




2016-2017 School Name:
Dolores S. Parrott Middle School
Title I Part A Parental Involvement Plan

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I, Brent Gaustad, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/8/16
Date Signed

Mission Statement

Students, teachers, staff and administration at D.S. Parrott Middle School will focus on growth by engaging in active and collaborative learning with high rigor that challenges, motivates and exceeds expectations, ensuring success and pride in everything we do!

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental

The school will involve parents in an organized, ongoing, and timely manner by extending an invitation at Open House and the Title I Annual Meeting for parents to join the school's Title I Committee. The parents will be selected based on teacher nominations and adequate representation of all subgroups. The Title I Facilitator organizes and directs the Title I Committee meetings to promote school based parental involvement initiatives and best practices. This committee will meet monthly and consist of parents, teachers, and community members who will discuss the improvement of Title I programs, opportunities for parent involvement, and Title I funds. Parents that are part of the Title I Committee will be invited to monthly meetings through the school's global messenger system. Resources and information relating to Title I are available for parents in the Family Resource Center and front office. The Title I Facilitator will coordinate communication between the school and parents.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Title III and the ESOL Department	Parental Engagement Liaison will coordinate with ESOL teacher and Title III funds to provide proper translation of documents and to ensure increased parent participation.
2	Adult Literacy	The Parental Engagement Liaison meets quarterly with a district team to disseminate information and assist parents with resources that will provide community based literacy.
3	Exceptional Student Education	District ESE staff provides staff and materials for students and families needing ESE services. ESE also provides a parent liaison to assist parents in advocating for their ESE children. The ESE parent liaison coordinates with Title I Parent Engagement Liaison to provide information about services and workshops for ESE families.
4	Hernando Youth Initiative	The Title I Parental Engagement Liaison attends monthly meetings and works with HYI to coordinate services for families in Hernando County. The Parental Engagement Liaison also presents at the Annual Youth Summit about Parental Involvement.
5	Title X: Homeless Education	The Parental Engagement Liaison coordinates services and makes referrals to the Students and Families in Transition Social Worker.
6	Operation HEARTfelt	The school nurse works with other cohorts and volunteers to provide backpacks of food /toiletries for students and their families to eat over the weekend and extended school breaks. Students are screened through the nurse's office and are also receiving Free or Reduced Lunch.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	Host Annual Meeting to inform parents about Title I, School Grade, Extended Learning & Right to Know	Title I Staff & Administration	Fall	Evidence of effectiveness will be measured by event response form, sign-in sheets & agenda
2	Print all required documents	Title I Staff	Fall	Evidence of effectiveness will be measured through parent sign in sheets and event response forms
3	Planning and collaboration with school staff	Title I Staff	Fall	Evidence of effectiveness will be measured through teacher sign in, agenda and event response forms
4	Create video presentation for parents and staff on Title I requirements	Title I Staff	Fall	Evidence of effectiveness will be measured through parent sign in sheets and event response forms
5	Provide follow-up for parents that were not in attendance	Title I Staff	Within the fall semester	Evidence of effectiveness will be measured by postage receipt of items mailed to families of all students
6	Provide opportunity for parents to conference with teachers	Title I Staff and Administration	Fall	Evidence of effectiveness will be measured by sign in sheets, event response forms and compacts signed

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The school will provide a flexible number of Title I and SAC meetings, family events and parent teacher conferences considering parental input from the survey sent out in the spring on the most accommodating and favorable meeting times and locations including mornings, afternoons and evenings. Based on a needs assessment survey, transportation, child care, and home visits will be considered and offered as feasible and necessary. Parents may also attend Family Involvement Team (FIT) meetings which are held in the mornings to better serve our parents.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Meeting: Title I information such as Parents Right to Know, Parent Involvement Plans, Student and School Accountability and State Assessments distributed at Annual Meeting	Title I staff & School Administration	Provide information to parents on all aspects of the Title I program and efforts made towards progress in making AYP, supplemental services, and Choice options	Fall	Event Response Form & attendance log will provide results and input from parents on effectiveness of activity
2	Parent Academy: reinforcing Academic Skills,	Title I district and school staff	Provide assistance to parents on how they can assist with	Throughout the year	Evidence of effectiveness will be measured by an increase in parent

	encouraging Positive Behavior and Preparing Your Child to Succeed		their child's academic achievement		participation off all targeted groups
3	FET Leadership Meeting (Family Engagement Team)	Title I district & school staff	Provide information to parents on expectations and how they can help their children	Bi-monthly	Event response forms will provide input on effectiveness of activity
4	Transition Into Middle School Meeting	Title I & School Staff	School staff provides orientation for upcoming middle school students of the expectations of school wide rules and how to be a successful sixth grade student. Parents receive information on how to be involved in their student's success	Spring	Event Response Form & attendance log will provide results and input from parents on effectiveness of activity
5	Academic and Social/Behavioral Night(s)	Faculty and Title I Parent Engagement Liaison	Share information with parents and students about expectations and accomplishments in core subject area(s). Share ideas and behavioral strategies to enhance student success	Throughout the year	Event Response Form & attendance log will provide results and input from parents on effectiveness of activity
6	Outreach Activities	Title I & School Staff	Provide Opportunities to build family and school relationships	One per semester	Event Response Form & attendance log will provide results and input from parents on effectiveness of activity

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Facilitator and monthly meetings: Technical Assistance on Title I Parent Involvement Requirements Under NCLB	District Title I staff	Build capacity for strong parent involvement at the school level	Monthly	Evidence of effectiveness will be measured by being in compliance with Title I requirements & audits
2	Parent Academy: Engaging Parents in Education	Coordinator of Family Engagement	Build capacity of school staff for strong parental involvement to increase student achievement	Annually	Evidence of effectiveness will be measure by an increase in participation and communication between teachers & parents
3	Parent Involvement Strategies/ Working with Families from Poverty, Title I Compact and Annual Meeting Tips PLC	Title I Facilitator	Build capacity of teachers to improve the ability to work effectively with parents.	Fall	Evidence of effectiveness will be measured by teacher event response forms and an increase in communication between teachers & parents and

					compliance with Title I requirements & audits
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Continue implementation of community outreach events, two times per year to provide opportunities to build family and school relationships.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

The school will communicate information about Title I programs at the Annual Meeting. The school will share information about Title I programs at the Annual Meeting and at the Title I Committee meetings throughout the year. Information on the various forms of assessment and expected proficiency levels will be provided at the Annual Meeting. Information about the curriculum will be provided on individual class syllabi and can also be accessed on Edline. Parents may also use Edline to obtain assessment data and monitor student progress. The school will communicate meetings and other school related activities with parents through a monthly newsletter, Edline, Facebook, the school marquee, global school messenger, Hernando Informational Television (HITV), the local newspaper, and student agendas. The Title I Facilitator will ensure that all information is provided to parents in a timely manner and all information will be readily available in the Family Resource Center and front office. Parents make suggestions and decisions relating to the education of their children during the monthly Title I Committee Meetings, SAC Meetings, and parental suggestion box located in the front office at the school. Additional parent trainings will be offered based upon a significant number of parental requests. The School Improvement Plan will also be reviewed by School Advisory Council (SAC) for parental approval.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The school will provide full opportunities for participation in parent involvement for all parents by working with the ESOL and Student Support Services Department to provide accommodations for parents with disabilities and to ensure the availability of translated documents. The school will issue documents that are user-friendly to provide support, ensure understanding, and promote parental involvement. Translators are available for general meetings, if requested, and standardized documents such as the District Parent Involvement Plan, the School Parent Involvement Plan, and the School-Parent Compact are made available in English and Spanish. Meetings

will be publicized through the media, school parent groups, Facebook, the school website, the school bulletin board, the school-wide messenger, the monthly newsletter, and student agendas. DSPMS is fully compliant with provisions of the Americans with Disabilities Act in terms of physical accessibility to all areas of the campus. Parents requiring additional assistance may call the school to make arrangements for individual tours or to work with school staff when additional assistance is needed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Family Engagement Team Meetings to provide parent leadership training and disseminate and update Title I requirements. Leadership trainings will provide strategies and information to assist parents in increasing the participation of other parents.	Title I District and school staff	Provide information to parents on expectations and strategies they can use to help their children and other parents.	Bi-monthly
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Academic workshops will be offered as determined by school needs as outlined in the 2015-2016 School Improvement Plan and by parental request.	Title I and school staff	By providing academic workshops for parents will increase parents' ability to support and enhance student academic progress	Throughout the year
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Hernando County approved volunteers, school teachers and/or students who need scholarship volunteer hours will assist the school in improving student achievement through a variety of strategies as outlined in the SIP.	Parent Engagement Liaison	Child care will be provided to enable parents to participate in school-related meetings and training sessions	Ongoing throughout the year

2015-2016 Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting & Parent Teacher Conference Night	1	347	Inform parents of Title I Program, School Grade, Extended learning Opportunities, & their Right to Know
2	Parrott in the Park	1	200	Provide information to students and families on math strategies, expectations, and how parents can help their children improve their consumer math skills.
3	College and Career Readiness Expo	1	6	Provide information to parents on their child's current level, high school requirements and expectations, and provide test taking strategies and resources to develop a plan to help reach their goals in high school and beyond.
4	Parrott's Fall Newsletter	1	705	Newsletter is an effective form of communication between home and school used to communicate school-wide and academic events.
5	Title I Semester Report	1	700	Mid-year school and student progress data provided to parents with opportunities and parental involvement strategies to increase student achievement.
6	Publix Family Math Night	1	43	Improvement on student FSA and Common Assessment scores of students that participated in the event
7	Transition Into Middle School	1	221	School staff informs upcoming middle school students of the expectations of school wide rules and how to be a successful sixth grade student. Parents are informed on how to be involved in their student's success.
8	Title I Committee Meetings	9	11	Title I staff and parents will coordinate and integrate the use of Title I funds for additional and supplemental resources and parental involvement programs and activities that will help increase student achievement.
9	School Advisory Council Meetings	9	11	School staff and parents will collaborate on policies, activities, and resources that will help increase student achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Compact and Annual Meeting Tips	1	45	Build capacity of instructional staff to increase the effectiveness of Title I Compact and parent/ teacher shared goals.
2	Engaging Parents in Education	1	45	Build capacity of school staff for strong parental involvement to increase student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Location of the school and vast size of school zone for all subgroups mainly economically disadvantaged.	School will host outreach designed to improve family/staff relationships
2	Many parents of economically disadvantaged students do not know how to encourage and support their child's academic success.	Identify targeted students: Low performing, high absentee/tardy/early checkout. Utilize Title I staff and social worker to improve attendance and parent support for their children's academic success through direct contact and Parent Academy activities. Teachers will utilize a common form of parent communication (i.e. Remind app) and include suggestions of activities for parents to help in syllabi and other parent communication.