

**FORT MEADE MIDDLE/SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan**

I, Amy Hardee, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118 (a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/2/15  
Date Signed

**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents are welcome to attend the monthly School Advisory Council (SAC) meetings to provide input on all of our school's programs and our School Improvement Plan. In the Spring of 2015 the Title I Compact and Parent Involvement Plans were reviewed, subsequent changes were made prior to printing and distribution for the 2015-16 school year. The Title I budget for the 2015-16 school year and the School Improvement Plan will be discussed at subsequent meetings.

Parents are also encouraged to join the Fort Meade Academic Booster Club. The 2015-2016 Fort Meade Academic Booster Club meetings will begin on in September and be held monthly at 6 p.m.. The Academic Booster Club parents will have an opportunity to discuss data as related to the School Improvement Plan. Surveys will be given at each parent involvement activity to evaluate the event and gather suggestions from parents.

Participation will be documented through sign-in sheets and minutes of the meetings.

Title I funding will be used to increase parent involvement in the following ways: purchase of agendas for middle school students (allowing for daily communication between school and parents), postage and supplies for postcards to be mailed to all homes (to provide both information and strategies for parents), as suggested by the SAC committee refreshments will be served at any parent meeting occurring in the evening to encourage attendance. A parent involvement paraprofessional, paid through Title I funds, will facilitate increased parent involvement.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program  | Coordination   |
|-------|--|--|
| 1     | Title 1, Part A                                    | Title I funds provide supplemental instructional resources and interventions for student with academic achievement needs. This program supports after school, Saturday and summer instructional programs, supplemental instructional materials, resource teachers, technology for students, professional developments for the staff and resources for parents. This district coordinates with Title II and Title III to ensure that staff development needs are addressed accordingly. |
| 2     | Individuals with Disabilities Education Act (IDEA) | Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.  |
| 3     | Title 1, Part C                                    | Migrant students will be assisted by the school and by the District Migrant Education program (MEP). Students will be prioritized by the MEP for supplemental service based on need and migrant status. MEP's provide support to both students and parents in locating services necessary to ensure the academic success of these students whose education has been interrupted by numerous moves.   |
| 4     | Title 1, Part D                                    | Provides Transition Facilitators to assist students with transition from Department of Juvenile Justice (DIJ) facilities back into their zoned schools. The Transition   |

|    |   |  |
|----|---|--|
|    |   | Facilitators communicate with the Guidance Counslors at schools to facilitate the transfer of records and appropriate placement.   |
| 5  | Title III                               | Provides supplemental resources for English Language Learners and the teachers in Title 1 schools, as well as professional development opportunities for school staff.   |
| 6  | Title X - Homeless                      | Through the District HEARTH program students are identified and served. Title 1 provides additional support for this program, and many activities implemented by the Hearth program are carried in our cooperation with Migrant Education Program (MEP).   |
| 7  | Supplemental Academic Instruction (SAI) | All students functioning below grade level are evaluated utilizing the District provided progress monitoring instrument (Discovery & FAIR).  |
| 8  | Violence Prevention Programs            | A bullying prevention program provided by the District was incorporated into all classes. Guidance provides counseling for individual students, our APA serves as a student mentor. Our PTO will sponsor a parent information session about cyber bullying and internet safety.  |
| 9  | Nutrition programs                      | In addition to free and reduced lunch for qualifying students we provide a breakfast program.  |
| 10 | Adult Education                         | We participate in the District program Drop Back In for students who have left the traditional high school and want to earn a high school diploma. Through programs with vocational schools students can learn a trade while earning their diploma. A GED program is available within walking distance of our campus.  |
| 11 | Housing Programs                        | Students with housing needs are referred to the Homeless Student Advocate.   |
| 12 | Career and Technical Education          | Students at Fort Meade Middle Senior High School are able to apply for the Academy of Pharmaceutical Technician, Agrowtechnology and Leadership & Business. WellDyne has partnered with FMMSHS to provide students the opportunity to get a jump start on a career in the pharmacy industry or related fields. In addition, these Academies are offered to boost our students career goals for the future. |
| 13 | Job Training                            | A partnership between the Fort Meade Chamber of Commerce and Fort Meade Middle Senior High School will provide students with a job skills program that will allow students the opportunity to learn how to create a resume, dress for success and perform well during a job interview.   |

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks   | Person Responsible  | Timeline                          | Evidence of Effectiveness                    |
|-------|--|---------------------|-----------------------------------|--|
| 1     | Title 1 Annual Meeting including overview of Title 1 program, school data & more | Title 1 Facilitator | Meeting: September & October 2015 | Parent Surveys and attendance sign in sheets |
| 2     | Notification of Annual Meeting notification on Marque                            | Title 1 Facilitator | September & October 2015          | Increased attendance at meeting              |
| 3     | Notification of Annual Meeting - Connect Ed and Email in English and Spanish     | Title 1 Facilitator | September & October 2015          | Increased attendance at meeting              |
| 4     | Title 1 Annual Meeting - Spanish Version   | Title 1 Facilitator | September & October 2015          | Parent sign in and evaluation forms          |

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parental Involvement events will be held throughout the school year during the evenings and/or on Saturdays. The Annual meeting and Open House will be September 29, 2015 at 2:15-3:15 and 5-6:30. This meeting will provide parents with information concerning Title 1 and how it is carried out at FMMSHS. In addition, parents will be allowed to visit teachers in their classrooms to help build student/parent/Teacher relationships. Miner Academic Booster Club meetings will be held monthly at 6:00 pm in our professional development room, Title 1 information will be shared and discussed at each Academic Booster Club meeting. SAC meetings will be held monthly at 7:30 AM in our professional development room. Translation services will be available at all parent events as needed.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity  | Person Responsible             | Anticipated Impact on Student Achievement   | Timeline           | Evidence of Effectiveness |
|-------|---|--------------------------------|---|--------------------|---------------------------|
| 1     | Annual Meeting - Title 1 information  | Title 1 Facilitator            | Provide information to parents regarding how Title 1 will help their student succeed in school.   | September 29, 2015 | Participant Surveys       |
| 2     | Open House - Parent/Teacher meetings  | Administration                 | Provide curriculum information to parents and provide time for parent-teacher meetings.   | September 29, 2015 | Parent sign-in sheets     |
| 3     | College-Career Fair - Activity for students and parents   | Guidance                       | Provide information to parents to help them assist their students in making decisions regarding their future.                                   | Fall 2015          | Participant Surveys       |
| 4     | School-Parent Compact - Sent home with all students and discussed at parent-teacher conferences               | Guidance & Title 1 Facilitator | Provide parents information regarding the expectations for each participant in their students education, parent/student/school responsibilities | Fall 2015          | Title 1 Parent Survey     |
| 5     | Middle school transition - meeting for 8th grade parents regarding the transition from middle to high school. | Guidance                       | Provides parents tools to help their student succeed in high school.  | Winter 2016        | Participant Surveys       |

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|---|--|--|--|-----------------------|----------------------------|
| 6 | Rising 5th graders and Parents Meeting | Guidance, Administration                     | Provide parents information regarding what to expect in middle school                                    | Spring 2016           | Participant Surveys        |
| 7 | 6th Grade Language Arts Parent Night   | Mrs. Cannon, 6th Grade Language Arts Teacher | Provide information to parents about expectations, standard-based grading and Tips for 6th grade Success | August/September 2015 | Sign-in sheets and Surveys |

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity | Person Responsible | Anticipated Impact on Student Achievement   | Timeline                | Evidence of Effectiveness  |
|-------|------------------------------|--------------------|---|-------------------------|--|
| 1     | Standard Based Alignment     | Administration     | To provide teachers with tools to implement Close Reading in their content area.  | August - September 2015 | Increased achievement on standardized test.                      |
| 2     | Data Day                     | Administration     | For teachers to evaluate student data and set goals to move student achievement level.  | September 2015          | Student achievement levels raised or increase in learning gains. |
| 3     | Core 6                       | Jen Mullis         | To provide content area teachers essential strategies for Achieving Excellence with the Common Core   | August - May 2015       | Increased achievement on standardized test.                      |
| 4     | Achieve 3000                 | Administration     | To work with students at their individual level in reading nonfiction and "stretch" students to read grade level text with more complexity and detail | August 2015             | Increased achievement in Reading assessments.                    |
| 5     | Voyager                      | District           | To work with students to repair reading skills to increase students reading ability and achievement.  | August 2015             | Increased achievement in Reading assessments.                    |

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:**

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about Title 1, the Parent-School Compact, the Parent Involvement Plan and school data will be presented at the Title 1 Annual Meeting held on September 29, 2015.

Information on these topics will also be presented in the school's newspaper, posted on our school website and displayed on the school's marquee.

List serve will be used to email parents a weekly bulletin of events occurring at Fort Meade Middle Senior High School.

All teachers will follow district posted curriculum maps, parents may access these maps via the district website, additionally all teachers will follow Florida Common Core Standards.

Progress monitoring will occur in Reading, Math, Science and Writing three times annually - parents will be informed of this testing through the monthly school newspaper. Bi-weekly progress reports will be sent home to keep parents informed of their students academic progress. Monthly SAC and Miner Academic Booster Club meetings will provide opportunities for parents to provide input on school wide decisions including dispensations of funds. Parent conferences are scheduled through our guidance department, in addition we have an open door policy that encourages parents to speak with Administration any time they have questions/concerns or suggestions.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:**

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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| count | Activity | Description of Implementation Strategy | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|----------|--|--------------------|---|----------|
|-------|----------|--|--------------------|---|----------|

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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### **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload an electronic version of the Parent-School Compact.

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload evidence of parent input in the development of the compact.

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|---|
|-------|------------------------------|----------------------|------------------------|---|

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|------------------------------|----------------------|------------------------|---|
|-------|------------------------------|----------------------|------------------------|---|

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|-------|---|--|
|-------|---|--|

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|