

A.QUINN JONES/EXCEP.STUD.CTR. Title I, Part A Parental Involvement Plan

I, Mr. Daniel Ferguson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

5/18/19

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Parent involvement is essential in raising student achievement. At A. Quinn Jones Center, the administration and teachers are committed to involving parents in their students' performance at school. Daily student progress reports, monthly parent meetings, conferences, the A. Quinn Jones Journal and the Title 1 parent/school/student compact are some of the ways home/school communication is accomplished.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: SAC meetings are scheduled monthly and at least four Parent Involvement Activities are planned for the year. All parents are invited and encouraged to attend all meetings and activities. The SAC meetings are advertised in the school newsletter which also includes SAC nomination forms in the final issue. Parents who are willing and able to attend most SAC meetings are selected to serve, but all parent input is considered when developing the PIP and compact. Notes are sent home daily the week before each event. Parents are also contacted by telephone and email. At selected meetings and parent activities, the principal holds discussions on the Title 1 budget, the SIP, PIP compact and family involvement. Parents on the SAC committee along with those who choose to attend meetings and come to activities are given opportunities to give input for our compact and PIP at the meetings. Evaluation forms are provided at each parent activity to receive input and assist in planning. Parent input forms are available at the front desk, sent home, and included in the newsletter.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title X: McKinney-Vento	Students will be identified during registration and through our guidance department. Parents will receive assistance from staff on completing paperwork to be submitted to the Homeless Education Coordinator.
2	Meridian Behavioral Healthcare	Identified students will be referred to Meridian for behavioral health support and/or family case management. Counselors work with students and parents to understand the dynamics between behavior and learning at home and school.
3	Title III: ESOL	ESOL report will be run quarterly and staff is notified of students and families who need support. Information is sent to families in their native language.
4	Corner Drug Store	Substance abuse treatment will be available for students.
5	Title I	Parent Involvement activities will be provided to assist parents in improving their children's education.
6	Reichert House	Behavior Intervention programs and counseling will be available for students.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Scheduling and Advertising	Principal, AP and Title I Lead Teacher	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
2	Develop Agenda	Principal, AP and Title I Lead Teacher	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
3	Flyer with Agenda	Principal & Homeroom Teachers	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
4	School Marquee	Principal, Custodian	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
5	Phone Calls to	Receptionist	September,	agenda, minutes, sign-in sheets, and

	Parents		2016	parent evaluations
6	Create/Edit Presentation	Title I Lead Teacher	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
7	Prepare Handouts	Lead Teacher/Receptionist	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
8	Prepare Sign in Sheets	Receptionist	September, 2016	agenda, minutes, sign-in sheets, and parent evaluations
9	Conduct Meeting	Principal/Lead Teacher	September, 2016	agenda, minutes, sign-in sheets, PowerPoint handouts and parent evaluations

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Most meetings are held in the evenings because of parent employment during the day. Meals and child care are provided. A school van is available to provide transportation as requested. Some activities are scheduled at noon to accommodate parent lunch breaks. Once again, meals are provided.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Principal	Improve ability of parents to work effectively with their child to increase achievement	September 2016	PowerPoint handouts, Parent Survey Evaluation, Sign in sheet Signatures and Agendas
2	Presentation to Parents: AQJ Curriculum	Assistant Principal	Improve ability of parents to work effectively with their child to increase achievement	October 2016	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
3	Presentation to Parents: Music/Art and Math	Music Teacher	Improve ability of parents to work effectively with their child to increase achievement	December 2016	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
4	Family Day: Focus Planners	Principal & Homeroom Teachers	Improve ability of parents to work effectively with their child to increase achievement	August, 2016	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
5	Presentation to Parents: PBIS and Success at School	AP, Dean, Guidance, Counselors	Improve ability of parents to work effectively with their child to increase achievement	January 2017	Parent Survey Evaluation, Sign in sheet Signatures and Agendas
6	Presentation to	CIMS	Improve ability of	February	Parent Survey

	Parents: Progress Monitoring, FSA and EOC Success	Coordinators	parents to work effectively with their child to increase achievement	2017	Evaluation, Sign in sheet Signatures and Agendas
7	Presentation to Parents: PBIS and Success at School	AP, Dean, Guidance, Counselors	Improve ability of parents to work effectively with their child to increase achievement	May 2017	Parent Survey Evaluation, Sign in sheet Signatures and Agendas

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	During Preplanning Explain Parent Involvement, DPIP and HSC will be reviewed with all staff prior to Annual Meeting	Principal	Improve ability of staff to work with parents to Raise Student Achievement	August 2016	Attendance, Parent Involvement Documentation, Agenda
2	Importance of Parent Involvement to our School	Principal	Improve ability of staff to work with parents to Raise Student Achievement	Monthly Meetings	Attendance, Parent Involvement Documentation, Agenda
3	Book Study: Professional Learning Communities by Patrick Baccellieri	Principal,	Improve ability of staff to work with parents to Raise Student Achievement	October 2016	Attendance, Parent Involvement Documentation, Agenda
4	Review Parent Involvement Modules and importance of Parent Involvement	Lead Teacher	Improve ability of staff to work with parents to Raise Student Achievement	November 2016	Attendance, PowerPoint Agenda
5	Using Planners with Parents and students	CIMS Coordinators	Improve ability of staff to work with parents to Raise Student Achievement	August 2015	Attendance, Parent Involvement Documentation, Agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Continue to develop the Parent Resource Center, purchasing books and materials as needed. Encourage parents to check-out materials from the Parent Resource Center and have our media specialist present activities on how to use the materials at home. Title I Parent Activity nights will be dedicated to this process.

Time line: September 2016-May 2017

Evidence of Effectiveness: Increase in parent involvement and student achievement.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents are given a beginning of the year packet which includes the District and school Parent Involvement Plans, Parent/School/Student Compact and Title I information. This information is also explained in detail at the Title I annual meeting. All students have IEPs or AIPs to address their academic needs and Title I information is explained to parents at these meetings. At Title I meetings, and in the newsletter, curriculum programs are described along with our student assessment program. Title I parents are expected to attend one parents conference during the school year. At this time the Title I Home School Compact should be referenced.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents are encouraged to participate in all school activities. At our Open House, and all meetings and conferences, parents are informed of our open door policy. At least one parent involvement activity is scheduled each semester. Parents are notified of activities through, daily home notes and messages on the marquee in front of the school. Trans Act can be utilized in translating informational documentation when needed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Arrange meetings at a variety of times, in-home visits	Principal, Counselors, CIMs Coordinators	Increase parent involvement to increase student achievement	August 2016 – June 2017
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business partners regularly meet with principal	Principal	Increase PI to raise student achievement	August 2016– June 2017

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