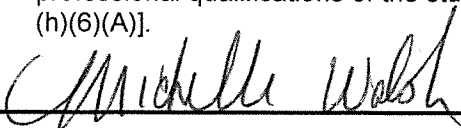


JACKSONVILLE HEIGHTS ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, MICHELLE WALSH, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Jacksonville Heights Parent Involvement Plan is to provide ongoing and meaningful opportunities for parents to take a more active role in their child's education. Jacksonville Heights will achieve this by conducting at least one parent involvement activities per month, in assistance with the parent involvement center, to educate parents on how to become more involved academically and socially. We at Jacksonville Heights believe the relationship between home and school is crucial to the success of our students. We believe by helping the parent we are essentially helping the student.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Jacksonville Heights will notify parents weekly through flyers in students Tuesday Folders, through telephone calls via School Messenger, in FOCUS and on the school's marquee to inform the parents of upcoming events. Jacksonville Heights will invite parents to be a part of the Parental Involvement Plan Planning during a meeting in the second week of September of the 2016-2017 school year.

Parent volunteers, with the administration and the Community Outreach team, will discuss the School Improvement Plan (SIP), Parental Involvement Plan (PIP), Title I funds including parent involvement and professional development funds, during two meetings prior to the Annual Meeting.

Once the PIP has been approved and presented to all parents, the school's PIP will be placed on the school website and hard copies will be available upon request. Meetings will be documented by use of agendas, minutes, and sign in sign in sheets. Jacksonville Heights will seek the participation of parents through the parent involvement annual meeting to gain input for the Parent Involvement Plan. Through the parent feedback surveys, the council will review the effectiveness of the Title I programs and use of funds for improvement.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Jacksonville Heights Parent involvement programs will advise parents of students with disabilities of their rights in their child's education. JHE will provide them with strategies to increase their academic achievement and their social, emotional, and behavioral growth. JHE will inform parents of grades and progress during IEP Reviews, progress reporting, and midterm reviews. Parents will be encouraged to be more involved in planning, problem solving, and decision-making. They will also be provided an opportunity to provide input during MDRT meetings, parent teacher conferences, and family connections nights.

2	Title I, Part C	Information related to school and parent program activities can be sent home in language friendly format that will encourage support in the education of their children. Communications will also be sent in student's home language.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meeting	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal	September 2016	Parent Survey and Sign-In
2	Develop agenda, handouts, and/presentation materials	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal Academic Coaches	October 2016	Copies of agenda, handouts, and Power Points
3	Develop and distribute Invitations	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal Academic Coaches	September and October 2016	Marquee posting, flyers, School Messenger and news bulletins
4	Maintain documentation	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal	Ongoing	Archived in Title 1 Audit Box
5	Advertise/publicize event	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal Academic Coaches	Ongoing	Audit Box Copies
6	Develop Sign-In Sheets	Administrators: Michelle Walsh, Principal Kanzla Parker, Assistant Principal	September and October 2016	Archived in Title 1 Audit Box

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings will be planned for morning, mid-day, and immediately after school and late afternoons to meet the variable needs of parents. A percentage of the Parent Involvement Budget will be set aside to provide child care, translators/translations and transportation to increase parent participation. Meetings will also be conducted through various communication methods such as phone calls, emails, and home visits.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Meet & Greet	Administration: Michelle Walsh Kanzla Parker Teachers and staff members	Parents will have the opportunity to tour the school and meet and greet the teachers.	August 12, 2016	Sign In Sheets/ Survey Feedback
2	Open House Night	Administration: Michelle Walsh Kanzla Parker Classroom Teachers	To discuss assessment results and goals for the year	September 08, 2016	Conference Logs
3	Annual Title I Program	Administration: Michelle Walsh Kanzla Parker	To inform parents of Title 1 initiatives available for their children	September 08, 2016	Correspondence items sent out and/or accessible
4	PIP and Parent Compact Review Meeting	Administration: Michelle Walsh Kanzla Parker Parent and Community Involvement Committee	Provide key stakeholders with an opportunity to assist in the development, review, and to assist in finalizing the school's Parental Involvement Plan, budget, and Compact in order to increase the number of stakeholders vested and participating in assisting in the school in reaching its academic goals.	Quarterly	Compact with Parent Signatures
5	TPU Mentoring Training	Administration: Michelle Walsh Kanzla Parker Guidance: Camacho	Provide training to Transit Personnel Unit Naval Station Jacksonville (NAS) on mentorship, the Second Steps program, and Social Butterfly program.	October 2016	Handouts, sign in sheets
6	Parent Support Group Offerings	Guidance: Camacho Social Worker: Merrett Administration: Kanzla Parker, Assistant Principal	Support Group Offerings: Parenting, Safety, Drugs, Violence, Bullying Using the Student Code of Conduct and Duval County and School Policies, educate the parents programs and support systems in place in order to provide a safe and conducive environment for academic achievement.	September 2016-May 2017	Handouts, Agendas, Sign In Shets
7	Community/Business Partnership Breakfast	Guidance: Camacho Social Worker: Merrett	Invite community stakeholders and surrounding businesses to a breakfast in order to build stronger partnerships with	November 2016	Invite, Agenda, Sign In Sheets

		Administration: Kanzla Parker, Assistant Principal	the school and the community. Provide information on various ways their partnership can benefit the school and increase student achievement.		
8	Science Fair First Aide Night	Academic Coaches and Grade 5 Teachers	To provide parents with the information and resources to guide their students through the scientific process to complete a science fair project	September 15, 2016 and September 29, 2016	Newsletter, Agenda, Sign In Sheets
9	Data Chat Night	Teachers, Academic Coaches, and Administration	Educate parents on the various forms of data used to monitor student progress while providing them an update on student's academic performance, short and long term goals.	October 20, 2016	Newsletter, Agenda, Sign In Sheets
10	3-5 Understanding the FSA Night	Academic Coaches, 3-5 Teachers, and VE Resource Teachers	Parents and students will be provided information about standardized assessments (FSA) through an interactive process which involves the administration and analysis of a mock assessment. Parents of grades 3-5 students will sit side by side with students as they take the required practice test.	November 19, 2016	Handouts, Agendas, Sign In Sheets
11	Literacy Extravaganza	Academic Coaches, and teachers	To involve parents in the shared responsibility for reading and writing by supplying them with a toolbox of activities that are content specific strategies to support literacy at home to increase academic performance.	December 10, 2016	Handouts, Agenda, survey, and Sign in sheets
12	Literature Bingo	Community Outreach Committee, Assistant Principal	Provide an evening for families to learn reading strategies that can be implemented at home	April 2017	Handouts, Sign in sheets
13	Readers Theater	Community Outreach Committee, Assistant Principal	Provide students and parents with a program that stimulates their imaginations and emotions. Invited guests to model good reading behaviors; exposes student to a range of literature to encourage a lifelong enjoyment of reading	March 2017	Handouts, Sign in sheets
14	Parent STEAM Night	Administration, Math Academic Coaches, 3-5 Math Teachers	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will	February 2017	Handouts, Agenda, survey, and Sign in sheets

			increase academic performance and help students meet performance expectations and promotional requirements in math and science.		
15	Gardening: An Earth Day Celebration	Administration, Math Academic Coaches, 3-5 Math Teachers, Chartwell Manager	To teach students and parents the sustaining benefits of growing their own fruits and vegetables.	April 2017	Handouts, Agenda, survey, and Sign in sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with Parents	Administration: Michelle Walsh Kanzla Parker	To improve the ability of staff to work with parents by providing examples of best practices for parent involvement	November 2016	agendas, handouts, sign-in sheets, training evaluations
2	Building Ties between home and school	Administration: Michelle Walsh Kanzla Parker	To improve the ability of staff to work with parents by providing examples of best practices for parent involvement	February 2017	agendas, handouts, sign-in sheets, training evaluations
3	Cultural Sensitivity	ESOL Specialist:	To provide information to staff on various cultures represented in this school to increase awareness	October 2016	agendas, handouts, sign-in sheets, training evaluations
4	Diversity and Sexual Harassment	Camacho, Gaines, Merrett, and Administration	Train in the understanding of cultural influences and impact on school	ongoing	Certificates

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will be notified about the center and materials available to parents during Open House on September 08, 2016 and during the PTA General meeting on September 15, 2016. The Parent Resource Center is available Monday-Friday 8:00am until 4:00pm. Parents will have access to brochures, pamphlets, informational texts, and various activities. Texts and activities are available for checkout.

Computer Accessibility for Parents:

Parents will have access to a dedicated parent computer located in Room 30A. Parents will sign-in and out of the room and will complete an end-of-year survey on the usefulness of the resource center.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Title I program will be explained to parents. The faculty will explain the Curriculum Guide and Baseline assessments administered during the school year to measure student progress. They will also provide parents with information about the Florida Standards Assessment (FSA) and discuss the proficiency levels students are expected to achieve. Jacksonville Heights will notify parents of meetings and pertinent information weekly through flyers in students' Tuesday Folders, through School Messenger, and on the school's marquee to inform the parents of upcoming events. Jacksonville Heights will invite parents to be a part of the Parental Involvement Plan during a meeting in the second week of September 2014-2015 school year. Parent volunteers, with the administration and the parental involvement team, will discuss the School Improvement Plan (SIP), Parental Involvement Plan (PIP), Title I funds, including parent involvement and professional development funds, during two meetings prior to the Annual Meeting. Once the PIP has been approved and presented to all parents, the school PIP will be placed on the school website and hard copies available upon request. Meeting dates will be documented by use of agendas, minutes, and sign in sheets. Jacksonville Heights will seek the participation of parents through the parent involvement annual meeting to gain input for the Parent Involvement Plan. Through the parent feedback surveys, the council will review the effectiveness of the Title I programs and use of funds for improvement.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Language Survey, teacher input and interaction with the office staff will be used to determine family needs for written translations. Jacksonville Heights will upon enrollment, will determine through the Language survey a need for translation needs. Information will be disseminated bilingually (English and Spanish) in print. Jacksonville Heights will utilize TDD to notify parents who may be hearing impaired. The school will also use the district provided service, TRANS ACT, to help translate documents into various languages. While on campus, Jacksonville Heights will utilize the services of an interpreter. Any parents who may be blind will receive all communication in Braille. Jacksonville Heights is also wheelchair accessible, therefore accommodating all parents. Parent surveys/feedback forms in different languages will be made available to the parents and used for monitoring purposes.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Meet & Greet	1	100	Allow parents and students to meet the teachers, office staff, pta officers, and administration.
2	Open House Night	1	150	Opportunity to share with parents procedures, rules, rituals, routines and expectations for the year.
3	PIP and Parent Compact Planning and Review Meeting	2	50	Provide an opportunity for parents and stakeholders to get involved in the planning of parental involvement activities and the compact between parents, schools, and students
4	TPU Mentoring Training	1	20	Train TPU Mentors to implement the Second Step program with their mentees.
5	Literacy Extravaganza	1	100	Provide information to parents on the content standards, grade level expectations, and state and local assessments and the impact on student progress.
6	Annual Title I Meeting	1	30	To explain what the Title I program is and how parents can become more involved in the school.
7	STeAM Night	1	300	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will increase academic performance and help students meet performance expectations and promotional requirements in math.
8	Family Night: Reading Make and Take	1	40	Parents and students utilizing resources at home will display an increase in academic performance.
9	Family Night: Reading	1	100	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will increase academic performance and help students meet performance expectations and promotional requirements in math.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Foundations	8	15	Creation of the Positive Behavior Support program that included the parent communication programs.
2	Preplanning Meeting	1	55	Introduction to the Parent Contact expectations for school/home connections

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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JACKSONVILLE HEIGHTS ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

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Parental Involvement Mission Statement (Optional)

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8	Science Fair First Aide Night	Academic Coaches and Grade 5 Teachers	To provide parents with the information and resources to guide their students through the scientific process to complete a science fair project	September 15, 2016 and September 29, 2016	Newsletter, Agenda, Sign In Sheets
9	Data Chat Night	Teachers, Academic Coaches, and Administration	Educate parents on the various forms of data used to monitor student progress while providing them an update on student's academic performance, short and long term goals.	October 20, 2016	Newsletter, Agenda, Sign In Sheets
10	3-5 Understanding the FSA Night	Academic Coaches, 3-5 Teachers, and VE Resource Teachers	Parents and students will be provided information about standardized assessments (FSA) through an interactive process which involves the administration and analysis of a mock assessment. Parents of grades 3-5 students will sit side by side with students as they take the required practice test.	November 19, 2016	Handouts, Agendas, Sign In Sheets
11	Literacy Extravaganza	Academic Coaches, and teachers	To involve parents in the shared responsibility for reading and writing by supplying them with a toolbox of activities that are content specific strategies to support literacy at home to increase academic performance.	December 10, 2016	Handouts, Agenda, survey, and Sign in sheets
12	Literature Bingo	Community Outreach Committee, Assistant Principal	Provide an evening for families to learn reading strategies that can be implemented at home	April 2017	Handouts, Sign in sheets
13	Readers Theater	Community Outreach Committee, Assistant Principal	Provide students and parents with a program that stimulates their imaginations and emotions. Invited guests to model good reading behaviors; exposes student to a range of literature to encourage a lifelong enjoyment of reading	March 2017	Handouts, Sign in sheets
14	Parent STEAM Night	Administration, Math Academic Coaches, 3-5 Math Teachers	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will	February 2017	Handouts, Agenda, survey, and Sign in sheets

			increase academic performance and help students meet performance expectations and promotional requirements in math and science.		
15	Gardening: An Earth Day Celebration	Administration, Math Academic Coaches, 3-5 Math Teachers, Chartwell Manager	To teach students and parents the sustaining benefits of growing their own fruits and vegetables.	April 2017	Handouts, Agenda, survey, and Sign in sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with Parents	Administration: Michelle Walsh Kanzla Parker	To improve the ability of staff to work with parents by providing examples of best practices for parent involvement	November 2016	agendas, handouts, sign-in sheets, training evaluations
2	Building Ties between home and school	Administration: Michelle Walsh Kanzla Parker	To improve the ability of staff to work with parents by providing examples of best practices for parent involvement	February 2017	agendas, handouts, sign-in sheets, training evaluations
3	Cultural Sensitivity	ESOL Specialist:	To provide information to staff on various cultures represented in this school to increase awareness	October 2016	agendas, handouts, sign-in sheets, training evaluations
4	Diversity and Sexual Harassment	Camacho, Gaines, Merrett, and Administration	Train in the understanding of cultural influences and impact on school	ongoing	Certificates

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will be notified about the center and materials available to parents during Open House on September 08, 2016 and during the PTA General meeting on September 15, 2016. The Parent Resource Center is available Monday-Friday 8:00am until 4:00pm. Parents will have access to brochures, pamphlets, informational texts, and various activities. Texts and activities are available for checkout.

Computer Accessibility for Parents:

Parents will have access to a dedicated parent computer located in Room 30A. Parents will sign-in and out of the room and will complete an end-of-year survey on the usefulness of the resource center.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Title I program will be explained to parents. The faculty will explain the Curriculum Guide and Baseline assessments administered during the school year to measure student progress. They will also provide parents with information about the Florida Standards Assessment (FSA) and discuss the proficiency levels students are expected to achieve. Jacksonville Heights will notify parents of meetings and pertinent information weekly through flyers in students' Tuesday Folders, through School Messenger, and on the school's marquee to inform the parents of upcoming events. Jacksonville Heights will invite parents to be a part of the Parental Involvement Plan during a meeting in the second week of September 2014-2015 school year. Parent volunteers, with the administration and the parental involvement team, will discuss the School Improvement Plan (SIP), Parental Involvement Plan (PIP), Title I funds, including parent involvement and professional development funds, during two meetings prior to the Annual Meeting. Once the PIP has been approved and presented to all parents, the school PIP will be placed on the school website and hard copies available upon request. Meeting dates will be documented by use of agendas, minutes, and sign in sheets. Jacksonville Heights will seek the participation of parents through the parent involvement annual meeting to gain input for the Parent Involvement Plan. Through the parent feedback surveys, the council will review the effectiveness of the Title I programs and use of funds for improvement.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Language Survey, teacher input and interaction with the office staff will be used to determine family needs for written translations. Jacksonville Heights will upon enrollment, will determine through the Language survey a need for translation needs. Information will be disseminated bilingually (English and Spanish) in print. Jacksonville Heights will utilize TDD to notify parents who may be hearing impaired. The school will also use the district provided service, TRANS ACT, to help translate documents into various languages. While on campus, Jacksonville Heights will utilize the services of an interpreter. Any parents who may be blind will receive all communication in Braille. Jacksonville Heights is also wheelchair accessible, therefore accommodating all parents. Parent surveys/feedback forms in different languages will be made available to the parents and used for monitoring purposes.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
X Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Meet & Greet	1	100	Allow parents and students to meet the teachers, office staff, pta officers, and administration.
2	Open House Night	1	150	Opportunity to share with parents procedures, rules, rituals, routines and expectations for the year.
3	PIP and Parent Compact Planning and Review Meeting	2	50	Provide an opportunity for parents and stakeholders to get involved in the planning of parental involvement activities and the compact between parents, schools, and students
4	TPU Mentoring Training	1	20	Train TPU Mentors to implement the Second Step program with their mentees.
5	Literacy Extravaganza	1	100	Provide information to parents on the content standards, grade level expectations, and state and local assessments and the impact on student progress.
6	Annual Title I Meeting	1	30	To explain what the Title I program is and how parents can become more involved in the school.
7	STeAM Night	1	300	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will increase academic performance and help students meet performance expectations and promotional requirements in math.
8	Family Night: Reading Make and Take	1	40	Parents and students utilizing resources at home will display an increase in academic performance.
9	Family Night: Reading	1	100	Provide sessions for parents that are content specific where they are able to create and take activities for home learning that will increase academic performance and help students meet performance expectations and promotional requirements in math.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Foundations	8	15	Creation of the Positive Behavior Support program that included the parent communication programs.
2	Preplanning Meeting	1	55	Introduction to the Parent Contact expectations for school/home connections

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
	Jacksonville Heights has a growing population of Spanish speaking students. A barrier for these parents not attending PI activities is the lack of written communication in students' home language.	Provide parents with communication in their home language.
	Many families don't see the value in participating and don't believe their involvement will result in any meaningful change in the students' education and will not take off from work and/or will not invest their free time.	Provide families with rationale for events

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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School Number 229 School Name Jacksonville Heights Elementary
 Parent Involvement Plan Budget Template 2016-2017
 PIP Amount: \$3,182.46

*****The P-Card can only be used for *FOOD* (Fund 48748). Purchase requisitions must be entered for all other items.*****

Please enter the items being purchased and amounts into **the white boxes only**.

The final date for submission of plan amendments is **March 6, 2017**.

The final date for encumbering is **April 30, 2017**.

Number of Workshops or Parent Activities:

Elementary (2 every 9 weeks = Total 8); Secondary (1 every 9 weeks = Total 4)

This area (Childcare and Translators) works hand in hand with 6100/310 and 6100/390.

6100/160 & 6100/200 Salary & Benefits	Childcare (Specify name and date of events) Hourly rate = \$8.05; a PCF must be entered (NN75MA job code)		
	Translators/Translations (Specify name and date of events) Hourly Rate = \$10.00, a PCF must be entered (NN67 job code)		
	Name of Event	Date of Event	Amount
	1 Data Chat Night-Translator	20-Oct-16	\$54.84
	2 3-5 Understanding the FSA-Translator	17-Nov-16	\$54.84
	3 Literacy Extravaganza-Translator	15-Dec-16	\$54.84
	4 Gardening: An Earth Day Celebration-Translator	22-Apr-17	\$54.84
	5 STEM Night-Translator	16-Feb-16	\$54.84
	Data Chat Night-Childcare		\$88.30
	3-5 Understanding the FSA-Childcare		\$88.30
6			\$0.00
Total Cost for 6100/160			\$450.80

Purchase Requisitions must be entered for these items

6100/310	Vendors classified as professionals, i.e. well-known speakers, authors, etc.		
	Please confer with Policy and Compliance at 390-2111 if a contract is needed		
	Name of Event	Date of Event	Amount
	1		\$0.00
	2		\$0.00
	3		\$0.00
	4		\$0.00
Total Cost for 6100/310	5		\$0.00
	\$0.00		

6100/360	Software licenses for parents' usage.		
	Name of Event	Date of Event	Amount
	1		\$0.00
	2		\$0.00
	3		\$0.00
Total Cost for 6100/360			\$0.00

6100/370	Postage for Parent Mail outs (Specify name and date of events)		
	Name of Event	Date of Event	Amount
	1		\$0.00
	2		\$0.00
	3		\$0.00
	4		\$0.00
	5		\$0.00

Total Cost for 6100/370	\$0.00
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Pg. 1

6100/390	Transportation for parents (Specify name and date of events)		
	Name of Event	Date of Event	Amount
1			\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
Sub Total			\$0.00

6100/390	Guest Speakers for Parent Events (Specify name and date of events), i.e. volunteer speaker, events such as Literacy Night, Promotion, etc.		
	Name of Event	Date of Event	Amount
1	Museum of Arts and Science and History		\$300.00
2	Bricks for Kids		\$300.00
3	Tree Hill		\$0.00
4	Mr. Jingles		\$400.00
5	Cornbread (Vincent Taylor		\$400.00
6			\$0.00
7			\$0.00
8			\$0.00
Sub Total			\$1,400.00
Total Cost for 6100/390 (Non-food)			\$1,400.00

6100/510	Supplies for Parent Workshops (Specify name of items & amount)	
	Examples: Storeroom orders for Parent Workshop(s) or supplies; copy paper for parent flyers; handouts	
	Item	Amount
1	Copy paper	\$300.00
6100/510	Printing for Parent Workshops	
	Item	Amount
	Examples: Printing – i.e. parent notices, flyers, handouts, etc.	
1		\$0.00
Sub Total		\$300.00

6100/510	Parent Involvement Materials to include:		
	Examples: Educational Materials for parents to borrow (Specify vendor and item); board games, read-a-long books, parenting resources, books, etc.		
	Item	Vendor	Amount
1	Literacy Give-aways for Parents	Lakeshore	\$256.66
2			\$0.00
3			\$0.00
4			\$0.00
Sub Total			\$256.66
Total Cost for 6100/510 (Non-Food)			\$556.66

This section applies to Title 1 schools (current and new)

6100/640	Parent Involvement Equipment /Furniture (for parent resource room only)		
(New)	Computer for Parent Involvement Center/parent resource room		
1			\$0.00
(New)	Printer/Fax/Scanner for parent resource room		
1			\$0.00
(New)	Furniture - chair, desk, bookshelf for parent resource room		
1			\$0.00
Total cost for 6100/640			\$0.00

The PCARD can be used for light refreshments and catering as described below

FOOD & FOOD-RELATED ITEMS

According to FL DOE, it is suggested that meetings do not occur during mealtimes and that light refreshments be provided.

If meals other than light refreshments are served, a justification must accompany the PIP.

•The commitment item 510 is for the purchase of refreshments & other items from the store(s) related to parent involvement activities, i.e. coffee, tea, juice, cookies, napkins, plates, spoons & forks ("off the shelf.")

Items cannot be purchased for children.

6100/510	Parent Involvement <u>light Refreshments</u> (Specify name and date of events):		
	Name of Event	Date of Event	Amount
	1 Data Chat Night	20-Oct-16	\$50.00
	2 3-5 Understanding the FSA	17-Nov-16	\$50.00
	3 Literacy Extravaganza	15-Dec-16	\$50.00
	Gardening: An Earth Day Celebration	22-Apr-17	\$50.00
	4 STEM Night	16-Feb-16	\$50.00
Sub Total			\$250.00

•The commitment item 390 is used when a vendor is providing services, i.e. a pizza delivery place, a sandwich shop ("an order is placed.")

6100/390	Parent Involvement <u>Catering services</u> (Specify name and date of events):		
	Name of Event	Date of Event	Amount
	1 Data Chat Night	20-Oct-16	\$75.00
	2 3-5 Understanding the FSA	17-Nov-16	\$75.00
	3 Literacy Extravaganza	15-Dec-16	\$75.00
	4 Gardening: An Earth Day Celebration	22-Apr-17	\$75.00
	5 STEM Night	16-Feb-16	\$75.00
6			\$75.00
			\$75.00
Sub Total			\$525.00
Total Cost for Food (6100/510 AND 6100/390)			\$775.00

Grand Total Parental Involvement Allocation

\$3,182.46

Difference between PIP Amount and Grand Total (must equal zero)

\$0.00

For any questions related to this template, please feel free to contact Title I at 390-2123.

Jacksonville Heights Elementary School
2016-2017 Student-Teacher-Parent Compact
T.E.A.M Together Everyone Achieves More: Our TEAM is College and Career Ready!

We, as parents, will support our children's learning in the following ways:

- Update Blue Card within 24 hours of a change in address or telephone number.
- Establish routines to support my child's success in school:
 - Appropriate bedtime
 - Complete homework including independent reading
 - Monitor attendance
 - Check Tuesday folders and read newsletters
- Communicate to their child the significance of success in school and its relationship with success in life.
- Ensure that my child attends school on a regular basis and arrives at school on time.
- Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding as appropriate. Provide written or verbal communication to cancel or change an appointment within 24 hours of the appointment.

We, as students, will share the responsibility to improve our academic achievement and will meet or exceed academic standards. Specifically, we will:

- Attend school regularly and arrive at school on time.
- Complete all daily homework and return it to school on time.
- Adhere to CHAMPs expectations for behavior and the Student Code of Conduct.
- Be responsible for giving my family members all information sent home from school.
- Consistently plan a portion of every day for a period of uninterrupted reading time and mathematics fluency practice.

We, the faculty of Jacksonville Heights Elementary:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet or exceed academic standards.
- Provide parents with frequent and timely reports about their child's academic progress. Specifically, the school will provide progress reports, report cards, will update FOCUS weekly and reply to parents within 24 hours of communication.
- Provide parents with information pertinent to the daily activities and happenings within the school through Tuesday Folders. When the student is absent, the folder will be sent on the day the student returns.
- Provide parents reasonable access to faculty. The faculty is available to meet before or after school, or other appointed times. The parents may also call or email the members of the faculty.
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

We accept this compact agreement as a promise to work together. We believe this compact agreement can be fulfilled by our team effort. As partners, we can improve teaching and learning.

Parent Signature _____ **Date** _____

Student Signature _____ **Date** _____

Teacher Signature _____ **Date** _____

To establish a safe and nurturing learning environment that promotes high level, quality instruction and services that meet the needs of the whole child in every classroom, every day.

Jacksonville Heights Elementary School
2016-2017 Student-Teacher-Parent Compact
T.E.A.M Together Everyone Achieves More: Our TEAM is College and Career Ready!

To establish a safe and nurturing learning environment that promotes high level, quality instruction and services that meet the needs of the whole child in every classroom, every day.

AGENDA

Jacksonville Heights Elementary Community Outreach & Parental Involvement Agenda

Date & time 9/9/2016 | Meeting called by Kanzla Parker

Board members present

K Epps
1 Garrett
2 Abs.

3 Hendon
4 Oglesby
5 Montgomery

VE Abs
Parent(s)
See PTA Sign In

Item	Owner
Welcome	Parker
Group Norms	President
Reading of Audit Report	
Treasurer's Report	Treasurer
Parental Involvement Plan	Parker
Parent Compact	
Fall Dance Planning	All
• Purpose	
• Cost	
• Marketing	
• Food	
• Volunteers	
• Collecting student money	
• Distributing tickets	
• Day of the event	
• Decorations	
Announcements	All
Adjournment	Parker

Sign In Sheet

Date:

Print Name	Signature	Grade Level
Denise Epps	Denise Epps	K
Stacey Oglesby	Stacey Oglesby	4
Nancy Garrett	Nancy C. Garrett	1
Lynn V. Hendon	Lynn V. Hendon	3
Yvonne Montgomery	Yvonne Montgomery	5

Sign In Sheet

Date:

[illegible]