

SUNRISE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Josh Wycuff , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Learning is a lifelong journey: dream it, believe it, achieve it.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The group responsible for the planning, review, and improvement of the Title I program at Sunrise Elementary School is our School Advisory Council (SAC). All SAC members are voted in to the committee. Input from parents will be noted in all SAC minutes. There is a line item on the agenda for public comment and also for the opportunity to discuss the SAC budget. Each month parents will have the opportunity to bring concerns or comments to the meeting for discussion. At the last SAC meeting of the year all stakeholders are invited and able to voice concerns, provide feedback and offer ideas for the coming school year. At the first SAC meeting of this school year, parents are also invited to brainstorm ideas for our parent involvement plan and school-home compact, which incorporates the 7 Habits. Based on the 5Essentials Parent Survey completed in the Spring 2016, parents reported that their communication preference is via telephone and email, which Sunrise will continue to use for parent involvement. In addition, we are analyzing the 5Essentials Parent Survey results in order to identify the strengths and weaknesses of our parent involvement plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part A	Supplemental tutoring during the school day. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA data.
2	Title I, Part C	Parent assistance is provided through the district's migrant services, such as with translations and food assistance programs.
3	Title III	Additional support and resources provided by the school will be discussed with parents during LEP committee meetings. Teachers will progress monitor ELL students to identify specific needs for students.
4	Title X homeless	District coordinator and school guidance counselor will work to provide families access to community resources, transportation and school supplies.
5	Title II and IDEA	School will participate in ongoing professional development to ensure success for all students.
6	Title I, Part A	Parent Engagement Events focused around the 7 Habits of Happy Children.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Prepare the power point presentation that addresses the required documents.	Administration and Faculty	September	Parent surveys will be given, power point presentation
2	Develop and disseminate invitations to Open House/Annual Meeting.	Administration and Faculty	September	Parent surveys will be given
3	Advertise and Publicize event	Clerical and Administration	September	Web calendar posting, School Marquee, Connect Ed message, School newsletter
4	Develop and print sign in sheets	Administration and Clerical	September	Parent Participation Survey
5	Maintain Documentation	Administration and Clerical	September	Parent Participation Survey
6	Reminder meeting flyer will be sent home with information pertaining to annual meeting.	Administration	September	Parent Participation Survey
7	Send home Title I handouts to all parents that did not attend.	Administration and Clerical	September	Parent Participation Survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school will offer a flexible number of parent involvement meetings at varied times: morning, afternoon and evening. SAC meetings, parent conferences, school-wide family events, Outstanding Student Celebration Assemblies and Sailing Scholars are all examples of meetings that are held at various times. Children are encouraged to attend all meetings and events with their parents.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Hold business partnership orientation trainings to encourage community organizations and businesses to be more involved in school activities	Administration and Business Partner Coordinator	Increasing community involvement in school will increase student achievement in school	2016 - 2017 School Year	Event surveys and sign in sheets
2	Parent Training, SAC membership training	Administration	Increase parent involvement	September	Agenda and minutes from SAC meeting and end of year survey
3	Parent Open House/Annual Title I Meeting. Parents and students will get information regarding expectations, curriculum, homework and ways to help students at home.	Administration and Faculty	Increase parent involvement toward academic achievement.	September	Agenda and sign-in sheets
4	Celebrate Literacy Week Activities to promote literacy skills and integration into additional content areas.	Identified Teacher Committee Members	Increasing parent awareness of and participation in literacy activities will increase student achievement in school.	January	Sign-In sheets, event survey
5	One Book, One School is a month long program which includes community members and the Sunrise school-wide community in literacy and the integration of other content areas.	Identified Teacher Members	Increasing parent involvement and awareness of integrating literacy and content area activities to do at school and at home.	May	Sign-In sheets
6	School Assemblies and yard signs in recognition of Outstanding Students	Administration and Faculty	Increased awareness of student achievement expectations.	2016 - 2017 School Year	Quarterly Student Nomination Lists
7	Sailing Scholars to recognize academic achievement	Administration and Teacher Committee members	Increasing parent awareness of student achievement expectations.	2016 - 2017 School Year	Family Invitation
8	Reading Counts program which encourages student reading at home and school	Identified Teachers	Increased student reading at home and at school.	2016 - 2017 School Year	District Reading Counts Reading Progress Report

9	Parent Compact included at Open House/Annual Meeting and/or teacher parent conferences.	Classroom Teachers	Increasing student and parent commitment to academic achievement	2016 - 2017 School Year	Conference form, signed compact
10	Distribute a bi-annual information flyer regarding our parent involvement plan	Parent Liaison	Increasing parent awareness of programs and services available to parents through Title One	2016 - 2017 School Year	Annual Title I Survey
11	Inclusion Garden	Classroom teachers	Increasing student achievement across content areas for general education & exceptional student population.	2016 - 2017 School Year	Agenda, minutes & student survey
12	Parents-to-Kids	Identified teachers	Increasing parent awareness of and participation in literacy activities will increase student achievement in school.	2016 - 2017 School Year	Sign-in sheets
13	Parent Engagement #1 ELA Family Night	Administration and Faculty	Increasing parent involvement and awareness of integrating literacy and content area activities to do at school and at home	October	Sign-in sheets, event survey
14	Parent Engagement #2 Math Family Night	Administration and Faculty	Increasing parent involvement toward academic achievement	January	Sign-in sheets, event survey
15	Family Engagement #3 School Dance	Administration and Faculty	Increasing student and parent commitment to academic achievement	March	Sign-in sheets, event survey
16	Arts Under the Stars	Identified Teachers, SAC Members and parent volunteers	Increasing parent involvement toward academic achievement	December	Sign-in sheets, event survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer and Partnership Program Training	Volunteer Coordinator/Parent Contact	The activities will focus on parent involvement and their impact on student achievement. The areas of focus will be addressed.	October	The increase of our volunteer hours and parent involvement at events.
2	School Improvement Plan Training	School Leadership Team and District Support Leader	Teachers will learn to identify low performing subgroups and discuss instructional practices to target those students.	2016-2017 School Year	Faculty Meeting agendas, PLC agendas
3	School- Parent Compact Training	School Leadership Team	Teachers will build communication with families and knowledge	September	Faculty Meeting agenda, open house sign-in sheets, parent conference forms
4	School Leadership Team Meetings	Administration	Teachers will meet to discuss progress towards meeting our School Improvement Plan goals.	2016 - 2017 School Year	Agenda and Sign in sheets
5	PLC	Administration and PLC teams	Teachers will learn about effective strategies for working with ESOL students and their families.	2016 - 2017 School Year	Agenda, sign-in sheets, lesson plans
6	7 Habits Professional Development	Administration	Teachers will learn about effective strategies for implementing the 7 Habits of Happy Kids.	2016 - 2017 School Year	Agenda, sign-in sheets
7	Leader in Me school-based training	Administration	Teachers will learn how to implement the 7 habits in their classrooms, as a schoolwide campus and home life to promote leadership skills and increase student achievement.	Year-long	Agenda, sign-in sheets
8	Instructional Shifts in ELA and Math Training	Administration and School Leadership Team	On-going professional development provided for teachers to learn and implement the instructional shifts in ELA and Math. The learned strategies will be implemented through classroom instruction and shared with parents and students.	2016-2017 School Year	Sign-in sheets, parent conference forms

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our Sunrise Parent Resource Center will encourage and support parents to participate in the education of their child. Our parents will be notified by way of our monthly newsletter. Our Parent Resource Center will house school supplies, backpacks, educational games, books, and parenting literature for families who may need assistance. The district will provide support from the Title I office to help make these resources available to parents through person to person and telephone contacts. Teachers will also conduct parent/student conferences to build parent knowledge and inform students and parents of available resources as well as academic standards and expectations. In addition, Sunrise teachers will make positive phone calls home to build relationships with families.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The process Sunrise Elementary School will use to provide information to parents about the Title I programs will be our School Advisory Council (SAC) meetings and the Open House/Annual Title I Parent meetings. Parents will be notified of parent meetings by each grade level. Our dissemination methods will be marquee, school website, Connect-5 telephone message service, social media (Edmodo and Twitter) and our newsletters. SAC members will be notified by way of an electronic agenda and copy of previous minutes. Administration is always available to meet with parents in person or through a telephone conference.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Our school will provide opportunities for participation in parental involvement activities through Meet the Teacher, Open House, School Advisory Council, Parent Engagement Events, Parent Trainings and Student Celebrations. ESOL teachers will be available to assist parents and provide translation. Parents will be notified by our newsletter, marquee, school webpage and Connect 5 messages. We will monitor that the information was provided by the parent input survey, SAC agenda, and meeting minutes. Accommodations will be made for any parents with disabilities (Handicap access will be provided).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Engagement Nights and Parent to Kid Program that allow grade levels to provide expectations of student achievement; what students need to know and be able to do at each level. Teachers provide provide parents with activities to do at home.	Administration and Faculty	Provide information to parents on expectations and how parents can help their children.	2016-2017
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	SAC Meetings	SAC Chairman	Increase the level of involvement of parents to become active in the decisions made at the school.	2016-2017
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who	Student led parent conferences	Administration and Faculty	Provide information on their child's current level and develop a plan to reach their goals	2016 - 2017

	are unable to attend those conferences at school [Section 1118(e)(10)];				
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Nights provide information on understanding the instructional shifts in Math and ELA as identified by our School Improvement Plan	Administration and Faculty	Provide information to parents on how to help their students succeed	2016 - 2017
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business Partners will be available as partners in education to provide Sunrise Elementary School with products or services and G.I.F.T.S. is able to provide teachers with needed resources.	Business Partner Coordinator and G.I.F.T.S Representative	Educational resources will be provided to classroom teachers which imparts student learning.	2016 - 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Training, SAC Membership Training	1	4	Increased parent participation in the School Advisory Council
2	Parent Open House/Annual Title 1 Meeting	2	375	Increased parent involvement toward academic achievement
3	One Book One School	2	115	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home.
4	School assemblies and yard sign recognition of outstanding students	7	560	Increased awareness of student achievement expectations
5	Parent Compact included in student/parent conferences	1	34	Increased student and parent commitment to academic achievement
6	Soaring Scholars to recognize academic achievement	4	360	Increased parent awareness of student achievement expectations
7	Reading counts program which encourages student reading at home and school	3	45	Increased student reading at home and school
8	Celebrate Literacy Week	1	58	Increased awareness of student achievement expectations
9	Distribute a bi-annual information flyer regarding our parent involvement plan	2	560	Increased parent awareness of programs and services available through Title One
10	Parent Engagement 1 Be Proactive	1	127	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home
11	Parent Engagement 2 Begin with the End in Mind	2	57	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home
12	Parent Engagement 3 Put First Things First	1	23	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home
13	Parent Engagement 4 Stay Afloat Balance the Boat	1	39	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home
14	Inclusion Garden	1	30	Increased student achievement across content areas for general education and exceptional student population
15	Parents To Kids	5	18	Increased parent awareness of and participation in literacy activities that will increase student achievement in school

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Volunteer and Partnership Program Training	1	50	The activities focused on parent involvement and impact on student achievement. The areas of focus will be addressed.
2	Leader in Me Book Study	2	24	Teachers learned and implemented strategies for integrating the 7 Habits of Happy Kids
3	School Improvement Plan Training	1	50	Teachers learned to identify low performing sub groups and discuss instructional practices to target those students
4	School-Parent Compact Training	1	50	Built communication with families and increased knowledge of school- home expectations
5	Curriculum in Action Committee	7	14	Teachers refined their understanding of the Florida Standards
6	PLC	1	50	Teachers learned and implemented effective strategies for use with ESOL students and their families

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited time available for extra events due to family work schedules for ELL, WHITE, ED,SWD	vary times/dates for offered events
2	Transportation for any sub group	Pair needy families with families who do have transportation/carpooling
3	Lack of parent volunteers	school-wide effort to recruit parent volunteers for SAC and other events
4	Program & event relevance	Vary topics for offered events
5	Access to child care	Provide child-friendly events

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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