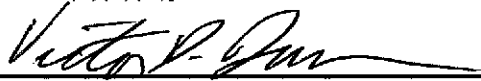


## CHAIN OF LAKES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

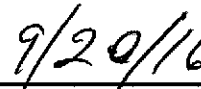
I, Victor Duncan, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

### Parental Involvement Mission Statement (Optional)

The purpose of our parental involvement program is to foster relationships among students, their support system, and school personnel. We will accomplish this endeavor by hosting meaningful family engagement opportunities. In addition, we will equip families with the resources and knowledge they need to help us effectively educate their child. Together, our goal is to build strong parent-school relationships that enable students to master the Florida State Standards.

Chain of Lakes Title I budget for the 2016-2017 school year is \$265,073.25. Allocated to Parent Involvement is the amount of \$3,951.84.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	Two full-day and 1/2 day class dedicated to providing a classroom that addresses the child's developmental and educational needs.
2	ESE	Classes dedicated to providing a classroom that addresses children's special needs in developmental and educational growth.
3	ESOL	Title III provides supplemental resources for English Language Learners (ELL) such as translation services and paraprofessionals.
4	IDEA	The Individuals with Disabilities Education Act (IDEA) is a law ensuring services to children with disabilities throughout the nation. The school provides early intervention, special education, and related services.
5	Hearing Impaired	Resources dedicated to providing classrooms with educational services, the technology necessary to assist students in developing age-appropriate communication skills in their preferred mode of communication, whether it be spoken, signed, or a combination of these based on both a documented hearing loss and educational need.
6	Homeless/Hearth	This program is designated to assisting homeless and in-transition families and children by eliminating barriers to school enrollment, attendance, stability, and overall academic success. We work to ensure children experiencing homelessness have the same opportunities for educational success as housed students in Polk County.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Social Media (Facebook), marquee, newsletters, website, school messenger, Agenda sticker, Remind	Coordinator, Network Manager, Classroom Teacher, Office Staff	9/5/16-9/26/16	Number of Participants
2	Annual Parent Meeting Agenda & Sign-In Sheet	Coordinator	9/19/16	Number of Participants
3	PowerPoint Presentation (Compact & PIP)	Coordinator & Administration	9/12/16	Parent Evaluation
4	Florida Standards & FSA	Administration & Teacher	9/12/16	Parent Evaluation
5	Presentation of PIP & Compact	Coordinator & Administration	9/27/16	Parent Evaluation
6	PowerPoint Uploaded to School Site	Network Manager	10/3/16	Parent Evaluation
7	Translation Provided	ESOL Paraprofessionals	9/27/16	Parent Evaluation
8	Parent Input Documentation	Coordinator	9/27/16	Parent Evaluation

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** \*Annual Parent Meeting-The Annual Parent Meeting will be held in conjunction with Open House the evenings of September 27th and September 29th from 5:30-7:00. Parents who are unable to attend the meeting will be able to view the presentation on the school's website.

\*Parent Academic Nights-Parent Academic Nights will be held December 12th, February 2nd, and May 16th. Each of the scheduled Parent Academic Nights will provide parents with the resources and tools needed to work with their child at home in an effort to increase student achievement.

\*School Advisory Committee-SAC meeting dates are sent out to members for approval at the beginning of every academic school year. This year our SAC meetings will take place @ 11:00 a.m. every second Wednesday of the month, starting in September.

\*Translators and translated handouts will be provided at all meetings for our limited English proficiency families.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Student Agenda Planners	Coordinator	Reminders, Resources for Parents	Ongoing	Parent Evaluation & Participation
2	Winter Wonderland Reading Night/Love Languages for Kids	Coaches, Coordinator, Guidance & Administration	Increase Parent Involvement in Academics and Building Relationships	December 6, 2016	Parent Evaluation & Participation
3	FSA Parent Night/Bingo for Books	Coaches & Coordinator	Increase Awareness in Testing & Student Achievement	February 2, 2017	Parent Evaluation & Participation
4	StART Academic Night	Coaches, Coordinator, Teachers	Increase Parent Involvement with Literacy	April 4, 2017	Parent Evaluation & Participation
5	Virtual Academic Night	Coaches, Coordinator, Network Manager	Increase Parent Involvement	May 16, 2017	Parent Evaluation & Participation
6	Kindergarten Registration	Parent Involvement Paraprofessional, Coordinator, & Administration	Preparing Incoming Parents & Students	Spring 2017	Parent Evaluation & Participation
7	Parent Teacher Conference Nights	Coaches, Administration, Teachers	Increase communication between home and the classroom surrounding the child's progress.	December 6, 2016 February 2, 2017 April 4, 2017	Parent Evaluation & Participation

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent-Teacher Conferencing	Coaches & Parent Involvement Paraprofessional	Increase Parents Awareness on Child's Academic Progress	October 5, 2016	Teacher Evaluation
2	Effective Communication for Office Staff	Coordinator & Administration	Parents Feeling Welcomed to Participate	Ongoing	Office Staff Evaluation
3	Love Languages for Kids	Coaches & Administration	Increase Communication Sensibility	Ongoing	Teacher Evaluation
4	Working with Diverse Populations	ELL Teacher & Paraprofessional	Empower Diverse Parents to Participate	Ongoing	Teacher & Parent Evaluation

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Encourage parents to be more involved according to the school compact, volunteering, and supporting school events and initiatives, like Student Advisory Council, Local PIRC, & Parent University opportunities, and utilizing resources through the school website.

-Educational Resources

-Ongoing Communication (upcoming events, current research-based strategies etc.)

-Academics at Home- provide parents with opportunities to learn how to work with their child at home

-Encourage Parent Involvement- Volunteer in Classroom program, PTO, SAC

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** \*Timely Information about Title I: student agenda planners, fliers, school website, newsletters, social media (Facebook), marquee, School Messenger, Remind system

\*Student Academics: teachers have flexibility in scheduling parent conferences to discuss student academics

\*Parent Feedback: parents are encouraged to participate in school activities/meetings and to provide input focused on increasing student safety or achievement

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** \*Parents may contact us by email, phone, school website, Agendas or a visit to the school.

\*Translators are available at all times to assist in translating or writing of concerns/input (ELL, Hearing Impaired etc.)

\*Parents of students receiving Special Education services, will receive updates on student Individual Education Plan and/or students' progress on the Multi-Tiered Support Services

\*The school is wheelchair accessible (parking, buildings, elevators etc.)

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	SAC and PTO Meetings	Coordinator, Administration	Parent Awareness Raises Student Achievement	Monthly
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Flexible Conferencing Times, Various Modes for Participation	Coordinator, Teachers	Allows Parents Flexibility Around Working Schedule	Ongoing
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Food Pack from Neighboring Church	Guidance	Healthy Students Increases Students Ability to Perform	Ongoing