 pm- MKY Auditorium
 - a. Welcome, sign in call meeting to order
 - Meeting began at 3:32PM with Villacci greeting the audience, reminder to sign-in, agendas available, incentive for joining- child will receive a yearbook.
 - b. Recognize 2015-2016 members who are present by Villacci
 - c. Introduce new parents/ community members, faculty and staff who are attending- Mrs. Mitidieri
 - Mitidieri offers opportunity for new attendees to introduce his or herself, various grade levels represented.
 - Grade levels (PreK-5) represented.
 - PreK: Mathis & Duvall
 - K: Moore
 - 1st: Orta, Wright, & Price
 - 2nd: Lahatte
 - 3rd: Povia
 - 4th: Fairchild
 - 5th: Abbey
 - ESE: Miller, Shanahan, Custer, & Heffernan
 - Other: Spencer, Gullo, & Nelson
- II. Review/Approve Agenda
 - Wildalynn Thomas gives motion to approve, Rachelle Spencer seconds motion to approve.

- Feedback and Suggestions are welcome. Attendees thanks for attendance.

IV. New Business

a. Strategic Vision and Goals for the Year

- Mitidieri briefly explains motive behind the 5 year strategic vision. All areas for improvement fall under two areas: Literacy and Culture.
- Literacy includes all subject areas; Mitidieri goes into more detail of each area of Reading, Writing, Speaking, and Listening explaining what programs and initiatives like stamina that are being focused on in classrooms.
- Culture development in our school involves all members (staff, parents, students, and community).
- Staff will be recognized for their accomplishments and administration more visible in classrooms.
- Incentives to develop culture include earning PAW credits on student transcripts in order to earn a PAW party and students are celebrated at Celebration of Champions.
- Open House held September 15 and 17, College and Career Night, Science Fair night held in January are opportunities for
- The teacher Deliberate Plan of Practice allows for teachers to grow and improve student achievement.

b. School and District Parent Involvement Plan- Review of LY and this year's PIP

c. Village Academy- Childcare for meetings

- Free child care will be provided to SAC/PTO attendees by Village Academy. –Villacci

- Feedback from parents and community members is welcome, November 3rd.

VI. "Music Madness" Proposal- Mrs. Nelson

- Nelson presents how her need to incorporate technology in music class, software to accommodate her 5 computers.
- Program is called 'Music Madness', engages students and helps improve achievement.
- Cost is \$40.00 per software program purchased with \$17 per pair of headphones, total \$313.17 with shipping.
- Motion to approve by, Motion seconded by Orta

VII. PTO Agenda

- Michalik greets and introduces VP- Orta, Treasurer- Penny, Box Tops- Blanco, Volunteer- Peck
- Tonight is Chic-Fila-Night at 5:30-7:30PM. Ten percent of sales go to our school.
- At Open House we will sell t-shirts and cake-pops.
- PTO is currently planning a Spirit Night at Panera, holiday shop, outdoor movie night, and Fall Festival.
- Angelus thanks audience for support over the last 4 years.
- Mitidieri welcomes new ideas and suggestions for fundraising for our school. New members welcome to join, please email at thewebsterpto@gmail.com.
- Blanco introduces first Box Top contest due September 25.

VIII. Any Questions/Concerns

IX. Next Meeting: Thursday October 2, 2014 at 5:45 in MKY Auditorium