

EIGHTH STREET ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Treasa Buck , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Eighth Street Elementary recognizes the importance of parent involvement and its impact on student performance. Therefore we strive to involve parents in a variety of ways in order to build a stronger connection between school, home, and the community. This collaboration with the community and families will aid in preparing students academically as reflected by mastery of the Florida State Standards.

Involvement of Parents

Eighth Street Elementary (ESE) will involve parents in an organized and consistent manner in the planning, review and improvement of the Title I programs available at our school. All parents are invited to attend our Meet Your Teacher Event, Open House, and Title I Annual meeting where pertinent school information is presented and discussed.

In addition to these school-wide meetings, all parents are invited to attend the School Advisory Council (SAC) and Parent Teacher Organization (PTO) meetings. A vote is taken at the first meeting of the year for SAC leadership and those in attendance is placed on the roster. More than 50% of the SAC are parent (non-employee) representatives.

The SAC meeting will involve a continual review of the School Improvement Plan (SIP), the Parent Involvement Plan (PIP), and the Parent-School compact. Parent and committee input on how Title I and Parent Involvement funds should be used is documented in the meeting minutes.

Coordination and Integration

Program	Coordination
Title I Pre-K/VPK	Coordinate with the Title I office to provide families with information about transition programs in the school community that will address students entering the regular public school program.
HIPPY	Provide information to parents about the Home Instruction for Parents of Pre-school Youngsters (HIPPY).
Title I Part C (Migrant)	Coordinate with the district to utilize resources for students who are in need of assistance; Migrant Liaison works with families to identify needs and to make referrals that will support our families.
Title X (Homeless)	Partner with the Homeless Liaison to provide resources, social services, and referrals for families who have been designated as homeless in our school community.
Title II	Professional development modules will be provided to staff to support professional development needs related to parental involvement.
Individuals with Disabilities Education Act (IDEA)	Eighth Street coordinates with district Student Services Department to provide supplemental instructional support provided by Title I and will be discussed with parents during the development of the students individual education plan (IEP). MTSS procedures and policies are in place and utilized by staff.
Title III - ESOL	Staff will coordinate with Grants & Federal Programs, ESOL Department to identify students in need of language support. An ESOL para-professional are placed in our school to provide students with the appropriate academic support that will enhance learning.
Title I Part A	Title I funding for Eighth Street is based on students qualifying for free and reduced lunch. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous Florida State Standard (FSA). Staff development, Parental Involvement trainings, and workshops will be coordinated through Title I, Part A.
Federal Nutrition Program	Guidance department identifies families in need of assistance; coordinates "Food 4 Kids" a weekend food backpack program providing additional nutritional support.

Annual Parent Meeting

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Schedule Annual Title I Meeting	Administration	June/July	Calendar
Develop agenda, handout, and/or presentation materials that address specific Title I requirements.	Administration	August	Copies of meeting agenda
Notify parents of meeting	Administration	August/September	SkyLert message, newsletter, school marquee, and flyer.
Hold Annual Title I Parent Meeting	Administration	September	Sign-in sheets and parent evaluations.
Maintain documentation	Assistant Principal/ISP	August-May	Documentation uploaded by ISP to Federal Programs jump drive.

Flexible Parent Meetings

Eighth Street Elementary teachers and administration will ensure that workshops and meetings are offered at flexible times for parents and families. Examples of flexible meetings and/or trainings at our school are:

Student/Parent Orientation will be held mid-day at the beginning of the school year, while the school's Open House and Parent Training nights will be held in the evening; planned for each semester.

In addition, regular SAC and PTO meetings are planned monthly in the evenings and/or mid-day to allow for more parent participation. Parent/teacher conferences and meetings requiring parent involvement for ESE and/or ELL services are scheduled at times convenient for the parent and/or guardian to address concerns regarding academic and behavioral performance of students.

The media center is open before school to allow parents more opportunities to take advantage of the programs provided to our students.

Building Capacity

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Family Access: We have invited parents to come to school to receive PIN and instruction for the registration of this program.	Principal/Designee	Parent Monitoring of Progress helps to ensure improved student performance on ELA, Math, and Science FAS and LEOCE.	October /November 2016; ongoing throughout the year.	Parent Portal Report of number of parents enrolled
Parent Nights: Face to face training for parents on grade-level Florida State Assessment Standards based on student assessment data.	APC/Teachers/Reading Coach	Trainings ensure improved student performance on ELA, Math, and Science FAS and LEOCE.	September 2016/ November 2016/January 2017	Sign in sheets Parent Evaluations

Staff Training

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Implementation and coordination: Staff development focusing on available parent involvement resources at the district level.	Assistant Principal/District level Title I personnel, Teachers	Improved student performance in all subject areas and the increased use by parents of available resources.	Monthly throughout the year.	District Title I Parent Resource Center Referral forms
Communicating and working with parents: District Title I Fall Mini Conference focusing on best practices for supporting parents at home through creative parent involvement opportunities.	Assistant Principal/Designee	Improved student performance in all subject areas and the increased use by parents of available resources.	September, December, February	Parent sign-in rosters and parent surveys
Value of parental involvement: newsletter distributed to teachers focusing on the value of parental involvement.	Assistant Principal/Guidance	Improved student performance in all subject areas and the increased use by parents of available resources.	Bi-monthly throughout the year.	Sign-in sheets, handouts, agendas, presentation materials.
Parent Liaison Training	District Title I Parent Liaison	Provide staff with training and information of best practices that will be shared with parents as a way to enhance their ability to assist their child across the content areas and grade levels.	Quarterly throughout the school year.	Agenda, Sign in sheets

Other Activities

The Assistant Principal will work with the district Title I representative to schedule visits of the Title I Parent Resource Center on Wheels to Eighth Street. We will use the parent resource center referral form and parent sign in sheets of the school site visits. Designated school staff will monitor the school's website and Family Access; updating parent involvement information monthly throughout the year; parent surveys will be utilized to address continuous improvement of the sites. Principal, assistant principal, and reading coach will plan Title I parent trainings (1 per semester) and include them in all home to school communication as well as the Parent/Student Handbook so that parents are aware of the events that take place during the first and second semesters. Parent sign in sheets and information from parent surveys will be utilized to measure success of the activities and to use input for further planning. Parent/Teacher Conferences will be held throughout the school year with parents. The conferences will discuss ways that parents can help their child at home. The school and parents will leave the conference with documentation on how the school and family will help our students.

Communication

Eighth Street parents will receive information about the Title I programs at the Annual Meeting which will cover the following topics:

*Eighth Street Title I school and their rights as parents.

*Grade-level expectations will be shared by classroom teachers through specific presentations.

*District and state assessments (FSA/LEOE) will be shared along with proficiency levels.

*CIM/PIP copies available in the school office.

*Parents will also receive information regarding scheduled Student Assistance Team Meetings and other applicable meetings related to the education of their children, such as IEP meetings and RtI/MTSS (progress monitoring).

*If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children will be organized. Information from parent input on school surveys will be utilized and integrated in future parental involvement plans.

*The school website is updated monthly with information from SAC/PTO meetings.

*The school marquee is used one week prior to any school event to remind parents; it is also updated weekly with upcoming school events as a way to maintain the school-home connection. Skylert messages are scheduled prior to the event and go out to all Eighth Street families as an additional reminder of events.

If requested by parents, Bi-lingual materials in Spanish and French will be made available to identified parents through our Guidance Department. Assistant principal will work with the Lead Staffing Specialist and Curricular Support for ESOL K-12 Academic Services to provide parents with school information translated in their native language as needed. Parents with limited English proficiency will be assisted at teacher conferences by an ESOL para-professional as needed.

Administration monitors all communications and keeps copies in a file located in the main office.

Accessibility

Parents with disabilities will be assisted based on their needs to ensure their full involvement in their child's academic success. Our facility is ADA accessible. Parents with disabilities are regularly invited to all parental involvement activities and if support is needed to accommodate a disability, appropriate arrangements will be made.

The school will work diligently to provide a translator at specific parent activities, such as SAC and/or PTO, as a way to provide opportunities for our ESOL parents to become more involved.