## ALFRED I. DUPONT MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Marilyn Barnwell , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Alfred I. duPont's faculty and staff are dedicated to supporting parents in taking active and meaningful roles in their children's education. We realize that for our students' personal and academic success, we must strengthen parent/teacher partnerships by providing training, data, and resources through our parent night programs and parent resource center. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** We will examine attendance logs and survey parents as to the effectiveness of Title I programs. Title I program interest surveys will be distributed in the Main Office and Dean of Students Office. The Parental Involvement Plan was evaluated/reviewed during PTSA, SAC, and PAC group meetings, which are held the second Tuesday of every month. Parents were invited to join and were recruited during Orientation Day. Copies are made available to parents in the Main Office and Parent Resource Center. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title 1 | We are a school wide Title I program, in which we will host informational parent nights and provide a parent resource center. We will offer parent opportunities to develop IEP’s and attend parent-teacher conferences where they are given strategies on how to work with students at home. We offer an IDEA funded ESE program for students with severe behavioral and academic disabilities. In addition, we also are a CEO (Community Eligibility Option) school, in which we offer free breakfast and lunch to 100% of our student population. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop Agenda | Marilyn Barnwell, Principal | Annual Meeting - October 11, 2016 | Parent Comments/Surveys |
| 2 | Send Parent Notices of Meeting date & time | Marilyn Barnwell, Principal | Annual Meeting - October 11, 2016 | Parent Comments/Surveys |
| 3 | Prepare handouts on PIP Budget, Surveys, and Parent Compact | Marilyn Barnwell, Principal | Annual Meeting - October 11, 2016 | Parent Comments/Surveys |
| 4 | Prepare Annual Meeting powerpoint | Marilyn Barnwell, Principal | Annual Meeting - October 11, 2016 | Parent Comments/Surveys |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parents will have the opportunity attend team conferences 9:00-9:15 or during team planning periods. Teachers assign conference days as needed to meet with parents. Accommodations are also made for those who can't make the regularly scheduled hours. If parents are unable to attend face-to-face parent-teacher conferences, we offer alternative communication through e-mail, teacher and school websites, phone calls, direct mail, and written communication. Title I parent programs will be offered in the evening, ranging from 6:00-8:00pm, and refreshments will be made available for parents in attendance at specified parent events. Transportation for special events is provided for those who request it. The programs includes Literacy Night, rising 6th Grade Parent Night, Math and Science Night, and High School Night. Parents are welcome to attend our monthly Parent Advisory Council (PAC), School Advisory Council (SAC), and PTSA meetings held every second Tuesday of the month. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Literacy Night | Principal-Marilyn Barnwell, AP’s- Aurelia Williams and Andrew Follensbee, Rdg Coach | In grades 6-8, 62% of students will achieve proficiency in Reading on the 2017 FSA. Parents are provided a snapshot of the reading curriculum presented in the classrooms, and reading expectations for the year. | April 2017 | Attendance Logs, Survey data |
| 2 | Magnet Open House | Principal-Marilyn Barnwell, APC- Aurelia Williams Teachers, Math Coach, and Reading Coach | In grades 6-8, 62% of students will achieve proficiency in Reading and 62% in Math on the 2017 FSA. Parents are provided an introduction to school programs at DuPont, and provided the opportunity to meet and open a dialogue with 6th teachers regarding middle school curriculums and expectations. | January 2017 | Review Attendance log, survey data, and monitor enrollment data |
| 3 | 8th Grade High School Night | Principal-Marilyn Barnwell, Counselor, Marcia Luettchau | In grades 6-8, 62% of students will achieve proficiency in Reading and 62% in Math on the 2017 FSA. Parents are provided a showcasing of the available High Schools and various District accelerated programs in the county, what each school setting or program offers, and what parents can expect in the high school setting. Also, parents will sign off on student prepared high school course request schedules. | January 2017 | Attendance Logs, Survey data |
| 4 | Math and Science Night | Principal-Marilyn Barnwell, APC- Aurelia Williams, Math & Science Teachers, Math Coach-Wendy Neal | In grades 6-8, 62% of students will achieve proficiency in Math on the 2017 FSA. Parents are provided an overview of the Math & Science curriculums, and then presented the opportunity to visit a cluster different classrooms to participate in conducting science experiments, and Math drills with their student and the teachers | March 2017 | Attendance Logs, survey data |
| 5 | Annual Title I Parent Meeting | Marilyn Barnwell | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math, on the 2017 FSA. Provide parents with expectations for parent-school involvement, and with information on how the school will implement specific parental involvement activities, and incorporate it into the schoolwide Title I school improvement plan. | October 11, 2016 | Attendance Logs |
| 6 | Open House | Principal-Marilyn Barnwell, APC- Aurelia Williams and APC Andrew Follensbee | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math, on the 2017 FSA. Provide parents with a snapshot of school and content area expectations and curriculum for the school year. | September 20, 2016 | Attendance Logs, Feedback surveys |
| 7 | Rising 6th Grade Parent Night | Principal Marilyn Barnwell, Counselor Catherine Sanchez | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math, on the 2017 FSA. Provide parents with a snapshot of school and content area expectations and curriculum for the school year. | January 2017 | Review Attendance log, survey data, and monitor enrollment data |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Cultural Sensitivity Training | Marcia Luettchau - Guidance Counselor | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math on the 2017 FSA. Staff will gain a better understanding of how to interact with students of different cultures. | November 2016 | Attendance Logs |
| 2 | Achieve 3000 | Reading Coach-Kia Mayshack | In grades 6-8, 62% of students will achieve proficiency in Reading, on the 2017 FSA. Staff will gain increased knowledge on utilization of the Achieve 3000 software reading program and how to apply it across all contents in the classroom. | August-Sept 2016 | Attendance logs, Exit slip data |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Alfred I. duPont Middle School has a parent resource center that offers computer access, website handouts and book lists for parenting, academic tips, and character building strategies. We also offer TEAM UP which includes remediation, enrichment, and grade recovery for students, as well as a Before School Enrichment program. School Counselors are responsible for assisting parents in the Parent Resource Center. It is open during school hours, as well as during parent night programs. A sign-in sheet will determine effective use of the Parent Resource Center. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Our district offers online access to student grades, lesson plans, and teacher websites through the FOCUS System and OneView portal. Our Title I programs will be communicated to parents using the School Messenger system which contacts parents by telephone, and on our school website. Surveys will be conducted through the Main Office and Dean of Students Office to obtain feedback and ideas for future parent programs. Title I information and programs will also be communicated through our semi-annual school newsletters, as well as flyers are sent home two weeks prior to Title I program events.Copies of parent communications will be placed in the Title I Audit Box as evidence of monitoring communications with parents. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Our Title I programs will be communicated to parents using the School Messenger system, which contacts parents by telephone, and on our school website. Surveys will be conducted through the Main Office and Dean of Students Office to obtain feedback and ideas for future parent programs. Every effort will be made to accommodate parents with specific disabilities. Consistent translation assistance will be provided for Spanish and Burmese speaking parents, who consume the largest portion of our ESOL student population |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Teachers provide conference times to parents as needed weekly. We will continue to work closely with Lutheran Social Services to provide in-home visits to parents of our ELL students. | Principal-Marilyn Barnwell, Assistant Principal Williams and Follensbee | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math on the new 2017 FSA. | August 2016 - June 2017 |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | We will increase the number of Parent Involvement Activities and provide alternate meeting times including evenings and mornings. | Principal-Marilyn Barnwell, Assistant Principal Williams and Follensbee | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math on the new 2017 FSA. | August 2016 - June 2017 |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Foster relationships with Community Based Partners including Girl Scouts, The Bridge (TEAM UP) and Faith Based Partners | Principal-Marilyn Barnwell, Assistant Principal Williams and Follensbee | In grades 6-8, 62% of students will achieve proficiency in Reading, and 62% in Math on the new 2017 FSA. | August 2016 - June 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\barnwellm\Downloads\fileUploads\160661_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\barnwellm\Downloads\fileUploads\160661_2016-2017_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\barnwellm\Downloads\fileUploads\160661_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Literacy Night | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |
| 2 | 6th Grade Parent Night | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |
| 3 | 8th Grade Night | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |
| 4 | Math and Science Night | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |
| 5 | Annual Title I Parent Meeting | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |
| 6 | Open House | 1 | 1 | Help raise student Reading and Math proficiency on the 2014 FCAT |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | 4 Pillars of Excellent Instruction | 8 | 65 | Help raise student Reading and Math proficiency on the 2015 FSA. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Transportation (Economically disadvantaged) | Provide transportation to school parent nights |
| 2 | Communication with ELL parents | Provide translators at each parent night |
| 3 | Access to School Website Resources (All groups) | Computer access in school's Parent Resource Room, and Main Office |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |