

**Boulevard Heights Elementary School  
Parent Involvement Plan  
2016-2017**

**Mission Statement**

The mission of Boulevard Heights Elementary is to establish a strong foundation for lifelong learning by nurturing, guiding, and challenging all of our students to achieve their maximum potential.

**Involvement of Parents**

*Boulevard Heights Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings, parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation of the activities will be conducted. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

**Coordination and Integration**

*Boulevard Heights Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].*

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the student's IEP
2	Head Start	Head Start teacher will conduct at least two home visits and hold parent meetings to discuss transitioning, curriculum, etc.
3	ESOL / Title 3	Provide native language and second language support to help parents be more involved in their child's educational process.
4	Parent Outreach Center	Housed in our school, a district supported program that provides contacts, services and support to parents

## Annual Parent Meeting

*Boulevard Heights Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].*

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer—English and Spanish	Principal's Secretary	First Week of September	Flyer, Newsletter, website
2	Announcement on Marquee	Assistant Principal and Head Custodian	First week of September	Email
3	Parent Link—English and Spanish	Principal/Assistant Principal	Second week of September	Parent Link Report
4	Develop Agenda and Sign-in Sheets	Administrators, Title 1 Liaison, Teachers	Third Week of September	Copies of Agenda and sign – in sheets

## Flexible Parent Meetings

*Boulevard Heights Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].*

Boulevard Heights Elementary will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the students' test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy training where childcare will be provided.

### ***Building Capacity***

***Boulevard Heights Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].***

<b>Count</b>	<b>Content/ Type of Activity</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1	Family Literacy Night	Teaches, Literacy Coach, Title 1 Liaison. Administrators	Parents will be provided with Florida Standards, information and grade specific instructional strategies, and resources that they can use at home to support student achievement.	October, 2016	Flyer, Sign In Sheets, Agenda, and Evaluations
2	Parent Florida Standards Information Night	Teachers, Literacy Coach, Title 1 Liaison, Administrators	Parents will be provided with information regarding Standards-based curriculum, Vertical Alignment of Florida Standards K-5, promotion criteria, and the Florida Standards Assessments.	November 2016	Flyer, Sign in Sheets, Agenda, and Evaluations
3	Family Writing Night	Teachers, Literacy Coach, Title 1 Liaison, Administrators	Parents and Students will be provided with resources in the areas of narrative, opinion, and informational writing that will help them support their children's writing development.	December 2016	Flyer, Sign in sheets, Agenda, and Evaluations
4	Family STEAM (Science Technology, Engineering, Arts, Math) Night	Teachers, Title 1 Liaison, Science Coach, Administrators	Parents and Students will be provided with information, ideas, and resources that will help them support their children in the areas of Science, Technology, Engineering, Arts, and Math	January 2017	Flyer, Sign in sheets, agenda, and evaluations
5	Parent Promotion Information Night	Teachers, Title 1 Liaison, Administrators	Parents will be provided grade specific Promotion Criteria information and instructional strategies to prepare students for subsequent grade levels.	March 2017	

## Staff Training

***Boulevard Heights Elementary*** will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Rtl (Remediation and Intervention Process)	Guidance Counselor & Literacy Coach	Supporting teachers with Intervention and Remediation Strategies in order to provide differentiated, targeted instruction that impacts student performance.	Weekly meetings throughout school year, including PLCs	Agenda, Sign in sheets and BASIS entries by teacher of goals and progress monitoring data.
2	Small Group Guided Reading/ Writing	District Literacy Instructional Specialist	Train teachers to implement effective Reading/ Writing strategies that target and differentiate Literacy instruction and promote parental involvement.	August 2106	Agenda, Sign-in sheets, and feedback forms
3	Data Analysis Training	Administration and Instructional Coaches	Train teachers to effectively understand data and use it to drive instruction and communicate progress to parents in order to increase student learning	Quarterly meetings throughout the school year.	Agenda, Sign in sheets, and feedback forms
4	Working with At Risk. ESE, and ESOL students	Student Support Services, ESOL contact	Train teachers in RTI, implementation of IEP's, and communicating with parents in order to increase student learning	August, September, January	Agenda, Sign-in sheets, feedback forms

## Other Activities

***Boulevard Heights Elementary*** will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Boulevard Heights Elementary will inform parents of the Title I Resource Center by newsletter, school's website and parent link. We also work to increase parent involvement in SAC through newsletters, flyers, teacher/parent conferences, and through personal contact.

## Communication

***Boulevard Heights Elementary*** will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Boulevard Heights Elementary will provide information about Title I programs in a timely manner using various methods of communication (newsletter, website, meetings, parent link, etc.). Information about Title I programs, academic programs, Florida State Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Annual Title I Information Meeting, Academic Information Night, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Florida State Standards, Grade Level Expectations, and types of assessments used to measure student progress during Open House. Title I Liaison, teachers and administration will explain Title I programs and opportunities at the Annual Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the Annual Title I Public Meeting. Parents who qualify will be notified of school choice options during Open House. FSA/Assessment data will be shared along with status of AMO through the school's newsletter, website, Annual Title I Public Meeting, etc. At all of these the school will provide heritage language support whenever necessary.

### **Accessibility**

*Boulevard Heights Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]*

Boulevard Heights Elementary will provide the School Parent Involvement on the school's website. Parents will be sent notification of the plan in the school's newsletter. All correspondences regarding parent meetings will be created in other languages to meet the needs of parents to increase participation. Translators will be available at parent meetings and made available when needed

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children

This plan was adopted by the school on 03/16/16 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2016.

4-7-16

Date

4-7-16

Date

Signature of Principal

Sac Chairperson