

## ASTORIA PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Marsha Sanders, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].

  
Signature of Principal or Designee

8/31/14  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Astoria Park Elementary School, in cooperation with the family and community, is committed to preparing each child for the future by meeting, not only their educational needs with a focus on proficiency in literacy and math, but also their technological and social needs within a nurturing environment which enhances true lifelong learning.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Astoria Park will involve parents in an organized and ongoing planning, review, and improvement of the Title I programs. This should include the planning, review, and improvement of the school parent involvement policy, as well as the joint development of the school-wide program plan under section 1114 (b)(2). A school-parent compact, which outlines how schools, parents, and students will share responsibility for ensuring student achievement, will be implemented.

The School Advisory Committee (SAC) will meet monthly to plan, review, and provide input into the school's Parent Involvement Policy/Plan and parent activities and School Improvement Plan. The SAC will approve the Parental Involvement Budget and the School Improvement Budget, and will review the school grade, and SPAR Report.

Success will be measured by the Spring Title I Survey and School Climate Survey Results. Feedback from discussions in PTO meetings, SAC meetings, and parent and teacher conferences will also be measured. Feedback will be used to develop the next year's School Improvement and Title I Plans.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Orientation	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
2	Open House	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
3	School Intervention Assistance Team Meetings	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
4	National Network of Partnership Schools	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
5	PTO Meetings	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
6	SAC Meetings	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
7	Parent Right to Know Letter	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
8	Florida PIRC Notification Letter	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to

		coordinate these programs/efforts.
9	Parent Liaison	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
10	Parent Resource room with computer access, telephone, and parenting information	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
11	Calendar of Activities	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
12	Parent Workshops Focused on Specific Academic Areas	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
13	Community Education Partnerships	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.
14	Monthly School Newsletter	Parental Involvement Committee, Parent Liaison, School Advisory Council, and Administrators will work together to coordinate these programs/efforts.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Administration and Title I Office	Aug. 2016: Invitation to Parents; August & September 2016 Meeting	Sign-in sheet, Homework completion, Understanding of curriculum, what child is learning, and how to help their children, Use of specific strategies
2	SAC Meetings	Principal	Monthly	Sign-in sheet, Homework completion, Understanding of curriculum, what child is learning, and how to help their children, Use of specific strategies
3	PTO Meetings	Administration	Monthly	Sign-in sheet, Homework completion, Understanding of curriculum, what child is learning, and how to help their children, Use of specific strategies

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Astoria Park will offer a flexible number of meeting times and may use may use Title I funds to provide transportation, childcare, or home visits, and such services related to parent involvement. Meeting dates and times will be advertised and posted on the school's marquee, homepage, and listserv in advance to encourage parent involvement. The school newsletter containing this and other school related information

will also be sent home to parents. Monthly SAC meetings and PTO meetings, programs, assemblies, school celebrations, and parent workshops are used to encourage parent involvement.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PTO Meetings	Principal, PTO Board	Parents informed about grade level expectations	Monthly Meetings	Sign-in Sheets and increase the level of involvement
2	Orientation	Administrators	Parents informed about grade level expectations	August 2016	Sign-in sheets, Parent Feedback
3	Open House	Administrative Team	Parents informed about grade level expectations	August 30, 2016; September 8, 2016	Sign-in sheets, Parent Feedback
4	Grade Level Parent Workshops	Grade level Team Leaders and Teachers	Parents informed about grade level expectations	September - November 2016	Sign-in sheets, Parent Feedback
5	Volunteer Opportunities	Administrators, Faculty, & Staff	Improve relationship between parents and school to have a positive effect on student achievement	Ongoing	Sign-in Sheets
6	Family-teacher conferences that involve students	Teacher, Parent, Student	Improve relationships between parents and school to have a positive effect on student achievement.	On-going	Sign-in sheets, Parent Feedback, Earn higher grades and test scores, Better social skills, show improved behavior, and adapt well to school
7	Training for staff during faculty meeting on parental involvement	Administrators, Faculty, & Staff	Improve the ability of staff to work effectively with parents.	Monthly Meetings	Improved parental involvement in all school activities
8	Publish monthly newsletters	Principal, Administrative Team	Provide specific strategies for parents to	Monthly	Results on Climate Survey
9	Watch DOGS Program	Principal and Mentor Coordinator	Increase the number of fathers that volunteer at school	On-Going, Monthly activities	Sign-in Sheets and increase the level of involvement
10	Parent Resource Area	Administrators and Parents	Improved relationships between parents and school to have a positive effect on student achievement	On-going	Sign-in sheets, Parent Feedback, Earn higher grades and test scores, Better social skills, show improved behavior, and adapt well to school

11	Volunteer Opportunities Assisting Classroom Teachers, etc.	Administrators, Teachers	Improve relationships between parents and school to have a positive effect on student achievement.	On-Going	Improved students' grades and better relationships
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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Continue Book Study - Mindset by Carol Dweck, Ph.D. (Growth Mindset)	Administration and Teacher Leaders	Higher student achievement, grades and test scores; Long-term academic achievement; Better attendance	August 2016, On-going monthly meetings	Improved student performance, Improved school leadership, Higher-quality learning programs for students, Improved communication, fewer discipline concerns, improved test scores
2	National Network of Partnership Schools	Principal	Increased parental involvement leads to improved academic achievement	Ongoing	Increase the level of involvement
3	PTO Meetings	Principal, PTO Board	More successful school programs, More effective school environment, Sense of Belonging, Better attendance. Parents teaching parents how to support their children academically	Monthly Meetings	Improved Student Performance, Build collaborative relationships based on trust among teachers, families, and the community; Programs are welcoming and address parent, student and community needs
4	Faculty and Grade Level Focus Groups	Administration	Effective communication positively impacts student achievement, Higher grades and scores on assessments, Better attendance	Pre-Planning Week, On-Going	Improved communication among teachers and parents, Improved student performance, Better attendance, Build collaborative relationships based on trust among teachers, families, and the community

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parent Resource Area: This resource will be immediately identified to parents and stakeholders at the beginning of the school year. Parents can access informative materials regarding responsible parenting. Computers are also made available to parents in the media center.

Astoria Park Watch D.O.G.S. Dads Of Great Students: Parent involvement in their child's education has long been attributed to positive effects in the classroom. Most often, mothers play the largest role in a child's education, but children need support from both parents to reach their academic potential. In fact, according to A Call to Commitment: Father's Involvement in Children's Learning, published by the U.S. Department of Education, a father's involvement in their child's education leads to more learning, better performance in school and healthier behavior. Additionally, students whose father plays an active role in their education typically enjoy school more, have more positive peer relationships and become more responsible adults. The Watch D.O.G.S. assist in volunteering their time and talents with our students and entire school community.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Astoria Park will provide parents of participating children timely information about the Title I programs, a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet at the annual Title I meeting at the beginning of the year. We will also provide opportunities for meeting regularly to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. We will provide LCS promotion/retention requirements that will be shared with parents during Open House, at least one parent-teacher conference will be held for students in grades K-5, during which assessment and grade level proficiency levels will be shared. Student progress reports and report cards will be sent home regularly. Curriculum Workshops and FSA Parent Workshops will also be held. The Annual Title I Parent Survey will be used to improve and plan Parent Involvement activities for the following school year.

Success will be measured by the Spring Title I Survey and School Climate Survey results, as well as feedback from discussions in PTO meetings, SAC meetings, and parent and teacher conferences. Feedback will be used to develop the next year's School Improvement Plan and Title I Plan.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Astoria Park will involve parents during regular School Advisory Council (SAC) meetings. The SAC will meet regularly to review, revise the Title I plan, and be involved in deciding how funds for parental involvement will be used. Specifically, we will convene an annual meeting at a time convenient for parents of participating children. All parents shall be invited and encouraged to attend. The school will provide information and explain the requirements of Title I and the rights of parents. We will also hold regular PTO meetings. We will distribute the Parent Right to Know and Parent Information Resource Center (PIRC) letters, and post them in the front office, and inform parents of their rights and Title I requirements via our monthly newsletter, listserv, school website, marquee, flyers, and school ITV. In the event parents need special accommodations, we will coordinate with FDLRS/ESE to ensure these needs are met.

Administrators or Team Leaders will facilitate meetings between bilingual teachers and LEP parents to make sure parents understand written information and are able to ask questions related to their children's academic progress and behavior, and school programs, functions and activities.

Astoria Park currently employs one staff member who is fluent in Spanish. One (1) staff member is fluent in German.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.  
[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meeting & Workshops	6	40	Increased learning gains, Improved student performance, Build collaborative relationships based on trust among teachers, families and the community.
2	Mark Rolewski Workshops/Professional Development Sessions	2	40	Increased learning gains, Improved student performance, Build collaborative relationships based on trust among teachers, families and the community.
3	Grade Level Team Meetings	35	40	Increased learning gains, Improved student performance, Build collaborative relationships based on trust among teachers, families and the community.
4	Grade Level Parent Curriculum Nights	6	250	Increased learning gains, Improved student performance, Build collaborative relationships based on trust among teachers, families and the community.
5	Extended Day Training	35	30	Teacher Collaboration will increase student performance

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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