## PORT ST. LUCIE HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Adrian Ocampo, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** N/A |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Our parent Title I Meeting is October 19 at 6:00 p.m. At the meeting, we will solicit feedback on the Parent Involvement Plan and the School-Parent Compact. We will provide an overview and answer questions regarding the implementation of our Title I programs.    We will also share the planning, review, and improvement of Title I programs process at that meeting. Once a month Title I will be reviewed through our SAC.      On-going Projects:  Continuous improvement of our parent center, where parents may go to locate:  1. A desktop with printing capabilities to access Skyward or employment opportunities  2. Parent resources and books  3. College, College Scholarship, and FAFSA information  4. Community-based family assistance organizations    **Communication Tools**  Jaguar Family Newsletter (Once a month on the first - emailed to all homes and placed online)  School Messenger - used to contact all families about upcoming events- by phone and email  Twitter Feed - used to provide information to all families from the Principal, with additional feeds from Guidance and for Dual Enrollment students  Facebook - Our school's Facebook page provides additional information to families on school events, news, and activities.  Attendance Team Phone Calls - Personal contact with all families when their child has unexcused absences   **Parent Involvement Events**  8.10.16 Open House  8.20.16 Parent Training Cyber Citizenship  9.20.16 Title I Annual Parent Meeting 6PM  10.4.16 Parent College and Scholarship Night 6PM  10.3.16 Operation Graduation 5:30    10.5.16 Operation Graduation 5:30    10.19.16 Senior Pinning 6PM   12.1.16 Freshman Student-Led Conferences   12.6.16 Junior Student-led Conferences   1.18.17 Sophomore Student-led Conferences   1.18.17 FAFSA Scholar Night 6PM (Tentative)   4.27.17 Freshman Student-Led Conferences  5.3.16 Junior Student-Led Conferences  5.4.17 Senior Awards 6PM   6.1.17 Moving Up Ceremony (During Day) |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | At-Risk Graduation Night | Title I Office - Using our Graduation Coaches we will target students in danger of not graduating and teacher their parents the graduation requirements, how to use Skyward and other resources to keep or get their student back on track. We will access the Project ROCK coordinator for St. Lucie County, to teach parents about the alternative to suspension plan. |
| 2 | International Parent Night | Working with the Haitian Advisory Council and the Hispanic Advisory Council, we will coordinate an event to teach parents how to support their students on the path to graduation and to college. |
| 3 | Athletics/NCAA Parent Night | Coordinating with the FHSAA, we will develop a parent information plan on meeting the requirements for athletic scholarships to college. |
| 4 | FAFSA Night | Using our school counselors and representatives from Indian River State College, we will guide parents in applying for financial aid for college. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Alert the SAC Committee of our Meeting on September 20, 2016. | Tim Norfleet | August 23, 2016 | SAC member attendance at meeting. |
| 2 | Place meeting date on school webpage. | Linda Cooper | August 23, 2016 | Additional parents at SAC meeting |
| 3 | Send School Messenger Alert on Meeting on September 20, 2016. | Tim Norfleet | September 17, 2016 | Additional parents at SAC meeting |
| 4 | Use power point to explain Title I, rights of parents, timelines, persons responsible. | Tim Norfleet | September 20, 2016 | Power Point Evidence |
| 5 | Communicate through social media | Tim Norfleet | August 23, 2016 | Continued parent communication and surveys throughout the year. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** PSLHS will provide childcare on parent involvement nights.  Meetings occur throughout the evening and morning hours. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | 9th Grade Student Led Conference | Amy Slacum | Ninth Grade Transition | Dec 2016/May 2017 | Parent Attendance, Transition to Grade 10 |
| 2 | Junior-Senior Credit Checks | Dana Sheffield | On time graduation | Once each semester | increased graduation rate by 3% |
| 3 | Scholarship and College Nights | Michael Galloway | College acceptance and attendance | October 2016 | Increased scholarship and college attendance counts |
| 4 | Drama Club Parent Support | Patrick Madden | Drama Production Involvement | November 2016-January 2017 | Increased student involvement in drama production |
| 5 | JROTC Parent Boosters | R. Pollino,  A. Nevarez | JROTC awards and scholarships | Monthly challenges Aug 2016-April 2017 | Increased in ROTC scholarships and awards |
| 6 | Facebook/Twitter | Gerald Earley | Increased monitoring of student success 9-12 | The first of every month | Increased awareness of school activities in through social media |
| 8 | Parent Information Center | Adrian Ocampo | Attendance/Grades | Ongoing | Parent Sign In sheets to share more parent involvement in school. |
| 9 | 10th Grade Student-led Conferences | Tim Norfleet | 10th Grade Matriculation | January 2017 | Parent Attendance, Transition to Grade 11 |
| 10 | 11th Grade Student-led Conferences | Myrna Belgraves | 11th Grade Matriculation | Dec 2016 | Parent Attendance, Transition to Grade 12 |
| 11 | Band Parent Night | Troy Wiley | Band involvement and growth | Quarterly | Increased parent involvement in band |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | PBIS | Myrna Belgraves | Rise in student attendance, decreased discipline referrals | September 2016-May 2017 | Increased attendance |
| 2 | Communicating with Parents | Dana Sheffield, Jeremy Szpaichler, Julie Beale | Rise in course passing | November 2016 -May 2017 | Fewer course failures |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** We will continue to refine and expand our resources available to parents building on our plan from the previous year. Last year we Developed a parent resource center with a computer and printer for parents to check on their students' grades and attendance. We placed Rosetta Stone software on the computer as well for parents who are learning English. We added scholarship and college information to the parent information center for college planning. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Communication Tools:  PSLHS Facebook Page  School Messenger - used to contact all families about upcoming events by phone and email  Twitter - used to provide information to all families from the Principal, with additional feeds from Guidance and for Dual Enrollment students  JAG TV YouTube Channel  PBIS  \* SAC Meetings  \* Academy Brochures  \* Open House  \* ESE Parent Meetings  \* Title I Parent Events (Ask the Principal, FAFSA Night, Athletic Scholarships information, etc.)  \* Student-led Conferences (9th, 10th, and 11th Grade) |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** We have Spanish-speaking and Creole-speaking staff members present to translate as needed. We can also translate emails into both languages and send via our School Messenger System. We can also translate voice mails into both languages and send via voice mail.   The school is handicapped accessible, and with requests, we can also have a district sign-language interpreter on hand. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Providing parents a variety of dates and times in which to participate in school meetings. | Adrian Ocampo | Increase in grades and attendance. | September-May |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](https://stluciepublicschools-my.sharepoint.com/personal/tno0309_stlucieschools_org/Documents/PSL%2015-16/Title%201%20-%20SIP/fileUploads/560301_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](https://stluciepublicschools-my.sharepoint.com/personal/tno0309_stlucieschools_org/Documents/PSL%2015-16/Title%201%20-%20SIP/fileUploads/560301_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](https://stluciepublicschools-my.sharepoint.com/personal/tno0309_stlucieschools_org/Documents/PSL%2015-16/Title%201%20-%20SIP/fileUploads/560301_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Intervention for students at-risk of not graduating | 2 | 133 | Individualized conferencing in-person and via telephone with students and parents to promote improved graduation rate. |
| 2 | College/FAFSA Night | 1 | 60 | Increase in the number of students who are college and career ready. |
| 3 | ESOL Parent Night | 1 | 25 | Increased academic achievement among ESOL students with support at home. |
| 4 | Student-led Conferences (9th, 10th, and 11th Grade) | 4 | 1125 | Increase of students moving up to 10th or 11th grade with all credits; increased student achievement on state and district assessments. |
| 5 | Title I Annual Meeting | 1 | 20 | To understand and implement the No Child Left Behind Act and also to increase academic achievement through parent involvement. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | SLC meetings | 8 | 105 | Collaborative planning and data analysis to provide differentiated instruction in order to increase student achievement in all content areas. |
| 2 | Collaborative Planning | 32 | 71 | Collaborative planning by subject area with data analysis to provide differentiated instruction in order to increase student achievement in all content areas. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Lack of parent availability, especially among low SES | Offering multiple opportunities throughout the year at different dates and times to accommodate parents' work schedules. PSLHS also uses multiple channels of communication (web-based, social media, email, School Messenger, and postal mail). |
| 2 | Lack of parent interest (all groups) | Improve communication, variety of offerings, and synchronizing offerings with athletic events to attract more participants. Specific opportunities for ESOL parents will be included in this year's parent offerings. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |