

EGRET LAKE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Christine Rick , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Egret Lakes' mission is in alignment with The School District of Palm Beach County's mission. We are committed to providing a world-class education with excellence and equity to empower each student

to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Egret Lake Elementary will have an annual meeting separate from Open House/Curriculum Night with an agenda. Translation will be available.

The annual meeting will be held to assess the needs and review the Title I Policy/Plan, School Parent Compact, and School Improvement Strategies.

During this meeting Tiana DuPont-Roundtree the Assistant Principal/Title I Contact will share the District PowerPoint presentation of Title I information.

During SAC meetings the principal and/or assistant will discuss how Title I funds are spent.

Meetings will be held throughout the school year to discuss curriculum, family involvement and school improvement. Meetings are scheduled at flexible times for parents to attend.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Choice Middle School Options Night	For parents unable to attend the district's showcase provided the opportunity to hear presentations from neighboring middle school magnet programs.
2	Parent Technology	Ina Lehman (Grade 3 Teacher)/Merline Medina (CLF)/Earl Hollis, Sr. (ITSA) builds strong parental involvement and school support through use of technology and resources. Parents will be shown how to navigate district resources for core subjects areas to assist them at home with the children
3	District - Federal & Grants Department	Provide our schools with translated resources and suggestions on how parents can support their children at home, provide presentation ideas and resources for kindergarten round up.
4	Doughnuts with Dad	Encourages parents to read and have educational dialogue at home with their children over breakfast.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Parent Mtg Power Point Presentation	Assistant Principal/Community Language Faciliator	September 28, 2016	Evaluations, agenda, minutes
2	Parent letters invitations for Annual Parent meeting	Assistant Principal/Community Language Faciliator	September 16, 2015	Parent letter
3	Parent Call out to remind parents to attend the Annual Parent mtg	Assistant Principal/Community Language Faciliator	September 27, 2016	Sign in sheets/minutes from meeting
4	SAC Meeting agenda	Assistant Principal/Community Language Faciliator	September 7, 2016	minutes from October meeting
5	Parent Right to Know/Parent School Policy Plan review, discuss, revise	Assistant Principal/Community Language Faciliator	September 7, 2016	sign in sheets/minutes/evaluations
6	School/Parent Compact-review, discuss, revise	Assistant Principal/Community Language Faciliator	September 7, 2016	sign in sheets/minutes/signed parent copies

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Egret Lake Elementary will schedule meetings at various times throughout the school year. Our SAC meetings will be held in the afternoon at 5:30 PM. Curriculum Nights will be held in the evenings. PLC- Parent Leadership Council meetings for our ELL parents will be held in the morning with translation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House	Classroom Teachers	Providing parents with information about how to support and improve their child's reading, mathematics and science	September 14, 2016	Evaluation/sign in sheets
2	Meet the Teacher	Classroom Teachers	Provide parents with a framework of schoolwide curriculum	August 12, 2016	sign in sheets
3	Curriculum Night/FSA	Assistant Principal and	Provide parents with information regarding FSA	October 2016	Sign in sheets/Evaluations

	Parent Information Meeting	Classroom Teachers	and how to best support their child at home		
4	Parent Report Card Training	Classroom teachers	Provide parents with information on how to best support their child at home and the new performance based grading process	December 2016	sign in sheets
5	FSA Parent Information Meeting	Assistant Principal and Classroom Teachers	Provide parents with information regarding FSA and how to best support their child at home	January 2016	sign in sheets/evaluation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Involvement PowerPoint Presentation to staff	Assistant Principal	Improve student achievement, attendance and student behavior	October 19, 2016	Agenda and Sign in sheets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Egret Lake Elementary has resources for parents. Parents may contact guidance, ELL coordinator, ESE coordinator, grade level team leaders or after school director for curriculum support and/or personal resources such as school supplies and/or free/gently used school uniforms.

Egret Lake's Parent Volunteers are utilized to assist in the clinic, cafeteria and on days that individual or school pictures are scheduled the volunteer contact at Egret Lake is Ms. Clay.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Egret Lake Elementary will communicate all information in English, Spanish and Creole.

SAC meetings that are held monthly discuss activities that are occurring at the school. Also parent input was solicited for the School Improvement Plan, Parent Involvement Plan and School Compact. Parent reviewed the document and made suggestions and corrections were made and noted in the SAC meetings.

Parent Teacher conferences will be held at least once every trimester at flexible times to discuss individual progress and suggestions on how to support learning at home and to also establish a positive line of communication.

A school wide parent conference will be held in December 2016 for all grade levels for parent to meet with teachers one on one to discuss the report card grading system and their child progress behaviorally and academically.

Agenda books are used daily by students and parents are asked to review agenda books daily at home.

Open House/Curriculum Night K-5 teachers meet with parents at the beginning of the school year to discuss grade level expectations, curriculum and ways to best communicate with the teacher and encourage volunteering at the school.

Monthly newsletters, detailing specific curriculum students are learning and ways parents can support. Also parents are notified of important dates (eg. SAC, PTO, Curriculum Nights, Family Nights, Award Programs, etc).

ParentLink is used to encourage families to participate in school wide activities.

Edline is used to keep parents informed about specific classroom news.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Egret Lake maximizes parental involvement by utilizing our Community Language Facilitator's (CLF's) for translation and in the event of a parent needing

transportation our administrators and/or staff member would provide transportation. The ESE coordinator has encouraged parents to participate in the IEP meetings even if via-telephone. Our migrant students and families will be included in all aspects of family involvement.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher	1	400	Provide parents with a framework of school wide curriculum
2	Curriculum Night/Open House	1	300	Provide parents with information about how to support and improve their child's reading, mathematics and science
3	Parent Training (3rd grade parents only Good Cause)	1	40	Provide parents with information third grade retention and the requirements need for promotion
4	Annual Title I Meeting	1	70	Provide parents with information regarding Title I

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Involvement PowerPoint presentation to staff	1	59	Improve student achievement, attendance and student behavior

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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