

NORTHWEST ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Nicole Reynolds , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Through the partnership of students, families, staff and community, Northwest Elementary will provide a focus on academics and social opportunities to empower students to achieve their highest potential.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At the conclusion of the school year, families were invited to complete a survey in regard to the family involvement activities that were provided at Northwest Elementary during the 2015-2016 school year. The results of this survey are shared with the SAC and are used in designating Title I funds to improve the quality of the school programs at Northwest that support student achievement.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Pony Round Up	The Assistant Principal will coordinate the Pony Round Up Orientation. This program allows first time Kindergarten children and parents the opportunity participate in an orientation at the school. The children have the opportunity to visit the Kindergarten classrooms while the parents attend a workshop focused on ways they can support their child academically at home.
2	Head Start	Head Start teachers and early intervention professionals work with parents to provide the necessary supports for their family.
3	Pre-K Resource Night	Builds relationships while providing parents with information about resources in the community
4	PreK Blast off to K	Helps prepares students and parents for the transition to K

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop an agenda and handout, and/or presentation materials that address the required components	Assistant Principal	October	Copies of agendas, presentation materials and handouts
2	Develop and distribute invitations	Parent Involvement Assistant	October	Copies of flyer
3	Advertise/publicize event	Assistant Principal	October	Posting on the school marquee
4	Develop sign in sheets	Parent Involvement Assistant	October	Sign-in sheet from meeting
5	Maintain Documentation	Assistant Principal	October	Title One documentation will be shared with the LEA Title One office for monitoring purposes

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Northwest Elementary will continue to provide flexible meeting and workshop times throughout the school year. Meetings and workshops will be scheduled in the morning, evening and afternoon to accommodate the availability of families. Feedback from parent surveys will be used to determine preferable times. Childcare will be provided at events.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Creating and maintaining school website	LDC/Administration	The school website will be used as a means of communication families. Information regarding academic activities for families will be promoted through the website and facebook as a tool to promote parent engagement and student achievement.	August-May	Parent feedback surveys
2	Staff will implement parent/student academic/behavioral workshops to demonstrate specific skills and strategies which will be taught. Information will be provided to parents on how students will be assessed.	Instructional Staff/Administration	Each instructional team will provide opportunities for parents to learn specific ways to support their child's educational needs at home in order to promote academic achievement.	August-May	Parent feedback surveys
3	Implement grade level, in-school activities that support partnership between parents, teachers, and students that support achievement.	PIC/Instructional Staff/Administration	By providing opportunities for parents related to learn about grade level expectations the likelihood of an increase in student performance.	August-May	Teacher observations and feedback
4	Maintain a Parent Resource Area in front office	Administration	Resources will offer parents and families support, ideas, and strategies to accommodate their home and school needs	August-May	Parent feedback surveys

5	Provide specific strategies for parents to use with their children with skills that are being taught through the bi-monthly school newsletter	Instructional Staff / Administration	Parents will have the opportunity to access grade level resources and activities for their child to complete at home. These activities provide grade level practice across the curriculum and have a positive impact on student achievement.	August-May	Parent feedback surveys
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	MY Student Training	Administration	Increase parental involvement to support student success and to improve the ability of staff to work effectively with families.	2016-2017	Sign in Sheet / Schedule of parent involvement events
2	Staff Training	Administration	By teachers reflecting on present practices and committing to future practices parent engagement may increase.	2016-2017	Sign in Sheet/Schedule

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our school currently has the Watch Dog program and Pack-A-Sack.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: During Meet the Teacher Day and the school-wide Open House, parents will receive information regarding opportunities for parent involvement (SAC, PTO, Volunteering, etc.). Parents will visit their child's classroom and receive specific information regarding curriculum and assessment from the teachers. Sign-in sheets will be collected and a packet of information will be sent home to parents who were unable to attend the Open House. The Title One Home/School Compact will also be explained. Additionally, parents who were unable to attend the Open House, will be invited to a evening meeting that will provide this same information to them.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Parent Involvement Policy and Home-School Compact will be printed in a language understandable to the parents and provided to the parents at Open House. The school newsletter will be distributed monthly and translators will be available in the school or at parent meetings, when necessary. The school staff will provide assistance to families with disabilities as needed.

The school staff will be trained by the ESOL resource teacher regarding the legal rights of immigrant students, registration procedures, and their right to attend school.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTO Training	Assistant Principal	Equip parents currently on the PTO with ways to reach out to other parents and increase participation in the PTO	November
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to	Provide Child Care at academic / behavior parent workshops. Instructional Assistants will be hired to care for children while parents attend workshops	Parent Involvement Assistant	Increase attendance at parent workshops so that parents are equipped with strategies that can support their child's learning	September-May

	attend those conferences at school [Section 1118(e)(10)];				
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent meeting and workshops will be scheduled on a rotating basis (morning, afternoon, evening)	Parent Involvement Assistant	Increase attendance at parent meetings and workshops so that parents are equipped with strategies that can support their child's learning	September-May
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Invite local community businesses to have the opportunity to partner with the school	Business Partner Coordinator	Increase participation of community members at school events and meetings	September-May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title One Meeting	1	50	Increase parent involvement, provide information about school wide goals
2	Meet the Teacher	1	250	Discuss student interests with families, discuss learning styles, obtain information about family needs
3	Open House	1	300	Disussion of the CCSS, parental resources, additoanl opportunities for students (OM, Student Council, etc...)
4	Various Team Parent Events	2	150	Each team provided families with the opportunity to visit the classromm and learn about various ways to work with their child at home

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Involvement Agenda Item	1	7	Teachers are aware of the activities that are offered to families (Watch DOGS, volunteering, lunch, SAC, PTO) Teachers will be continuing to provide opportunities for parents to come in and participate in their child's education

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Child care	We will provide child care when needed
2	Time of Day	Parent involvment activities will take place at various times

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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