

Watkins Elementary Magnet School
Parent Involvement Plan
2015-2016

E2

Mission Statement

Challenging and Preparing Our Students - We believe that a partnership must exist between our parents and our school. We promote positive communication between the school and our student's homes. The school provides a variety of opportunities for parents to be involved in activities supporting our school. We believe teachers have a responsibility to provide a stimulating and challenging learning environment that meets the needs of all students and enables them to meet their maximum potential. We will provide materials that can successfully be used at home to reinforce the academic success of children. It is our goal to provide an atmosphere where parents are able to express their views and to assist in problem solving. We want parents to understand that we view them as joint decision makers and plan to emphasize their roles as advocates.

Involvement of Parents

Watkins Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meeting parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Watkins Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplements instruction support provided by the school will be discussed with parents during the development of the student IEP
2	Annual Title I Public Meeting	Compile recourses for parents at the meeting

Annual Parent Meeting

Watkins Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer	Title 1 Liaison	Third week of August	Flyer Newsletter School Website
2	Announcement (Marquee & Parent Link)	Head Custodian Attendance Clerk	Monthly Second Week of September	Email/Request Forms Parent Link
3	Develop an Agenda and Sign-in Sheet	Principal Administrator Title 1 Liaison	Monthly Second Week of September	Agenda and Sign-in Sheet
4	Annual Public Title 1 Meeting	Principal Administrator Title 1 Liaison Teachers	Monthly Second Week of September	Flyer Newsletter Agenda and Sign-in Sheet

Flexible Parent Meetings

Watkins Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Watkins Elementary Magnet School will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms 2 times a year. Parents will be given a summary of the students test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support those efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host Parent University trainings where childcare will be provided.

Building Capacity

Watkins Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e) (2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum & Instruction: Parent Meeting Standards & Assessment Florida Standards Assessment	Administration Literacy/Math Coaches Lead Teachers	Parents will be provided with grade specific brochures, handouts outlining strategies they can use at home as well as prepare for Florida Standards Assessment (FSA)	August	Flyer Agenda Sign-in Sheet Evaluation Forms
2	Parent Conference	Administration Support Staff Lead Teachers	Teacher will learn the appropriate information to give parent so that their child will succeed academically.	August October February	Flyer Agenda Sign-in Sheet Evaluation Forms
3	Parent/Student Universities	Administration Literacy/Math Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	August October November January March	Flyer Agenda Sign-in Sheet Evaluation Forms

Staff Training

Watkins Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with parents using specific strategies	Administration Title 1 Liaison Lead Teachers Parents Volunteers	Improve the ability of staff to work effectively with parents	August	Agendas Sign-in Sheets Evaluation/ Feedback Forms
2	Building Ties between home and school	Administration Title 1 Liaison Lead Teachers Parents Volunteers	Improve the ability of staff to work effectively with parents	September	Agendas Sign-in Sheets Evaluation/ Feedback Forms
3	Parent/Student University using Florida Standards	Administration Literacy Coach Lead Teachers	Teachers will be able to incorporate specific activities to meet their student's individual needs in regards to the Florida Standards. Using Marcia Tate Strategies with their student.	Quarterly	Agendas Sign-in Sheets Follow-ups Observations
4	Open House/Orientation	Administration	Parent Meeting/ Introduction to school and classroom	august	Flyer/Agendas Sign-in

Other Activities

Watkins Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

- Have a coffee and curriculum meeting at 7:30am to 7:50 am and 8:00am to 8:30am to inform parent of resources and strategies they can use to assist their child on the FSA.
- Contact and informed parents in different ways through callouts, flyers, and text messages;
- The Title 1 Liaison will annually request the Title 1 Van for Various parent/student workshops at the school

Communication

Watkins Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children,*

the school will also submit the parents' comments on the plan that will be available to the local education agency

Watkins Elementary Magnet School will provide information about Title 1 programs will be provided in a timely manner, using various methods of communication (newsletters, school website, and meetings). Information about Title 1 programs, academic programs (ASP). Florida Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title 1 Information Meeting, parent conferences, and any other time a parent request such information. Classroom teachers will explain and discuss the school's curriculum and the Florida Standards, and types of assessments used to measure student progress during Open House. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the Title 1 public meeting. Parents who qualify will be notified of school choice options during Open House.

Accessibility

Watkins Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Watkins Elementary Magnet School will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and it will be placed in the school's front office. If parents need additional information, someone from the front office will contact Ms. Woodard the Title 1 contact. All correspondences regarding the parent meeting will be created in the aforementioned languages and distributed to parents in increase participation based on the school wide survey. During these sessions, test scores and academic strategies will be provided to assist parents at home with their children. Translators will be available at all parent meetings and made available when needed.

School-Parent Compact

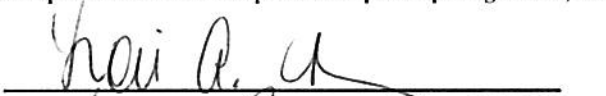
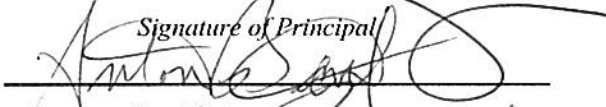
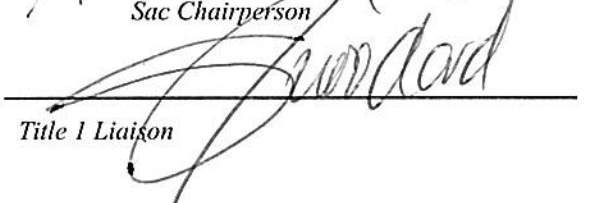
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on April 15, 2015 and will be in effect during the 2015-2016 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2015.

 _____ Signature of Principal	<u>4/15/15</u> _____ Date
 _____ Sac Chairperson	<u>4/15/15</u> _____ Date
 _____ Title 1 Liaison	<u>4/15/15</u> _____ Date