## BING ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Amber Cronin , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Teacher, Student, and Family parentships increase student achievement when all stakeholders are engaged in the learning process. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Election of our SAC team occurs in September after parents are given the opportunity to have a nomination for an office. Each member will be elected by the stakeholder group they represent individually. Half of the members are parents with an equal representaion of teachers, community members and business partners will make up the SAC committee. During a review of the SIP, parents and other stakeholders will suggest other activities prior to the final approval. A suggestion box will be housed in the office and monitored on a regular basis for additional suggestions. From the suggestions, the SAC and school leadership teams will create organized ways to meet the needs of our parents as well as students. The SAC team will make suggestions on how Parent Involvement funds are used to support all stakeholders. During upcoming meetings, the SAC team will examine the results of the School Climate Perception Survey for Parents (SCIP Survey). Documentation of all activities and meetings listed above will be stored in the TASK box. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | EELP (Early Exceptional Learning Program) | The EELP teachers will host a parent involvement day where they will come in and work/assist with their children within the classroom. Parents will gain knowledge as to how to encourage effective academic progression while at home. |
| 2 | ESE (Exceptional Student Education) Department | The ESE department will coordinate and host at least one Parent Meeting to inform parents of ESE students of different programs offered at the district level as well as at the school level. Information will include how to apply for additional academic tutoring, how to assist their child at home academically as well as how to maintain contact with all stakeholders within the school. |
| 3 | English Language Learners (ELL) | The ELL staff will coordinate two annual Parent Advisory Council (PAC) meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information will include how to recieve translation services, as well as how to schedule conferences with teachers or staff. The ELL staff will serve on the school's parent involvement committe and include translation services to parents through our monthly newsletter and any other English only school related material. |
| 4 | Homeless Education Literacy Program Training | The Homeless Eduation Literacy Program (HELP) works with students and parents to improve literacy at school and in the home by providing information on how to help their children. |
| 5 | Head Start | The Head Start Program and Social Worker will plan a monthly parent meeting. The agenda involves information on nutrition and curriculum expectations. |
| 6 | Title I | The Title I department in conjunction with the district will offer Parent University seminars throughout the school year at various loactions. Parents will gain a better understanding about district tools (technology, etc.) used to increase student achievement. |
| 7 | Parent Learning Showcase | Parent Learning Showcases will allow parents and students to learn with the teacher. They will invite parents into their rooms to participate and engage with the students in learning. |
| 8 | Building Capacity Workshop | Teachers will be trained on stategies that will build parent and community partnerships. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Work group reviewed the School Climate and Perception Survey and the Parent Involvement Survey | SAC and Staff | August/September | Sign In Sheet |
| 2 | Develop and disseminate invitations to parents | Title 1 Liaison/ Teachers | August | Flyer with date of meeting/sign in sheets |
| 3 | Maintain documentation | Parent Involvement Committee/PIP | August | sign in sheets for meeting |
| 4 | Develop agenda, handouts, and power point presentation that address Title 1 requirements | PIP Liason | August | copies of agenda, handouts , sign in sheets |
| 5 | Distribute Title 1 brochure and district Parent Involvement brochures to all families in attendance | Title 1 Liason/Teacher Leader | August/September | Copies of handouts and comment portion of District PIP that are returned to school and District PI office |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Learning Showcase | Teachers; Resource Coaches | Parents will be engaged in the classroom with the students during the school day. Parents will be debriefed and debrief after lesson on what was achieved in the lesson. Parents will know and be informed on strategies on how to enhance learning at home. | Monthly | Sign-in Sheets, Survey, and Student Work |
| 2 | Math/Science night to improve parental support in the student learning | Math/Science Coach | Increase educational awareness for parents, improve achievement scores and encourage parent involvement | February | Survey, Sign-In sheets |
| 3 | ELA Family Night will be offered to enhance the parental undertanding of state testing standards | Reading/Writing | Parents will be aware and informed on New Florida Standards to improve achievement scores. Parents will work with teachers. When students know that thier parents are involved in learning, students will be more engaged in their own learning. | Novemeber | Survey, SIgn-in sheets |
| 4 | Conference Nights | Teachers, Administration, Resource Teachers | Parents will collaborate with schoolwide stakeholders to ensure adequate progress is maintained by the students. Students will be involved in creating portfolio to communicate learning goals. | October, January, April | Sign-In Sheets; Conference Forms |
| 5 | Open House | All School Personnel | Parents and Families will be welcomed whole group to get information on ERT, Title 1 Requrirements, Meet parents, be informed about New Florida Standards, and best practice to communicate with teachers. | August | Sign-In Sheets, TELL SURVEY |
| 6 | Monthly Newsletters | Administration | Parents will gain knowledge of events and other academic trends that occur within the school. Families will be informed on student achievement and ways to enrich students at home and be involved in student learning. | Monthly | Newsletters, TELL SURVEY |
| 7 | FSA Expectation Meetings | All School Personnel | Parents will be given resources that will increase their knowledge on the expectations for the students in grades 3-5 | Annually | Sign-In Sheets |
| 8 | Parent Bookstudy | ELL Resource | Parents will participate in a Book Study to promote academic language at home. Parents will learn how to speak and communicate with thier students to motivate student learning at home. | December | Sign-in Sheets; book study questions. |
| 9 | SAC Meetings | SAC Chair | SAC meetings will provide continous improvement of School Improvement Plan. Parents, Teachers, and Admin will collaborate to ensure all students' needs are met. Parents will be part of the decision making of the school. Student needs will be met when parents | Monthly | Sign In Sheets |
| 10 | Hispanic Heritage Night | ELL Department | Parents and families will create family projects at home. Each class will have a South American Or Central American Country to research facts about the different cultures. Students will learn how to research with teachers and parents. | September | Projects |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PAC-Proffessional Action Community | Teacher Leader | To problem solve with the faculty to increase student achievement | Quarterly | Survey |
| 2 | Parent Learning Showcase | Teacher Leader | Teachers will be trained so that they can implement Parent Learning Showcases in thier room. Parents will be invited to see and be a part of the learning in the classroom lessons. | January | Sign-In sheet and parent surveys |
| 3 | Student Lead Conferences | Teacher Leader | Teachers will be trained on how to conduct student lead conferences so that students will communicate learning and learning goals to parents. | August | Sign In Sheet |
| 4 | Parent/Classroom Newsletter | Teacher Leader | Teachers will be trained so that they can effectively communicate learning in the classroom to parents. Clear expecations will be made to parents in newsletters. | August | TELL SURVEY, SCIP SURVEY. PARENT SURVEY |
| 5 | Traiing on Technology Resources | PIP Liason, Resource Coaches | Teachers will be trained so that they can show parents how to access peachjar, myon, and think central at home. When students are aware of resources at home the will continue to practice skills outside of the classroom. Parents will be involved in thier child's learning at home and will allow for student success. | September | Sign-In sheets, Reports on School usage of Myon and Peachjar. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** The Parent Resource Center located in the Media Center will provide an inventory of parent resources and free information during school hours. The Title 1 Liaison and Parent Involvement Representative will, on an on-going basis, restock materials and maintain sign in sheets. The computer lab will be open once a month to support the needs of all parents to learn ways to assist their students academically. Parenting University will be held thoroughout the year (as offered by the district) to help with the needs found through surveys. Parent sign in sheets will be collected for all events as well as effectivness surveys being distributed and collected.  The Parent and Family Day and Night Event invitations will be provided via the school-wide newsletter, flyers, and Parent Links. The Leadership Team, Language Arts committee, Math/Science committee, Parent Involvement committee and Guidance Counselor will, on a monthly basis maintain and update the information. Each event will also have sign in sheets to track parental involvement in each individual event. Teachers will receive a monthly newsletter on how to reach out to community and best practices to involve parents in the classroom. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** A monthly school-wide newsletter is sent out to parents providing information about school events, important meeting dates, and curriculum. A spanish translation is available upon request as stated in spanish in each newsletter.  During the first quarter of school, we hold an Annual Title 1 meeting where administration/Parent Involvement or Title I Liason provides parents with information regarding Title 1 programs.  Conference nights and content area curriculum nights are utilized to provide parents with information on curriculum, grade level expectations, and assessments. Personal invitations through Parent Link, school website, newsletters, flyers and school marquee are used to invite and remind parents of upcoming events.   Conference nights are also used to invite parents to participate in the decision-making process of their student's academic progress.  Bing works collaboratively with PTA and SAC to encourage participation and communications with events involving student learning.   Additionally, parents will have access to updated events and content information via the school's webpage. This webpage will be updated on a consistent basis as to provide parents with information to support their student's academic learning.   Bing will monitor and maintain documentation in the Title 1 T.A.S.K. box on information provided to parents through surveys, attendance records, and NCLB compliances, etc. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** School communication (school-wide newsletter) is sent with inserts in Spanish for our largest ethnic population. We send home flyers and provide parent communication using the automated Parent Links, (i.e. IRIS) as well as our school's website. District forms and publications are provided in English and Spanish to our parents as needed. Individual meetings are scheduled for students with disabilities to address our students' individual needs and education plans. During conference nights and parent visits, a Spanish translator is provided. For parents that are hard of hearing or deaf, arranegments are made for the parent to be provided with a translator. We also use a special phone system to translate conversations.  Academic and parent involvement education/strategies are provided for parents in English and Spanish. With regards to health issues of a school wide nature, parent communication/forms are made available in English and Spanish. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Family Events and Student Achievement/Recognition and Parent Conferences | Teachers,Leadership Team, Committee Members, Title 1 and Parent Involvement Liaison | To honor parents having diverse schedules, we anticipate increased parent interest and involvement; hence increase student achievement | Semester Parent Teacher Conference Forms Attendanc |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\harttin\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\EIB55JNR\fileUploads\290261_2016-2017_uploadCompact.doc) |