**MARIPOSA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Craig Logue , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Mariposa Elementary's administration, teachers and staff believe that parents are important partners in every student's education. We want to encourage all parents to participate in their child's education. We want to provide the support that parents may need to participate in their child's education in an effective and meaningful way. Also, we want all parents to be aware of the resources available to them at our school site and within the community.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**  |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Volunteer's Orientation | Chair- Mr. York will hold a meeting to recruit parent participation in the Volunteer Program. |
| 2 | Voluntary Pre-Kindergarten | Teacher Mrs. Bonilla will encourage parent participation through the Early Learning Coalition. |
| 3 | Families Building Better Readers | Literacy Coach- Monica Almeida and Literacy Committee will train parents how to support students learning to read at home with learning games |
| 4 | Publix Math Market  | Instructional Coach Mrs. Henderson and Math Committee will support parents in using a trip to the grocery store to teach students math concepts |
| 5 | Read to Succeed Nights | Lit Coach Monica Almeida and the Literacy Committee coordinate Reading Nights for students and parents to read together and learn new strategies |
| 6 | Parent Academy | Parent Academy will offer classes in parenting and understanding your child's education at Mariposa. Addtionally, they will become aware of resources offered throughout our community.  |
| 7 | ESOL Parent Night | Counselor Mrs. Campbell and our two ESOL paras will assist and encourage parents to support ELL students at home with vocabulary (First one 9/27/16) |
| 8 | Math Night | Instructional Coach Mrs. Henderson and the Math Committee will provide a workshop for parents to support working at home with engaging math activities. |
| 9 | Honor Roll/Outstanding Attendance | Principal and AP will hold quarterly Awards Assemblies for Honor Roll (3-5), Perfect Attendance (K-5) and Most Improved Attendance (K-5) |
| 10 | Kindergarten Orientation | Kindergarten teachers and Administration held Kindergarten Orientation during Pre-school week on August 11, 2016 |
| 11 | PTO/SAC/Volunteer Meetings | Meetings will be held in the Parent Resource Room to further engage parents in becoming involved in their school.  |
| 12 | State and District Testing Night | Administration will hold meetings for parents in grades K-2 and 3-5 explaining the various state and local assessments given to our students |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent invitations | Teachers and students  | Sept. 12, 2016 | fliers, invitations |
| 2 | School Messenger to parents | Craig Logue | Sept. 12, 2016 | School Messenger results |
| 3 | Offer student incentive | Logue | Sept. 16, 2016 | parent attendance by class |
| 4 | Open meeting | Logue | Sept. 20, 2016 | agenda and sign-in sheets |
| 5 | Explain requirements of Title I program  | Lamb | Sept. 20, 2016 | sign-in sheets, parent survey |
| 6 | Describe rights of parents | Logue | Sept. 20, 2016 | sign-in sheets, distributed Title I brochures in English and Spanish  |
| 7 | Meeting announced on School Marquee | Logue | Sept. 14, 2016 | parent attendance at event |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Mariposa will offer a number of flexible meetings to accommodate parent schedules. SAC meetings have been moved Meetings, workshops, and activities will be offered during the mornings, afternoons, and evenings. Parent/school communication will be open to include child care.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Parent Guide/Calendar | Marla Grant | related to academic needs | monthly | parent survey |
| 2 | Monthly Mariposa Newsletter/Calendar | Wendy Munao | provides info specific to each grade level  | every 4 to 6 weeks | parent survey |
| 3 | Telephone calls to parents  | Logue, Lamb | to inform parents of activities | weekly | report from School Messenger success log |
| 4 | School marque | Logue, Lamb | to inform parents of activities | update continuously | parent survey |
| 5 | School website | Logue, Munao | to allow parent access at all times | update continuously  | record of hits |
| 6 | FSA, District Assess. Night | Logue, Lamb, Teachers | to inform parents of rigors of new assessments | Jan. 2017 | sign-in sheets |
| 7 | Parent Conference Night  | Teachers, Logue, Lamb | to speak with parents and exchange information on progress | Feb/March 2017 | conference logs |
| 8 | District Advisory Council | Mr. Nimal (parent) | to allow parents to see the District Council in action | monthly | Minutes and attendance |
| 9 | Parent Advisory Council | Mrs. Rubenstein | to allow parents to take a leadership role within the District | quarterly | Minutes and attendance |
| 10 | Title I Parent Involvement events at the District level | Title I Department | to allow parents to see the District Title I in action  | monthly speakers, workshops | sign-in sheets  |
| 11 | Parent Involvement Contact- Mrs. Lamb | Brie Lamb | to recruit parents, encourage participation and disseminate information | coordination of parent activities | increase in parent attendance over last year  |
| 12 | Families Building Better Readers | Monica Almeida & Lit Committee | to share information with parents and allow them practice supporting students at home in building reading skills | annually in October | sign-in sheets, reading logs, cards |
| 13 | Read to Succeed Nights | Literacy Committee coordinates these events | to provide opportunities for parents and students to enjoy reading together | periodically | sign-in sheets, surveys |
| 14 | Publix Math Night | Instructional Coach (Mrs. Henderson), Publix Supermarket  | to provide training for parents in using a trip to the store for teaching math concepts  | Nov. 2016, Feb. 2017 | sign-in sheets, worksheets |
| 15 | ESOL Parent Nights | Guidance Counselor Terri Campbell, ESOL paras(2) | to encourage ELL parents to help their students at home | once each semester | sign-in sheets, surveys |
| 16 | Math Night | Instructional Coach Mrs. Hnderson & Math Committee | to help parents get involved with their child's curriculum | April 2017 | sign-in sheets, surveys |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Bullying & Harrassment | Lamb | to train staff in supporting parents with discipline | Aug. 10, 2016 | Staff attendance and PD rosters |
| 2 | Positive Behavior Support PBS | Auciello & Campbell | to help staff utilize positive behavior support program effectively | Aug. 2016 and update at monthly staff meetings | Monthly staff meeting attendance |
| 3 | Small Group with staff | Logue & Lamb | to help staff effectively discipline students  | Oct. 2016 | Staff attendance |
| 4 | Parent Involvement Module 1 | Lamb | to help staff see the value of parent involvement  | Sept. 2016 | Staff attendance and PD rosters |
| 5 | Parent Involvement Module 2 | Lamb | to train staff in communicating with parents | Sept. 2016 | Staff attendance and PD rosters |
| 6 | Parent Involvement Module 3 | Lamb | to train staff in making the most of parent conferences | Oct. 2016 | Staff attendance and PD rosters |
| 7 | Parent Invovlement Module 4  | Lamb | to train staff in making AYP easy for parents to understand  | Dec. 2016 | Staff attendance and PD rosters |
| 8 | RtI (B) | Terri Campbell | to train staff on RtI (B) | Sept. 2016 | Staff attendance and PD roster |
| 9 | BIR Behavior Incident Reports | Nicole Bernhardt | to train teachers in data collection | Sept. 2016 | Staff attendance and PD rosters |
| 10 | Positive Behavior Support  | Nicole Bernhardt & Terri Campbell | to train teachers and staff in the philosophy of PBIS | Aug. 10, 2016 | Staff attendance and PD rosters |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Read To Succeed Nights will encourage parents and children to read and learn together and to use proven strategies to help their children with reading. Parents will go over the FBBR. Students will use Reader's Theater to develop and improve fluency. Parents will sign in on attendance sheets and photos will display parents and students as students present a Reader's Theater on stage. The value of this activity for parents is that can see how easy it can be for parents to partner up with the school and help their child with fluency and reading comprehension skills at home. Also, we will hold Publix Math Night. Parents and students will complete math worksheets together using a trip to the grocery store for real-world problems. Students will measure and weigh, compare and contrast, etc. and find the main idea to a math word problem. The value of this activity is to show parents how they can easily support math instruction in the classroom through every day shopping experiences, grocery and retail shopping as well. Also, this helps support our Business Partners program throughout the community. Also, we will use Parent Resource Room for parent meetings and parent workshops. Volunteers can meet and work here as well.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Information is distributed via phone (School Messenger), hard text copy (letters, newsletters, flyers), school marquee, and through both our district and our school websites. Distribution of information is in multiple languages (English, Spanish, Creole), and using on-site resource personnel for interpretation (Mr.Champagne speaks Creole and Mrs. Garcia speaks Spanish)will aid in supporting families comprehension of our offerings. Signs will be posted on instructing parents where to park and where to go within the site building. Parents will be offered opportunities to participate through a variety of meetings:1) School Advisory Council (SAC) Committee will meet each month on the 2nd Thursday at 4:30 p.m.. Parents will receive meeting invitations and agendas. Data will be collected through sign-in sheets and with the minutes.2) Parent Involvement Plan will be taken to the SAC Committee for final approval. 3) School-Parent Compact will be approved through the SAC Committee during a SAC Meeting. 4) School Improvement Plan will be reviewed over several SAC meetings and then approved by the SAC Committee at a SAC Meeting.Feedback will be solicited from parents via a school prepared survey (on-line and paper based). 5) District Report Card will be distributed to parents once yearly. 6) School In Need of Improvement (SINI) Letters will be distributed to parents by October 1, 2016. 7) Not Highly Qualified Teacher Notifications will be prepared by the Assistant Principal and distributed to parents by October 1, 2014. 8) Florida Parental Information/Resource Centers (PIRC) flyer will be distributed to parents annually. 9) Students that are selected for Tier 2 academic groups will take home notification of their selection to parents.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Distribution of information will be in multiple languages (English, Spanish, and Creole), and using on-site resource personnel(front office clerks, ESOL paras, etc.) for translation and interpretation. This will aid in supporting our families and their comprehension of our parent and family offerings. Parents will be invited to ESOL Parent Nights from 5:30 to 6:30P.M. on two designated dates where the ESOL Program will be explained to parents. Our ESOL paraprofessionals, Mrs. Garcia, will be able to support parents in Spanish, and Mr. Champagne, will be able to support parents that speak Creole. Parents will receive invitations and agendas and data will be collected through sign-in sheets.Finally, the Parent Academy will be offering classes right at Mariposa to assist parents with parenting school related functions and information.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | Parent survey  | Brie Lamb | To meet the individual needs of families | April 2017 |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | FBBR workshop | Monica Almeida & Lit Committee | To assist parents with strategies to use at home to support reading | October 2016 |
| 3 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | ESOL Parent Night  | Terri Campbell and ESOL paras | To help parents of ESOL students  | October 2016 |
| 4 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parent education, SAC and PTO | Admin/Teachers | To provide direct communication with parents | August 2016 to May 2017 |
| 5 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Parents Earning Points | Lamb, Logue, Delancy | To provide incentives to students for the particpation of parents in both direct and indirect activities | February 2017 |
| 6 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | SAC Meetings | Logue/Lamb/Delancy& Andor | To offer parents and businesses ways to support the school | Monthly Sept. to May 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| Uploaded Document |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |