

**Cresthaven Elementary School
Parent Involvement Plan
2016-2017**

Mission Statement

In order for students and staff to reach their full potential, the mission of Cresthaven Elementary is to provide research based differentiated instruction aligned to state standards to address the needs of all learners in a safe, educational environment supported by technology, real-life applications and targeted professional development.

Involvement of Parents

Cresthaven Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Monthly PTA/SAC committee meetings will be held and parents and staff are invited to attend and all ideas are welcomed and discussed.

Coordination and Integration

Cresthaven Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Head Start	Christia Pope and Mary Mannarino
2	Head Start	Mary Robles - Parent Educator
3	Head Start	Laurez Coy-White Social Worker
4	Head Start	Kim Eichner - Teacher specialist
5	Guidance	Brian Dektor
6	School Social Worker	Jerome Corley
7		
8		

Annual Parent Meeting

Cresthaven Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person	Timeline	Evidence of
-------	----------------	--------	----------	-------------

		Responsible		Effectiveness
1	Open House	Joshua Kisten, Jan Heavner	8/19/2016	Power Point presentation
2	School Newsletters	J. Kisten, Jan Heavner, staff	Quarterly	Share information with parents
3	First Day School Packets	Administration, Office, Support Staff	August 22, 2016	Share pertinent information w/parents
4				

Flexible Parent Meetings

Cresthaven Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The PTA/SAC/SAF committee meetings will be held monthly with different agendas, and flexible times. The meetings will be held in different locations to encourage attendance. Title 1 updates, parent classes and childcare will be offered, as necessary.

Building Capacity

Cresthaven Elementary School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	PTA/SAC committee meetings	Denise Camuto	Sharing parental tips for studying and testing success	Ongoing	Sign in sheets & parental feedback
2	Parental Involvement Meeting	Louise Rubino	Working with community to increase school involvement	Ongoing	volunteer reports
3	Multi Cultural Night	Jan Heavner/ Denise Camuto	Parents help build self esteem by participating in school functions.	October 2016	Sign in sheets & parental feedback via Title I survey
4	Reading Under the Stars	Jan Heavner/ Denise Camuto	Parents encourage student learning by being active participants. Parents who understand the standards are able to assist their children.	September 2016	Sign in sheets & parental feedback via Title I survey
5	Family Math Night	Jan Heavner/ Dawn Eichhorn	Parents encourage student learning by being active	March 2017	Sign in sheets & parental feedback via

			participants. Parents who understand the standards are able to assist their children.		Title I survey
6	STEM Family Night	Jan Heavner/ Kathy Ferguson	Parents encourage student learning by being active participants. Parents who understand the standards are able to assist their children.	January 2017	Sign in sheets & parental feedback via Title I survey
7	Black History Celebration	Jan Heavner / Tiffany Fulmore	Parents encourage student learning by being active participants.	February 2017	Sign in sheets & parental feedback via Title I survey

Staff Training

Cresthaven Elementary School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training – Effective Parent Conferencing	Jamie Addeo	Effective communication between parent and teacher allows for better support of student success.	August 2016	Teacher feedback
2	Using the Student Agenda as a communication tool	Jamie Addeo	Effective Communication between parent and teacher allows for better support of student success.	August 2016	Teacher feedback
3	Customer Service Orientation	Admin. & Support staff	By ensuring that proper procedures and best practices are followed in welcoming students, staff a positive learning environment encouraged.	August 2016	Increased scores on parent survey.

Other Activities

Cresthaven Elementary School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Cresthaven Elementary will offer other activities, such as parenting skills workshops, math/literacy nights and other family events. The school will conduct these activities to encourage parental involvement. [Section 1118 (e)(4)].

Communication

Cresthaven Elementary School will provide parents of participating children the following [Section 1118(c)(4): 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Information regarding curriculum and assessment will be addressed at monthly SAC/SAF/PTA meetings, parent involvement activities, including email, parent link and also during conferences. Timely and necessary information will be included in the bi-monthly newsletter. Efforts will be increased to distribute information in multiple languages. Our school will continue to strive to provide parental information in multiple languages.

Accessibility

Cresthaven Elementary School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Registration, lunch applications and other forms will be offered in multiple languages. Translators will be made available as the need arises. We currently have Creole, Spanish and Portuguese speaking staff on campus. We will continue to provide parent link for families in order to keep them apprised of school news.

School-Parent Compact

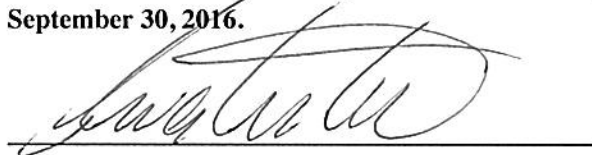
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

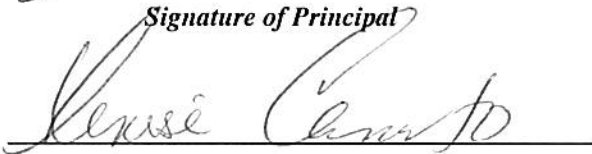
Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

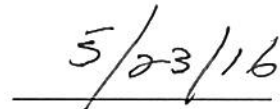
This plan was adopted by the school on May 19, 2016 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2016.



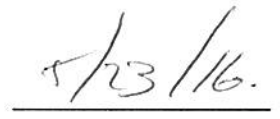
Signature of Principal



Sac Chairperson



Date



Date