In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Meadowbrook Middle School agrees to:

- □ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- □ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- □ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- □ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- □ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- □ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- □ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

 Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Involvement Mission Statement

The Title I mission for Meadowbrook Middle School is to continuously provide opportunities for parents to attend school based workshops that will help transcend the school and the community towards success.

 Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

We will involve parents by sending out notices in a timely fashion for parents to attend general meetings and workshops. These notices will be sent via the marquee, and/or telephone messages by the principal.

We will solicit parental involvement for our School Advisory Committee. On the SAC, we will garner input from those parents as to what should be included in both the school improvement and parental involvement plans. We will also review, plan, and involve those parents in the decisions regarding how funds for parental involvement will be used.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
Instruction	At risk students are encouraged to participate in before school and after school tutoring programs to increase proficiency in the classroom and on standardized tests.
Mckinney-Vento	Guidance indentifies all Homeless/Migrant students by way of registration who is In contact with the homeless department; coordinates with the respective liasions to meet entire familes' physical, social and academic needs by providing them with resources to increase parental involvement and student achievement.

	Funds will be allocated to pay teachers' supplemental monies to provide
Title II	academic tutoring services to students so that they can increase academic
	achievement and provide tips for parental support of academics in the household.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Parents notified of Annual Meeting	Principal	September	Connect Orange
Flyers	Assistant Principal	September	Forms Returned
Marquee	Assistant Principal	September	Pictures
Annual Parent Meeting will be held to discuss Title I requirements and the rights of parents	Assistant Principal	September	Parent Sign-In Logs

 Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The school alternates holding various meetings between 5:30 pm and 6:30 pm. Those who do not have transportation will be able to attend the 4:30 pm meetings, while those who work will be able to attend the 6:30 pm meetings. An example of this is with our PTSA and SAC meetings which were held at 4:30 pm in November, but 6:30 pm in December. All meetings will have babysitting services for the parents. Also, we will provide morning conferences and home visits to serve as additional alternatives to discussing students academic preformance.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental

involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and	Person	Correlation to Student	Timeline	Evidence of
Type of Activity	Responsible	Achievement		Effectiveness
Meadowbrook Middle	Administration, Teachers,	Gives the parents the	October	Surveys
Parent University	Instructional Coaches	opportunity to understand the	2016-	
(MMPU)		standards associated with FSA	March 2017	
		to help aide in student		
		achievement.		
Battle of the	Media Specialist and	Help with literacy to increase	October	Parent Sign-In
Books/Books-A-Million	Assistant Principal	standardize reading scores.	2016-	Sheets
Marathon			March 2017	
Florida Standards	Instructional Coaches	Provides the parents with the	January-	Parent Sign-In
Assessment Night		resources needed to practice	March 2017	Sheets
		effective Reading, Writing, and		
		Math strategies		

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
PI Training Modules	Assistant Principal		August through May	Teacher Sign-In Sheets, Surveys
Staff Development	Principal and Assistant Principal	relationship between the statt and	August through May	Teacher Sign-In Sheets

 Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

- 8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:
 - Timely information about the Title I programs [Section 1118(c)(4)(A)];
 - Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
 - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
 - If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

The Title I Annual Meeting is held in September in conjunction with Open House.

-The school will provide timely information Connect Orange telephone messages one week prior to the date of the meeting or workshop .

-The instructional coaches and administration will host monthly parent curriculum nights to share information about the school's curriculum and programs, assessments used to measure student growth, and the levels with which students on grade level should achieve. Notification for these meetings will be via Connect Orange messages one week prior to the date of the meeting. The content of each meeting will be previewed and approved by the school administration.

-The administration will provide monthly opportunities for parents to share suggestions relating to their child's education.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The school will provide opportunities for parental involvement by communicating the dates, times, and locations of school programs to both the students and parents electronically/mail. We will continue to translate the written notices into Spanish and French-Creole for our parents who speak those languages. In addition, will have language translators to assist at meetings as needed. Parents with disabilities will be able to park in special designated areas. The school is wheelchair accessible. Also we will have sign language interpreter available if needed.

Discretionary School Level Parental Involvement Policy Components

X Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- □ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- □ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- □ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];
- Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- □ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].
- 10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline

School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by

This policy/plan was adopted by the school on <u>mm/dd/yy</u> and will be in effect for the period of <u>mm/dd/yy</u>. The school will distribute this policy to all parents of participating Title I, Part A children on or before <u>mm/dd/yy</u>.

(Signature of Authorized Representative) (Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2015-2016 PIP.

Review of 2013-2014 School Parental Involvement Policy/Plan

 Provide a summary of activities provided during the 2015-2016 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Curriculum Nights	4	50	Help parents provide additional academic resources for their children
FSA Night	1	50	To monitor student's progress and improve achievement
Battle of the Books/Books-A- Million Marathon	1	100	To monitor student's progress and improve achievement
Meet the Teacher	1	100	Parents were provided with information regarding how to help their student succeed in school.

2. Provide a summary of the professional development activities provided by the school during the 2015-2016 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Staff Meeting	9	75	Principal will conduct monthly staff meetings providing the staff with parental relation workshop.
Staff Development	12	75	Improved communication and relationship between the staff and parents will lead to improved student achievement

 Describe the barriers that hindered participation by parents during the 2015-2016 school year in parental involvement activities. Include the steps the school will take to during the 2016-2017 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Child Care	Provide on site child care.

Review of 2013-2014 School Parental Involvement Policy/Plan

Parent's Working Long Hours	Alternate times for meetings
Language	Have Creole and Spanish intrepreters avaliable

4. Describe the parental involvement activity/strategy implemented during the 2012-2013 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
Parent activites where students and parents are participants	Art, Music Assemblies, and Award Cermonies. Parent come to see students work and accomplishments and participate with the students.

School Name:	

Reviewer: ______ Review Date: _____

Policy/Plan Components	YES	NO
2015-2016 Plan Review		
Was evidence adequate to demonstrate that the PIP was developed		
jointly with and agreed upon by parents of children participating in		
Title I programs?		
Is the PIP written in an understandable format and provided in a		
language parents can understand?		
Were revisions/updates to the plan made based upon the review of		
the 2015-2016 plan? Did the school address the barriers identified in		
the review?		
LEA Policy Mission Statement	•	
Mission statements are written concisely, free of jargon, and parent-		
friendly and inspire stakeholders to be involved and supportive of the		
program. Strong mission statements include:		
• Explanation of the purpose of the parental involvement program;		
Description of what will be done; and		
Description of the beliefs or values of the LEA.		
1. Describe how the school will involve parents in an organized, o	ngoing, and	d timelv
manner, in the planning, review, and improvement of Title I prog	• •	
involvement in the decisions regarding how funds for parental		
used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include		
how the school will provide other reasonable support for paren		
activities under section 1118 as parents may request [Section 1		
Strong responses include:		
Identification of the group responsible for the planning, review, and		
improvement of the Title I program;		
• Description of the procedures selecting members of the group;		
• Explanation of how input from parents will be documented; and		
Description of the process for schools to involve parents in the		
development of the required plans; and		
 Includes information on how the school will provide other reasonable 		
support for parental involvement activities under section 1118 as		
parents may request [Section 1118(e)(14)].		
2. Describe how the school will coordinate and integrate parental	involvemer	ht.
programs and activities that teach parents how to help their chi		
the extent feasible and appropriate (including but not limited to		
programs such as: Head Start, Early Reading First, Even Start,		
Programs for Preschool Youngsters, the Parents as Teachers P		
preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [S	•	
Strong responses include:		/ c /(+)].
Identification of the specific federal program; and		
Description of how the programs were coordinated.		

	Describe the specific steps the school will take to conduct an a designed to inform parents of participating children about the s program, the nature of the Title I program (schoolwide or target Adequately Yearly Progress, school choice, supplemental educ the rights of parents. Include timeline, persons responsible, and school will use to demonstrate the effectiveness of the activity	school's Tit ed assistar ation servio d evidence	le I nce), ces, and the
	ong responses include:		
	Identification of specific activities or tasks;		
	Identification of the person(s) responsible for completing the task; Reasonable and realistic timelines; and		
	Description of the evidence the school will use to demonstrate the		
	effectiveness and/or completion of the activity/task.		
	Describe how the school will offer a flexible number of meeting meetings in the morning or evening, and may provide with Title transportation, child care, or home visits, as such services rela involvement [Section 1118(c)(2)].	l funds,	ntal
	ong responses include:		
	escription of the process the school will use to ensure that		
۱۸/	orkshops/meetings are offered at a flexible times; and		
• S 5.	pecific examples of the flexible schedule offered to parents. Describe how the school will implement activities which will bu strong parental involvement, in order to ensure effective involve and to support a partnership among the school involved, paren	ement of pa its, and the	arents
• S 5.	Describe how the school will implement activities which will bu strong parental involvement, in order to ensure effective involv- and to support a partnership among the school involved, paren community to improve student academic achievement [Section the actions the school will take to provide materials and training work with their children to improve their children's academic ac [Section 1118(e)(2)]. Include information on how the school will reasonable support for parental involvement activities under se parents may request [Section 1118(e)(14)].	ement of pa ts, and the 1118(e)]. D g to help pa chievement provide ot	arents Describe arents her
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• S 5.	 Describe how the school will implement activities which will bu strong parental involvement, in order to ensure effective involvent and to support a partnership among the school involved, parent community to improve student academic achievement [Section the actions the school will take to provide materials and training work with their children to improve their children's academic activities under se [Section 1118(e)(2)]. Include information on how the school will reasonable support for parental involvement activities under se parents may request [Section 1118(e)(14)]. Ong responses include: The state's academic content standards and State student academic achievement standards, State and local academic assessments including alternative 	ement of pa ts, and the 1118(e)]. D g to help pa chievement provide ot	arents Describe arents her
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• S 5. • C	 Describe how the school will implement activities which will bu strong parental involvement, in order to ensure effective involvement in support a partnership among the school involved, parener community to improve student academic achievement [Section the actions the school will take to provide materials and training work with their children to improve their children's academic activities under se [Section 1118(e)(2)]. Include information on how the school will reasonable support for parental involvement activities under se parents may request [Section 1118(e)(14)]. Ong responses include: Ontent and type of activity including the following: The state's academic content standards and State student academic achievement standards, State and local academic assessments including alternative assessments, Parental involvement requirements of Section 1118, and How to monitor their child's progress and work with educators to improve the achievement of their child. 	ement of pa ts, and the 1118(e)]. D g to help pa chievement provide ot	arents Describe arents her
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6. Describe the training for staff the school will provide to educate	the teache	ers.			
pupil services personnel, principals, and other staff in how to re					
communicate with, and work with parents as equal partners, in the value and					
	utility of contributions of parents, and in how to implement and coordinate parent				
programs and build ties between parents and schools [Section					
Strong responses include:					
 Content and type of activity including the following: 					
 Value of parental involvement, 					
 Communicating and working with parents, 					
 Implementation and coordination of parental involvement 					
program,					
 Building ties between home and school, and 					
 Cultural sensitivity; 					
 Specific correlation to student achievement; 					
 Reasonable and realistic timelines; and 					
• Description of the evidence the school will use to demonstrate the					
effectiveness and/or completion of the activity/task.					
7. Describe the other activities, such as parent resource centers, t	the school v	will			
conduct to encourage and support parents in more fully partici					
education of their children [Section 1118 (e)(4)].					
Strong responses include:					
 Identification of the type of activity; 					
 Specific steps necessary to implement this activity; 					
Person(s) responsible;					
• Timeline; and					
• Description of the evidence the school will use to demonstrate the					
effectiveness and/or completion of the activity/task.					
8. Describe how the school will provide parents of participating ch	hildren the				
following [Section 1118(c)(4)]:					
 Timely information about the Title I programs [Section 1118] 	c)(4)(A)];				
 Description and explanation of the curriculum at the school, 		of			
academic assessment used to measure student progress, a	nd the profi	ciency			
levels students are expected to meet [Section 1118(c)(4)(B)];	and	-			
 If requested by parents, opportunities for regular meetings t 	o formulate	•			
suggestions and to participate, as appropriate, in decisions relating to the					
education of their children[Section 1118(c)(4)(C)].					
Note: If the schoolwide program plan under Section 1114 (b)(2)	is not satis	factory			
to the parents of participating children, the school will also sub	mit the pare	ents'			
comments on the plan that will be available to the local education	on agency [Section			
1118(c)(5)].					
Strong responses include:					
 Process for providing information to parents; 					
Dissemination methods;					
 Reasonable and realistic timelines for specific parent notifications; and 					
 Description of how the school will monitor that the information was 					
provided.					
School Level PIP Rubric					

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].			
Strong responses include:			
• Process for translating information into a parent's native language;			
• Description of how the school will ensure that parents with			
disabilities have access to parental involvement activities and/or services;			
Description of how the school will ensure that information is			
available to parents considering the fluctuating student populations;			
• Specific languages that information will be routinely provided; and			
Process the school will use to monitor the dissemination of			
information to parents.			
10. Describe how each discretionary activity checked will be			
implemented.			
Strong Responses Include:			
• Content and type of activity including the following:			
 Involve parents in the development of staff training, Provide literacy training 			
 Provide literacy training, Pay reasonable and necessary expenses to conduct 			
parental involvement activities,			
\circ Train parents to help other parents,			
 Maximizing parent participation, 			
 Adopt and implement model parental involvement 			
programs, or			
 Develop roles for community organizations and/or 			
businesses in parental involvement activities;			
 Description of the implementation strategy; 			
 Identification of person(s) responsible; 			
 Correlation to student academic achievement; and 			
Reasonable and realistic timelines.			
School-Parent Compact			
School-Parent Compact must include the following components:			
Description of the school's responsibility to provide high-quality			
curriculum and instruction in a supportive and effective learning			
environment that enables children to meet the State's student			
academic achievement standards;			
 Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance) 			
their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their			
child's classroom; and participating as appropriate in decisions			
relating to the education of their children and positive use of			
extracurricular time); and			
 Highlight the importance of communication between teachers and 			
School Level PIP Rubric	<u> </u>		

School Level PIP Rubric

parents or	n an ongoing basis through, at a minimum—		
0	Parent-teacher conferences in elementary schools, at		
	least annually, during which the compact will be		
	discussed as it relates to the individual child's		
	achievement;		
	Frequent reports to parents on their child's progress;		
	and		
	Reasonable access to staff, opportunities to volunteer		
	and participate in their child's class, and observation of		
	classroom activities; and		
	ce that parents were involved in the		
	pment/revisions to the compact [Section 1118(d),		
ESEA]			
	Review of the 2010-2011 Policy/Plan	<u> </u>	
Did the schoo	I include a copy of the review of the 2010-2011		
policy/plan?			
	v include all required components?		
	y of the results of the activities conducted for parents;		
	y of the staff training activities;		
	on of barrier which hindered participation by parents in		
	volvement activities (with particular attention to parents		
	conomically disadvantaged, are disabled, have limited		
	oficiency, have limited literacy, or are of any racial or		
	ority background); and		
	n of how the school will use the information gathered		
from the re	eview to design strategies for more effective parental		
involveme	nt policies.		
	•	1 1	

Additional Comments or Concerns: