

DEEP CREEK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Adrienne McElroy, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Mission Statement: The Deep Creek Staff, with partnership of families and community, is devoted to inspiring successful leadership in all we do to increase student achievement through family engagement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: DCES posted the call for stakeholders for family engagement and formed a Parent Involvement Planning Team (PIPT) including two parents, 2 teachers, a Title I Para AFA, Guidance Counselor, Lead Teacher and one administrator. New members were recruited to replace others who moved on from DCES. On May 5, 2016 the team attended a district Title I training. The PIPT team will plan to meet three times annually to review, revise, and implement strategies. The PIPT team is responsible for developing the school Parent Involvement Plan. This information is reviewed and approved by the School Advisory Committee. Parents complete a survey annually where they have the opportunity to offer suggestions for Title I budget usage and parent involvement activities.

Agenda, sign in sheets, and minutes will be maintained in the Title I monitoring files.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III & Title X	Family Reading Experience
2	Head Start, VPK	Help Preparing your Pre K child for Kindergarten math
3	Title III & Title X	Literacy/Science/Math Nights/History Fair
4	Title III & Title X	Grade Level Parent Nights
5	Title III & Title X	SAC Meetings
6	Title III & Title X	Students Led Conferences
7	Head Start, VPK	Kindergarten Round Up
8	Title X	Social workers working with families through the Homeless Coalition
9	Title III & Title X	Watch D.O.G.S. (Dads Of Great Students)
10	Title III & Title X, Head Start, VPK	Teddy Bear Picnic
11	Head Start, VPK	Kindergarten Orientation

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent Connect Phone call announcing Annual Title I Meeting (English and Spanish)	Principal, Assistant Principal	August 2016	Log of Phone calls
2	•Marquee notice two weeks before school meeting	Assistant Principal	July-August 2016	Sign in sheets
3	Title 1 Annual meeting	Principal, AP, Staff, Translators	August 2016	Parent sign in sheets/Agenda
4	Notes of meeting for families unable to attend and new families	Principal, AP, Staff, Translators	throughout the 2016-17 SY	Typed minutes and date shared, Agenda, sign-in sheets, minutes
5	School Website	Teacher	August 2016	Sign in sheets
6	Postcards mailed to every parent	Principal	August 2016	Sign in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: · Family Reading Experience open to families weekly on Wednesdays from 7:30-8:35 and one Wednesday per month from 5:30-6:30 p.m. throughout the school year. All family members are welcome.

· Grade level Parent Night Training in the evening prior to State Assessment tentatively scheduled for January 2017.

· PTO monthly meetings in the evening.

· Monthly SAC meetings in the evening.

· Literacy/Science/Math nights.

· Pizza Night (evening), Breakfast Meeting with Watch D.O.G.S,

· Student-led conferences during school day and some evenings

* A variety of family workshops will be offered in the morning.

Childcare provided upon request.

* Parents have an opportunity to request convenient meeting times on the parent survey.

* Home-visits to Pre-K families by Pre-K teacher, para, and school social worker.

* Student Recognition Awards Program during morning hours.

* Music and Drama Programs mornings and evenings throughout the year.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Literacy/Math/Science Nights	Lead Teacher, Title 1 Para III	Preparation for Florida Standards Assessment	Quarterly SY 2016-2017	Flyers, invitations, parent surveys, phone logs, agenda, sign in sheets, minutes
2	Parent Involvement Planning Team Training	Title I Resource	Development of academic goals and strategies	May 2016	-PI Action Plan
3	Title I Faculty Trainings - Monthly	Title I Resource	Parent Involvement to increase student achievement	SY 2016 - 2017	Agenda, sign-in sheet, handouts, minutes
4	Parent Institute Weblink	Sarah Schwartz	Parent Involvement to increase student achievement	SY 16 - 17	Parent Survey
5	Student Led Conferences	Grade Level Instructional leaders	Parent Involvement to increase student achievement	SY 2016 - 2017	Parent sign in
6	School Newsletter	Adrienne McElroy, Principal	Parent involvement to increase student achievement	SY 2016 - 2017	Parent Survey
7	Parent Tips for Working With Students at Home	Title I Para Bourne	Parent Involvement to increase student Achievement	ongoing	Parent Sign in, Parent Surveys
8	Pre-K Home Visits	Pre-K Teacher and Para	Parental involvement to support student readiness to learn	ongoing	Teacher Log/Conference Forms
9	Family Reading Experience	Title I Para Bourne	Parental involvement to increase student reading	ongoing	Parent Sign in
10	FL Plan Standards Parent Workshop	McElroy	Parental involvement to increase student achievement	January 2017	Sign in sheets
11	Watch Dogs	James Vernon, Assistant Principal	Parent Involvement to improve student achievement	August 2016	Sign up sheets, agenda
12	Grade Level Parent Meetings	Program Planners	Parental involvement to improve student achievement	September 2016	Sign up sheets
13	Kindergarten Open House	KG Team	Parental involvement to improve student achievement	August 2016	Invitations, Agenda, Sign-ins
14	Kindergarten Round-up	McElroy	Parental involvement to improve student achievement	May 2016	Parental involvement to improve student achievement
15	Lighthouse Team	Vernon	Parental involvement to improve student achievement	SY 2016 - 17	Parental involvement to improve student achievement
16	Science & History Fair	Teachers	Parental involvement to increase student achievement.	SY 2016-2017	sign in sheets, parents surveys
17	Literacy Council Monthly Meetings/Events	Teacher Led	Parental involvement to increase student achievement	SY 2016 - 2017	sign-in sheets, agenda, minutes
18	Family Engagement Conferences	Bourne, Title 1 Resource	Parental involvement to increase students achievement	November 4, 2016	sign - in sheets & Survey results
19	School PIPT Meetings	Vernon	Parent Involvement to increase student involvement	Quarterly during 2016-17 school year	sign - in, agenda, minutes

Staff Training

Describe the professional development activities the school will provide to educate the

teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Planning Team Training	Title I	-Parent Involvement to increase student achievement	May, 2016 - 2017	sign in sheet
2	Title I Para III Monthly PLC	Renee Wiley, Title I	Increase parental involvement to increase student achievement	SY 2016 - 2017	Sign in sheet
3	PIPT quarterly meetings	James Vernon, Assistant Principal	Increase parental involvement to increase student achievement	SY 2016 - 2017	Sign in sheets
4	Bi-Monthly Lighthouse Team meetings	James Vernon, Assistant Principal	Increase parental involvement to increase student achievement	SY 2016-2017	Sign-in Sheet meeting
5	Faculty Learning Meetings - Weekly	Adrienne McElroy, Principal	Increase parental involvement to increase student achievement	ongoing SY 2016-2017	Agenda & Sign in sheets
6	Data Team Meetings - three times annually	Kristina Kelch, Lead Teacher	Increase parental involvement to increase student achievement	ongoing SY 2016-2017	Agenda & Sign in sheets
7	Literacy Council monthly meetings	James Vernon, Assistant Principal	Parental involvement to increase student success	SY 2016 - 2017	Agenda, Sign in sheets, Activities Planned
8	Thinking Maps Faculty Meetings	Kristina Kelch, Lead Teacher	Increase parent involvement to increase student achievement	ongoing SY 2016-2017	Agenda, Sign in Sheets
9	Kagan Facult Learning Meetings	Kristina Kelch, Lead Teacher	Parent involvement to increase student achievement	ongoing SY 2016-2017	Agenda, Sign in sheets
10	Child Talk	Core Team as Case managers	Parent involvement to increase student achievement	ongoing SY 2016-2017	Notes
11	Family Engagement Conference	Bourne, Title I	Parent involvement to increase student success	November 4, 2016	sign in sheets, agenda, surveys
12	Collaborative Classrooms	Kristina Kelch	Parent involvement to increase student success	SY 2016-2017	Sign in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: · Quarterly Parent Involvement Planning Team Training coordinated by the administration.

· New families checklist and video on website to welcome new families. School tours lead by Student Leaders using iPad using QR codes

* Title I Family Resource Center open weekly coordinated by the Title I Achievement and Family Associate.

* Student-Led Conferences/Data Days quarterly coordinated by the Grade Level Instructional Leaders.

* Curriculum Nights/Math, Science, Literacy organized and facilitated by teacher leaders for the subject area during the school year.

*Grade-Specific FSA Parent Information Night held in January and facilitated by the Lead Teacher and Guidance Counselor.

*School website links to resources for parents/students ongoing facilitated by the web master.

*Watch D.O.G.S program to gain more male role models on our campus.

* Parent Institute Website link ongoing facilitated by the District.

* Title 1 Parent Guide/calendar in English and Spanish is given to each school family and is available on the school and District website.

*Literacy Council activities/events to promote literacy.

*Student planners to communicate with families.

*Family Engagement Conference for Staff and 2 DCES families.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: · Title I Annual Meeting on 08/16, families will receive required information on Title I and opportunities for parenting, learning at home, volunteering, and decision making available during the SY16-17.

- School website with links will provide Title I information
- Grade level standards and state assessment link on school website and distributed at grade level meetings
- Quarterly PIPT meetings
- Parent Survey data report utilized to plan meetings
- Unsatisfactory comments from parents will be submitted to the Title I office
- * iReady Progress reports sent three times annually

- * Link to new FL Standards assessment on the DCES website
- * PIPT team
- * SAC
- * Information sent home with youngest/only child in each family.
- * Documentation will be maintained in the Title I Monitoring Box.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: * Translation will be available as is practical and needed provided by school and district staff

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
 - Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
 - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
 - If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].
- * Parent Guide & School Calendar provided to each family in English/Spanish and available on the District and school website.
 - * Use of TransAct website to produce informational letters in various languages.
 - * Use of translators when necessary.
 - * Parent Institute Weblink available in English/Spanish.
 - * For parents who are unable to attend school events due to disability/ies, school information will be located on school website, district website, teacher website, through teacher contact, phone calls and sent home in hard copy form.
 - * New families receive a Title I Parent Guide and Title I brochure.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PIPT Team Training	1	7	Parental involvement to increase student success
2	Math Night	1	111	Parental involvement to increase student success
3	Literacy Night	1	165	Parental involvement to increase student success
4	Student led Conferences	2	1250	Parental involvement to increase student success
5	FRE	33	1591	Parental involvement to increase student success
6	Open House/Title 1 Meeting	1	898	Parental involvement to increase student success
7	Title I Parent Math Workshop	1	10	Parental involvement to increase student success
8	Title I Parent - Help Your Child Become a Better Reader	1	7	Parental involvement to increase student success
9	Watch D.O.G.S	1	186	Parental involvement to increase student success
10	FSA Information for Families	1	10	Parent involvement to increase student success
11	Parent Engagement Conference	1	2	Parent involvement to increase student success
12	District PIPT Training Workshop	1	7	Parent involvement to increase student success

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PIPT Team Training	1	7	Parental involvement to increase student success
2	Faculty Meetings	30	50	Parental involvement to increase student success
3	SAC Training at first meeting	1	12	Parental involvement to increase student success
4	Family Engagement Conference	1	2	Parent involvement to increase student success
5	PIPT Meetings	2	7	Parent involvement to increase student success
6	PPC	9	8	Parent involvement to increase student success

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

* New families given checklist and overview by Title I AFA.

.Documentation is maintained in the Title I Monitoring Box.

* Handout with common phrases in Spanish & English in front office of the school.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

count Barrier (Including the Specific Subgroup) Steps the School will Take to Overcome

1	Work Schedule Conflicts (ALL)	Hold events, meetings at various times.
2	child care (ED)	provide child care at meetings and events
3	transportation (ED)	suggest parent carpools
4	language (ELL)	Have interpreters available

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Family Reading Experienc
2	Increasing Parent Participation	WATCH Dog Dad's Program
3	Increasing Parent Participation	Teddy Bear Picnic/Student Lead Conferences