

## 2016-2017 School Parental Involvement Policy/Plan

School: \_\_\_\_\_

LEA: \_\_\_\_\_

jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

### Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by ☐.

This policy/plan was adopted by the school on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

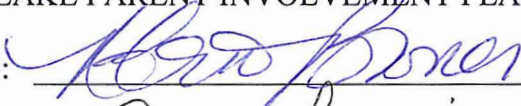
\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2015-16 PIP.

DRAFT OF ROCK LAKE PARENT INVOLVEMENT PLAN for 2016 – 2017:

(Principal Signature):



(Title I Contact Signature):



Date: June 10, 2016

## 2016-2017 School Parental Involvement Policy/Plan

School: \_\_\_\_\_

LEA: \_\_\_\_\_

Draft  
June 2016

signed

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

### Assurances

Rock Lake Elementary agrees to:

- ☐ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- ☐ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ☐ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- ☐ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- ☐ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- ☐ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ☐ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ☐ Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ☐ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

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qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

- ☐ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

### Parental Involvement Mission Statement

Rock Lake Elementary will recognize and utilize the unique gifts each family brings, in order to fulfill our mission of reaching every student and developing their potential. To fulfill this mission, Rock Lake will: involve parents in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs; coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home; conduct an annual meeting to inform parents about the school's Title I program; offer a flexible number of meetings; implement activities that will build capacity for strong parent involvement; provide professional development activities that will inform and educate the teachers, pupil services personnel, the Principal, and other staff in how to reach out to communicate with and work with parents as equal partners; provide timely information and honor requests for meetings from parents; provide full opportunities for participation in parental involvement activities for all parents, including those with limited English proficiency, disabilities, and migratory children; and connect and develop relationships with community partners.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Parents must have the necessary information needed to make well-informed choices for their children, effectively share responsibilities with their children's school and help the school develop effective and successful academic programs. Therefore, Rock Lake Elementary commits to the following: convene the Title I Annual Meeting in order to provide information and explain the requirements of Title I, as well as the rights of parents; offer a flexible number of meetings; include parents in the planning, review and suggestions for the school Parental Involvement Policy and the School Improvement Plan, specifically through involvement in the School Advisory Council (SAC), as well as in the Multilingual Parent Leadership Council (MPLC) for parents of ELL students. SAC/MPLC are responsible for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. Parents are given opportunities to review the plans and offer input. At the end of the Title I Annual meeting, parents are given surveys seeking input on activities, training, and materials they need to assist their children. Survey results are brought to the SAC and MPLC meetings to determine needed changes. During the meetings when the PIP/SIP are developed and continually reviewed, the committee will decide, with input from parents, how the parental involvement funds will be used.

## 2016-2017 School Parental Involvement Policy/Plan

School: \_\_\_\_\_

LEA: \_\_\_\_\_

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
Title III	Multilingual Services provides technical assistance and opportunities for parents to attend trainings where they learn methods for working with their children at home, as well as advocating for them at the school.
VPK	Title I and VPK coordinate the program with teachers and paraprofessional to provide transition programs for the children into regular public school Kindergarten. This is done through visits to Kindergarten classrooms, vertical alignment meetings that prepare students for entrance to Kindergarten, and a transitional celebration involving students and their families at the end of the school year.
Title I	Title I coordinates efforts with the Principal and Staff to provide opportunities for parent involvement, both at home and at school. Computers provided with Title I Parent Involvement funds are available at the school for parent use. Parent training opportunities are provided and funds are made available for parents to attend.
Title X	The Rock Lake McKinney-Vento liaison coordinates efforts to bridge the gap between home and school for children that lack a fixed, regular, adequate nighttime residence and works to ensure that homeless children have access to the same free, appropriate public education that every child enjoys. The liaison works to provide transportation back to the home school as needed, supplies, coverage for field trips, school supplies, and many other resources.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person	Timeline	Evidence of Effectiveness
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	Responsible		
Title I Annual Meeting	Principal, Title I Contact, Leadership Team	Aug./Sept., 2016	Parents will complete a written evaluation at close of meeting
Develop agenda, handouts, and/or presentation materials, sign in sheets	Principal, Title I Contact, Leadership Team	Aug./Sept., 2016	Copy of Agenda, materials, sign in sheets
Develop and disseminate invitations; advertise/publicize Annual Meeting	Principal, Title I contact, classroom teachers	August, 2016	Copy of parent flyer, sample of invitation, copy of Connect Orange report
Maintain documentation	Principal, Title I Contact	September, 2016	Copies in folder in Contact's office, documents uploaded to titleidocs website, notebook in front office for parents

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The faculty and staff of Rock Lake Elementary will provide a flexible number of meetings at various times in order to encourage as much parental participation as possible. Meetings are offered in the morning, afternoon and evening. Light meals/refreshments are often provided. Meetings include: parent teacher conferences, Family Fun Nights, SAC and PTA meetings, MPLC meetings, school programs, community presentations, student award assemblies, Report Card Conference nights.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and	Person	Correlation to Student	Timelin	Evidence of
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# 2016-2017 School Parental Involvement Policy/Plan

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Type of Activity	Responsible	Achievement	e	Effectiveness
Family Fun Nights (Science, Reading, Math, Writing)	Admin. Team, Faculty	Children and parents interacting and learning while having fun together	Through school year 2016-2017	Greater parent involvement in attendance, increased communication from home to school, greater parent understanding of academic requirements
Report Card Conference Nights / Individual Conferences	Principal, Faculty	Conferences allow for explanation of curriculum, child's abilities and needs; parents receive individual attention more immediately; united front between school and home	Each report card grading period; as needed	Increased communication from home to school; improvement in consistency of student assignments/assessment; parents feel more comfortable approaching teacher/faculty in order to meet their child's needs
Honor Roll	Principal, Leadership Team, faculty	Students' academic success and good behavior choices are reinforced	Through school year	Increase in number of students on Honor Roll; decrease in poor behavior choices
SAC/PTA/MPLC meetings	Principal, community stakeholders, Title I/ELL Contact, parents	Parents/community have active role in decisions concerning academic plan for school	Through 2016-2017	Sign in sheets; effective SIP, goals met
Mentors	PIE contact, classroom teachers	Students receive positive attention; read and talk with interested adult; feeling of fulfillment	Through 2016-2017	Improved student behavior; improved academic ability
Parent Academy/Virtual Events	District Title I Parent Academy staff	Parents given opportunities for learning new and positive ways of working with their children at home; learn resources	Through 2016-2017	Excitement among parents for attending and applying what is learned with their children; completing evaluations
School webpage, student planners	Principal, Tech. Rep., faculty	Provide communication to parents in order that they may participate in school events	Through 2016-2017	Communication through planners; increased attendance and participation

- Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of

## 2016-2017 School Parental Involvement Policy/Plan

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parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
PI Training: Staff Development, Module 1	Title I Contact, faculty	Faculty and staff appreciate importance of parent involvement and positive impact on students of involved parents	First faculty/staffs meeting; Aug. 2016	Sign in sheet, written evaluations
PI Staff Development, Module 2	Title I Contact, faculty	Faculty and staff experience increased appreciation for ways in which parents are involved in their children's education	2016-2017	Written evaluations/exit slip
PI Staff Development Module 3	Title I Contact, faculty	Faculty work to develop meaningful ways to involve parents in their children's education	2016-2017	Written evaluations/exit slip
PI Staff Development, Module 4	Title I Contact, faculty	Faculty will deepen their understanding of the correlation between positive parent involvement and student success	Spring, 2017	Written evaluations/exit slip

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

Rock Lake will participate with Title I at the District Level through participation in PIDAC and Parent Academy events. Additionally, there is discussion of implementing a program under the school dean's supervision and in conjunction with mentors to address the needs of students (and parents), in order to strengthen self confidence and make positive choices.

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

## 2016-2017 School Parental Involvement Policy/Plan

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- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Rock Lake Elementary will offer SAC/MPLC/PTA meetings at flexible times, Open House, Annual title I meeting, involvement in District Parent events, Report Card Conference Nights, school website with calendar of events, student planners, Family Fun Nights, Assessment Calendar, Honor Roll celebrations, and communication through the marquee and ConnectOrange phone system. Additionally, parents may request individual conferences.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Rock Lake Elementary will provide opportunities for full participation in parental involvement activities by sharing pertinent information regarding the following: Gifted Screenings and Education Planning Team meetings (Exceptional Education), ELL Committee meetings, as well as McKinney-Vento information (for families in transition), health awareness (County Health Professional, Partner UCF Nursing Program), Code of Conduct and information regarding assessments as well as individual teacher notes and invitations to school and District events are sent home in English, Spanish, and Haitian Creole as often as possible/feasible. There is a positive relationship between the school and the Orlando Union Rescue Mission; the McKinney-Vento liaison provides her cell phone number to families who may need assistance outside of school hours.

### **Discretionary School Level Parental Involvement Policy Components**

- ☐ Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- ☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ☐ Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];

## 2016-2017 School Parental Involvement Policy/Plan

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- ☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)] ;
- ☒ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- ☒ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- ☒ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]	ELL Committee meetings convened by any member of ELL Committee	ESOL CT-ELL Committee members	Immediate attention given to parent or academic concerns; may be called by parent; done as whole group	2016-2017
Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]	Support parent attendance at District sponsored Parent Academy events	District Parent Academy team, School Contact	Appropriate and useful resources offered on a consistent basis	2016-2017
Developing appropriate roles for community-based organizations and businesses including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]	Involvement of Partners in Education in SAC meetings and Family Night/Community events	Principal, Title I contact	Creating a strong connection for the students/families with the community	Events through 2016-2017

### School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall

## Review of 2015-2016 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2015-2016 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Correlation to Student Achievement</b>
Title I Annual Meeting	1	30	Parents gain insight into Title I programs, the Title I budget and the beneficial programs it can provide; parents understand the vital role they play in helping their children achieve with the resources available to them through Title I
Report Card Conference Night	2	62	Positive impact as teachers and parents communicate regarding best interests of the student
Family Science Night	1	82	Parents receive ideas for working at home with students; positive experience of working together at an activity
Family Reading Night	1	40	Parents gain insights and ideas on working with their children at home; took home valuable resources, free books; enjoyable time spent together

2. Provide a summary of the professional development activities provided by the school during the 2015-2016 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Correlation to Student Achievement</b>
PI Module 1-The Importance of Parental Involvement	1	20	Higher morale, improvement in academic achievement, and parental and community support for the school
PI Staff Training Module 2 – Building Ties Between Home and School	1	20	Students have a positive attitude toward school, increase their achievement in reading, gain the confidence that they CAN learn and maintain positive views of teachers and the school
PI Staff Development Training Module 3-Implementation and Coordination of Parental Involvement programs	1	20	Joint creation of the PIP between the school and parents makes certain that successful classroom activities become part of the schoolwide plan, able to be implemented each year

3. Describe the barriers that hindered participation by parents during the 2015-2016 school year in parental involvement activities. Include the steps the school will take to during the 2016-2017 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited

## Review of 2015-2016 School Parental Involvement Policy/Plan

English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Timely notice of upcoming events; necessary new screening/admittance system initiated by District	Provide calendar at beginning of school year; on flyers advertising events, remind parents they will need to arrive earlier in order to check in through District security system in front office
Work schedules; parents working more than one job	Plan flexible meeting times

4. Describe the parental involvement activity/strategy implemented during the 2015-2016 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
Inform parents of information and activities	Principal was extremely consistent in making use of phone ConnectEd system, not only for upcoming events, but also to alert parents of any information which they might need

## **IMPORTANT PARENT INVOLVEMENT MEETING!!!**

**DATE:** Monday, June 6, 2016

**TIME:** 5:30 p.m. (right before the Community Meeting at 6:00 p.m.,  
regarding the new Rock Lake Elementary School)

**LOCATION:** Rock Lake Cafeteria

- This will be our last SAC / Parent Involvement meeting for the year, and we have several important items to discuss as we prepare for the upcoming school year 2016-2017!!
- Come with ideas to help make our Rock Lake Elementary Parent Involvement Plan the best it can be!
- Light refreshments will be served.

Thank you for your participation and support! We look forward to seeing you

Monday, June 6th at 5:30 p.m. in the Cafeteria!!

(Mrs. Ludwig)





**Rock Lake Elementary: School Advisory Council (SAC)**

**Parent Involvement Committee**

**Monday, June 6, 2016    5:30 p.m.    Rock Lake Cafeteria**

**AGENDA**

- I.      Welcome, Introductions
- II.     Parent Involvement Plan (creating the Draft for 2016-2017)
  - a.    Review PIP from 2015-2016
  - b.    Discuss ideas
  - c.    Make suggestions
  - d.    Additional discussion
- III.    School Calendar for 2016 – 2017
- IV.    Suggestions / Ideas / Comments
- V.     Adjournment



**School Advisory Council (SAC)**  
**(Parent Involvement Committee)**

**Rock Lake Elementary**

**Monday, June 6, 2016**

**MINUTES**

The meeting was called to order at 5:30 p.m. with parents and a Community Member in attendance. All were welcomed, and discussion began almost immediately concerning the Rock Lake Parent Involvement Plan and the Student/Parent/Teacher compact. Parents took time to read the PIP for 2015-2016 and ask questions. Mrs. Ludwig invited parents to share any suggestions for the Plan, but also any positive comments. Parents made notes, and another parent said that she really loved the "Say It With Music" Family Involvement event. We will definitely place that item on the SAC Agenda in the upcoming school year.

Next, parents read the Student/Parent/Teacher Compact, both for Grades K-2 and for Grades 3-5. Mrs. Ludwig took down notes of parents' suggestions.

Both the PIP and the S/P/T Compact will be revised and approved when the SAC reconvenes in August (or September). A date was not yet set.

Mrs. Ludwig distributed the school calendar for the 2016 – 2017 school year so that parents would be able to plan their schedules.

The meeting was adjourned at 6:00 p.m., and Mrs. Ludwig and Principal Broner thanked all parents who came out in spite of the thunderstorms.

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Parents made few changes. (gk) 10/10/16

What is a Student/Family/Teacher Compact?

A Student/Family/Teacher Compact is an agreement that families, students and teachers review during conference times. It explains how we will work together to make sure that all students are learning and reaching grade-level expectations. This is achieved through the following:

- \* Linked to goals of School Improvement Plan
- \* Shares strategies parents can use at home
- \* Describes how teachers will help students develop skills using high-quality instruction
- \* Explains how teachers and families will communicate
- \* Describes opportunities for families to volunteer at the school and participate in the classrooms

### Jointly Developed

The Rock Lake Student/Family/Teacher Compact was developed through use of the Rock Lake Elementary School Parent Involvement Plan and Student/Parent/Teacher Compact Evaluation and Reflection. Meetings are also held to review the Compact and make changes as needed. Contributions from all Rock Lake stakeholders are welcome at any time. We value your input!

*Rock Lake Elementary commits to informing families informed about what happens at the school. The following are ways that the school will communicate with families:*

- \* Connect Orange
- \* Planner/Agenda
- \* Homework folders
- \* Phone calls
- \* Parent Teacher Conferences
- \* Report Card Conference Nights
- \* School Website
- \* Flyers
- \* Marquee
- \* Meetings

Rock Lake Elementary  
Grades K-2

"Where Beavers are Achievers"  
Student/Parent/Teacher Compact

~~2015-2016~~ 2016-2017



Principal

Ms. Robin Brumer

Rock Lake Elementary  
408 N. Tampa Ave.  
Orlando, FL 32805  
(407) 245-1880  
www.RockLake.org.net

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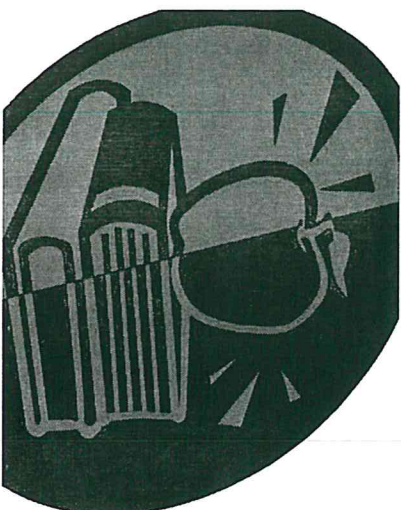
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- \* *Report Card Conference Nights*
- \* *School Website*
- \* *Fliers*
- \* *Marquee*
- \* *Meetings*
- \* *Progress Book*



*Principal*

*Ms. Robin Bruner*

*Rock Lake Elementary*

*408 N. Tampa Ave.*

*Orlando, FL 32805*

*(407) 245-1880*

*www.RockLake.acps.net*

*Rock Lake Elementary*

*Grades 3-5*

*"Where Believers are Achievers"*

*Student/Parent/Teacher Compact*

*2015-2016 2016-2017*

## **ROCK LAKE ELEMENTARY Title I, Part A Parental Involvement Plan**

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principals and other staff in how to reach out to communicate with, and work with parents as equal partners; provide timely information and honor requests for meetings from parents; provide full opportunities for participation in parental involvement activities for all parents, including those with limited English proficiency, disabilities, and migratory children; connect and develop relationships with community partners.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** It is necessary for parents to have the information needed to make well-informed choices for their children, effectively share responsibilities with their children's school and help the school develop effective and successful academic program. Therefore, Rock Lake Elementary commits to the following plan: convene the Title I Annual meeting in order to provide information and explain the requirements of Title I, as well as the rights of parents; offer a flexible number of meetings; include parents in the planning, review, and suggestions for the school parental involvement policy and the School Improvement Plan, specifically through involvement in the School Advisory Council (S.A.C.), as well as in the Parent Leadership Council (PLC) for parents of ELL students. SAC is responsible for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. Parents are given opportunities to review the plans and offer input. At the end of the Title I Annual meeting, parents were given surveys seeking input on activities, training, and materials they need to help their children. Results of surveys are brought to SAC to determine needed changes. During SAC meetings when the PIP/SIP are developed and continually reviewed, the committee will decide, with the input from parents, how the parental involvement funds will be used.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III	Multilingual Services provides technical assistance and opportunities for parents to attend trainings where they learn methods for working with their children at home, as well as advocating for them at the school.
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4	Title X	The Rock Lake McKinney-Vento liaison coordinates efforts to bridge the gap between home and school for children that lack a fixed, regular, adequate nighttime residence and works to ensure that homeless children have access to the same free, appropriate public education that every child enjoys. The liaison works to provide transportation back to home school as needed, supplies, coverage for field trips, school supplies, and many other resources.

1	Family Fun Nights (Science, Reading, Math, Writing)	Leadership Team; Faculty	children and parents interacting, and learning while having fun together	Throughout school year 2014-2015	greater parent involvement in attendance; increased communication from home to school; greater parent understanding of academic requirements
2	Report Card Conference Nights	Principal, Faculty	Individual conferences allow for explanation of curriculum, child's abilities and needs.	2015-2016	increased communication from home to school; improvement in consistency of student assignments/assessments
3	Individual conferences	faculty	parents receive individual attention more immediately and this demonstrates to children that there is a united front between the school and home	ongoing throughout the school year; as needed	parents will feel more comfortable in approaching the teacher/faculty in order to meet their needs
4	Honor Roll/Beaver of the Month	Principal, CRT, Leadership Team	students' academic success and good behavior choices will be reinforced	each month (celebration with parents/family)	increase in number of students on Honor Roll; decrease in poor behavior choices
5	Regular SAC/PTA/PLC meetings	Principal, Community stakeholders, Title I/ELL Contact, parents.	parents/community have active role in decisions concerning academic plan for school	ongoing through school year	sign-in sheets; effective School Improvement Plan; Needs Assessment goals met
6	School webpage, student planners	Principal, CRT, Tech. Rep., faculty	Provide communication to parents in order that they may participate in school events	ongoing through school year	Correspondence through planners; increased attendance and participation
7	Mentors	Public Ally, classroom teachers	students receive positive attention; read and talk with interested adult; feeling of fulfillment for adults	daily, throughout 2015-16 school year	Improved student behavior; improved academic ability
8	Parent Academy / Virtual Events	Title I Parent Academy staff	parents given opportunities for learning new and positive ways of working with their children at home	school year 2015-2016	excitement among parents for attending and applying what is learned with their children; completing evaluations

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PI Training: Staff Development, Module 1	Title I Contact, faculty	Faculty and staff appreciate importance of parent involvement and positive impact on	2015 - 2016	pictures, sign-in sheets; written evaluations; parent presentation at SAC meeting

Nights, Assessment Calendar, Honor Roll/Beaver of the Month celebrations and communication through the marquee and ConnectOrange phone system. Additionally, parents may request individual conferences.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Rock Lake Elementary will provide opportunities for full participation in parental involvement activities by sharing pertinent information regarding the following: Gifted Screenings and Education Planning Team meetings (Exceptional Education), ELL Committee meetings, as well as McKinney-Vento information (for families in transition), health awareness (County Health Professional), Code of Conduct and information regarding assessments as well as individual teacher notes and invitations to school and county events are sent home in English, Spanish, and Haitian Creole as often as possible/feasible. There is a positive relationship between the school and the Orlando Union Rescue Mission; the McKinney-Vento liaison provides her cell phone number to families who may need assistance outside of school hours.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	ELL Committee meetings convened by any member of ELL Committee	ESOL CT - ELL Committee members	Immediate attention given to parent or academic concerns; done as whole group	school year 2015 - 2016
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Support parent attendance at District sponsored Parent Academy events	District P.I. Coordinator, School Contact	Appropriate and useful resources offered on a consistent basis	school year 2015 - 2016
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Involvement of Partners in Ed. in all SAC meetings	Title I contact, Principal, Public Ally	making a connection for the students/families with the community	weekly and monthly events Aug.: 2015 - June 2016

## Upload Evidence of Input from Parents

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Report Card Conference Nights	3	75	Positive impact as teachers and parents communicate regarding best interests of the student
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### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PI Module 1-The Importance of Parental Involvement	1	18	Higher morale, improvement in academic achievement, and parental and community support for the school
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3	PI Staff Development Training Module 3-Implementation and Coordination of Parental Involvement Prog.	1	18	Joint creation of the PIP between the school and parents makes certain that successful classroom activities become part of the schoolwide plan, able to be implemented each year
4	PI Staff Development Training Module 4-Communicating and working with parents	1	18	Children gain confidence when school and parent communicate in an open and respectful manner

### Barriers

## Orange County Public Schools 2016 - 2017 Calendar

Monday-Friday	August 8-12, 2016	Pre-planning for teachers (Aug. 10 is a staff development day.)
Monday	August 15, 2016	First day of school for students
Monday	September 5, 2016	Labor Day Holiday (Schools and district offices are closed.)
Thursday	October 13, 2016	End of 1 <sup>st</sup> marking period (43 days)
Friday	October 14, 2016	Student holiday/teacher workday
Monday	October 17, 2016	Begin 2 <sup>nd</sup> marking period
Friday	October 28, 2016	Student holiday/teacher professional day/ teacher non-workday
Wednesday-Friday	November 23-25, 2016	Thanksgiving Break
Friday	December 16, 2016	End of 2 <sup>nd</sup> marking period (41 days)
Two Weeks	December 19, 2016 – January 2, 2017	Winter Break
Tuesday	January 3, 2017	Student holiday/teacher workday
Wednesday	January 4, 2017	Students return to school/begin 2 <sup>nd</sup> semester/begin 3 <sup>rd</sup> marking period
Monday	January 16, 2017	Martin Luther King, Jr. Holiday (Schools and district offices are closed.)
Monday	February 20, 2017	Presidents' Day holiday (Schools are closed. District offices are open.)
Thursday	March 16, 2017	End of 3 <sup>rd</sup> marking period (50 days)
Friday	March 17, 2017	Student holiday/teacher workday
Monday-Friday	March 20-24, 2017	Spring Break (Schools are closed. District offices are open.)
Monday	March 27, 2017	Begin 4 <sup>th</sup> marking period
Friday	April 28, 2017	Student holiday/teacher non-workday
Monday	May 29, 2017	Memorial Day Holiday (Schools and district offices are closed.)
Wednesday	May 31, 2017	End of 4 <sup>th</sup> marking period/last day of school for students (46 days)
Thursday-Friday	June 1-2, 2017	Post-planning for teachers

First semester: 84 days (43/41)

Second semester: 96 days (50/46)

## ROCK LAKE ELEMENTARY Title I, Part A Parental Involvement Plan

I would like to see better food for school. I would also ~~like~~ to see more Teachers with better understanding <sup>for kids</sup> more help ~~for~~ the family at times of need,

more Bathrooms and more Closets to the front office. due to Satye Show the girls How to be more Cleaner, inside of the bathroom. What ~~is~~ Zip Code for Rocklake open up before after School for family.

principals and other staff in how to reach out to communicate with, and work with parents as equal partners; provide timely information and honor requests for meetings from parents; provide full opportunities for participation in parental involvement activities for all parents, including those with limited English proficiency, disabilities, and migratory children; connect and develop relationships with community partners.

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