

**Park Ridge Elementary Title I School**  
**Parent Involvement Plan**  
**2016-2017**

## **Mission Statement**

Park Ridge Elementary shall be a community that nourishes academic excellence for all students and demonstrates leadership in character development.

## **Involvement of Parents**

*Park Ridge Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].*

Parents will have an opportunity to be active members of the School Advisory Council (SAC). Information related to the Title I allocation will be provided during these meetings. Parents will be encouraged to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted with the use of surveys completed by parents, staff, and students. The results will be analyzed to assess the effectiveness of the school's parent involvement program.

There will be a regular, two-way, and meaningful communication with parents, involving student learning and other student activities, ensuring:

- Parents play an integral role in assisting their children's learning
- Parents are encouraged to be actively involved in their children's education at school

Parents will be involved in decisions about how Title I, Part A funds reserved for parental involvement are spent. Jointly, with the involvement of the parents, conduct an annual evaluation of the content and effectiveness of the school's parental involvement initiative. Each parent will be provided with an individual student report about student performance on the State assessments in all curricular areas.

## **Coordination and Integration**

*Park Ridge Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].*

Count	Program	Coordination
1	Head Start	Head Start teachers will conduct at least two home visits, and hold parent meetings to discuss academic progression and transitioning.
2	Individuals with Disabilities	Students with disabilities will receive academic, social, and/or

	Education act (IDEA)	behavioral support as identified during meetings and during the development of student's IEP's with parent input.
3	Title I, Part A	Title I funds will provide additional funding for teachers to assist students, particularly low performing students.
4	Title I, Part A	Staff development funds will be used to develop a comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to mastery and improve student achievement.
5	Title I, Part A	Parent Involvement Funds are utilized to fund academic parent nights that provide parents with skills to support student learning at home. Funds are used to purchase food, supplies and provide stipends for teacher presenters.
6	Title II	Provide substitute coverage for teacher training activities and professional development.
8	Title III	The ESOL instructional program promotes students' English language proficiency and mastery of academic content and the same time by integrating subject areas with language activities.
9	Parent Nights	Parents will be provided with grade specific Florida Standards instructional strategies, brochures/handouts, and resources that can be utilized at home to improve academic performance.

### Annual Parent Meeting

***Park Ridge Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].***

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Public Title I Meeting	Administration Title I Liaison	September 2016	Flyer(in different languages), Program, Sign-in Sheets, and Website
2	Public Meeting Flyer (in different languages)	Administration Title I Liaison	August 2016	Flyer, Schools Website
3	Marketing (marquee, parent link, flyer,	Administration Title I Liaison	August 2016	Parent Link Report, Flyer, website

	website)			
4	Program/Sign-in Sheets	Administration Title I Liaison	August 2016	Program, Sign-in Sheets

### **Flexible Parent Meetings**

***Park Ridge Elementary** will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].*

Park Ridge Elementary will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an Open House for parents/guardian and students at each grade level to serve as a school/classroom orientation and inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing the School's Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms at least twice per year. Parents will receive quarterly interim reports and report cards to keep them informed of student progress. Parents will be asked to engage in discussion of how they can support educational efforts made by the school. Parents will also receive information and explanation of homework and grading procedures.

### **Building Capacity**

***Park Ridge Elementary** will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].*

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Meet and Greet/New Parent Orientation	Administration Title I Liaison	Home-School Collaboration	August 2016	Parent Participation Sign-in Sheets
2	Annual Title I Meeting/Open House	Administration Title I Liaison	Home-School Collaboration School expectations	September 2016	Parent participation Sign-in Sheets
3	Achievement Awards Ceremonies	Administration Title I Liaison	Student Recognition Involving parents in celebrating successes together	Quarterly	Student Report cards Parent Invitations
4	Student of the Month	Administration	Student Recognition	Monthly	Evaluation

			identifying the Florida Standards and strategies they can use at home.		
12	Parent Curriculum Academy	Administration Title I Liaison	Parents will be provided with all core curriculum areas information including Standards, assessments and differentiated instruction.	January 2017	Flyer Sign-in Sheets
13	Feeding South Florida	Administration Support Staff	Families will be provided an opportunity to learn about healthy eating habits.	Monthly	Sign-in Sheets
14	Winter Music Performance	Administration Title I Liaison Music Teacher	Student Recognition Providing opportunities for music appreciation and diverse cultural celebrations	December 2016	Sign-in Sheets
15	English Classes	Title I Liaison ELL teacher	Providing opportunities to parents for English language acquisition.	Weekly	Sign-in sheets
16	Deerfield Beach Showcase	Administration Title I Liaison	Providing parents information regarding middle/high school opportunities within the Deerfield school zone	January 2017	Sign-in sheets
17	Volunteer Orientation	Volunteer Coordinator	Encouraging parents to become volunteers	October 2016	Sign-in Sheets

## Staff Training

*Park Ridge Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].*

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and Working with Parents	Administration Title I Liaison Volunteer Coordinator	Improve the school-home communication and establish working relationship to best	August 2016	Agenda Staff Sign-in

			assist student education.		
2	Cultural Sensitivity	Administration	Provide information to staff on various cultures represented in the school to increase awareness of the various cultures of the enrolled students.	Ongoing	Agenda Staff sign-in Follow-up Activity
3	Conducting Effective Conferences - Student led - Teacher - Parent	Administration Case managers Teachers	Share best practice strategies to effectively hold conferences and how to help parents support their children at home academically.	Throughout the school year	Conference Forms
4	Positive Cultural Plan	Administration Positive Culture Committee	Fostering positive home-school relationship	September 2016	Agenda Staff Sign-in
5	CPST/RTI Meetings	RTI Coordinator Administration	Involving parents in making academic and behavioral decisions regarding their child	Monthly	CPST minutes/agenda

## Other Activities

*Park Ridge Elementary* will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

- Title I Parent Resource Center
- Parent Outreach Center
- Grade Level/Individual Teachers Website
- Volunteer Opportunities
- Parent Information Nights
- Feeding South Florida

## Communication

*Park Ridge Elementary* will provide parents of participating children the following [Section 1118(c)(4)]; 1118(c)(4)(A)];



- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Park Ridge Elementary will provide information about Title I programs, in a timely manner, using various methods of communication and languages. Information about Title I programs, academic programs, Florida Standards, and Grade-Level expectations will be shared with parents during Annual Title I Meeting/Open House, conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school curriculum, and types of assessments used to measure student progress. Parents will be given an opportunity to ask questions to help in their understanding of all items discussed at the Annual Title I Public Meeting. FSA data will be shared during the SAC meetings and through the school's website.

### **Accessibility**

*Park Ridge Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]*

Park Ridge Elementary will provide the School Parent Involvement Plan (SPIP) in English and Haitian-Creole. Parents will receive notification of the plan in the school's website and parent link. The plan will be available in the front office of the school. All correspondences regarding parent meetings will be available to parents in different languages and distributed to parents to increase participation. Staff members will be available to translate during meetings and parent-teacher conferences, and made available when needed.

### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**