

Manny Diaz, Jr., Commissioner of Education

2016-2017 DISTRICT IMPROVEMENT AND ASSISTANCE PLAN

29 - Hillsborough Van Ayres, Superintendent , Southwest Executive Director

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I. Current District Status

A. Supportive Environment

1. Mission and Vision

a. District Mission Statement

To provide an education and the supports that enable each student to excel as a successful and responsible citizen.

b. District Vision Statement

Preparing students for life.

c. Link to the district's strategic plan (optional).

http://www.sdhc.k12.fl.us/doc/1604/strategicplan-1227

2. Supports for School Improvement

a. Alignment of Resources

Describe the process through which the district identifies and aligns all district resources (e.g., personnel, instructional, curricular, policy) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs to align to interventions in Priority and Focus schools. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact.

The HCPS data-based problem-solving process includes utilizing data from: through the HCPS Dashboard System, Education Connection, and reports from Informational Services. The Administrative Leadership Team (ALT) utilizes the data and implements support meetings. The members of the ALT personnel include: Area Superintendents, HR partners, principal coaches, ESE and ELL district resource teachers, content on the ground coaches. The monthly ALT meetings are conducted with the school and district based leadership teams. The meetings are structured through the use meetings which incorporates elements of school turnaround, SIP data components, and teacher effectiveness. Additional support personnel attend the meetings to provide immediate support.

b. School Allocation Process

Describe the way in which the district allocates resources to schools. Include the person(s) responsible for this process, frequency of data review and decision making, and processes used to differentiate and monitor resource supports.

Direct support begins at a meeting with the Administrative Leadership Team (ALT) utilizing monthly support meetings. The HCPS school support process has been revised to strategically identify and support our highest needs schools within each of the eight areas. The identification of our highest needs schools is based on the HCPS School Segmentation Process. Schools are identified using three year trend data based on reading and math. The criteria in which schools are supported is: below 60% proficiency learning gains average in reading and math for a consecutive three years. In addition, the DA category, ERT, and TOPs are factors in the support differentiation. The initial meeting with individual schools occurs at the end of July with the ALT to establish resources needed to increase student achievement. The resources and tasks are conveyed at the meeting and support is given in the needed areas based on data that has been analyzed. The created On the Ground Teams of district coaches in reading, math, writing, and science will work and support the content coaches at the schools. District level supervisors, in elementary, middle, and high, are assigned to coordinate and monitor the On the Ground Teams. The turnaround leader will support the ALTs, by

monitoring components within the grant and facilitate the compliance requirements related to the DA checklist. The Federal Finance Department and The Program Manager, specifically assigned to the School Improvement Grant (SIG) will provide support for all purchasing and accounting activities. Personnel in The Office of School Improvement, and Title I Office will facilitate the needs assessment as well as prepare and submit the SIG application. The Supervisor of Federal Program Evaluation will prepare and submit the annual Title I Evaluation report of which the SIG is included.

c. Modifications to System Policies and Practices

Identify specific policies and practices the district shall seek to add, modify or remove in order to establish or strengthen systems that support school-based leadership teams to implement interventions. Provide the rationale for the proposed changes and the steps required to make the modifications, including person(s) responsible for implementation and follow-up.

HCPS utilizes the newly appoint Area Superintendent and the Area Support Teams to build and strengthen school based leadership teams. The principal directly works with the Area Support Team to build capacity of the Instructional leadership Team (ILT). Job-embedded professional development is supported through content coaches which the principal directly hires from a pool of screened applicants.

In addition, specific policies and practices the district will modify and strengthen to support school based leadership teams is the MTSS-Rtl problem solving process to build capacity and sustainability. Currently, HCPS has a district MTSS-Rtl support team that consists of: The Supervisor of MTSS-Rtl Problem Solving and eight area MTSS-Rtl facilitators to support all of our schools. Modifications to increase support and flexibility, specific to SIG, are to add school-based MTSS-Rtl coaches to strengthen the capacity at the school level. The Supervisor of MTSS-Rtl Problem Solving will be responsible for the implementation and follow-up of MTSS-Rtl coaching. In an effort to address the barrier of summer learning loss, HCPS will implement extended learning by extending the school year. This will occur in our targeted SIG schools, one middle school within the SIG feeder pattern (paid for by district funds). This specific modification, extending learning time, was the first priority in order to immediately address additional time students will have and the logistics in order to modify the school year. Modifications to staffing, scheduling, and budget have been solidified through meetings with all stakeholder groups including the Classroom Teachers Association. Past MOUs have been established to support the strategies and initiatives. For example, teachers at the SIG schools are included in the salary differential pay program. The salary differential pay program has been agreed upon with an MOU and meets the requirement of an assurance within SIG.

d. Operational Flexibility

Provide the district's definition of "operational flexibility"Â? provided to schools implementing a District-Managed Turnaround option under section 1008.33, Florida Statutes, or a Turnaround, Transformation or Restart with EMO model under the SIG 1003(g) program as it applies to school-level autonomy over staffing, scheduling and budgeting.

HCPS provides operational flexibility and sustained support, from the ALT, through school support meetings. The school-based leadership teams (Principal, Assistant Principals, and Content Coaches) and district personnel (The Area Assistant Superintendents, The Assistant Superintendent of Student Services and Federal Programs, The Assistant Superintendent of Curriculum and Instruction, The General Director of Elementary Education, Content Supervisors, and Area Directors) work together on staffing, scheduling, and budgeting. Prior to the start of each school year, a schedule is developed by the Area Superintendents which sets up monthly school meetings. At these meetings, which are held at the school sites, detailed discussions are held with the school and the ALT. Data and trends are within the following topics: Curriculum Issues, Testing (Formative, FAIR, Midyear data, etc.), Classroom Walkthrough Evaluations, Professional Development, ESE, grade level specific information, Subgroup/AMO/BQ data, Behavior/Safety/School Climate, Facilities Issues, Technology(lab reports), and unit vacancies. As each topic is discussed members of the team offer suggestions and/or district support to improve instruction in classrooms. Through the meetings the

school has flexibility, with support from the district, to improve student achievement outcomes. For example, the principal has the authority to plan the Title I budget based on student achievement data and the needs of the students. The Title I office works with the principal to fill the requests and units that the school needs based on the plan the principal has provided.

3. Sustainability of Improvement

a. Describe how the district will sustain improvements that are a result of the interventions described in Part III of this plan after the schools' Differentiated Accountability designation of Focus or Priority is removed. Include any plans to reorganize personnel, redistribute resources or reach out to community organizations, unions and other partners to build capacity for and sustainability of improvements.

HCPS sustains improvement through the school improvement and evaluation processes. Data gathered through the school improvement and evaluation process includes qualitative and quantitative data. The district divisions, community partners, school-based leadership, parents, students, and teachers work together and give input on interventions. HCPS includes stakeholder input throughout the process to ensure progress monitoring and to strengthen the interventions. Ongoing interventions throughout the process are evaluated in order to modify and strengthen strategies that are effective in increasing student achievement. The reallocation or reduction of resources is based on specific strategies and programs that contributed to the success of the school. HCPS commits to the sustainability of effective interventions by utilizing various funding sources, strengthening district core practices, and anticipating and solving issues to barriers.

B. Stakeholder Involvement

1. Parental Involvement Plan (PIP) Link

https://www.floridacims.org/documents/361931

2. Family and Community Engagement

Describe the district's *ongoing* mechanisms for engaging families and the community in school improvement efforts.

The Office of School Improvement leads the development of the District Assistance and Intervention Plan (DIAP). This office works in tandem with a Community Assessment Team that provides input into the district's School Improvement Process. This team is made up of district-level staff, principals, assistant principals, teachers, parents and community members.

This year, the writing of the DIAP was completed in effort with the Curriculum and Instruction staff and Student Services and Federal Programs staff. The plan reflects district-wide initiatives, programs and practices. The Office of School Improvement ensures that all schools' School Improvement Plans are aligned with the DIAP and the district's Strategic Plan. The DIAP is shared with stakeholders to serve as a guiding resource for our district during the 16-17 school year.

3. Engagement of School Leadership

Describe how the district involves school leadership in the development and implementation of turnaround plans and other school-level interventions.

The Office of School Improvement leads the development of the District Assistance and Intervention Plan (DIAP). This office works in tandem with a Community Assessment Team that provides input into the district's School Improvement Process. This team is made up of district-level staff, principals, assistant principals, teachers, parents and community members.

This year, the writing of the DIAP was completed in effort with the Curriculum and Instruction staff and Student Services and Federal Programs staff. The plan reflects district-wide initiatives, programs and practices. The Office of School Improvement ensures that all schools' School Improvement Plans are

aligned with the DIAP and the district's Strategic Plan. The DIAP is shared with stakeholders to serve as a guiding resource for our district during the 15-16 school year.

C. Effective Leadership

1. District Turnaround Lead

a. Employee's Name and Email Address Cook, Debbie, deborah.cook@sdhc.k12.fl.us

b. Employee's Title Director

c. Employee's Phone Number

(813) 272-4883

d. Employee's Phone Extension

e. Supervisor's Name Van Ayers

f. Supervisor's Title Other

g. Employee's Role and Responsibilities

The HCPS Turnaround Lead is responsible for the implementation of School Improvement Grants, and Differentiated Accountability requirements designed to support persistently low performing schools. This position requires collaboration with the Florida Department of Education's Region IV Differentiated Accountability team and the Area Superintendents, General Directors of Elementary, Middle, Secondary, ESE, and Career Technical Education to coordinate instructional support for identified low performing schools. The Turnaround Lead will facilitate the completion of required documents. The Area Superintendent and Area Leadership Teams are responsible for the support and monitoring of the schools.

2. District Leadership Team:

Eakins, Jeff, jeff.ea	akins@sdhc.k12.fl.us
Title	Superintendent
Phone	(813) 272-4000
Supervisor's Name	
Supervisor's Title	
Role and Responsibilities	Dr. Alberto Vazquez Matos-Chief of Staff: Alberto.Vazquez @sdhc.k12.fl.us 813-272-4000 Van Ayers-Deputy Superintendent: Van.Ayres@sdhc.k12.fl.us 813-272-4000 Harrison Peters-Chief of Schools: Harrison.Peters@sdhc.k12.fl.us 813-272-4000 Connie Milito-Chief Government Relations Connie.Saunders@sdhc.k12.fl.us Gretchen Saunders-Chief Business Officer Gretchen.Saunders@sdhc.k12.fl.us Chris Farkas-Chief Operations Officer: Christopher.Farkas@sdhc.k12.fl.us Elizabeth Agresta-Chief Academic Officer of Teaching and Learning: Elizabeth.Agresta@sdhc.k12.fl.us Wynne Tye-Assistant Superintendent of Student Services Division Wyne.Tye@sdhc.k12.fl.us Stephanie Woodford-Chief Human Resources Officer Stephanie Woodford@sdhc.k12.fl.us Tracye Brown-Assistant Superintendent of Academic Support and Federal Programs Tracye.Brown@sdhc.k12.fl.us Scott Brooks-General Director Career, Technical, and Adult Education Warren.Brooks@sdhc.k12.fl.us Larry Sykes-Assistant Superintendent of Community Outreach Larry.Sykes@sdhc.k12.fl.us T.G. Taylor-Chief Community Relations Officer: TG.Taylor@sdhc.k12.fl.us Lisa Yost-Area 1 Superintendent Marcos.Murillo@sdhc.k12.fl.us Dr. Anna Brown-Area 3 Superintendent Anna.Brown@sdhc.k12.fl.us Dr. Anna Brown-Area 3 Superintendent Donelle.Underdue @sdhc.k12.fl.us Dr. Anna Brown-Area 3 Superintendent Donelle.Underdue @sdhc.k12.fl.us Dr. Michelle Fitzgerald Area 5 Superintendent: Michelle.Fitzgerald@sdhc.k12.fl.us Owen Young -Area 7 Superintendent Sharron.Morris@sdhc.k12.fl.us Sharjon Morris -Area 8 Superintendent Sharron.Morris@sdhc.k12.fl.us

3. Educator Quality

a. School Leadership Teams

Describe the process and criteria by which the district determines and ensures each Focus and Priority school has a school leadership team of high quality, including a principal and assistant principal with a record of increasing student achievement in a setting with similar challenges. Include how the district determines whether to retain or replace members of the leadership team.

The process and criteria by which the Superintendent and his staff ensures that each Focus and Priority School has high quality personnel is through the use of analyzing data. The data points that are collected and analyzed are: achievement data, evaluation data, early warning system data, and data within the district's strategic plan. The data points are analyzed using three year tends to determine the placement of personnel. In order to create a pool of highly effective applicants HCPS

utilizes The Principal Pipeline. In addition, HCPS has a partnership with the University of South Florida where principals can earn an Education Specialist degree in School Turnaround.

b. Instructional Staff

Describe the process by which the district determines whether to retain or replace members of the teaching staff in Focus and Priority schools whose data shows they have not contributed to improved student outcomes.

The process and criteria by which the Superintendent and his staff ensures that each Focus and Priority School has high quality teachers is through the use of analyzing data. The data points that are collected and analyzed are: achievement data, evaluation data and early warning system data. The data points are analyzed using the HCPS teacher evaluation system. The Human Resources Division supports the Superintendent and his staff through the HR process.

D. Professional Capacity

1. Common Planning Time

Describe how the district ensures appropriate resources are allocated to ensure the master schedule at Focus and Priority schools allows for common planning time, as defined in Rule 6A-1.099811(2)(e), F.A.C.

HCPS ensures appropriate resources are allocated and common planning time are implemented through the Area Leadership Team (ALT) utilizing monthly support meetings. The initial meeting with individual schools occurs at the end of July with the ALT to establish resources needed to increase student achievement. The resources and tasks are conveyed at the meeting and support is given in the needed areas based on data that has been analyzed. Furthermore, master schedules are reviewed to ensure common planning time.

2. Instructional Coaches

Describe how the district provides Focus and Priority schools with a reading coach, mathematics coach and science coach to model effective lessons, lead lesson study, analyze data and provide professional development on Florida's standards. Include how the district monitors the daily activities of the coaches and their impact on instruction.

HCPS provides each Focus and Priority school with coaching support in the areas of reading, math, writing, and science. Title I funds are utilized to provide school based content coaches. The created On the Ground Teams of district coaches in reading, math, writing, and science will work and support the content coaches at all three elementary schools. District level supervisors, in elementary, middle, and high, are assigned to coordinate and monitor the On the Ground Teams. In addition, the On the Ground Coaches are a part of the area ALT to streamline support.

E. Ambitious Instruction and Learning

1. Instructional Programs

a. Reading

1. Verify that the district has an approved K-12 Comprehensive Research-based Reading Plan.

Yes

District Reading Plans https://www.floridacims.org/districts/hillsborough?current_tab=reading

b. Writing

1. Description of Programs

List and describe the core, supplemental and intensive intervention programs for writing the district currently uses at the elementary, middle and high school levels:

Journeys HI	ИН (К-5)
Program Type	Core
School Type	Elementary School
Description	Journey's text and online resources are used to support writing instruction through writers' workshops, extended learning modules, and within our district Interim assessments. Texts are used for craft lessons, the basis for writing-in-response-to-reading tasks, and as a means to connect with other texts found online and in various resources to provide paired-texts supports. Journey's texts are referenced on an almost weekly basis in our district Planning Support Tools that provide teachers with suggestions/recommendations to drive instruction.
Resources Being a Wi Exploring Vi Daybooks Lesson Pla 	Writing
Program Ty	pe Supplemental
School Type	Elementary School
Description	
 Conference Writing Pro Sunshine S Springboar Hillsborous 	ocess State Standards rd Lessons
Program Ty	pe Core
School Type Description	Middle School
Monthly Sch • Writing Re • Springboar - Literacy De - Literacy De -Summer wr	nool based Writing source/Coaches rd Writing Workshops esign esign Collaborative riting workshops esentation during monthly meetings.
Program Ty	pe Supplemental
School Type	Middle School
Description	

 Conferenci Writing Pro Sunshine S Springboar Hillsboroug 	ocess State Standards of Lessons	
Program Typ		Core
School Type Description		High School
Writing Res Springboar Summer wr	ool based Writing source/Coaches d Writing Workshops iting workshops sentation during monthly r	neetings.
Program Ty	00	Supplemental
School Type		High School
Description		
Explorations	in Nonfiction Writing (K-5)
Program Type	Supplemental	
School Type	Elementary School	
Description	all elementary grades to prokey areas of need in our dis note taking, citing sources, process (plan, draft, revise, lessons, growth of stamina,	Ariting is used as a key supplemental support piece across ovide teachers with lessons and structures for the following trict: determining importance, research, paraphrasing, modes of opinion and informative writing, full writing edit, publish), craft lessons, conferencing, pacing of etc. Complete units are shown through an online source de a wealth of video footage demonstrating best practice.

c. Mathematics

1. Description of Programs

List and describe the core, supplemental and intensive intervention programs for mathematics the district currently uses at the elementary, middle and high school levels:

Agile Mind:	Agile Mind: Algebra 1 and Instensified Algebra	
Program Type	Core	
School Type	High School	
Description	Agile Mind course programs are comprehensive courses that offer a powerful combination of a challenging curriculum; cohesive, targeted supports; and additional well-structured classroom time. The Agile Mind Algebra 1 and Intensified Algebra programs provide an asset-based approach that builds on students' strengths and helps students to develop academic skill and identities by engaging them in meaningful learning experiences. The district has written a scope and sequence document to coincide with the Agile Mind Advice for Instruction to assist teachers with planning Algebra 1 instruction using the adopted core program as a tool. The district also offers biweekly facilitated planning sessions to help teachers establish a collaboratively community of educators to plan and problem-solve with.	
Spring Boar	d: Geometry Honors, Algebra 2 Honors, and PreCalculus	
Program	Core	

Туре	Core
School Type	High School
Description	The SpringBoard curriculum is a research based curriculum that is designed for students to develop a deeper understanding of mathematics. The interaction of the teacher and student is to be of a guiding approach. The students are learning the purpose and the meaning behind the mathematics; the why's and applications of mathematical concepts. The district has written a scope and sequence document to assist teachers with planning for instruction using this core program as a tool.

Houghton M 2	lifflin Harcourt Florida Explorations in Core Mathematics: Geometry and Algebra
Program Type	Core
School Type	High School
Description	Florida Explorations Core provides interactive, real-world applications that help students deepen their understanding of crucial math concepts. Teachers can utilize various formative and summative assessment resources to target instruction, with integrated technology to enhance instructional delivery and student learning. The district has written a scope and sequence document to assist teachers with planning for instruction using this core program as a tool.

Algebra Nati	ion
Program Type	Supplemental
School Type	High School
Description	Algebra Nation is a collaborative initiative aimed at helping students across conquer the Algebra End of Course Exam (EOC), a computer-based exam all algebra students need to pass for graduation credit. This resource is utilized to provide instructional support in preparing students for the Algebra 1 End of Course Exam.
Explore Learning Gizmos	
Program	Supplemental

TypeSupplementalSchoolHigh SchoolType

Description Gizmos are a supplemental resource utilized in conjunction with the core instructional resource to help students develop understanding of challenging mathematical concepts through inquiry and exploration.

Khan Acade	my
Program Type	Supplemental
School Type	High School
Description	The Khan Academy is a resource utilized by teachers and students to get kids to think about why mathematical rules apply, helping students derive rules where applicable, and helping them contextualize the rules. The Khan Academy combines adaptive technology and instant feedback for students to empower learners to take ownership of their own progress.
SpringBoard	d Course 3 and Algebra, Math 180, Think Through Math, I Can Learn
Program Type	Supplemental
School Type	Middle School
	These programs are utilized as a supplimental program in our middle school math classes and in Intensive Math. The purpose of the programs, Math 180, Think Through

Go Math	
Program Type	Core
School Type	Middle School
Description	Core for Grade 6 and Grade 7 Mathematics and Grade 6 Advanced Mathematics Go Math is the primary tool used for these classes. The district has written a Global Concept Guide that shows teachers how the lessons address the Florida Standards and where it fits in to prior and future learning.

Spring Boar	d
Program Type	Core
School Type	Middle School
Description	Grade 7 Advanced Mathematics SpringBoard Course 1 and Course 2 is the primary tool used for these classes. The district has written a Global Concept Guide that shows teachers how the lessons address the Florida Standards and where it fits in to prior and future learning.

Florida Math	1
Program Type	Core
School Type	Middle School
Description	Grade 8 Mathematics Florida Math is the primary tool used for these classes. The district has written a Global Concept Guide that shows teachers how the lessons address the Florida Standards and where it fits in to prior and future learning.
Glencoe	
Program Type	Core

Description Glencoe Algebra 1 is the primary tool used for these classes. The district has written a Global Concept Guide that shows teachers how the lessons address the Florida Standards and where it fits in to prior and future learning.

School

Туре

Middle School

GO Math HMH (K-5)		
Program Type		
School Type	Elementary School	
Description	GO Math provides both print and digital materials aligned to our Mathematics Florida Standards (MAFS) that teachers may integrate into the lessons within their classroom. The district has written a scope and sequence document called an "instructional guide" that includes documents and powerpoints that guide teachers on how to best utilize the GO Math resources to meet the needs of their students across varying levels.	

FASTT Math Program Type Supplemental	
	iReady is utilized as a supplimental program in our elementary schools that implement

Description Ready is utilized as a supplimental program in our elementary schools that implement extended learning time. The purpose of the program is to indentify and idividualize the curriculum based on the specific needs and targets for students.

d. Science

1. Description of Programs

List and describe the core, supplemental and intensive intervention programs for science the district currently uses at the elementary, middle and high school levels:

AP Biology	Biology I: Biology, NASTA Edition	
Program Type	Core	
School Type	High School	
	This course provides a college level study in biology and prepares students to seek credit and or appropriate placement in college biology courses. The content includes molecular and cellular biology, organismal biology, population biology and biotechnology.	
Description	Semester 1 Topics Semester 2 Topics Chemistry of Life Classification Cells Plants Genetics Animals Evolution Ecology	

Journeys HI	ЛН (К-5)		
Program Type	Core		
School Type	Elementary School		
Description	National Geographic is the core instructional resource used for teachers to teach the Next Generation Sunshine State Standards in Science. This resource provides instructional strategies in reading, writing and hands-on instruction. The district has written a K-5 Curriculum Map scope and sequence document to assist teachers with planning instruction using the adopted core program as a tool. Additional tools available for teachers include mini assessments in grades 3-5.		
Core Conne	ctions (K-12)		
Program Type	Supplemental		
School Type	Elementary School		
Description	K-5 Elementary Design Challenges are part of the instructional program in elementary science. Lessons have been provided for teachers to provide students with engineering opportunities aligned with the Next Generation Science Standards. Design Challenge lessons have literature connections and follow a problem solving design loop process. Supplemental lessons are also available for teachers K-5 that compliment National Geographic and address grade level Next Generation Sunshine State Standards in science.		
Holt Fusion	(6-8) - Comprehensive Science Reg/Adv		
Program Type	Core		
School Type	Middle School		

Description Fusion integrates all three dimensions of science instruction utilizing hands on activities with informational text to develop scientific understanding. The district has written a scope and sequence document to assist teachers with planning science instruction using the adopted core program as a resource.

Introductory	Introductory Physical Science (8th grade) - Physical Science Honors	
Program Type		
School Type	Middle School	
Description	Introductory Physical Science is a core program used for the Physical Science Honors Course. This lab-based course is a uses students' authentic data and analysis to construct meaning. The complex text within the program provides supporting evidence to their data.	

Gizmos (6-8	Gizmos (6-8)	
Program Type Supplemental		
School Type	Middle School	
Description	Gizmos is utilized as a supplimental web-based program in our middle schools that provide virtual learning opportunities on particularly difficult to teach concepts or phenomen to observe. Students have the opportunity to examine authentic data in a different way to either aquire new understanding or further develop understandings.	

Adaptive Curriculum (6-8)

Program
TypeSupplementalSchool
TypeMiddle School

Description Adaptive Curriculum is utilized as a supplimental web-based program in our middle schools for our ELP/ESY program. This program provides remedial virtual learning opportunities on. The activities are paced in such a way that the student is able to navigate through at their pace until the content is sufficiently mastered.

Issues and Life Science (6-8)		
Program Type Supplemental		
School Type	Middle School	
	Issues and Life Science is utilized as a supplimental program in our middle schools for our ELP/ESY program. This program focuses completely on a specific area of science	

Description Description D

2. Instructional Alignment and Pacing

a. Program Monitoring

Describe the process through which the district monitors whether core instructional and intervention programs are implemented as intended, how alignment with Florida's standards is maintained and whether they are effective. Include the data used to determine fidelity and effectiveness. Provide exemplars of how the district has responded to evidence of poor implementation and evidence that a given strategy is failing to reduce barriers to goals.

The system in place the leadership team uses to progress monitor is through the HCPS Education Connection, Achievement Series, and reports from Informational Services. In addition, HCPS has developed a MTSS rubric to evaluate each school site system. The rubric was completed in the spring by every school and the data used to include the information in their school action plan. The leadership team receives quarterly reports on the progress of our schools. The information from the schools gives the leadership team information in order to problem-solve and support our schools as well as self-reflect on our own district practices.

b. Supports for Student Transitions

Describe the structures the district has in place to support students in Focus and Priority schools as they transition from one school to another.

1. Will the district use its Student Progression Plan to satisfy this question? Yes

a. Link to Student Progression Plan

in progress

b. Provide the page numbers of the plan that address this question.

in progress

c. Alignment of Pacing Guides to Florida Standards

Verify that the district's instructional pacing guides are aligned to Florida's standards for reading, writing, mathematics and science.

Yes

II. Needs Assessment

A. Problem Identification

1. Data to Support Problem Identification

b. Data uploads are not required by the Florida Department of Education, but are offered as a tool for needs assessment.

The following documents were submitted as evidence for this section:

No files were uploaded

2. Problem Identification Summary

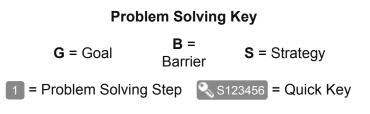
This section is not required by the Florida Department of Education, but is provided as an opportunity for the district to summarize the points of strength and areas of need that have been identified in the data.

B. Problem Analysis Summary

This section is not required by the Florida Department of Education, but is provided as an opportunity for the district to summarize the underlying root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

District Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.



Strategic Goals Summary

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement in DA Schools.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement in DA Schools.

🔍 G059815

Targets Supported 1b

Focus	Indicator	Year	Target
All DA Schools	4-Year Grad Rate (Standard Diploma)	2019-20	90.0
All DA Schools	School Grade - Percentage of Points Earned	2017-18	41.0
District-Wide	Non-proficient Reading by Grade 03	2017-18	50.0

Targeted Barriers to Achieving the Goal 3

- Professional development for teachers is needed to fully and continually develop their talents
- Technology upgrades/updates to support instructional technology and bolster students' 21st century skills
- · Differentiated support is needed to support unique student needs
- Need to provide positive activities for students, including out-of-school time academic and enrichment activities

Resources Available to Help Reduce or Eliminate the Barriers 2

• in-house professional development, instructional programs, behavioral programs, administration, Area Leadership Team

Plan to Monitor Progress Toward G1. 8

Schools will use the problem solving process to create and sustain effective systems that support student achievement, in cooperation and with the support of their Area Leadership Teams and district personnel (including School Improvement, Teaching and Learning, on-the-ground coaches, Student Services and Federal Programs)

Person Responsible

Emily Plasencia

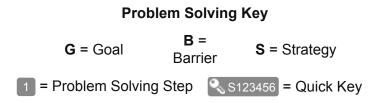
Schedule

Annually, from 9/1/2017 to 8/31/2018

Evidence of Completion

KPI data (tied to district strategic plan, including EWS), FSA data, school grade data, teacher evaluation data (teacher effectiveness ratings)

District Action Plan for Improvement



G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement in DA Schools.

🔍 G059815

G1.B1 Professional development for teachers is needed to fully and continually develop their talents 2

G1.B1.S1 Provide professional development for teachers based upon the unique needs of the school to support student academic achievement, as reflected in the budget narrative.

🔍 S164377

Strategy Rationale

Teachers will need to continually develop and improve to support the students at their schools. PD will be provided in a variety of platforms and at various times throughout the school year based upon the needs of the teachers, the students, and the school. Data from teacher evaluations, walkthroughs, and student achievement sources will be utilized to make decisions about the appropriateness of PD.

Action Step 1 5

Provide support materials to enable schools to engage their staff members in PD, including book studies (targeted to their specific needs)

Person Responsible

Harrison Peters

Schedule

On 8/31/2018

Evidence of Completion

Book P.O.s, Agenda, Sign-in Sheet

Action Step 2 5

Provide time for teachers for PD and planning, through additional days of Pre-Planning, Saturdays, extra hours, summer etc. (to include workshop pay)

Person Responsible

Debbie Cook

Schedule

On 8/31/2019

Evidence of Completion

Agenda, Sign-in Sheet

Action Step 3 5

Provide substitutes for teachers so that they can participate in PD together (PLCs, group planning, coaching cycles, side-by-side coaching, etc.)

Person Responsible

Tricia McManus

Schedule

On 8/31/2018

Evidence of Completion

Substitute request, agenda

Action Step 4 5

Provide extra time weekly for teachers so that they can: plan in PLCs, engage in data analysis, work with content coaches/job-embedded PD, etc.

Person Responsible

Harrison Peters

Schedule

On 8/31/2019

Evidence of Completion

Sign-in sheet, agenda

Action Step 5 5

Utilize recognized experts (both within and outside the District as appropriate) to provide staff members with high quality, differentiated PD

Person Responsible

Debbie Cook

Schedule

On 8/31/2018

Evidence of Completion

Agenda, sign-in sheet

Action Step 6 5

Provide supplemental support personnel (to be utilized for job-embedded PD to build teacher capacity such as coaching cycles, side-by-side coaching, modeling, planning support, data analysis support, etc, to include content coaches, success coaches, academic intervention specialists, behavior specialists, resource teachers)

Person Responsible

Debbie Arias

Schedule

On 8/31/2018

Evidence of Completion

Staff allocation report

Action Step 7 5

Registration Fees for Professional Conferences to include Out-of-County Travel (Very Large District Convening, Council of Great City Schools, Middle School Summer Conference, etc.)

Person Responsible

Debbie Cook

Schedule

On 8/31/2018

Evidence of Completion

Registration, District Travel Forms

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

As reflected in the budget narrative, PD is being provided to teachers that supports student academic achievement

Person Responsible

Harrison Peters

Schedule

Monthly, from 9/1/2017 to 8/31/2018

Evidence of Completion

Area Superintendent reporting

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 🔽

Teachers are developing their capacity to deliver rigorous instruction, supporting student academic achievement, based on the needs of the school as reflected in the budget narrative

Person Responsible

Harrison Peters

Schedule

Monthly, from 9/1/2017 to 8/31/2018

Evidence of Completion

Area Superintendent reports, learning walk data, teacher evaluation scores

G1.B2 Technology upgrades/updates to support instructional technology and bolster students' 21st century skills 2

🔍 B152605

G1.B2.S1 Purchase and upgrade instructional technology based on school needs, as reflected in the budget narrative.

🔍 S164378

Strategy Rationale

Students need to interact with updated instructional technology and software that can bolster their 21st century skills, thereby boosting their productivity and making them more marketable in a competitive job market.

Action Step 1 5

Conduct an education technology walk-through to complete a thorough technology needs assessment

Person Responsible

Melinda Richwine

Schedule

On 8/31/2018

Evidence of Completion

Technology walkthrough report

Action Step 2 5

Based on the technology walk-through, the needs assessment, and the overall needs of the school, a prioritized list of technology needs is developed

Person Responsible

Troy Suarez

Schedule

On 8/31/2018

Evidence of Completion

Prioritized list

Action Step 3 5

Based on the prioritized list, educational technology will be purchased to support the school (including computer lab furniture)

Person Responsible

Denise Durham

Schedule

On 8/31/2018

Evidence of Completion

Purchase Order(s), receiver(s)

Plan to Monitor Fidelity of Implementation of G1.B2.S1 6

New and/or upgrade technology is purchased as needed and reflected in the budget narrative

Person Responsible

Debbie Cook

Schedule

Annually, from 9/1/2017 to 8/31/2018

Evidence of Completion

Purchase Order(s), Receiver(s), walkthrough reports

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 🔽

Students have access to new and upgraded instructional technology

Person Responsible

Debbie Cook

Schedule

Annually, from 9/1/2017 to 8/31/2018

Evidence of Completion

Federal Property inventory(ies)

G1.B3 Differentiated support is needed to support unique student needs 2

🔍 B244429

G1.B3.S1 Supplemental support may be needed to support struggling or advanced learners, based on data and the unique needs of the students at the school site, as reflected in the budget narrative.

🔍 S257572

Strategy Rationale

A research-based curriculum piece may be identified to meet a specific need at a school site, such as a specific reading intervention curriculum. Specific adult support such as an assistant teacher or aide to support PS-MTSS/RtI implementation, will be identified by specific sites as reflected in the budget narrative.

Action Step 1 5

Based on the needs assessment and problem solving process, identify and purchase appropriate supplemental curriculum pieces to support the identified needs, with PD to support fidelity of implementation as appropriate, as reflected in the budget narrative

Person Responsible

Debbie Cook

Schedule

On 8/31/2018

Evidence of Completion

Identified curriculum product(s), purchase order(s),

Action Step 2 5

Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support implementation of PS-MTSS/Rtl systems, as reflected in the budget narrative

Person Responsible

Debbie Arias

Schedule

On 8/31/2018

Evidence of Completion

Staff allocation reports

Plan to Monitor Fidelity of Implementation of G1.B3.S1 👩

Supplemental support in the form of curriculum and/or personnel has been provided to the school, based on the needs as described in the budget narrative

Person Responsible

Harrison Peters

Schedule

Annually, from 9/1/2017 to 8/31/2018

Evidence of Completion

Purchase order(s), receiver(s), staff allocation report(s)

Plan to Monitor Effectiveness of Implementation of G1.B3.S1 🔽

Students are being supported through access to curriculum and support personnel differentiated to meet their needs, as reflected in the budget narrative.

Person Responsible

Debbie Arias

Schedule

On 8/31/2018

Evidence of Completion

Staff allocation report, Purchase order(s), receiver(s),

G1.B4 Need to provide positive activities for students, including out-of-school time academic and enrichment activities 2

🔍 B244431

G1.B4.S1 Provide students with experiences that provide opportunities for academic support as well as enrichment, and that support successful transitioning to the next grade span, as reflected in the budget narrative.

🔍 S257777

Strategy Rationale

Students may need additional support outside of the traditional school day, such as activities designed to minimize the impact of summer learning loss. Transitioning between grade spans is disruptive, often leading to a drop in academic performance and an increase in disruptive behaviors. Providing experiences to smooth that transition are helpful in limiting the disruption for students.

Action Step 1 5

Provide transition activities for students as appropriate (between grade spans) and including college campus experiences that support the district's vision of Preparing Students for Life

Person Responsible

Harrison Peters

Schedule

On 8/31/2018

Evidence of Completion

Field trip requests, lesson plans

Action Step 2 5

Provide academic and enrichment activities during school time and out-of-school time

Person Responsible

Debbie Cook

Schedule

On 8/31/2018

Evidence of Completion

Calendar, schedule, staff assignment, record of contact time

Action Step 3 5

Provide academic and enrichment activities during summer to interrupt summer learning loss, including Gap Camp for students transitioning between grade spans, and Gap Camp College Residential week-long camp to support Advanced Academics programming

Person Responsible

Debbie Cook

Schedule

On 8/31/2018

Evidence of Completion

Calendar, schedule, staff assignment, record of contact time

Plan to Monitor Fidelity of Implementation of G1.B4.S1 6

Students are engaging in enrichment, support, and transition activities based on their academic needs, as reflected in the budget narrative.

Person Responsible

Debbie Cook

Schedule

Annually, from 9/1/2017 to 8/31/2018

Evidence of Completion

Student contact minutes, field trip requests

Plan to Monitor Effectiveness of Implementation of G1.B4.S1 🔽

Students are transitioning smoothly and positively between grade levels (especially between grade spans), with a minimal impact from summer learning loss, based on school need as reflected in the budget narrative.

Person Responsible

Debbie Cook

Schedule

Annually, from 8/31/2017 to 8/31/2018

Evidence of Completion

6th and 9th grade KPI data, KPI data for all DA schools (aligned to district strategic plan, including EWS)

Hillsborough - FDOE DIAP 2016-17

IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
	2017				
G1.MA1	Schools will use the problem solving process to create and sustain effective systems that support	Plasencia, Emily	9/1/2017	KPI data (tied to district strategic plan, including EWS), FSA data, school grade data, teacher evaluation data (teacher effectiveness ratings)	8/31/2018 annually
G1.B1.S1.MA1	Teachers are developing their capacity to deliver rigorous instruction, supporting student academic	Peters, Harrison	9/1/2017	Area Superintendent reports, learning walk data, teacher evaluation scores	8/31/2018 monthly
G1.B1.S1.MA1	As reflected in the budget narrative, PD is being provided to teachers that supports student	Peters, Harrison	9/1/2017	Area Superintendent reporting	8/31/2018 monthly
G1.B1.S1.A1	Provide support materials to enable schools to engage their staff members in PD, including book	Peters, Harrison	9/1/2017	Book P.O.s, Agenda, Sign-in Sheet	8/31/2018 one-time
G1.B1.S1.A3	Provide substitutes for teachers so that they can participate in PD together (PLCs, group planning,	McManus, Tricia	9/1/2017	Substitute request, agenda	8/31/2018 one-time
G1.B1.S1.A5	Utilize recognized experts (both within and outside the District as appropriate) to provide staff	Cook, Debbie	9/1/2017	Agenda, sign-in sheet	8/31/2018 one-time
G1.B1.S1.A6	Provide supplemental support personnel (to be utilized for job- embedded PD to build teacher	Arias, Debbie	9/1/2017	Staff allocation report	8/31/2018 one-time
G1.B1.S1.A7	Registration Fees for Professional Conferences to include Out-of-County Travel (Very Large District	Cook, Debbie	9/1/2017	Registration, District Travel Forms	8/31/2018 one-time
G1.B2.S1.MA1	Students have access to new and upgraded instructional technology	Cook, Debbie	9/1/2017	Federal Property inventory(ies)	8/31/2018 annually
G1.B2.S1.MA1	New and/or upgrade technology is purchased as needed and reflected in the budget narrative	Cook, Debbie	9/1/2017	Purchase Order(s), Receiver(s), walkthrough reports	8/31/2018 annually
G1.B2.S1.A1	Conduct an education technology walk- through to complete a thorough technology needs assessment	Richwine, Melinda	9/1/2017	Technology walkthrough report	8/31/2018 one-time
G1.B2.S1.A2	Based on the technology walk-through, the needs assessment, and the overall needs of the school, a	Suarez, Troy	9/1/2017	Prioritized list	8/31/2018 one-time
G1.B2.S1.A3	Based on the prioritized list, educational technology will be purchased to support the school	Durham, Denise	9/1/2017	Purchase Order(s), receiver(s)	8/31/2018 one-time
G1.B3.S1.MA1	Students are being supported through access to curriculum and support personnel differentiated to	Arias, Debbie	9/1/2017	Staff allocation report, Purchase order(s), receiver(s),	8/31/2018 one-time
G1.B3.S1.MA1	Supplemental support in the form of curriculum and/or personnel has been provided to the school,	Peters, Harrison	9/1/2017	Purchase order(s), receiver(s), staff allocation report(s)	8/31/2018 annually
G1.B3.S1.A1	Based on the needs assessment and problem solving process, identify and purchase appropriate	Cook, Debbie	9/1/2017	Identified curriculum product(s), purchase order(s),	8/31/2018 one-time
G1.B3.S1.A2	Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support	Arias, Debbie	9/1/2017	Staff allocation reports	8/31/2018 one-time
G1.B4.S1.MA1	Students are transitioning smoothly and positively between grade levels (especially between grade	Cook, Debbie	8/31/2017	6th and 9th grade KPI data, KPI data for all DA schools (aligned to district strategic plan, including EWS)	8/31/2018 annually

Hillsborough - FDOE DIAP 2016-17

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B4.S1.MA1	Students are engaging in enrichment, support, and transition activities based on their academic	Cook, Debbie	9/1/2017	Student contact minutes, field trip requests	8/31/2018 annually
G1.B4.S1.A1	Provide transition activities for students as appropriate (between grade spans) and including	Peters, Harrison	9/1/2017	Field trip requests, lesson plans	8/31/2018 one-time
G1.B4.S1.A2	Provide academic and enrichment activities during school time and out-of- school time	Cook, Debbie	9/1/2017	Calendar, schedule, staff assignment, record of contact time	8/31/2018 one-time
G1.B4.S1.A3	Provide academic and enrichment activities during summer to interrupt summer learning loss,	Cook, Debbie	9/1/2017	Calendar, schedule, staff assignment, record of contact time	8/31/2018 one-time
G1.B1.S1.A2	Provide time for teachers for PD and planning, through additional days of Pre-Planning, Saturdays,	Cook, Debbie	9/1/2018	Agenda, Sign-in Sheet	8/31/2019 one-time
G1.B1.S1.A4	Provide extra time weekly for teachers so that they can: plan in PLCs, engage in data analysis,	Peters, Harrison	9/1/2017	Sign-in sheet, agenda	8/31/2019 one-time

V. Professional Development Opportuntities

Professional development opportunities identified in the DIAP as action steps to achieve the district's goals.

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement in DA Schools.

G1.B1 Professional development for teachers is needed to fully and continually develop their talents

G1.B1.S1 Provide professional development for teachers based upon the unique needs of the school to support student academic achievement, as reflected in the budget narrative.

PD Opportunity 1

Provide support materials to enable schools to engage their staff members in PD, including book studies (targeted to their specific needs)

Facilitator

Site Administrators/Area Superintendents

Participants

School Staff Members

Schedule

On 8/31/2018

PD Opportunity 2

Provide time for teachers for PD and planning, through additional days of Pre-Planning, Saturdays, extra hours, summer etc. (to include workshop pay)

Facilitator

Site Administrators

Participants

School Staff Members

Schedule

PD Opportunity 3

Provide substitutes for teachers so that they can participate in PD together (PLCs, group planning, coaching cycles, side-by-side coaching, etc.)

Facilitator

Site Administrators

Participants

Teaching staff

Schedule

On 8/31/2018

PD Opportunity 4

Provide extra time weekly for teachers so that they can: plan in PLCs, engage in data analysis, work with content coaches/job-embedded PD, etc.

Facilitator

Site administrators/Team leaders/Content coaches

Participants

Teaching staff

Schedule

On 8/31/2019

PD Opportunity 5

Utilize recognized experts (both within and outside the District as appropriate) to provide staff members with high quality, differentiated PD

Facilitator

Recognized experts (outside experts must adhere to district procurement, board, and evaluation policies)

Participants

Teaching staff, administrators

Schedule

PD Opportunity 6

Provide supplemental support personnel (to be utilized for job-embedded PD to build teacher capacity such as coaching cycles, side-by-side coaching, modeling, planning support, data analysis support, etc, to include content coaches, success coaches, academic intervention specialists, behavior specialists, resource teachers)

Facilitator

Supplemental support personnel

Participants

Teaching staff

Schedule

On 8/31/2018

G1.B3 Differentiated support is needed to support unique student needs

G1.B3.S1 Supplemental support may be needed to support struggling or advanced learners, based on data and the unique needs of the students at the school site, as reflected in the budget narrative.

PD Opportunity 1

Based on the needs assessment and problem solving process, identify and purchase appropriate supplemental curriculum pieces to support the identified needs, with PD to support fidelity of implementation as appropriate, as reflected in the budget narrative

Facilitator

District Teaching and Learning Team, Site Administrators and Content Coaches

Participants

Site-based Administrators and ELA teams

Schedule

VI. Technical Assistance Items

Technical Assistance opportunities identified in the DIAP as action steps to achieve the district's goals.

G1. Build school capacity to utilize the problem solving process to create and sustain effective systems that support student achievement in DA Schools.

G1.B2 Technology upgrades/updates to support instructional technology and bolster students' 21st century skills

G1.B2.S1 Purchase and upgrade instructional technology based on school needs, as reflected in the budget narrative.

TA Opportunity 1

Conduct an education technology walk-through to complete a thorough technology needs assessment

Facilitator

Instructional Technology Department (Melinda Richwine, Troy Suarez)

Participants

Site Administrators, Grant Manager

Schedule

On 8/31/2018

TA Opportunity 2

Based on the technology walk-through, the needs assessment, and the overall needs of the school, a prioritized list of technology needs is developed

Facilitator

Site Administrators

Participants

Site Administrators, Grant Manager

Schedule

VII. Budget			
1	G1.B1.S1.A1	Provide support materials to enable schools to engage their staff members in PD, including book studies (targeted to their specific needs)	\$0.00
2	G1.B1.S1.A2	Provide time for teachers for PD and planning, through additional days of Pre-Planning, Saturdays, extra hours, summer etc. (to include workshop pay)	\$0.00

3	G1.B1.S1.A3	Provide substitutes for teachers so that they can participate in PD together (PLCs, group planning, coaching cycles, side-by-side coaching, etc.)	\$0.00		
4	G1.B1.S1.A4	1.B1.S1.A4Provide extra time weekly for teachers so that they can: plan in PLCs, engage in data analysis, work with content coaches/job-embedded PD, etc.\$			
5	G1.B1.S1.A5	Utilize recognized experts (both within and outside the District as appropriate) to provide staff members with high quality, differentiated PD	\$0.00		
6	G1.B1.S1.A6	G1.B1.S1.A6 Provide supplemental support personnel (to be utilized for job-embedded PD to build teacher capacity such as coaching cycles, side-by-side coaching, modeling, planning support, data analysis support, etc, to include content coaches, success coaches, academic intervention specialists, behavior specialists, resource teachers)			
7	G1.B1.S1.A7	Registration Fees for Professional Conferences to include Out-of-County Travel (Very Large District Convening, Council of Great City Schools, Middle School Summer Conference, etc.)	\$0.00		
8	G1.B2.S1.A1	Conduct an education technology walk-through to complete a thorough technology needs assessment	\$0.00		
9	G1.B2.S1.A2	Based on the technology walk-through, the needs assessment, and the overall needs of the school, a prioritized list of technology needs is developed	\$0.00		
10	G1.B2.S1.A3	Based on the prioritized list, educational technology will be purchased to support the school (including computer lab furniture)	\$0.00		
11	G1.B3.S1.A1	Based on the needs assessment and problem solving process, identify and purchase appropriate supplemental curriculum pieces to support the identified needs, with PD to support fidelity of implementation as appropriate, as reflected in the budget narrative	\$0.00		
12	G1.B3.S1.A2	Utilize assistant teachers/aides, NBE retired teachers, and certified teachers to support implementation of PS-MTSS/Rtl systems, as reflected in the budget narrative	\$0.00		
13	G1.B4.S1.A1	Provide transition activities for students as appropriate (between grade spans) and including college campus experiences that support the district's vision of Preparing Students for Life	\$0.00		
14	G1.B4.S1.A2	Provide academic and enrichment activities during school time and out-of-school time	\$0.00		
15	G1.B4.S1.A3	G1.B4.S1.A3 Provide academic and enrichment activities during summer to interrupt summer learning loss, including Gap Camp for students transitioning between grade spans, and Gap Camp College Residential week-long camp to support Advanced Academics programming			
		Total:	\$0.00		