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**INTERLACHEN HIGH SCHOOL Title I, Part A Parental Involvement Plan**

I, Bryan Helms , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parent involvement activities will be organized through quarterly School Advisory Council (SAC) meetings where parent involvement funds are discussed. SAC meetings are advertised by marquee, the Palatka Daily News. All parents are invited to attend. Guidance as well as other student/teacher clubs/organization activities. Meetings are documented by agenda, minutes, and sign in. Title I surveys are used for review of the school year and PIDAC are held monthly at the Title I office. Data obtained from surveys, PIDAC minutes, and SAC minutes are used develop the Title I program. We also utilize the Omnialert system to contact all parents via phone with any important information. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | LEP/ESOL/Migrant meetings | Coordination is handled in the Guidance Department. Two liaisons are available for meetings and medical transport for parents and students as needed. |
| 2 | PIDAC meetings | Parental involvement meetings held on a district level. Parents are invited to share in the PIDAC meetings at the district level and advised to bring the information back to school. |
| 3 | Project Praise/Title X | Advocate for homeless students in meetings and transports parents and students to meetings as needed, |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House/Title I Annual Meeting/Title I programs are described, bifold distributed to all | Administrative Team | September 8 , 2016 | Informed parents help to engage student learning |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** IHS will plan SAC meetings in rotation; morning and evening meetings. Transportation, child care and home visits will be arranged at the parents request upon availabiliy of Title I funds/resources.  I.E.P meetings are conducted to accommodate parent schedules.  Multi-tiered Student Support Services meetings with parents and staff to accommodate parents schedules. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I meeting/Info on content and academic standards - Open House | Administration, teachers, and Guidance Counselors | Materials such as websites and handouts were distributed to parents to increase content knowledge. | September 8, 2015 | Parents and students more informed, resulting in increased academic achievement |
| 2 | College Night | Guidance Counselors | Increased parental support of higher education opportunities | September, 2016 | Educate parents/students as to available colleges |
| 3 | Parent Night | Guidance Counselors | Increased parental knowledge of assessments, data, and scholarships. | January 2016 | Inform parents of formative assessments |
| 4 | Financial Aid Night | Guidance Counselors | Increased knowledge of financial aid opportunities to assist parents in paying college tuition. | March, 2016 | Inform parents/students of financial aid opportunities to increase number of students enrolling in college |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Staff meetings-discuss building ties with parents, being culturally sensitive, making positive parent contact, and valuing parents. | Adminstrative team | Increased academic success through increased parental awareness and parental involvement. | Quartley | Parent comments on Title 1 survey |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** IHS has a parent resource center located in the main office that is available for parents during regular school hours. This area provides information to parents as well as students regarding drug awareness and abuse, online sexual predators, Fair Housing Project, Florida Kid Care as well as other information regarding school activities and programs. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Title I information is posted on the school's website, SAC meetings (that inform parents) are advertised via local newspaper, quarterly newsletter and alert now system.  IHS provides parents with a hand-out during the Annual Title 1 meeting that lists all assessments (Performance Matters, FSA,EOCs, FAIR, etc). IHS also provides a link (via) website to all FSA/EOC data. Students also complete "data chat" forms for each progress report/report card that parents must sign and comment on if necessary. The student curriculum guide is update and distributed annually to inform parents of the curriculum and available choices.  I.H.S has set up a web page on Facebook (Interlachen High School Rampage)for students and parents. The page will provide information regarding SAC meetings and other school meetings, gatherings and activities. The page was created an attempt to involve more parents through social networking.  IHS implements Marzano, Performance Matters, and other strategies to improve student achievement. Students are assessed through FCAT, EOC Exams, ACT, EXPLORE,Link it, FAIR, SRI and Putnam Writes. Students are expected to be proficient according to Florida Department of Education Florida standards, and guidelines with a focus on the Commom Core Standards: Parents are welcome to contact or visit the school during regular school hours to schedule meetings regarding suggestions and/or concerns regarding the education of their child(ren).  Title I Annual meeting/Title I flyers/I.E.P meetings/LEP/ESOL meetings and Title I annual Parent Survey for comments. Parent comments on Title I survey and SAC minutes are considered during SAC meetings for Title I PIP and SIP activities.  Skyward data/messaging system used to inform |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All information sent out to parents is also available in Spanish. Interpreters are also available at school; or will be provided to meet communication needs of parents.  All LEP and ESOL meetings are set up through Guidance. Parent conferences are at the discretion of parents, teachers and Guidance.  IHS is wheel chair accessible for parents and/or students with special needs. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///Users/pcsd_teacher/Downloads/fileUploads/540112_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///Users/pcsd_teacher/Downloads/fileUploads/540112_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Annual Title I meeting | 1 | 10 | Increased test scores due to increased awareness |
| 2 | Open House | 1 | 500 | Increased achievement due to increased parental involvement |
| 3 | Guidance Parent Nights | 1 | 150 | Increased parental support of higher education opportunities |
| 4 | Ninth grade Orientation | 1 | 400 | Increased positive transitions from middle school to high school setting. Orient parents to Interlachen High School. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Professional Development on parent contact through information systems. | 1 | 50 | Increasing student and parent awareness of testing situations and results will help students achieve success. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language | Provide Spanish copies and/or translator |
| 2 | Time of meetings | Have varying meeting times |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

**count**

**Content/Purpose**

**Description of the Activity**