

## ENSLEY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jayne Cecil, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Ensley Elementary School recognizes the importance of partnering with families in order to help all students succeed. It is our goal to help each student meet his/her maximum potential by establishing and offering programs and practices that support parent involvement.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Ensley will have programs, activities and procedures to encourage parent involvement. These will be planned and operated using meaningful consultation with parents. At our Annual Title I Parent Meeting, parents will give input on the PIP offering suggestions and revisions for the school year. They will also be given the opportunity to give input on how parent involvement funds will be used during the school year for parent involvement.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Elizabeth Walker
2	VPK	Elizabeth Walker
3	Title 1	Laura Colo

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Agenda, handouts, and/or presentation materials for Annual Title I parent meeting	Administrators	August 2016	In files/on computer
2	Advertise/publicize event	Administrator/PALS	August 2016	Newsletter/Attendance
3	Develop sign-in sheet	Administrators	August 2016	Sign-in sheet
4	Maintain documentation	Administrators	August 2016	Copy of Agenda/Sign in Sheet

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parent Meetings will be scheduled in a flexible manner in order to meet the needs of parents, including morning, afternoon and evening meetings.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School Advisory Council	Principal	improve achievement	monthly	meeting agenda/sign in
2	PTA Meetings	PTA President	improve achievement	quarterly	PTA flyer
3	Volunteer Training	Asst. Principal	improve achievement	September 8, 2016	Sign in sheet
4	Open House	Principal	Annual Meeting	September 13, 2016	Sign in sheets
5	Title I Parent Meeting	Administrators	improve achievement	annually	Sign-in sheet/Minutes
6	Parent Workshops	Teachers/Administrators	improve achievement	on going	Sign in sheets/conferences
7	Progress Monitoring	Teachers, RTi Team	improve achievement	ongoing	PMP, RTi, Discovery Ed; Parent Portal
8	Newsletters	Teachers, Assistant Principal	improve achievement	monthly	Parent participation in highlighted activities
9	Dad's Night Out	Teachers/Administrators/PALS	improve achievement/dad participation	every other month	Parent participation/sign-in sheets
10	STEM Days	Teacher/Administrators	improve achievement	monthly per grade level	sign in sheets
11	GED Classes	Pam Harrison-George Stone	improve achievement and self esteem	September 2016-May 2017	adult enrollment

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of Parent Involvement	Teachers/Administration	improve achievement	Ongoing	Climate Survey
2	Communicating with Families	Teachers/Administrators	improve achievement	Ongoing	Climate Survey
3	Building Ties	Teachers/Administrators	improve achievement	Ongoing	Climate Survey

	between Home and School				
4	Researched based strategies for woking with children in Poverty	Administrators	build stronger relationships with children and families	July 2016-May 2017	sign in sheets
5	Capturing Kids Hearts	Teachers/Adminstrators	build stronger relationships between students and parents, increases support and achievement	August 2016-May 2017	sign in sheets
6	In SyncEducation	Arlene Castillo/Administrators	build stronger relationships between ELL students and parents, increases support and achievement	September 2016-May 2017	number of logins and use of program

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parents are encouraged to come to the school's media center to check out books with their child. Parents are also encouraged to attend the workshops offered by the school, as well as the district.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parentsí comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents will receive timely information about the school, curriculum, and assessments through written communication, Open House, parent conferences, PTA Meetings, School Advisory Council Meetings, and websites. Conferences are held during the year as parents and/or teachers request them. During the Fall, parents are invited to Open House. Parents are also invited to our Annual Title I Parent Meeting held in September. At this meeting,information about the Title I program, curriculum, assessments,compact, budget and parent involvement activities are discussed. Parents are given the opportunity to give input at this meeting. Parents are also invited to School Advisory Council meetings, where the Title I program is discussed. As other activities become available throughout the year, parents will be notified by newsletters, website, teachers' written communication, and phone contacts.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Ensley will provide opportunities for participation of parents with Limited English Proficiency by providing written communication in their native tongue when possible. The Home Language Survey is translated into all of the languages of the ESOL students. ESOL Teacher Assistants who speak Spanish will interpret for parents during meetings and conferences. Phone calls will be made by the ESOL teacher assistants. District liaison persons will be used when needed to translate or make phone calls in languages other than Spanish.

When developing parent documents, attention is given to the literacy level of parents in the community.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Piloting InSync Education for our ELL families	Arlene Castillo/Jayne CEcil	Increase access to resources to improve understanding of English	Sept. 13-May 2017
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Activities scheduled at various times	Principal, Curriculum Coordinator, Teachers, Parnters in Education	increase achievement	Ongoing

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
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### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
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### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
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### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
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