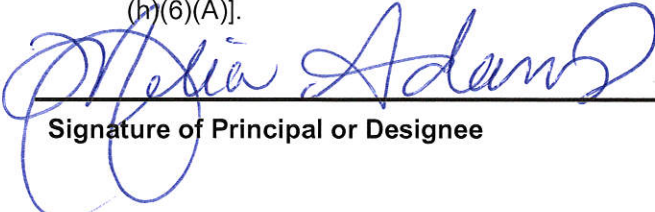


## BELLVIEW MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Melia Adams, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



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Signature of Principal or Designee

10/3/2014

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Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Bellview Middle School will work with students, faculty, parents and the community to promote student achievement in all areas. Parents are an important part of student success and by working together to review feedback, identify strengths and weaknesses we can make positive impacts at Bellview Middle School.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Bellview Middle School will work continuously to inform parents of activities held at the school and to promote school-parent relationships designed to support student achievement. We will involve parents in a number of ways to include student report cards given to parents at school between 7 a.m. and 6 p.m. on the day that the district gives out report cards to students. This will help accommodate working parent schedules. Each student's parent is able to pick up the report card from at least one teacher on the student's team to hear about progress and activities designed to enhance the student's education. In addition, during the school year, each instructional team will plan at least one activity for each month that involves those parents on the team. Open House is held in September to provide the opportunity for parents to meet and greet each teacher. Positive Behavior Support staff will be available to meet with parents to help promote and encourage positive behaviors among students. Parents indicated that they were unable to come to school as often as they wanted when gas was so expensive and many of our families rely on public transportation. Because parents indicated this need, the school responded by setting up an account at a local taxi company where the school can cover the cost of cab rides so that parents can come to school to pick up report cards, or attend parent conferences or programs.

The School Advisory Council reflects the diversity of Bellview Middle and at regularly scheduled meetings, parents are able to provide input for the planning and improvement of Title I programs including how parental involvement money is utilized. Family Literacy Events are planned through out the school year and we are asking from community business partnerships to help support events. Parent input is gathered through surveys available online and on paper through SAC, PTSA, parent events.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Additional educational support services provided by Title I will be discussed with parents during the IEP development and when progress notes are done.
2	Title II	Professional Development will be provided to schools to support the professional development needs of the staff related to increasing parental involvement.
3	New Student Orientation	Administration, guidance, faculty, and staff will meet with new students and families to provide an overview of our academic expectations, resources, and extracurricular activities offered at Bellview Middle School. Parents/guardians will have the opportunity to register on Focus and complete lunch applications using the on-line registration process.
4	Open House	Administration, faculty and staff will utilize Open House as an opportunity for parents/guardians to meet and greet teachers and view the classroom setting. Parents will have the opportunity to register on Focus and complete on-line lunch applications.
5	Family Literacy Events	Parents/guardians and students will meet with teachers to promote literacy skills and acquire additional information to help promote middle school success.

		Parents will have the opportunity to provide feedback on additional resources needed to promote student achievement.
6	6th grade and 8th grade Transition Meetings	Administration, faculty and staff will host a 6th grade and 8th grade transition meetings to help inform incoming parents and students about middle school progression and support. 8th grade transition meetings will help to inform exiting 8th graders about high school academies and summer school programs that are available.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Orientation	Principal	August 17, 2014, 9:00 - 11:00	Parent sign in forms, year end evaluation
2	School Advisory Council	Principal	Every quarter	Parent sign in forms, meeting minutes, yearly evaluation
3	Flyers / Website	Principal / Assistant Principal / Webmaster	Quarterly with report cards	School newsletter, school website, school messenger results
4	Family Literacy Event	Principal/ Assistant Principals/ Literacy Committee	1 each semester	Survey, sign in forms

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school has an open door policy for parents. Parent/teacher/student conferences can be held in the morning at 8:45 am, afternoon or during the teacher planning time. Phones are provided in all teacher classrooms and all teachers provide their email addresses to families at the beginning of the school year. Report cards are distributed in person from 7 a.m. until 6 p.m. three times during the school year. Parents without reliable transportation are able to call the school and order taxi cab service to and from the school free of charge. Any programs delivered to families include a component available for young children too. Instructional teams will offer monthly opportunities for families to visit for presentations, informal meetings or awards opportunities.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].



count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Report Card Days	Principal	Providing parents an informal setting to briefly discuss student successes and challenges as well as provide the opportunity for teachers to meet and greet parents	3 times during the school year	Parent sign in sheets and evaluation
2	Family Literacy Night	Principal	Encourages family reading activities	Twice per year, once in Fall and once in Spring	Parent sign in sheets and evaluation
3	Research Night	Principal	Provides families with access to resources and supplies to help students research for Science and History Fair	January 2015	Parent sign in sheets and evaluation
4	Family Resource Library	Media Specialist and Literacy Coach	Families are able to check out books and games for use at home	August 2014-June 2015	Parental evaluation
5	Summer Reading Program	Media Specialist and Literacy Coach	Reading is encouraged through the summer months	Summer 2015	Circulation data
6	Parent Conferences	Teachers, Guidance, Administration	Increased student achievement and attendance with open communication between school and families	September 2014 - June 2015	Attendance, quarterly grade reports

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of parental involvement	Principal and Assistant Principal	Improve the ability of faculty to work with parents	Three teacher plan/learn days during the year	Sign in sheets, agendas
2	Reference book for each team to increase parental involvement activities	Team Leader	Improve the ability of staff to work with parents	Monthly activities during the year	Sing in sheets, hand outs
3	Rtl	Guidance counselors/Reading Teachers/Administrator	Improve the ability of staff to communicate how to help parents help their children	Parent conferences ongoing throughout the year	Guidance appointment book
4	Formative Assessment Professional Development	Principal, Assistant Principal, Instructional and Math Coach	Student weakness and strengths will be targeted for remediation and enrichment	September 2014-June 2015	Student learning gains compared to 2012-2013 data

5	Positive Behavior Support	PBS Coach and Team	Improve student behaviors for successful outcomes academically and in school attendance	September 2014 - June 2015	Increase school attendance, decrease in discipline referrals
6	Cultural Awareness	ESOL staff	To provide information on what cultures are within our school population	September 2014-June 2015	Sample materials that have been disseminated, sign in sheets

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** In addition to the Title I parent resource center in the guidance office, an ESOL parent resource center has been added to the school to provide direct services to the ELL families. Report Card Day will be held each grading period on the day report cards are distributed. Parents and guardians are invited to come to Bellview Middle to pick up their students report card. Teachers from each team are available to meet with parents regarding the report card and are available from 7:00 am - 6:00 pm on report card day. A Spring Parent Literacy Night will be held to provide literacy strategies, reading encouragement, and FSA and EOC assessments. Incoming 6th grand and 8th grade transition night will be held to keep parents informed and provide the opportunity for parents to become involved in student scheduling for the following school year and help to facilitate smooth transitions from each grade level.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Bellview Middle School will utilize School Messenger call out system to inform families of upcoming events and programs on a regular basis as well as team announcements regarding project due dates and other academic timelines. The school marquee advertises events and programs as well as our school website and students of the month. A student produced newsletter is sent home with the report card. The school website has been updated to the new Schoolloop format to a more user friendly application and to provide information about programs and resources. Flyers are sent home regularly with students about upcoming family events and resources. The journalism class will create an actual informative newspaper each quarter to go home to families that will include school resources, activities and events.



The information about the school will be provided to parents at Orientation and Open House and each of the eight instructional teams will host monthly activities for families at the school. The specific information about Title I funding will be provided at Open House through Safari Montage which is what is used to broadcast our school announcements, information will be printed on the fliers and a statement can be found on the school's website. In addition, parents will be invited to come to school at 5:30 before Orientation to hear about the resources available to elicit information from parents about how to increase parental involvement. It is easiest to get this information from our parents when they are already planning to attend another event.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Bellview Middle School's parent involvement plan will be summarized into a brochure that will be printed in in English and Spanish and provided to all parents. The major components of the plan will be available and the entire plan will be available in Spanish if requested. Translators will be available at parent meetings to provide translation services.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Parent evaluation and SAC attendance	Principal	Provides information about perceived needs to school	August 2014 - June 2015
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Providing resources for parents to improve literacy skills	Principal	Parents are able to model for their own children	August 2014 - June 2015
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Provide training opportunities for parents	Principal, Title I office	Involve parents in their child's education	August 2014 - June 2015
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work	Flexible conferencing and report card days	Principal and guidance counselors	Parents have information about student performance	August 2014 - June 2015

	directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parenting courses and how to parent as a non-parent	Principal, Title I office	Parents can assist their children in being successful and setting goals	August 2014 - June 2015
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Working with faith based organizations	Principal	Parents and their children often have greater trust in their churches and developing and improving relationships will assist families	August 2014 - June 2015

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Report card Days	3	483	Parents and guardians were able to interact directly with a teacher from the team and ask questions about academic concerns and the 9 week grades. Parents also received helpful tips
2	Family Literacy Night	2	104	Provided information to parents regarding FCAT 2.0 reading, math and writing, EOC Algebra and Civic information and dates of testing. Also provided helpful strategies that could be used at home.
3	Health and Wellness Night	1	73	Provided information to parents and students regarding healthy lifestyle changes and benefits for the brain and body.
4	8th Grade Transition Night	1	40	Provided high school academy information for all feeder high schools as well as a copy of high school course offerings. Parents had the opportunity to ask questions directly from the high school counselors.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Strategies	2	78	Provided best practices to use during parent/teacher conferences and ways to help increase parent participation
2	Formative Assessment Training	8	78	Small group training to show teachers and aides how to work with students and assess where they are regarding knowledge of specific areas.

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Meeting times for parents to meet with teachers	Develop parent survey to get input on activities they would like to attend at their students school. Schedule several dates of an activity to accommodate different times available for parents to attend. Send call-outs multiple times well in advance so parents will have it scheduled.
2	Transportation	Provide the cab transportation cost
3	Effective communication	Parent survey regarding school climate

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### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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